

**Lake County Illinois**

**Regional  
9-1-1  
Consolidation**

**Agenda Report - Final**

**Wednesday, July 3, 2019**

**2:00 PM**

**Central Permit Facility  
500 W. Winchester Road**

**Regional 911 Policy Committee**

1. Call to Order

2. Approval of Minutes

2.1 [19-1138](#)

Minutes from June 6, 2019.

**Attachments:** [6 6 19 Policy Committee Minutes Final](#)

3. Public Comment

4. Chair's Remarks

5. Old Business

5.1 [19-1146](#)

Review Partner Summary

**Attachments:** [911 Partner Summary\(06-21-19\)](#)

5.2 [19-1147](#)

Review/Update Governance Committee Membership

**Attachments:** [911 Governance Committee Members\(06-18-19\)](#)

5.3 [19-1148](#)

Update: Letter Requesting Lake County Remedy Dual Addressing in Unincorporated Lake County.

6. New Business

6.1 [19-1149](#)

Concept of Operations: Approve three-tiered concept of operations for further development and detailed planning.

- Three-tiered construct provides options that best balance Consortium and individual agency's consolidation goals to improve 9-1-1 and emergency dispatch services as well as build lasting value for participating communities.
  - *Tier 1: Standardized PSAP Technology* - Independent, geographically separated PSAPs agree to operate some or all of the same 9-1-1 and emergency dispatch systems/technology.
  - *Tier 2: Virtual PSAP Consolidation* - Independent, geographically separated PSAPs who operate as a single entity through shared technology, policies, and procedures formalized in an IGA between PSAPs.
  - *Tier 3: Full (Physical) PSAP Consolidation* - Decrease total number of PSAPs. Single entity or agency formed through an IGA between members that operate one (or more) physical PSAP(s). (Could be more than one consolidated entity or agency)
- Each tier has unique requirements and decision making structure.
- Tiers can be mutually exclusive - each individual partner decides if and when they participate in planning or execution for each tier.

- Concept of operations has been reviewed and recommended by the following working groups: Governance Structure, Staffing & Personnel, Operational Procedures, Finance, Facilities, and Technology.
- The Operations Committee unanimously recommended approval.
- Project Manager will use the approved concept of operations as a framework for developing a detailed implementation plan.
- Attached presentation supports items 6.1 through 6.3.

**Attachments:** [911\\_Decision\\_Brief\(07-03-19\)](#)

## 6.2 [19-1150](#)

Project Scope: Approve expanding 9-1-1 project scope (technology) to include records (RMS) and jail management (JMS) systems.

- Current project focus is 9-1-1 and emergency dispatch services; records and jail management are closely related, but not officially part of the project scope.
- Opportunity to leverage 9-1-1 Consolidation Planning Project structure to directly support improvements in Consortium-wide public safety information sharing.
- Can be a cost effective step to creating a pathway to common systems / technology across the broader 9-1-1 and public safety enterprise.
- The Operations Committee unanimously recommended approval.

## 6.3 [19-1151](#)

Consultant Support for Technology: As a follow-on to the request for information (RFI) released in March 2019, approve release of a request for proposal (RFP) for a consultant to support the 9-1-1 Consolidation Planning Project and individual partners in the procurement process for a shared, scalable, integrated, enterprise family of public safety systems that include computer aided dispatch (CAD), mobile data, records management system (RMS) for law enforcement and fire/emergency medical services, and a jail management system (JMS).

- General consultant tasks:
  - Requirements assessment.
  - Draft the RFP for a system(s) vendor.
  - Support Consortium selection of the system vendor (option for the Consortium).
  - Support Consortium contract negotiation (option for the Consortium).
  - Provided project management functions during system implementation (option for partners).
- RFP for a consultant will be funded by 9-1-1 Consortium funds. Additional funds may be made available to the Consortium to support this RFP for a consultant.
- The Operations Committee unanimously recommended approval.

## 7. Staff Reports

### 7.1 [19-1155](#)

Financial Report

**Attachments:** [911\\_Budget\\_Expense\(06-25-19\)](#)

### 7.2 [19-1156](#)

Project Manager Report

8. **Members' Remarks**

9. **Adjournment**

**Next Meeting: August 1, 2019 at Lake County Central Permit Facility (500 W. Winchester Rd, Libertyville)**