

# **Lake County Illinois**

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Agenda Report - Final**

**Wednesday, July 11, 2018**

**3:30 PM**

**2nd floor Conference Room - Central Permit Facility  
500 W. Winchester Road, Libertyville**

**Housing and Community Development Commission**

1. ROLL CALL

2. APPROVAL OF MINUTES

2.1 [18-0699](#)

Approval of the May 9, 2018 Minutes

**Attachments:** [5.09.18 Minutes.pdf](#)

3. CHAIR'S REMARKS

4. PUBLIC COMMENTS (items not on the agenda)

5. OLD BUSINESS

6. NEW BUSINESS

6.1 [18-0793](#)

Appointments to ServicePoint Coordinating Council

- ServicePoint is a web-based data management tool utilized throughout the County by different organizations for different purposes.
- A Coordinating Council has been approved by the Lake County Board to coordinate and resolve disputes between different uses of ServicePoint and to respond to requests for data-sharing.
- There are four use types of ServicePoint that each elect two members to the Coordinating Council. For each use type, one representative will have an expertise at the policy level and the other will have expertise at the user level. The Lake County Board delegated the selection of Lake County's two members to the HCDC.
- HCDC Commissioner Daniel Venturi and staff member Eric Foote have agreed to represent the interests of the ServicePoint Referral Network on the ServicePoint Coordinating Council. Staff recommends them for appointment by the HCDC.

6.2 [18-0799](#)

Project Change - Community Partners for Affordable Housing LCAHP 2015

- Community Partners for Affordable Housing received an LCAHP award in the 2015 application cycle for the acquisition, rehabilitation, and sale of two affordable housing units in a high opportunity area. The \$130,000 award was intended for units in Highland Park, Highwood, or Lake Forest.
- Over the past few years, CPAH has found that rising acquisition costs and prevailing wage requirements have significantly impacted the costs associated with acquisition, rehab, and resale activities. They no longer believe the funds available will be sufficient for two units.
- CPAH staff have been searching for appropriate available units in these areas and have located a unit in Lake Forest; however, the cost of acquisition and rehabilitation will require the majority of the grant funds. The remaining balance will not be enough to produce a second unit.
- CPAH requests that the scope of the grant be adjusted from two affordable housing units to one unit.
- The Lake County Citizen Participation Plan does not require a public comment period for

this change.

**Attachments:** [signed HCDC Grant Letter.pdf](#)

**6.3**     **18-0795**

Presentation: Consolidated Annual Performance Evaluation Report (CAPER) PY2017

**6.4**     **18-0796**

PUBLIC HEARING - 2017 Consolidated Annual Performance & Evaluation Report (CAPER)

**6.5**     **18-0797**

2017 Consolidated Annual Performance and Evaluation Report (CAPER) - HCDC Acceptance

- The CAPER is a required annual report of our grant activities. It is a follow up to the Action Plan. The 2017 CAPER reports accomplishments during the 2017 program year (May 1, 2017 to April 30, 2018) for Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG) and HOME Investment Partnership (HOME) funds.
- The complete CAPER is attached and also available on the Lake County website.

**Attachments:** [PY 2017 CAPER.pdf](#)

**7.       STAFF REPORTS**

**8.       ADJOURNMENT**