

# **Lake County Illinois**

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Agenda Report - Final**

**Wednesday, September 12, 2018**

**2:30 PM**

**10th floor Assembly Room  
18 N. County Street, Waukegan**

**Housing and Community Development Commission**

1. ROLL CALL

2. APPROVAL OF MINUTES

2.1 [18-1053](#)

Approval of the July 11, 2018 Minutes

**Attachments:** [7.11.18 Minutes.pdf](#)

[7.11.18 Minutes - Supplemental.pdf](#)

3. CHAIR'S REMARKS

4. PUBLIC COMMENTS (items not on the agenda)

5. OLD BUSINESS

6. NEW BUSINESS

6.1 [18-1054](#)

Presentation: Lake County Landbank Feasibility Study

- The Lake County Municipal League was awarded \$39,702.42 of PY2017 Community Development Block Grant (CDBG) funding to assess the level of feasibility of a countywide land bank.
- Presentation by Teska Associates of its Landbank Feasibility Study.
- No HCDC action required at this time.

6.2 [18-1041](#)

PUBLIC HEARING - Housing & Community Development Needs

- Annually, the Housing and Community Development Commission solicits comments from the public on identified community needs.
- Comments are sought to guide the allocation of funds for the 2019 Action Planning process.

6.3 [18-1044](#)

Discussion of Advisory & Recommendation Committee (ARC) input on the 2019 applications

6.4 [18-1043](#)

Presentation: Technical Assistance Award to Assist in Expansion of Supportive Housing for Justice-Involved People who are Homeless

- Lake County has been selected for technical assistance (TA) from the Corporation for Supportive Housing (CSH) - national non-profit supportive housing experts. This TA will help Community Development work on structuring potential "Pay for Success" performance-based contracts to increase the supply of permanent supportive housing (PSH) for the homeless and/or housing unstable clients or potential clients (through diversion) of the jail with disability (e.g. serious mental illness and/or substance abuse disorder) in need of supportive care in a home-based setting.
- This technical assistance is valued at \$75,000 which will be matched by Community Development staff time. The TA will be focused on service providers interested in

providing in-home support and services to this population. The TA will help existing providers of in-home support on a scattered site basis to increase scale and potential new providers of in-home support (Nicasa) to assess the extent to which in-home services are a good fit with its business strategy.

**Attachments:** [18-053-G Lake County Comm. Dev. SIF-PFS2 MOU Final cohort3.pdf](#)

## 6.5 [18-1045](#)

Resolution approving First Amendments to ServicePoint Referral Network Agreements.

- The Healthcare Foundation of Northern Lake County provided funding to the County to hire an attorney who specializes in privacy laws such as the Health Insurance Portability and Accountability Act of 1996 (HIPAA).
- On May 8, 2018, the Lake County Board approved a legal framework for data-sharing that included four legal documents:
  - Data Services Agreement - to be used by all ServicePoint agencies
  - Client Authorization form - to be signed by all clients with information shared in ServicePoint
  - Business Associate Agreement - to be signed by all HIPAA-covered entities
  - Business Associate Subcontractor Agreement - to be signed by vendors of HIPAA-covered entities
- Of these initial four legal documents, amendments to both the Data Services Agreement and Business Associate Agreement are necessary only for agencies covered by substance abuse privacy regulations located at 42 CFR Part 2.
- On a periodic basis, staff will continue to review these agreements with legal counsel to be sure the framework and agreements that effectuate the framework are collectively maintained for currency and completeness.

**Attachments:** [First Amendment to DSA.pdf](#)

[First Amendment to BAA - QSO.pdf](#)

## 6.6 [18-1046](#)

Video Gaming Revenue (VGR) Application Update

- In the FY18 competitive application round for Lake County Video Gaming Revenue grant awards, United Way of Lake County (UWLC) requested \$150,000 to implement a new 211 phone number for countywide information and referral. At the time, very little of the funding required for success of this new venture had been identified and it was not recommended for VGR funding.
- Upon completing a written implementation plan and raising funds in excess of 84% of year one costs and 28% of year two costs, UWLC submitted the attached letter revising its request to \$80,000 of VGR to cover costs of implementing and operating 211 for several years in Lake County's ServicePoint database.
- This request would uniquely allow expansion of the County's ServicePoint Referral Network by integration with a county-wide 211 phone number. The request also aligns with \$80,000 of unallocated funds from the FY18 VGR funding round. As such, staff recommends approval.
- Based on potential recommendation by both the HCDC and the Health & Community Service Committee, the Finance & Administration Committee could award the \$80,000 of unallocated FY18 VGR funds. If approved, this VGR award would cover costs of

ServicePoint related to UWLC's implementation and at minimum, the first two years of operation of a new 211 service. Payments to Mediware, the provider of ServicePoint, would be made directly to Mediware by Lake County under the direction of UWLC.

**Attachments:** [UW Revised VGR Request 9.7.18.pdf](#)

**6.7**     **18-1047**

Commission action adopting a policy for demolition/clearance activities utilizing Community Development Block Grant (CDBG) and/or Lake County Affordable Housing Program (LCAHP) funds.

- Demolition and clearance activities are eligible for CDBG and LCAHP funding using the Low/Moderate Income Housing (LMH), Low/Moderate Income Area (LMA) Benefit, or Spot Blight (SBS) National Objective.
- Each National Objective has unique eligibility criteria and long-term obligations for subrecipients. Most notably, the LMH National Objective requires creation of housing for low-moderate income families.
- The proposed Demolition Funding Policy addresses the HCDC concern that grant awards for demolition be accompanied by appropriate long-term obligations (e.g. creation of affordable housing) by establishing in the housing application scoring process a lower score for demolition projects that aren't in support of affordable housing.

**Attachments:** [Demolition Policy.pdf](#)

**7.       STAFF REPORTS**

**8.       ADJOURNMENT**