

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Agenda Report - Final

Wednesday, March 14, 2018

3:30 PM

**10th floor Assembly Room
18 N. County Street, Waukegan**

Housing and Community Development Commission

1. ROLL CALL

2. APPROVAL OF MINUTES

2.1 [18-0313](#)

Approval of the February 14, 2018 Minutes

Attachments: [2.14.18 Minutes.pdf](#)

3. CHAIR'S REMARKS

4. PUBLIC COMMENTS (items not on the agenda)

5. OLD BUSINESS

5.1 [18-0198](#)

Discussion: Proposed ServicePoint Coordinating Council

- ServicePoint, a web-based tool, is utilized by a range of interested parties for service coordination in Lake County. Within this context, four primary uses (Homeless Management Information System(HMIS)), Coordinated Entry, Referral Network, and Find Help Lake County) are integrated into one common technology platform that is managed by Lake County Community Development. In addition to the HCDC and Lake County Board, major stakeholders in the ServicePoint project include the Lake County Coalition for the Homeless and the United Way of Lake County. The HCDC and other stakeholders will be discussing the attached proposal to establish a coordinating council between ServicePoint users.
- The Healthcare Foundation of Northern Lake County (HFNLC) provided grant funding for Community Development to work with the States Attorney to hire a third party lawyer specializing in healthcare privacy laws for assistance implementing the ServicePoint Referral Network (SPRN). The attorney with expertise in healthcare privacy laws, Gerald DeLoss of Greensfeld recommended the creation of a coordinating council and the indicated an organizing body, representative of the network, would be necessary to coordinate the various details that may arise as ServicePoint's uses continue to grow and to provide a venue for dispute resolution should it be necessary.
- The status of the Coordinating Council would be similar to an unofficial Advisory Board. Client-level data may be shared only with a client's explicit release of information. It is proposed that aggregate level anonymous data can be shared outside of ServicePoint with the permission of the proposed ServicePoint Coordinating Council.

Attachments: [Proposed ServicePoint Coordinating Council Executive Summary.pdf](#)

6. NEW BUSINESS

6.1 [18-0323](#)

Approval: ServicePoint Referral Network (SPRN) Legal Documents

- As referenced in Agenda Item 5.1, staff introduced the proposed ServicePoint Coordinating Council to be followed up by further discussion and legal document recommendations.
- The Healthcare Foundation of Northern Lake County provided funding to hire Gerald DeLoss, an attorney who specializes in privacy laws such as HIPAA. Mr. DeLoss was

asked to create the required Data Services Agreement and update the common forms to bring them into compliance with existing privacy laws. Attorneys with the State's Attorney's office and the Health Department have both reviewed Mr. DeLoss' recommendations and have consented to the use of the forms.

- A recommendation is requested for approval of the attached forms by Lake County Board including the Client Authorization form, Data Services Agreement and Business Associates Agreement.

Attachments: [DeLoss - Business Associate Agreement.pdf](#)

[DeLoss - Client Authorization.pdf](#)

[DeLoss - Data Services Agreement.pdf](#)

6.2 [**18-0317**](#)

Presentation by Greater Waukegan Development Coalition

- Each year, proposed recipients of Goal #9 funding for job creation are invited to make a presentation to the HCDC to deepen its familiarity with the use of Community Development Block Grant (CDBG) funds for economic development. In 2018, the Public Improvements Advisory & Recommendation Committee (ARC) reviewed three applications and recommended Greater Waukegan Development Coalition for \$118K.
- Executive Director Michael Edgar and Kenneth Barber will provide an overview of the Greater Waukegan Development Coalition and its Micro-Enterprise Assistance program - INNOVATES.
- Greater Waukegan Development Coalition is focused on the redevelopment of Waukegan and the expansion of microenterprises throughout Lake County.

6.3 [**18-0315**](#)

Presentation: 2018 Proposed Funding Recommendations - U.S. Department of Housing & Urban Development, Lake County Affordable Housing Program & Video Gaming Revenue

6.4 [**18-0318**](#)

PUBLIC HEARING: Proposed 2018 Funding

6.5 [**18-0316**](#)

Approval of Program Year 2018 U.S. Department of Housing & Urban Development (HUD) Proposed Funding Recommendations

- Delays in the federal budgeting process have shifted the deadline for submission of the 2018 Annual Action Plan for the U.S. Department of Housing & Urban Development (HUD) to August 16, 2018.
- With additional time to finalize the 2018 Annual Action Plan and to prepare a 2017 Amendment in advance of the 2017 performance reporting period, Staff recommends a final round of 2017-2018 funding shifts to best manage spending deadlines and grant requirements in light of project development and federal funding timelines.

Attachments: [Funding Recommendations.pdf](#)

6.6 [**18-0320**](#)

Joint Resolution approving 2018 Video Gaming revenue grant funding recommendations in the amount of \$554,230.

- On August 13, 2013, the Lake County Board adopted the Lake County Video Gaming Ordinance, thereby permitting lawful video gaming within unincorporated areas of Lake County.
- In September 2016, Lake County Board approved the Video Gaming Revenue policy that outlined procedures for: (1) Capturing video gaming administrative, legal, and enforcement costs; and (2) Evaluating and possibly funding social programs, projects (excluding capital improvements), and/or services that benefit Lake County residents.
- Under this policy, Community Development administers and manages the awarded monies from the Video Gaming Management Center consistent with the already-established process used for Community Development Block Grants and Emergency Solutions Grants. Based on Lake County Board Policy, application scoring includes up to 60 points distributed based on the following priorities: 1. Assessment, education and outreach for gambling addiction (60 pts.); 2. Clinical gambling addiction services (45 pts.); 3. Non-clinical gambling addiction services (30 pts.); and 4. Other behavioral health services (15 pts.).
- In September 2017, Community Development received letters of intent for Video Gaming funds totaling \$1,013,500 for \$554,230 in available funds.
- On March 14, 2018, the Housing and Community Development Commission (HCDC) voted unanimously to recommend approval of 11 of the 16 applicants. Seven of the 11 recommended grant recipients were approved for 100 percent of their grant request. Following are each of the 11 approved grants:
 - \$75,000 to Nicasa for gambling education and outreach;
 - \$75,000 to Nicasa for clinical therapeutic services for gambling addicts;
 - \$4,000 to Consumer Credit Counseling Services of Northern Illinois to provide financial counseling to families negatively affected by gambling; and
 - multiple grants to increase the capacity of behavioral health service providers in Lake County: Community Youth Network [\$50,000]; Catholic Charities [\$50,000]; Lake County Health Department [\$120,000]; A Safe Place [\$40,000]; Erie Family Health [\$30,000]; Youth Conservation Corps [\$35,000]; Arden Shore Child and Family Services [\$65,230]; Fenix Family Health Center [\$10,000];

Attachments: [PY2018 VGR ONLY.pdf](#)

6.7 **18-0321**

Joint resolution authorizing 2018 Lake County Affordable Housing Program (LCAHP) grant awards.

- In September 2017, Community Development staff released the Lake County Affordable Housing Program (LCAHP), HOME Investment Partnership (HOME) Program and Community Development Block Grant (CDBG) 2018 funding round, soliciting eligible affordable housing programs and projects.
- The recent affordable housing application round resulted in 17 requests totaling \$4,198,606 for only \$2.2 million in available housing dollars.
- The Affordable Housing Advisory and Recommendation Committee (ARC) recommends LCAHP funding of \$300,000 as follows:
 - \$109,675 for one unit of affordable housing in Highland Park [Community Partners for Affordable Housing];
 - \$35,000 for rapid rehousing [Catholic Charities];
 - \$85,325 for Youth Conservation Corps. (YCC) for new construction of infill housing;

- \$40,000 in support of housing assistance programs [Affordable Housing Corporation of Lake County]; and
- \$30,000 for grant administration [Community Development].

Attachments: [PY2018 LCAHP ONLY.pdf](#)

7. STAFF REPORTS
8. ADJOURNMENT