Lake County Illinois

Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351

Agenda Report - Final

Wednesday, April 25, 2018

1:00 PM

Assembly Room, 10th Floor

Financial and Administrative Committee

1. Call to Order

2. Pledge of Allegiance

3. Approval of Minutes

3.1 18-0462

Executive Session minutes from February 28, 2018.

3.2 18-0463

Minutes from March 7, 2018.

Attachments: F&A 3.7.18 Minutes

3.3 18-0465

Minutes from March 28, 2018.

Attachments: F&A 3.28.18 Minutes

4. Addenda to the Agenda

5. Public Comment

6. Chairman's Remarks

7. Old Business

8. New Business

CONSENT AGENDA (Items 8.1 - 8.4)

PUBLIC WORKS AND TRANSPORTATION

8.1 18-0451

Joint resolution authorizing a contract with Alpha Paintworks, Inc., Chicago, Illinois, for fire hydrant preparation and painting at various locations within Lake County Public Works in the estimated annual amount of $41,870, with renewal options.

- Lake County has a need for pre-painting preparation and application of urethane coating to 530 hydrants.
- The current contract is expiring and an invitation to bid was issued and extended to 12 qualified vendors. Sealed bids were received from one non-local vendor and two local vendors, ranging from $41,870 to $54,060.
- Alpha Paintworks, Inc. was determined to be the lowest responsive and responsible bidder who best meets the needs of the County in the estimated annual amount of $41,870 based on the number of fire hydrants that require painting. Unit prices for additional hydrants were provided as part of the bid.
- Funding has been secured for this service through the fiscal year (FY) 2018 approved budget and the contract will be managed by the Public Works Department.

Attachments: 18054 Bid Tab

18054 Award Information

8.2 **18-0452**

Joint resolution authorizing an emergency appropriation in the amount of $47,725 within the Lake County Public Works Department's Fund 620 for the Northern Lake County Lake Michigan Water Planning Group's (NLCLMWPG) activities occurring May 1, 2018 through April 30, 2019.

- NLCLMPG was established by the County, Lake Villa, and Lindenhurst to plan and coordinate efforts to extend Lake Michigan water to northern Lake County.
- The group meets monthly to discuss items associated with the Central Lake County Joint Action Water Agency (CLCJAWA) water system extension project and Special Service Area #16.
- The County serves as the repository and executor of the group's funds and financial transactions.
- On March 18, 2018 the NLCLMPG approved an annual budget of $47,725 for May 1, 2018 through April 30, 2019. The budget is not appropriated as part of the county's normal budget cycle; therefore, an emergency appropriation is required.
- This resolution authorizes an emergency appropriation in the amount of $47,725 within the Public Works fund 620 for the NLCLMPG for May 1, 2018 through April 30, 2019 activities.

Attachments: 18-0452 NLCLMWPG CFY'18 Fund 620-SSA16 LM Working Group '18-'

FINANCIAL & ADMINISTRATIVE

8.3 **18-0427**

Report from Carla N. Wyckoff, County Clerk, for the month of March 2018.

Attachments: LCC Report for March 2018.pdf

8.4 **18-0429**

Report from Mary Ellen Vanderventer, Recorder of Deeds, for the month of March 2018.

Attachments: March 2018.pdf

REGULAR AGENDA

PUBLIC WORKS & TRANSPORTATION

8.5 **18-0453**

Joint resolution ratifying an emergency procurement with WesTech, Inc., Ames, Iowa, in the amount of $210,194 for rehabilitation of the iron removal treatment system for the Brooks Farm water system.

- The County owns and operates the Brooks Farm water system and it utilizes an iron removal treatment system to remove naturally occurring iron within the groundwater aquifer.

- The iron removal treatment system failed, and a temporary treatment system was put in place to mitigate iron levels.
- Pursuant to the Lake County Purchasing Ordinance, emergency procurements are made when there exists a threat to public health, welfare, or safety, or to prevent or minimize serious disruption of governmental services.
- Pursuant to Article 6, Section 103, the Director of Public Works has submitted a written determination of the basis for the emergency and the certification that the procurement of this rehabilitation was appropriate.

FINANCIAL & ADMINISTRATIVE

8.6 **18-0409**

Lake County Clerk 2017 Year in Review, 2018 Highlights.

8.7 **18-0466**

Ordinance amending Section 37.030 Rules and Regulations Governing Public Buildings and Grounds and Section 37.060 Occasional Use of Public Areas in Public Buildings of Chapter 37, entitled County-wide Policies and Services, of the Lake County Code of Ordinances.

- Chapter 37, entitled 'County-wide Policies and Services' of the Lake County Code of Ordinances, contains various provisions regarding County-wide policies and services including Rules and Regulations Governing Public Buildings and Grounds (Section 37.030) and Occasional Use of Public Areas in Public Buildings (Section 37.060).
- At the request of the County Administrator, a staff team reviewed the specific provisions to ensure compliance with caselaw. During the review, a number of items were identified for adjustment based on recent caselaw and current practice.
- An overview of the options for ordinance amendments were presented during the April 4, 2018 Financial and Administrative Committee meeting, during which time direction was provided to proceed with amendments that continue the County's current practice of allowing public access for expressive activities in designated areas on County property. The proposed ordinance amendments reflect that as well as additional clean up items.

Attachments: Rules and Regulations (Redline)

Rules and Regulations (Clean)

8.8 **18-0441**

Resolution authorizing a general rate increase to the Collective Bargaining Agreement (CBA) for employees represented by the Illinois Council of Police-Clerical (ICOP) Employees.

- The current CBA, which expires on November 30, 2018, contains provisions to reopen for the purpose of negotiating a general wage increase effective December 1, 2017.
- The parties have reached an agreement to grant employees covered by this CBA a 2.5 percent increase effective December 1, 2017, which is the annual increase granted to non-union employees, during that time period.
- The increase of $16,790 in base annual salaries for fiscal year (FY) 2018 was included in FY2018 operating budget.

Attachments: ICOPS Clerical Agreement 2017 - 12

8.9 18-0458

Discussion of 2019 budget policies.

Attachments: FY19 Budget Calendar - Apr 2018 Draft

Schedule of Changes - FY2019 Budget Policies 2018.04.18

Schedule of Changes - FY2019 Budget Policies 2018.04.18

8.10 18-0443

Resolution setting the compensation for certain County-wide Elected Office holders.

- Pursuant to 55 ILCS 5/4-10001, the County Board sets the compensation for elected officials not less than six months before those officials take office.
- Based on the election cycle of certain officials it is necessary to set compensation for the County Clerk, Regional Superintendent of Schools, Sheriff, and Treasurer for the years 2019 through 2022.
- The resolution, as drafted, contains an increase of 2.5 percent and may be adjusted at committee direction.

Attachments: County Board and Elected Officials' Compensation

8.11 18-0444

Resolution setting the compensation for County Board Chairman.

- Pursuant to 55 ILCS 5/4-10001, the County Board sets the compensation for elected officials not less than six months before those officials take office.
- Based on the election cycle, it is necessary to set compensation for the County Board Chairman.
- The resolution, as drafted, contains an increase of 3.5 percent and may be adjusted at committee direction.

Attachments: County Board and Elected Officials' Compensation

8.12 18-0445

Resolution setting the compensation for County Board Members.

- Pursuant to 55 ILCS 5/4-10001, the County Board sets the compensation for elected officials not less than six months before those officials take office.
- Based on the election cycle for certain officials, it is necessary to set compensation for members of the County Board Group Two (under the four-two-four-year terms) and Group Three (under the two-four-four-year terms) for 2019 through 2022.
- The resolution, as drafted, contains an increase of 2.5 percent and may be adjusted at committee direction.

Attachments: County Board and Elected Officials' Compensation

8.13 18-0433

Discussion to clarify committee direction to staff on which meetings should be audio recorded.

9. **Executive Session**

10. **County Administrator's Report**

11. **Members Remarks**

12. **Adjournment**

Next Meeting: May 2, 2018