

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Agenda Report - Final

Wednesday, November 1, 2017

1:00 PM

Assembly Room, 10th Floor

Financial and Administrative Committee

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
4. Addenda to the Agenda
5. Public Comment
6. Chairman's Remarks
7. Old Business
8. New Business

CONSENT AGENDA (Items 8.1 - 8.8)

HEALTH & COMMUNITY SERVICES

8.1 [17-1181](#)

Joint resolution accepting the Affordable Care Act Meaningful Use Incentive Funds grant from the Illinois Department of Health and Family Services and authorizing an emergency appropriation in the amount of \$63,750.

- The Lake County Health Department and Community Health Center has received the Affordable Care Act Meaningful Use Incentive Funds grant in the amount of \$63,750 to improve technology infrastructure and services in support of operational efficiencies.
- The \$63,750 in additional funding was not previously appropriated because the funds were secured after the County's adoption of the fiscal year (FY) 2017 budget.
- The funds will be for the period December 1, 2016 through November 30, 2017.

Attachments: [FY17 Meaningful Use](#)

8.2 [17-1182](#)

Joint resolution accepting a Direct Human Immunodeficiency Virus/Hepatitis C (HIV/HCV) Testing grant from the Illinois Department of Public Health and authorizing an emergency appropriation in the amount of \$106,050.

- The Lake County Health Department and Community Health Center has received a grant increase from the Illinois Department of Public Health in the amount of \$106,050 to be used for program supplies, travel, and to offset staff salaries.
- The \$106,050 in additional grant funding was not previously appropriated because the grant resources were secured after the County's adoption of the fiscal year (FY) 2017 budget.
- The grant award will be for the period July 1, 2017 through June 30, 2018.

Attachments: [FY17 Direct HIV-HCV Testing](#)

8.3 [17-1184](#)

Joint resolution accepting a grant from the University of Chicago Medical Center and authorizing an emergency appropriation in the amount of \$5,000 for the Extension for Community Healthcare Outcomes (ECHO) Program.

- The Lake County Health Department and Community Health Center has received a grant in the amount of \$5,000 from the University of Chicago Medical Center for dedicated contractual services which will be used to recruit providers to the agency.
- The \$5,000 in additional grant funding is not included in the fiscal year (FY) 2018 budget because the grant resource was secured after budgets had been prepared.
- The grant award will be for the period July 1, 2017 through June 30, 2018.

Attachments: [FY18 ECHO](#)

PUBLIC WORKS & TRANSPORTATION

8.4 [17-1185](#)

Joint resolution appropriating \$30,000 of County Bridge Tax funds and \$149,000 of Matching Tax funds to provide for fiscal year (FY) 2018 acquisition of materials and services needed to maintain such items as drainage and bridge facilities, pavements, shoulders, guardrails, fencing, signage, and right-of-way, and designated as Section 18-00000-03-GM.

- FY 2018 Miscellaneous Maintenance Materials and Services, County Bridge Tax and Matching Tax: Appropriation.
- Before materials can be ordered, or work can be done using the County Bridge Tax fund or the Matching Tax fund, an appropriation is needed.
- This resolution appropriates \$30,000 of County Bridge Tax funds and \$149,000 of Matching Tax funds for miscellaneous maintenance work in FY 2018.

8.5 [17-1186](#)

Joint resolution appropriating \$84,200 of County Bridge Tax funds, \$139,800 of Matching Tax funds, and \$121,900 of ¼% Sales Tax for Transportation funds for fiscal year (FY) 2018 miscellaneous services needed to address items such as soil, environmental, drainage, bridge, wetland, and right-of-way purchases, and designated as Section 18-00000-02-EG.

- FY 2018 Miscellaneous Services: County Bridge Tax, Matching Tax and ¼% Sales Tax for Transportation Funds: Appropriation.
- Before miscellaneous services for construction projects can be done utilizing County Bridge Tax, Matching Tax and ¼% Sales Tax for Transportation funds, an appropriation is needed.

FINANCIAL & ADMINISTRATIVE

8.6 [17-1081](#)

Report from Carla N. Wyckoff, County Clerk, for the month of September 2017.

Attachments: [LCC Report September 2017.pdf](#)

8.7 [17-1173](#)

Report from Mary Ellen Vanderverter, Recorder of Deeds, for the month of September 2017.

Attachments: [Sep 2017.pdf](#)

8.8 [17-1201](#)

Resolution ratifying three cleaning projects with Servpro, Gurnee, Illinois, in the amount of \$39,135.89 for professional cleaning at various Lake County Facilities.

- Lake County Facilities has identified a need to contract with a vendor for professional clean up and restoration services, outside the scope of its existing contracts for janitorial and housekeeping services, at various Lake County facilities.
- During fiscal year (FY) 2017, Servpro provided services to three separate County facilities: Robert W. Depke Juvenile Justice Complex Center (\$8,736.78); Central Permit Facility (\$16,450.39); and Annex Courts (\$13,948.72).
- A cooperative purchasing agreement through the National Cooperative Purchasing Alliance with Servpro, Gurnee, Illinois, was identified that provides contracted hourly rates and equipment costs.
- Funding is provided for these services through the General Fund's Building and Grounds Maintenance budget and the contract is managed by Facilities Operations.
- Pursuant to Article 10-101 of the Lake County Purchasing Ordinance, Cooperative Purchasing, Lake County may participate in a cooperative purchasing agreement for the procurement of goods with one or more public procurement units in accordance with an agreement entered between the participants.
- This resolution ratifies the cooperative purchasing contract with Servpro, Gurnee, Illinois, in the amount of \$39,135.89 and approves the continued use of the contract based on approved hourly rates and equipment costs for future needs as budgeted.

Attachments: [17213 Award Information-Servpro Cleaning](#)

REGULAR AGENDA

LAW & JUDICIAL

8.9 [17-0900](#)

Ordinance amending Chapter 35, Section 35.36 Fees for Services Performed by Lake County Sheriff's Office (LCSO) by adopting a revised fee schedule for the LCSO.

- The LCSO, in conjunction with Finance and Administrative Services (FAS) Department, completed a review of the cost of certain services provided by the LCSO.
- The services reviewed include:
 - Service of process (including counter service)
 - Service of summons, paper services, foreign services and subpoenas throughout Lake County.
 - Replevin (return of property pursuant to court order)
 - Evictions (removal of individuals pursuant to court order)
 - Fingerprinting
- An analysis of the fees, which have not been increased since 2008, identified that the fee charged for these services does not cover the LCSO costs for providing that

service.

- Based on a fee comparison completed by LCSO, the recommended fees are essentially in line with what Lake County municipalities and neighboring counties are charging.
- As a result of the review, LCSO recommends the adoption of a revised fee schedule with an effective date of December 1, 2017.

Attachments: [Ordinance adopting a revised fee schedule text](#)

[7.1 Handouts Final](#)

[LCSO Proposed Fee Changes Sheriff 7.1 thru 7.3](#)

8.10 [17-0901](#)

Ordinance amending Chapter 35, Section 35.35 Judicial Sales by adopting a fee identified as the Judicial Sales (Foreclosure) Cancellation Fee for the Lake County Sheriff's Office (LCSO).

- In 2009, the LCSO developed the policies and procedures to create a Judicial Sales Division to accept all judicial sales in Lake County.
- The effort, intended to centralize the County's foreclosure procedures, allowed for better dissemination of information, location stabilization, and a central point of public contact.
- The statutory fee of \$600 was established pursuant to 55 Illinois Compiled Statute (ILCS) 5/4-5001, and allowed, a cancellation fee of \$200 per cancellation.
- Due to the recently completed fee analysis, the LCSO recommends that the foreclosure cancellation fee be increased to \$300 per occurrence, effective December 1, 2017. This adjustment is consistent with the statutory cancellation fee which is set at one-half of the foreclosure fee.
- Based on a fee comparison completed by LCSO, the recommended fees are essentially in line with what Lake County municipalities and neighboring counties are charging.

Attachments: [\(Foreclosure Cancellation\) Fee & Cost of Service Comparison](#)

[Foreclosure Fee Ordinance](#)

8.11 [17-0903](#)

Ordinance renaming Chapter 93, Section 93.07 from False Alarms to Alarm Responses and adjusting its associated fees.

- The Lake County Sheriff's Office (LCSO), in coordination with the Finance and Administrative Services (FAS) Department, completed a review of the cost for certain services provided by the LCSO.
- The LCSO recommends that the current name "False Alarms" be changed to "Alarm Responses" since the actual service being provided is alarm response.
- The fee study analysis identified that behavior modification in preventing the need for an alarm response is necessary and, as a result it is recommended that enhanced educational information be provided with an increase in fees to \$50 for the third through fifth alarm responses, and \$100 for each alarm response thereafter in a 12-month period.
- Based on a fee comparison completed by LCSO, the recommended fees are essentially in line with what Lake County municipalities and neighboring counties are charging.
- The recommended name change and fee increase will become effective December 1,

2017.

Attachments: [Alarm Response \(Formerly False Alarm\) Fee Ord.](#)

[ALARM RESPONSE HANDOUT_7.2 final](#)

8.12 [17-0902](#)

Ordinance amending Chapter 35 adopting Section 35.37 Administrative Fee for Impounded Vehicles.

- The Lake County Sheriff's Office (LCSO), in cooperation with the State's Attorney, has drafted a recommended ordinance to implement an administrative impounded vehicle fee of \$250.
- While multiple Lake County municipalities and two collar counties have implemented this fee, it would be a new fee for Lake County.
- The recommendation to implement an administrative impound fee is intended to seek partial reimbursement for the costs associated with processing, removing, impounding, storing and releasing a vehicle. This fee would be in addition to any towing and storage fees levied by a third party.
- To ensure adequate due process, the recommended ordinance also includes an optional administrative adjudication process.
- The LCSO will monitor this activity and complete an evaluation after the first year of implementation.
- The proposed effective date is April 1, 2018 which will allow sufficient time for a smooth implementation and integration into the Planning, Building and Development Department's administrative adjudication schedule.

Attachments: [Chapter 35 Section 35.37 Administrative Fee for Impounded Vehicles](#)

[LCSO Proposed Tow Fee Changes](#)

8.13 [17-1070](#)

Ordinance amending Chapter 35, Section 35.22 Court Document Fee by increasing the fee collected by the Circuit Court Clerk from \$5 to \$20 effective December 1, 2017.

- Lake County currently assesses a document storage fee of \$5 to litigants in all civil cases and to defendants in criminal and traffic, municipal ordinance and conservation cases upon a judgment of guilty or a grant of supervision.
- The recommendation is to increase this fee to \$20.
- The maximum fee allowed by State Statute, 705 Illinois Compiled Statutes (ILCS) 105/27.3c, is \$25.
- Increasing the fee will assist in paying for current and future expenses related to the establishment and /or maintenance of a document storage system in the Circuit Clerk's Office. The fee increase is anticipated to generate an additional \$1,275,000 annually.
- The Circuit Court Clerk oversees the Document Storage Fund.

Attachments: [Doc Storage Information](#)

[Illinois General Assembly - ILCS Doc Storage](#)

[35 Document Storage Ordinance](#)

8.14 [17-1023](#)

Ordinance amending Chapter 35, Section 35.23 Court Automation Fee by increasing the fee collected by the Circuit Court Clerk from \$12 to \$20 effective December 1, 2017.

- Lake County currently assesses a court automation fee of \$12 to litigants in all civil cases and to defendants in felony, traffic, misdemeanor, municipal ordinance and conservation cases upon a judgment of guilty or a grant of supervision.
- The recommendation is to increase this fee to \$20.
- The maximum fee allowed by State Statute, 705 Illinois Compiled Statutes (ILCS) 105/27.3a, is \$25.
- Increasing the fee will assist in paying for current and future expenses related to the establishment and/or maintenance of automated record keeping systems in the Circuit Courts and the Circuit Clerk's Office. The fee increase is anticipated to generate an additional \$660,000 annually.
- The Chief Judge and the Circuit Court Clerk jointly oversee the Court Automation Fund.

Attachments: [Court Automation Information](#)

[Illinois General Assembly -ILCS Court Automation](#)

[35.23 Court Automation](#)

HEALTH & COMMUNITY SERVICES

8.15 [17-1183](#)

Joint resolution accepting a System of Care grant from the Substance Abuse and Mental Health Services Administration (SAMHSA) and authorizing an emergency appropriation in the amount of \$1,200,000.

- The Lake County Health Department and Community Health Center has received a System of Care grant from SAMHSA in the amount of \$1,200,000 to fund expanded services for Lake County youth experiencing behavioral health disorders.
- The \$1,200,000 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the fiscal year (FY) 2017 budget.
- The grant award will be for the period September 30, 2017 through September 29, 2018.

Attachments: [FY17 SAMHSA SOC](#)

PUBLIC WORKS & TRANSPORTATION

8.16 [17-1187](#)

Joint resolution authorizing an agreement with the Villages of Antioch, Buffalo Grove, Grayslake, Lake Villa, Libertyville, Mundelein, Round Lake Beach, Vernon Hills, and Wheeling for the recertification of the Quiet Zone along the Canadian National (CN) Railroad line from the Wisconsin border to, but not through, the Village of Prospect Heights, Illinois.

- [Quiet Zone Recertification: Villages of Antioch, Buffalo Grove, Grayslake, Lake Villa, Libertyville, Mundelein, Round Lake Beach, Vernon Hills and Wheeling: Agreement.](#)
- A Quiet Zone was established in 2006, and recertified in 2011, along the CN Railroad line

- from the Wisconsin border to, but not through, the Village of Prospect Heights, Illinois.
- The Quiet Zone is due for recertification and the Village of Buffalo Grove is the administrator of this Quiet Zone corridor along the CN Railroad.
- This resolution authorizes an agreement with the Villages of Antioch, Buffalo Grove, Grayslake, Lake Villa, Libertyville, Mundelein, Round Lake Beach, Vernon Hills, and Wheeling authorizing the Village of Buffalo Grove to enter into a contract with an engineering firm to perform the study necessary for the recertification.

Attachments: [17-1187 Buffalo Grove Quiet Zone Agreement Draft.pdf](#)

8.17 **17-1189**

Joint resolution appropriating \$3,000,000 of Matching Tax funds for the resurfacing of Fremont Center Road, from Erhart Road to Gilmer Road, and the resurfacing of Gilmer Road, from Illinois Route 176 to Hawley Street, and designated as Section 14-00138-03-RS.

- Fremont Center Road, from Erhart Road to Gilmer Road, and Gilmer Road, from Illinois Route 176 to Hawley Street Resurfacing: Appropriation.
- This resurfacing improvement has been identified within the County's Pavement Management System and is included in the 2017 program.
- Before a project letting can be held, an appropriation of \$3,000,000 of Matching Tax funds is necessary.

8.18 **17-1193**

Joint resolution authorizing an agreement with Civiltech Engineering, Inc., Itasca, Illinois, for the provision of Phase II design engineering services for the proposed intersection improvement of Fremont Center Road, at Illinois Route 60, at a maximum cost of \$300,747.47, appropriating \$365,000 of ¼% Sales Tax for Transportation funds, and designated as Section 12-00138-02-CH.

- Fremont Center Road at Illinois Route 60; Phase II: Consultant Agreement and Appropriation.
- This project will consist of realigning Fremont Center Road, at Illinois Route 60, widening Illinois Route 60 and Fremont Center Road to provide turn lanes, installing a traffic signal at the intersection, and constructing a bike path on the west side of Fremont Center Road.
- A consultant will be utilized to complete Phase II design engineering services.
- The selected, and recommended, firm is Civiltech Engineering, Inc., Itasca, Illinois, for a maximum cost of \$300,747.47.

Attachments: [17-1193 Fremont Center Road Phase II Consultant Agreement Draft.pdf](#)

8.19 **17-1196**

Joint resolution authorizing an agreement with the State of Illinois, by and through the Illinois Department of Transportation (IDOT), for the modernization and interconnection of the traffic signals along US Route 12, from Illinois Route 176 to Illinois Route 22, appropriating \$360,000 of ¼% Sales Tax for Transportation funds, and designated as Section 12-00999-26-TL and State Job Number C-91-156-16.

- US Route 12, Traffic Signal Interconnect: IDOT Agreement and Appropriation.
- The traffic signals along US Route 12, from Illinois Route 176 to Illinois Route 22, will be

modernized and connected to Lake County PASSAGE.

Attachments: [17-1196 US Route 12 ITS PASSAGE Interconnect IDOT Agreement Dr:](#)

8.20 [17-0886](#)

Ordinance amending the establishing ordinance for Special Service Area Number 17 (SSA #17) of the County of Lake, Illinois.

- In September 2016, the Lake County Board approved the establishment of SSA #17 for the Ivanhoe Club Phase III subdivision (also known as Ivanhoe Estates).
- The residents of Ivanhoe Estates petitioned the County to establish an SSA to provide a financing mechanism for private road repair, reconstruction, and/or maintenance within its boundaries.
- In July 2017, owners of 26 townhome properties in Ivanhoe Estates received property tax assessments for tax year 2017 and discovered that they had two new parcel identification numbers (PINs) associated with their respective lots.
- In reviewing the legal description within the Establishing Ordinance, staff learned the shared villa driveway easements that service the townhomes had been “excepted” from the boundaries of the SSA.
- By “excepting” these driveway easements, this effectively removed the easements from the SSA boundaries, thereby creating separate tax codes for: (1) the property that the townhome sits on; and (2) the property that extends into the driveway easement.
- Staff recommends deleting Exceptions four through seven of the legal description within the Establishing Ordinance to place the driveway easements back within the SSA #17 boundaries. This will allow owners to consolidate their PINs so that they will receive one property tax assessment and property tax bill beginning in tax year 2018. Staff have been coordinating with the affected property owners to ensure their PIN consolidation forms contain the correct information and are properly submitted to the Chief County Assessment Office.

Attachments: [17-0886 Amending Ordinance Attachment](#)

FINANCIAL & ADMINISTRATIVE

8.21 [17-1037](#)

Committee action approving Change Order Number One for a contract with Tyler Technologies, Inc., Duluth, Georgia, decreasing the contract value by \$1,079,061.50.

- At its July 2015 meeting, the Lake County Board authorized a contract with Tyler Technologies (Tyler), in the amount of \$2,965,775, for the purchase of software and implementation services for the replacement of the Lake County property tax administration system, with ongoing annual Software as a Service (SaaS) fees estimated at \$3,831,085 over five years.
- The Tyler software, identified as the best automated solution and business practice improvement to enhance the operational efficiencies of the offices of County Clerk, Treasurer, and Chief County Assessment, has the following:
 - appraisal, review of assessments, tax extension, and tax payments in one central application allowing staff to capitalize on integration opportunities;
 - a fully integrated solution with the ESRI GIS datasets; and
 - a powerful workflow engine to streamline the County's business processes for tax assessment, billing, collection, and distribution, thus creating better service

for our partner agencies and, ultimately, to the tax payer.

- Delays due to Tyler, the "Go Live" date for the implementation has been pushed back until December 1, 2018, a full year later than the original planned date.
- The primary reason Tyler gave is that the system modifications, many of which were approved by the County last fall, have yet to be scheduled into a development cycle.
- Lake County notified Tyler the delay would result in additional costs to continue the licensing and the maintenance of the existing system and project management costs in an estimated amount \$860,000. Staff negotiated with Tyler to offset the costs of the delays.
- Change Order Number One implements a 50 percent discount for the SaaS fees for years three, four, and five - decreasing the overall contract value for ongoing services by \$1,079,061.50, contractually obligates Tyler to the revised Go Live date of December 1, 2018 and obligates Tyler to complete the remaining 13 milestones needed for the modifications to implement the system. Tyler is eligible to receive up to \$400,000 of the discounted SaaS fees back if they meet all milestones by specific dates outlined in the contract modification.
- In accordance with Article 8, Section 101 (1) of the Lake County Purchasing Ordinance, it is hereby requested that the Purchasing Agent be authorized to enter into Change Order Number One for the Property Tax Administration System.

Attachments: [14234 Change Order #1 Award Information](#)

[Amendment 1 of LC # 14234 \(Tyler Agree.\) - 10.23.17 - FINAL](#)

8.22 [17-1199](#)

Committee action approving Change Order Number Two for the project management services for the property tax administration services with Beth Malloy and Associates, Chicago, Illinois, in the amount not to exceed \$396,088.

- In April 2014, a contract was awarded to Beth Malloy and Associates of Chicago, Illinois, for consulting services for Phases One through Five, in the amount of \$168,997, for the support of development and evaluation of the request for proposal process for the replacement of the Lake County's property tax administration system which included: needs assessments, development of an action plan, procurement plan, evaluation and review of submittals, and contract negotiation.
- In July 2015, the County Board approved Change Order Number One for Phase Six for project management implementation of the new tax software system. The amendment provided for 24 months of project management as time and material contract not to exceed \$576,303.
- The implementation of the Tyler Tax System has been delayed causing a need for additional project management services for the remaining 14 months of project implementation.
- In accordance with Article 8, Section 101 (2) of the Lake County Purchasing Ordinance, this Change Order is germane to the original contract as signed and is in the best interest of Lake County.
- Change Order Number Two is in the amount of \$396,088 and provides for 14 months of project management as a time and materials agreement, increasing the original contract amount from \$745,300 to \$1,141,388.

Attachments: [14043 Purchasing Award Information change order number 2](#)

[14043 AGREEMENT Modification 2 10.23.17](#)

8.23 [17-1205](#)

Resolution authorizing a contract with Vanguard Archives, Franklin Park, Illinois, for the lease of offsite record storage facilities for Lake County, Illinois, in the estimated annual amount of \$112,000.

- Lake County currently utilizes approximately 35,000 cubic feet of storage. An estimated 32,000 cubic feet consists of standard size banker boxes (1.2 cubic feet per box), with the remaining 3,000 cubic feet consisting of larger banker boxes (2.4 cubic feet per box) and pallets of miscellaneous County records. These boxes contain records for various departments who are required to preserve these records in accordance with the state's retention schedule.
- The current contract for offsite record storage for Lake County is expiring.
- There is a need to establish a contract with a qualified professional firm to provide offsite record storage for the County's files.
- Request for Proposals (RFP) were sent to 15 vendors; sealed RFP's were received from six vendors; and three firms were interviewed.
- An interdepartmental evaluation committee comprised of the Finance and Administrative Services Department, State's Attorney's Office, Public Defender's Office, and Recorder of Deeds interviewed three finalist firms and based on the evaluation criteria in the RFP identified Vanguard Archives of Franklin Park, Illinois, the most qualified firm.
- Lake County desires to enter into a two-year contract with three, one-year renewal options, with Vanguard Archives, Franklin Park, Illinois, for offsite record storage facilities for Lake County in the annual amount of \$112,000.
- Funds are provided for in the fiscal year (FY) 2017 budget and the contract will be managed by the Finance and Administrative Services Department.

Attachments: [17112 Award Information-Offsite Record Storage](#)

8.24 [17-1206](#)

Resolution ratifying an emergency procurement with Trane U.S., Inc., Willowbrook, Illinois, in the amount of \$124,450 for emergency replacement of a fan blower at the Lake County Babcox Justice Center.

- Two out four heating, ventilation, and air conditioning (HVAC) fans for an air handling unit at the Babcox Justice Center failed and necessitated immediate repairs.
- Trane is the original equipment manufacturer (OEM) of the failed units and was called to assist. They have proposed temporarily replacing the units due to repair parts being obsolete.
- Due to the importance of the Babcox Justice Center facility and the obsolescence of repair parts, it was determined that an emergency procurement was necessary to keep this facility operational. The replacement is currently in process.
- Pursuant to the Lake County Purchasing Ordinance, emergency procurements are made when there is a threat to public health, welfare, or safety, or to prevent or minimize serious disruption of governmental services.
- Pursuant to Article 6, Section 103, the Facilities Manager submitted a written determination of the basis for the emergency and the certification that the procurement of these services was appropriate.

Attachments: [17177 Award Information-Emergency Trane Recommendation](#)

8.25 [17-1197](#)

Resolution authorizing an increase of the minimum and maximum pay rates for the stationary and lead stationary engineer positions, represented by the International Union of Operating Engineers, Local 150, and increasing any incumbent's annual base wage to the new pay range minimum.

- The County has a collective bargaining agreement (CBA) with International Union of Operating Engineers, Local 150, which is effective from December 1, 2012 through November 30, 2017.
- The County has had difficulty recruiting for the stationary engineer position as qualified and highly qualified candidates are earning significantly more than the County's current starting salary.
- A survey of the local market requires the pay ranges for both the stationary engineer and lead engineer positions be increased to ensure market competitiveness. The parties have tentatively agreed to increase the pay ranges for the stationary engineer and lead stationary engineer positions. The salary range adjustments listed below are within the current market range:
 - Stationary Engineer - \$58,000 to \$76,950 (currently \$48,320 - \$71,375);
 - Lead Stationary Engineer - \$62,700 to \$84,645 (currently \$52,999 - \$78,649).
- The annual base wages of four incumbents holding the stationary engineer position will be increased to the new pay range minimum for an annual cost increase of \$30,297 (or \$7,600 per employee).

8.26 [17-1195](#)

Committee action authorizing reclassification of a vacant photo lab tech position to an evidence tech position in the Sheriff's Office.

Attachments: [Sheriff's Office Position Reclassification.pdf](#)

8.27 [17-1215](#)

Committee action authorizing the reclassification of four vacant Maintenance I positions to Maintenance II in Facilities.

Attachments: [LCSO Vacant Memo](#)

8.28 [17-1176](#)

Committee discussion and possible action regarding continued Lake County Television (LCTV) coverage of Financial and Administrative (F&A) Committee Meetings or alternate plan.

- F&A directed the LCTV filming of F&A committee meetings starting in August 2016.
- On October 4, 2017, under County Administrator's Report, F&A Committee members discussed the LCTV filming of F&A Committee meetings.
- At F&A direction, the following options are being brought back for consideration:
 - Continue filming of F&A committee meetings;
 - Discontinue filming of F&A meetings;
 - Produce a pre-packaged/edited "County Board Action Wrap-Up video" on a

- quarterly basis; and
- Post audio recordings of F&A meetings on website.

Attachments: [LCTV Discussion](#)

9. Executive Session

9.1 [17-1188](#)

Executive Session to discuss personnel matters pursuant to 5 ILCS 120/2 (c)(1).

9.1A [17-1178](#)

Committee action authorizing reclassification of three positions in the Circuit Clerk's Office.

9.1B [17-1192](#)

Committee action authorizing reclassification of a position in the Sheriff's Office.

9.1C [17-1194](#)

Committee action authorizing reclassification of a position in the Coroner's Office.

9.1D [17-1213](#)

Committee action authorizing a vehicle allowance for the incumbent Public Works Director and Deputy County Administrator.

10. County Administrator's Report

11. Members Remarks

12. Adjournment

Next Meeting: November 8, 2017