

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Agenda Report - Final

Wednesday, August 30, 2017

1:00 PM

Assembly Room, 10th Floor

Financial and Administrative Committee

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes

3.1 [17-0924](#)

Minutes from August 2, 2017.

Attachments: [F&A 8.2.17 Minutes - Final](#)

4. Addenda to the Agenda
5. Public Comment
6. Chairman's Remarks
7. Old Business
8. New Business

CONSENT AGENDA (Items 8.1 through 8.7)

LAW & JUDICIAL

8.1 [17-0909](#)

Joint resolution accepting a grant award from the Illinois Department of Public Health (IDPH) - Coroner Death Certificate Surcharge Fund and authorizing an emergency appropriation in the amount of \$9,191.

- The IDPH Death Certificate Surcharge Fund was created by the General Assembly of the State of Illinois.
- The source of funding is through a mandated additional \$2 fee for certified copies of death and fetal death certificates.
- Distribution of funds is made to all local County Coroners and Medical Examiners to be used solely for the purpose of equipment and lab facilities.
- The Lake County Coroner's Office has been notified of its distribution in the form of a grant award in the amount of \$9,191.
- The grant funding will be used to purchase specific equipment for the Coroner's Office such as a tablet counting machine.

Attachments: [Coroner DPH](#)

PUBLIC WORKS AND TRANSPORTATION

8.2 [17-0914](#)

Joint resolution appropriating \$240,000 of ¼% Sales Tax for Transportation funds for the acquisition of necessary right-of-way, by agreement or condemnation, and other right-of-way costs associated with the proposed reconstruction of 14th Street, from Illinois Route 131 to Jackson Street, and designated as Section 99-00260-01-WR.

- [14th Street, from Illinois Route 131 to Jackson Street Reconstruction: Right-of-Way](#)

Acquisition and Appropriation.

- A section of 14th Street will be reconstructed, from Illinois Route 131 to Jackson Street.
- Preliminary plans and specifications for this improvement have been prepared.
- To initiate right-of-way acquisitions, an appropriation of \$240,000 of ¼% Sales Tax for Transportation funds is necessary.

8.3 [17-0913](#)

Joint resolution appropriating \$50,000 of County Bridge Tax funds for fiscal year (FY) 2017 miscellaneous engineering services, water quality monitoring services, and materials needed to meet the minimum requirements of the Illinois Environmental Protection Agency (IEPA) general National Pollutant Discharge Elimination System (NPDES) ILR40 Permit for Lake County, and designated as Section 17-00000-18-GM.

- FY2017 Miscellaneous NPDES MS4 Services and Materials: County Bridge Tax: Appropriation.
- Lake County is a municipal separate storm sewer system (MS4) community that is required to comply with the IEPA General NPDES ILR40 Permit that became effective on March 1, 2016.
- Permit requirements include new program enhancements and water quality monitoring activities that will require the use of engineering services, contract services, and materials utilizing County Bridge Tax funds, and a project appropriation is needed.

8.4 [17-0919](#)

Joint committee action approving Change Order Number Two for contracts for the purchase of an additional Field Asset Status Tracker (FAST) tool tablet for the sign inventory and management system for the Lake County Division of Transportation in the amount of \$3,700.

- At its December 2015 meeting, the Lake County Board authorized a contract with 3M of St. Paul, Minnesota, in the amount of \$189,500 for the purchase of a sign inventory and management system for the Lake County Division of Transportation (LCDOT).
- The sign asset management solution will be capable of mapping assets using GPS and GIS technologies to streamline workflow and enable managers to make data-driven, risk sensitive and cost-effective decisions.
- Change Order Number One was approved in the amount of \$18,351, to inventory additional signs beyond the 20,000 quantity that was included in the initial scope of work and agreement.
- There is a need for a second change order to purchase an additional FAST tool tablet used for the sign inventory system in the amount of \$3,700.
- Change Order Numbers One and Two increase the amount of the contract by \$22,051 for a total contract amount not to exceed \$211,551.
- In accordance with Article 8, Section 101 (1) of the Lake County Purchasing Ordinance it is hereby requested that the Purchasing Agent be authorized to enter into change order number two for the sign inventory and management system.

Attachments: [Change Order Number Two Award Information](#)

FINANCIAL & ADMINISTRATIVE

8.5 [17-0883](#)

Report from Carla N. Wyckoff, County Clerk, for the month of July 2017.

Attachments: [LCC Report for July 2017.pdf](#)

8.6 [17-0875](#)

Report from Mary Ellen Vanderventer, Recorder of Deeds, for the month of July 2017.

Attachments: [July 2017.pdf](#)

8.7 [17-0928](#)

Report from David B. Stolman, Treasurer, for the months of February through July 2017.

Attachments: [CASH & INVESTMENT APR 2016](#)

[CASH & INVESTMENT APR 2017](#)

[CASH & INVESTMENT FEB 2016](#)

[CASH & INVESTMENT FEB 2017](#)

[CASH & INVESTMENT MAR 2016](#)

[CASH & INVESTMENT MAR 2017](#)

[CASH & INVESTMENT MAY 2016](#)

[CASH & INVESTMENT MAY 2017](#)

[CASH & INVESTMENTS JULY 2016](#)

[CASH & INVESTMENTS JULY 2017](#)

[CASH & INVESTMENTS JUNE 2016](#)

[CASH & INVESTMENTS JUNE 2017](#)

REGULAR AGENDA

LAW & JUDICIAL

8.8 [17-0904](#)

Joint committee action approving Change Order Number One for the Behavioral Health Treatment Court Collaborative (BHTCC) grant awarded by the United States Department of Health and Human Services, Substance Abuse and Mental Health Services Administration (SAMHSA), for the Nicasa Behavioral Health Services in the amount not to exceed \$70,000.

- The SAMHSA awarded Lake County a four-year BHTCC grant in 2014. The initial award was \$340,231 but is subject to annual approval.
- At the August 8, 2017 Lake County Board meeting, the County Board accepted the current award of \$291,985 for the period of September 30, 2017 to September 29, 2018.
- In March of 2017, a contract was executed between Lake County, on behalf of the Nineteenth Judicial Circuit Court and Nicasa Behavioral Health Services, to provide services under the BHTCC grant in the amount of \$195,000.

- There is a need to modify the agreement, in an amount not to exceed \$70,000, to add the services of a recovery coach, dedicated to substance use (opiate addiction) and/or co-occurring disordered probationers placed in the newly established Supervised Treatment Opiate Program (STOP).
- The recovery coach would develop an individualized recovery plan for each client, guide clients to self-help groups, solve problems, provide resources, advocate and provide concrete assistance to clients, such as transportation or help accessing services.
- Funding for the contract modification will be provided by the current BHTCC grant award.
- Change Order Number One increases the amount of the contract, not to exceed \$70,000 for a total contract of \$265,000.
- In accordance with Article 8, Section 101 (1) of the Lake County Purchasing Ordinance it is hereby requested that the Purchasing Agent be authorized to enter into Change Order Number One for BHTCC grant in the amount not to exceed \$70,000.

Attachments: [15057 FULLY EXECUTED AGREEMENT](#)

8.9 [17-0877](#)

Joint resolution accepting the Highway Safety Program Grant (State Award Identification Number (SAIN) 343-2773), awarded by the Illinois Department of Transportation (IDOT) and authorizing an emergency appropriation in the amount of \$113,013.20 for fiscal year (FY)2017 through FY2018.

- The Sheriff's Office has applied for and has been awarded an IDOT federal FY2018 Highway Safety Program Grant in the amount of \$113,013.20.
- The main objective of the grant is to conduct specific traffic enforcement campaigns that will maximize road safety and provide financial assistance for purchasing traffic enforcement equipment.
- Traffic enforcement campaigns include roadside safety checks and impaired driving enforcement.
- The grant requires seven mandatory enforcement campaigns and two optional enforcement campaigns.
- All mandatory enforcement campaigns and both optional campaigns will be conducted.
- There is no match required for this grant.

Attachments: [FFY18 Highway Safety Program Grant SAIN 343-2773 09-17](#)

8.10 [17-0898](#)

Joint resolution approving the Reciprocal Reporting System Agreement between the Lake County Sheriff's Office (LCSO) and the Board of Education of Woodland School District 50.

- The Illinois School Code, 105 ILCS 5/10-20.14(b), requires the school district, in cooperation with local law enforcement agencies, to work with the Board of Education to develop policy guideline procedures for the establishment and maintenance of a reciprocal reporting system, between the school district and local law enforcement agencies regarding criminal offenses committed by students.
- Schools consider student records as confidential under the Illinois School Student Records Act, and under the Juvenile Court Act, juvenile law enforcement records are also considered confidential. Both Acts authorize the release of records to the other in

certain situations.

- In 2004, the Juvenile States Attorney's Office wrote the Reciprocal Reporting Agreement and distributed said agreement to School District's within Lake County and local law enforcement agencies, to facilitate a mutual understanding and agreement reference record sharing.
- Woodland School District and the LCSO agree to recognize and share juvenile records needed for official law enforcement and school district business according to guidelines set forth in the Reciprocal Reporting Agreement.
- During the 2017 through 2018 school year, the Sheriff's Office will be entering into Reciprocal Reporting Agreements with additional districts within Lake County.

Attachments: [RRS Agreement W/ Board of Education of Woodland School District 50](#)

8.11 [17-0899](#)

Joint resolution approving a Police Services Agreement between the Lake County Sheriff's Office (LCSO) and the Beach Park School District for the deployment of the Part-Time School Resource Officer (SRO) Program for the Beach Park School District for the 2017 through 2018 school year in the amount of \$46,273.

- The LCSO has worked with the Beach Park School District to establish and implement a Part-Time SRO Program.
- The main objectives of the SRO program are to develop a positive relationship between law enforcement and middle school students, effectively deal with juvenile offenses/issues and to protect students and the school from violations of the law.
- This Police Services Agreement establishes the commitment of all participants to support the goals of the SRO Program and defines the role of the SRO.
- SRO working hours shall be 19 hours per week, with the opportunity to increase the hours of the SRO if additional finances become available.
- Additional SRO hours are to be scheduled in advance and paid for via a separate invoice.
- On a monthly basis, the SRO will compile and present a report that includes information regarding the contacts made with parents and students, SRO recommendations to the school regarding changes and/or enforcement ideas on school policy.
- At least once a year the LCSO and the School District will evaluate the effectiveness of the program and consider opportunities for expansion.

Attachments: [Beach Park SRO 08-21-17 Memo](#)

[Beach Park SRO 08-21-17 Agreement](#)

HEALTH & COMMUNITY SERVICES

8.12 [17-0891](#)

Ordinance amending Chapter 177 of the Lake County Code of Ordinances - Tobacco Regulations.

- Tobacco use continues to be the single most preventable cause of disease, disability, and death in the United States.
- Each year in Illinois, it is estimated that 6,300 youth become new daily smokers.
- In recognition of this, the proposed ordinance revisions include increasing the legal age for the purchase of tobacco products to 21 and expanding the definition of Tobacco Product to include electronic smoking devices.

- Increasing the legal age is an effective policy to prevent youth from starting tobacco use, as it increases the social distance between those who can purchase tobacco products and those still in secondary school.
- Research determined that tobacco addiction is affected not only by how much a person smokes, but by when they start.

Attachments: [Final Draft Lake County Tobacco Ordinance with Markup](#)

PUBLIC WORKS & TRANSPORTATION

8.13 [17-0916](#)

Joint resolution authorizing a contract with Synagro Central, LLC, Baltimore, Maryland, for the biosolids management program for Lake County Public Works (PW) in an estimated amount of \$442,170.

- The PW Department has a need to contract for biosolids management for the County's three water reclamation facilities. The scope of work provides proper removal, transportation and land application or land fill disposal of biosolids from wastewater. Biosolids, also known as sludge, is the de-watered (or dried organic) solids product developed through the wastewater treatment process.
- The previous contract had expired; therefore, a bid was prepared and an invitation to bid was extended to 14 qualified vendors and sealed bids were received from one non-local vendor in the amount of \$442,170.
- Synagro Central, LLC, was determined to be the lowest responsive and responsible bidder who best meets the needs of the County in the estimated amount of \$442,170, based on unit pricing.
- This contract is \$105,000 lower due to the recent implementation of the biosolids dryer project.
- The contract represents a minor increase of \$0.68 per unit, or an increase from \$21.04 per unit to \$21.72 per unit, for Class B (undried) biosolid removal compared to the previous contract. The cost savings of \$105,000 results from the biosolids dryer reducing the total volume of biosolids and converting much of the product stream to Class A (dried) biosolids which is processed for \$3.97 less per unit, or \$17.75 per unit cost.
- Funding is available in the fiscal year 2017 approved budget for the program.

Attachments: [17-0916 Synagro Biosolids Bid Tab.pdf](#)

[17-0916 Synagro Award Recommendation.pdf](#)

[17-0916 Synagro Final Bid Document.pdf](#)

8.14 [17-0917](#)

Joint resolution authorizing a sewage disposal agreement by and between County of Lake, Village of Round Lake, Lakes Region Sanitary District, and Baxter International Inc. (Baxter) regarding the provision of wastewater services to the Baxter property.

- The Baxter Property is located at Route 120 and Wilson Road in unincorporated Lake County.
- Baxter, which currently owns and operates an on-site wastewater treatment facility that discharges into Long Lake, would like to decommission the facility and connect to the northwest sanitary sewer system.

- Under the terms of this sewage disposal agreement, Baxter will pay all costs to design, construct, and maintain a sanitary sewer for connection to the Village of Round Lake sewer system, which discharges into the County's interceptor sewer, and is delivered to the Fox Lake Northwest Regional Wastewater Reclamation Facility for treatment.
- The agreement requires Baxter to pay all construction costs, permit fees, connection fees, and user fees associated with this project.
- The agreement has been approved by Baxter, Lakes Region Sanitary District, and Village of Round Lake.
- This resolution authorizes the County Chair and County Clerk to execute the Sewage Disposal Agreement.

Attachments: [17-0917 Baxter Agreement.pdf](#)

[17-0917 Baxter Site Map 2.pdf](#)

8.15 [17-0908](#)

Joint resolution authorizing a contract with H & H Electric Company, Franklin Park, Illinois, in the amount of \$808,908.13 for the purpose of maintaining streets and highways under the applicable Illinois Highway Code, from December 1, 2017 to November 30, 2018, including traffic control signals, street lights, Lake County PASSAGE field elements and electrical service, and designated as Section 18-00000-01-GM.

- [2018 Patrol I, Traffic Signal Maintenance and Electrical: Contract Award.](#)
- Patrol I maintenance activities are paid out of the Motor Fuel Tax fund, and include maintenance and electrical service of the County's traffic control signals, street lights, other field equipment, and field elements of Lake County PASSAGE.
- This is a shared service item, with existing agreements with the Village of Deer Park, Village of Gurnee, City of Highwood, City of Highland Park, and the Illinois Department of Transportation for the inclusion of certain traffic signals within their jurisdiction in the County's traffic signal maintenance contract for reimbursement to the County for their share.
- A total of two bids were received, ranging from \$808,908.13 to \$852,785.17, and the lowest responsible bidder is H & H Electric Company, Franklin Park, Illinois, with a contract amount of \$808,908.13.

Attachments: [17-0908 Bid Tab, 2018 Traffic Signal Maintenance.pdf](#)

8.16 [17-0936](#)

Joint resolution appropriating a supplemental amount of \$6,000,000 of ¼% Sales Tax for Transportation funds for the acquisition of necessary right-of-way, by agreement or condemnation, and other right-of-way costs associated with the Rollins Road Gateway Improvement at the intersections of Illinois Route 83/Rollins Road/Hainesville Road, and designated as Section 08-00080-56-BR.

- [Rollins Road Gateway Improvement, Right-of-Way Acquisition: Supplemental Appropriation with Condemnation Authority.](#)
- The improvement of the intersections of Illinois Route 83/Rollins Road/Hainesville Road, which includes construction of a grade separation of the Canadian National Railroad (CNRR), is a chosen project for the transportation challenge bond program.
- Before right-of-way acquisitions can continue, a supplemental appropriation is

necessary.

- The County Board, by prior resolutions, approved incremental appropriations totaling \$12,800,000 for the right-of-way acquisition, and associated costs to acquire 49 parcels.
- The County Board previously deposited \$2,567,000 for the right-of-way acquisition of the southeast quadrant parcel.
- A supplemental appropriation of \$6,000,000 of ¼% Sales Tax for Transportation funds is required for the final payment of the southeast quadrant right-of-way acquisition.

FINANCIAL & ADMINISTRATIVE

8.17 [17-0911](#)

Ordinance amending Ordinance Number 17-0806, designating the voting sites assigned for seven of the 415 precincts in Lake County Townships.

- Several previously utilized sites have opted to discontinue serving as polling place due to their non-election related activities that render the voting rooms unavailable exclusively for voting. After reviewing voting sites for the March 20, 2018 General Primary Election, voting site changes are proposed to provide better voting site locations for those precincts affected the discontinuance of these sites.
- Each of these precincts will be reassigned to an appropriate voting site which has sufficient parking and voting space as well as full accessibility for all voters.

Attachments: [Exhibit A_CntyBrdRes_Sept2017_PollChange](#)
[Peterson_Park2.pdf](#)
[Diocese_New_Gracanica.pdf](#)

8.18 [17-0800](#)

Resolution adopting a revised Fee for the Geographic Information System (GIS) Fund.

- At the request of the Financial and Administrative Committee, the Lake County Finance and Administrative Services Department reviews and recommends fee updates on an ongoing basis. Due to the impact of fee changes on the Lake County Recorder of Deeds office, fees associated with that office are seldom changed.
- The Lake County Recorder of Deeds office, in coordination with Lake County Finance and Administrative Services Department, completed a study of the costs associated with administering the services that are funded by the GIS Fee.
- The study indicated that (a) Recorder Fees have not been adjusted since Fiscal Year 2004-2005; and (b) the current authorized GIS fee levied by the County Recorder of Deeds is the lowest of 10 counties surveyed by a range of \$8 to \$15.
- In August, Governor Rauner signed House Bill 3036 (which becomes Public Act 100-0271) that is effective January 1, 2019 and eliminates any surcharges on top of base recording fees and reduces Lake County's fee income by an estimated \$900,000.
- Based on the results of this study, it is recommended by the Lake County Recorder of Deeds office and the Finance and Administrative Services Department that the GIS Fee be increased from \$7 to \$23.
- The recommended increase, which would take effect on December 1, 2017, is estimated to generate \$1,600,000 annually based on 100,000 documents recorded per year.

8.19 [17-0801](#)

Resolution adopting a revised fee for the Recorder Automation Fund.

- At the request of the Financial and Administrative Committee, the Lake County Finance and Administrative Services Department reviews and recommends fee updates on an ongoing basis. Due to the impact of fee changes on the Lake County Recorder of Deeds office, fees associated with that office are seldom changed.
- The Lake County Recorder of Deeds office, in coordination with Lake County Finance and Administrative Services Department, completed a study of the costs associated with administering the services that are funded by Recorder Automation Fee.
- The study indicated that Recorder Fees have not been adjusted since Fiscal Year 2004-2005.
- In August, Governor Rauner signed House Bill 3036 (which becomes Public Act 100-0271) that is effective January 1, 2019 and eliminates any surcharges on top of base recording fees and reduces Lake County's fee income by an estimated \$900,000.
- Based on the results of this study, it is recommended by the Lake County Recorder of Deeds office and the Finance and Administrative Services Department that the Recorder Automation Fee be increased from \$10 to \$15.
- The recommended increase, which would take effect on December 1, 2017, is estimated to generate \$500,000 annually based on 100,000 documents recorded per year.

8.20 [17-0889](#)

Resolution amending Resolution Number 17-0042, "Resolution authorizing the issuance and delivery of an amount not to exceed \$22,000,000 multifamily housing revenue notes, 2017 series A and B (Lilac Ledge Apartments), for the purpose of making a loan to Lilac Ledge Apartments, LP, an Illinois limited partnership, in order to finance a portion of the costs of acquiring, constructing, rebuilding, improving and extending a multifamily housing facility to be located in the City of Waukegan, Illinois; authorizing the execution and delivery of a borrower loan agreement, a funding loan agreement, a tax regulatory agreement, and various other documents and instruments in connection with the foregoing; authorizing the terms and issuance of the notes; repealing all resolutions or portions of resolutions in conflict with the provisions of this resolution; providing for an effective date; and concerning related matters" to extend the authorization until December 31, 2017.

- In January 2017, the County Board authorized the issuance of conduit bonds for the improvement of Lilac Ledge Apartments, located at 542 West Washington Street, Waukegan, Illinois, which consists of 203 independent residential rental units for seniors; 10 are efficiency units and 193 are one-bedroom units.
- Current ownerships intends to sell the building to new owners, who will use the funds from these revenue notes to acquire and rehabilitate these affordable housing units that were constructed in the mid-1970s.
- The borrower anticipated being able to receive final approval of funding from its other necessary funding sources, such as U.S. Housing and Urban Development, by September 30, 2017.
- The borrower has not yet been able to receive approval from these other funding sources, and requests that the deadline for issuance of these conduit bonds be extended to December 31, 2017.
- The resolution amends Section 17 of the original resolution to replace September 30,

2017 with December 31, 2017.

Attachments: [Lake County Lilac Ledge Amendatory Note](#)

[Lilac Ledge - Borrower's Extension Request](#)

8.21 [17-0907](#)

Resolution approving the County's 2018 Health Insurance Plan.

- The Human Resources Department worked with the County's health insurance consultant, Arthur J. Gallagher and Company, to develop the recommended design and budget for the County's 2018 healthcare program.
- The projected increase in claim costs for 2018 is \$875,340, for a total projected cost of \$39,468,713, and represents a 2.3 percent increase above the 2017 budget.
- The fiscal year (FY)2017 health insurance budget is \$38,595,109; it is recommended that FY2018 budget remain the same; any shortfall will be funded with savings carried over from previous years.
- The recommended design and budget for the County's 2018 healthcare program includes the following:
 - an increase to all employee premiums by the projected 2.3 percent;
 - an additional one percent premium increase for employees with the traditional Preferred Provider Organization (PPO) health plan;
 - a reduction in the Consumer Driven Health Plan (CDHP) PPO Health Savings Account (HSA) funding by \$50 for the single coverage and \$100 for both the family and single plus one coverage; and
 - an increase in CDHP PPO deductibles, CDHP PPO deductibles to increase by \$50 for the single coverage and \$100 for both the family and single plus one coverage, per federal regulations require.
- The resolution authorizes the recommended premium and plan changes to the 2018 Lake County Health Insurance Plan.

8.22 [17-0912](#)

Resolution authorizing a one-year contract, with four optional one-year renewals, with Optum, RX, Schaumburg, Illinois, for fees associated with providing prescription benefits management services for the plan year of January 1, 2018 through December 31, 2018 in the amount of \$8,329,000.

- The contract with Express Scripts as the pharmacy benefits manager (third-party administrator) for Lake County's employee prescription program expires on December 31, 2017.
- A pharmacy benefits manager (third-party administrator) is needed for the prescription program to enhance the level of customer service the third-party administrator provides to Lake County employees.
- A request for proposal (RFP) was published and sent to 12 vendors with six vendors submitting responses.
- An employee evaluation committee, comprised of representatives from Human Resources, Forest Preserves and Health Department, held interviews with three vendors.
- In accordance with the evaluation criteria established in the RFP and the interview, the employee evaluation committee determined that the proposal submitted by Optum, RX, is the most qualified and best meet the needs of Lake County.

Attachments: [Summary Score Sheet](#)

[LAKE COUNTY - PBM RFP](#)

[Purchasing Award Information](#)

8.23 [17-0929](#)

Resolution accepting the annual Emergency Management Assistance Grant funding from the Illinois Emergency Management Agency (IEMA) for federal fiscal year (FY) 2016 Emergency Management Performance Grant in an amount not to exceed \$185,934.18.

- Lake County applied for and has been awarded an annual allocation from IEMA, via the Department of Homeland Security, on behalf of the Lake County Emergency Management Agency (EMA).
- This grant funding (a) support Lake County in developing and maintaining an effective integrated EMA and program; (b) provides for quarterly reimbursement of allowable EMA program costs; and (c) provides for EMA program expenses between October 1, 2015 and September 30, 2017.
- The actual amount of grant funding is dependent on (a) the federal budget and FEMA grant program guidance, (b) availability of federal funds to IEMA, and (c) actual EMA expenditures.
- The maximum grant funding to Lake County is \$185,934.18 which represents a \$32,965.51 increase over the previously obligated amount from the Department of Homeland Security.
- Revenue from this grant will offset currently budgeted expenses. No additional expenses are budgeted as a result of this grant.
- Lake County invests local funding in emergency management program activities to satisfy the grant match requirements.

8.24 [17-0926](#)

Committee action authorizing monies from the General Operating Fund for the County Board Chairman, or his designee, and the County Board appointed National Association of Counties (NACo) Representative for travel related expenses to NACo.

- The County Board Rules of Order and Operational Procedures provides for an amount not exceed \$7,000 for each County Board Member for costs related to carrying out duties in his/her district. The Chairman of the County Board is budgeted with an additional amount not to exceed \$3,000 for costs related to carrying out the duties of a Chairman of the County Board, excluding activities within his/her respective district.
- As a member of NACo, Lake County relies on the organization to assist in advocating and advancing its federal legislative agenda, and engagement in the organization is pertinent in furthering this cause.
- In March 2017, the County Board appointed Mary Ross-Cunningham as Lake County's NACo Representative, to coordinate with the Chairman and other key stakeholders on:
 - the implementation of the County Board's federal legislative agenda;
 - sponsorship of NACo resolutions per the legislative agenda; and
 - voting member of NACo on behalf of Lake County.
- In accordance with County Board rules, any exceptions to the use of these funds are referred to the Financial and Administrative Committee.
- Recognizing the costs for the County Board Chairman, or his designee, and the Lake County NACo representative to participate in NACo (such as conference registration

fees, travel, lodging, and meals) benefit the entire County, and could be considered an exception to the use of county board member and chairman funds, it is recommended that these expenses be funded through the General Operating Fund, account number 101-1102040-7995.

- Additionally, staff requests that this funding be available retroactive for expenses incurred for the July 2017 NACo conference.

9. Executive Session

9.1 [17-0923](#)

Executive Session to discuss litigation pursuant to 5 ILCS 120/2(c)11.

10. County Administrator's Report

10.1 [17-0922](#)

Summary of open litigation and related costs.

11. Members Remarks

12. Adjournment

Next Meeting: September 27, 2017