

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Agenda Report - Final

Wednesday, September 13, 2017

3:30 PM

**2nd floor Conference Room - Central Permit Facility
500 W. Winchester Road, Libertyville, IL 60048**

Housing and Community Development Commission

1. ROLL CALL

2. APPROVAL OF MINUTES

2.1 [17-0981](#)

Approval of the July 19, 2017 Minutes

Attachments: [7.19.17 Minutes.pdf](#)

3. CHAIR'S REMARKS

4. PUBLIC COMMENTS (items not on the agenda)

5. OLD BUSINESS

6. NEW BUSINESS

6.1 [17-0976](#)

HUD Monitoring Update

Attachments: [HUD Aug 2017 Monitoring.pdf](#)

6.2 [17-0977](#)

Coordinated Entry: Permanent Supportive Housing Update

Attachments: [8.5 x 11 April 17 Graphic New.pdf](#)

6.3 [17-0978](#)

Joint resolution approving two Memoranda of Understanding (MOU) between Lake County and previously approved sub-recipients of 2017 Community Development Block Grant (CDBG) funds, which authorize the two sub-recipients to incur costs prior to receipt by Lake County of the 2017 CDBG annual entitlement award from the U.S. Department of Housing & Urban Development (HUD).

- Federal delays in the issuance of entitlement grants from the U.S. Department of Housing & Urban Development (HUD) have become common: This year, Lake County expects to receive its annual CDBG entitlement grant agreement in late October 2017 despite its HUD Program Year having started on May 1.
- HUD under 24 CFR 570.200(h) permits CDBG grantees such as Lake County to allow its CDBG sub-recipients to begin spending on CDBG projects prior to receipt by Lake County of its CDBG award. The Lake County Board has approved such MOUs in the past, with sub-recipients traditionally willing to take the additional risk.
- The two sub-recipients proposed for 2017 MOUs are Little City and the Mundelein Police Department. For Little City, the CDBG grant covers bathroom renovations for Lakeside Center, a Waukegan-based Community Work Services Center, serving 180 adults with autism and other Intellectual and Developmental Disabilities (I/DD). For the Mundelein Police Station, CDBG grant funds will install four (4) automatic door openers for people with ambulatory disabilities.
- The proposed MOUs put the Little City Foundation and Mundelein Police Department on notice that the risk of incurring pre-award costs is borne by the sub-recipient and that such risks include both REIMBURSEMENT OF THESE EXPENSES IS COMPLETELY

DEPENDENT ON THE CDBG 2017 GRANT AWARD PROVIDED BY HUD and a potential outcome where no CDBG funds are awarded to it.

Attachments: [MOU Little City 2017 CDBG Lakeside.pdf](#)

[MOU Mundelein PD 2017 CDBG.pdf](#)

6.4 **17-0979**

Commission action adopting Community Development program-specific conflict of interest policies in accordance with federal administrative regulations.

- Lake County, as recipient of U.S. Department of Housing & Urban Development funds and as lead entity for the local HOME Investments Partnerships Program (HOME) Consortium, is required to establish a written Conflict of Interest policy.
- The proposed Conflict of Interest policy is drafted in accordance with 2 CFR 200.318, current federal uniform administrative regulations.
- In addition, Community Development staff must adhere to Employee Policies & Procedures, which includes Section 10.5: Gifts, Conflict of Interest, Honoraria and the Lake County Ethics Ordinance.

Attachments: [Community Devel Conflict of Interest Policy.pdf](#)

7. STAFF REPORTS

8. ADJOURNMENT