

# **Lake County Illinois**

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Agenda Report - Final**

**Wednesday, April 26, 2017**

**1:00 PM**

**Assembly Room, 10th Floor**

**Financial and Administrative Committee**

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
4. Addenda to the Agenda
5. Public Comment
6. Chairman's Remarks
7. Old Business
8. New Business

**CONSENT AGENDA (Items 8.1 - 8.2)**

**FINANCIAL & ADMINISTRATIVE**

**8.1 [17-0441](#)**

Report from Carla N. Wyckoff, County Clerk, for the month of March 2017.

**Attachments:** [LCC Report March 2017.pdf](#)

**8.2 [17-0439](#)**

Report from Mary Ellen Vanderverter, Recorder of Deeds, for the month of March 2017.

**Attachments:** [March 2017.pdf](#)

**REGULAR AGENDA**

**FINANCIAL & ADMINISTRATIVE**

**8.3 [17-0464](#)**

Resolution authorizing the first Collective Bargaining Agreement, (CBA) between the Illinois Council of Police and Lake County Sheriff's Office/Lake County Board-Administrative Services.

- This CBA represents 17 employees who hold the position of administrative clerk, administrative assistant, foreclosure specialist, and accounting clerk.
- Employees covered by this agreement will receive wage increases in the following manner: 2.5 percent across the board effective December 1, 2015 (same as received by non-union employees), 2.25 percent across the board effective December 1, 2016 (same as received by non-union employees) and the same general increase as non-union employees effective December 1, 2017.
- Employees will be eligible to receive a three percent discretionary performance increase on the anniversary of their five, 10, 15 and 20 years of service, provided specific performance goals and standards have been met and provided that the County Board approves a Proficiency Incentive Program for non-union employees.
- Employees covered by this agreement will be subject to random drug testing.

- As a result of the provisions negotiated in this agreement, wages will increase by \$27,773 for fiscal year (FY) 2016 and \$19,624 for FY 2017.
- Five employees' wages were increased to the pay grade minimum as determined in the 2015 compensation study, adding \$12,636 in costs for FY 2016.
- The CBA will expire November 30, 2018.

**Attachments:** [ICOPS Clerical Agreement 2017 - 2018 FINAL](#)

**8.4** [17-0472](#)

Discussion of 2018 budget policies.

**Attachments:** [FY2018 Budget Calendar - 5/2017 Draft](#)  
[FY2018 Budget Policies - Edits for Discussion](#)  
[FY2017 Budget Policies FINAL](#)

**8.5** [17-0471](#)

Discussion of the 2016 Year End Report.

**Attachments:** [FY2016 Year End Report-FINAL 042017](#)

**8.6** [17-0408](#)

Update on legislative initiatives.

**9. Executive Session**

**9.1** [17-0457](#)

Executive Session to discuss personnel matters pursuant to 5 ILCS 120/2 (c)(1).

**9.1A** [17-0458](#)

Committee action authorizing reclassification of a position in the Workforce Development Office.

**9.1B** [17-0460](#)

Committee action authorizing reclassification of a position in the Workforce Development Office.

**9.1C** [17-0462](#)

Committee action authorizing reclassification of a position in the Clerk of the Circuit Court Office.

**10. Correspondence**

**11. County Administrator's Report**

**12. Members Remarks**

**13. Adjournment**

**Next Meeting: May 3, 2017.**