

# **Lake County Illinois**

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Agenda Report - Final**

**Tuesday, June 5, 2018**

**11:00 AM**

**Assembly Room, 10th Floor**

**Health and Community Services Committee**

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes

3.1 [18-0486](#)

Minutes from April 3, 2018.

**Attachments:** [HCS 4 3 18 Minutes Final](#)

3.2 [18-0602](#)

Minutes from May 1, 2018.

**Attachments:** [HCS 5.1.18 Minutes Final](#)

4. Addenda to the Agenda
5. Public Comment
6. Chairman's Remarks
7. Old Business
8. New Business

**COMMUNITY DEVELOPMENT**

8.1 [18-0614](#)

Resolution delegating ServicePoint signature authority.

- ServicePoint is a web-based service coordination and homeless management information software administered by Lake County Community Development on behalf of the Lake County Coalition for the Homeless and the broader Lake County community.
- At its May 2018 meeting, the Lake County Board approved four legal documents for use by ServicePoint agencies, users and clients (as applicable):
  - Data Services Agreement - to be used by all ServicePoint agencies;
  - Client Authorization form - to be signed by all clients with information shared in ServicePoint;
  - Business Associate Agreement - to be signed by all Health Insurance Portability and Accountability Act (HIPAA)-covered entities; and
  - Business Associate Subcontractor Agreement - to be signed by vendors of HIPAA covered entities;
- This resolution delegates signature authority for ServicePoint legal documents to Lake County's Community Development Administrator.

8.2 [18-0615](#)

Resolution delegating representative selection of ServicePoint coordinating council.

- In order to effectuate a governance structure to set and enforce policies for the use of the system. Lake County Board approved the creation of a ServicePoint Coordinating

Council (SPCC).at its May 8, 2018 meeting.

- The SPCC will be comprised of two representatives of four different uses of ServicePoint: 1) Homeless Management Information System (HMIS); 2) Coordinated Entry (a centralized waiting list for permanent supportive housing); 3) Service coordination between community agencies; and 4) [www.Findhelplakecounty.org](http://www.Findhelplakecounty.org).
- These four uses are led by 1-2) Lake County Coalition for the Homeless, 3) Lake County Board and its Housing and Community Development Commission (HCDC), and 4) United Way of Lake County.
- As SPCC is not a government body but a standing work group to coordinate and resolve disputes between different uses of ServicePoint and to respond to requests for data-sharing, it is requested that the Lake County Board delegate selection of Lake County's two SPCC representatives to its HCDC.

**8.3**      [18-0571](#)

Joint resolution approving the Second Amendment to the 2017 Housing and Community Development Annual Action Plan.

- The United States Department of Housing and Urban Development (HUD) requires the submission of an Annual Action Plan (AAP) and associated amendments to govern expenditure of federal housing and community development funding for each year of grant funding.
- Several large investments in new affordable housing projects in the 2017 AAP have been recommended for additional 2018 funding. Per HUD guidance, these activities should be removed from the 2017 AAP and placed in the 2018 AAP. These affordable housing investments include District Senior Living (Mundelein), Marjorie Hart (North Chicago) and LakePointe (Waukegan).
- The proposed Action Plan amendment shifts all activities receiving Program Year 2018 funds from the 2017 AAP into the 2018 AAP.

**Attachments:**    [2nd Amendment Lake County 2017 Action Plan](#)

**8.4**      [18-0573](#)

Joint resolution approving two Memoranda of Understanding (MOU) between Lake County and previously approved sub-recipients of 2018 Community Development Block Grant (CDBG) funds.

- United States Department of Housing and Urban Development (HUD) under 24 CFR 570.200(h) permits CDBG grantees such as Lake County to allow its CDBG sub-recipients to begin spending on CDBG projects prior to receipt by Lake County of its CDBG award. The Lake County Board has approved such MOUs in the past, with sub-recipients traditionally willing to take the additional risk.
- The two sub-recipients proposed for 2018 MOUs are the Village of Mundelein and the City of North Chicago. Both municipalities are looking to maximize the amount of days remaining in the 2018 construction season. The City of North Chicago will improve approximately 4200 linear feet of sanitary sewer in a low/mod income area. The Village of Mundelein is pursuing the demolition of the structure located at 538 Morris Street to facilitate a future housing development.
- The proposed MOUs will put the City of North Chicago and the Village of Mundelein on notice that the risk of incurring pre-award costs is borne by the sub-recipient and that such risks include both reimbursement of these expenses is completely dependent on the CDBG 2018 grant award provided by HUD and a potential outcome where no CDBG

funds are awarded to it.

**Attachments:** [MOU NC and LC Comm Dev. CDBG 2018.pdf](#)

[MOU Mundelein and LC Comm Dev. CDBG 2018.pdf](#)

#### 8.5 [18-0575](#)

Joint resolution approving the 2018 Housing and Community Development Annual Action Plan, authorizing all necessary correspondence for the implementation of the plan with the United States Department of Housing and Urban Development (HUD).

- Following an initial Public Hearing for the 2018 Annual Action Plan on March 14, 2018, the HUD announced the 2018 funding amounts.
- Lake County's combination of Community Development Block Grant (CDBG), HOME Investment Partnership (HOME) and Emergency Solutions Grant (ESG) funds totals \$4,783,403, an increase of 19.6 percent from the previous year. While CDBG increased 9.7 percent to \$2,882,885 and HOME increased 45.5 percent to \$1,684,216, ESG returned to normal levels (\$216,362) after providing special one-time additional funding last year.
- On March 14, 2018 the HCDC voted on initial funding recommendations totaling only \$4,079,089. In the 2018 draft Annual Action Plan for the second Public Hearing, the increase of \$704,314 was used first to fund administration and CDBG public services up to their respective statutory caps (10 percent admin HOME/ 20 percent admin CDBG/ 15 percent CDBG public services) and then to satisfy municipal agreements (e.g. Lake County HOME Consortium and North Chicago CDBG agreements).
- After increasing approved CDBG public services and ESG activities to requested amounts, Staff recommends the inclusion of a special application round for the remaining \$420,058 in unallocated funds (\$346,627 HOME and \$73,431 CDBG).

**Attachments:** [Lake County and Waukegan 2018 Annual Action Plan.pdf](#)

#### 8.6 [18-0613](#)

Update on the Video Gaming Program and discussion on the Lake County Video Gaming Revenue Policy.

- On August 13, 2013, the Lake County Board adopted the Lake County Video Gaming Ordinance, thereby permitting lawful video gaming within unincorporated areas of Lake County.
- On September 13, 2016, the Lake County Board established its Video Gaming Revenue Policy.
- This policy established a framework for: (1) capturing video gaming administrative, legal, and enforcement costs; and (2) evaluating and possibly funding social programs, projects (excluding capital improvements), and/or related services that benefit Lake County residents.
- Under this policy, the Community Development Department will administer and manage the awarded monies from the Video Gaming Management Center, consistent with the already-established process used for Community Development Block Grants and Emergency Solutions Grants. The Finance and Administrative Services Department will assist Community Development throughout this process.
- Staff was given direction to continue monitoring implementation of the policy and periodically revisit potential policy changes with the Finance & Administration

Committee.

- Staff recommends the attached updates to the Video Gaming Revenue Policy. These updates include addition of a minimum eligible scoring threshold below which grant applications may not receive funding, possibility for a multi-year grant award and clarification of the role of the Health & Community Services Community and its delegates in the grant selection process.

**Attachments:** [Lake County Video Gaming Revenue Policy \(2018 Proposed Amendmen](#)

## HEALTH DEPARTMENT

### 8.7 [18-0617](#)

Joint resolution accepting the Des Plaines River Watershed Workgroup grant and authorizing an emergency appropriation in the amount of \$19,655 for the Lakes Project grant.

- The \$19,655 Des Plaines River Watershed Workgroup grant will be used for equipment, supplies and to offset existing staff salaries.
- The \$19,655 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year 2018 budget.
- The grant award will be for the period May 1, 2018 through January 31, 2019.

**Attachments:** [EA DRWW](#)

## WORKFORCE DEVELOPMENT

### 8.8 [18-0607](#)

Joint resolution approving the Illinois Department of Commerce and Economic Opportunity (DCEO) WIOA Rapid Response grant and Trade Adjustment Assistance (TAA) grant modifications; and authorizing an emergency appropriation in the amount of \$215,301.33.

- The TAA federal program provides funding for reemployment services to displaced workers who have lost their jobs as a result of increased imports or shifts in production outside the United States. The additional funds of \$116,563.93 are to be used for tuition and related training expenditures for the 64 displaced workers and funds of \$15,979 will be used for expenses associated with payment processing of training and transportation expenses. The grant period is April 1, 2017 through September 30, 2018.
- The WIOA Rapid Response grant modification of \$46,271.40 is for staffing expenses related to case management of the displaced workers. The grant period is July 1, 2017 through December 31, 2018.
- The WIOA Rapid Response grant modification of \$36,487 is to retain two industry sector specialists through June 30, 2018. This pilot program contracted with dislocated workers from key industry sectors including healthcare, manufacturing, information technology and transportation/distribution/logistics to increase the number of dislocated workers connected to high demand jobs. The program continues to meet its goals of connecting with over 600 dislocated workers and connecting job seekers to 56 employer events. The grant period is June 1, 2017 through June 30, 2018.

**Attachments:** [Jun'18 - CFY'18 Trade & WDRAP & 1EC Grant thru 4.17.18](#) [Enter GL F](#)

- 9. Executive Session
- 10. County Administrator's Report
- 11. Members' Remarks
- 12. Adjournment

Next Meeting: June 26, 2018