

# **Lake County Illinois**

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Agenda Report - Final**

**Tuesday, May 1, 2018**

**11:00 AM**

**Assembly Room, 10th Floor**

**Health and Community Services Committee**

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
4. Addenda to the Agenda
5. Public Comment
6. Chairman's Remarks
7. Old Business
8. New Business

8.1 [18-0399](#)

Joint resolution amending the Lake County Health Department Animal Care and Control Fees Schedule as authorized in Lake County Code of Ordinances Chapter 178 Health Department Fee Schedules.

- In conjunction with a proposed amendment to Lake County Code of Ordinances Chapter 172 that would authorize the issuance of a citation to a dog owner for failing to comply with dangerous, animal-aggressive or vicious restrictions, a revision is proposed to the Animal Care and Control Fees Schedule to implement a fine of \$500 for these violations.
- In conjunction with a proposed amendment to Lake County Code of Ordinances Chapter 172 that would allow the enforcement of any Chapter 172 provision through the Administrative Adjudication process, a revision is proposed to add a fine of \$100 for any violation of any other unspecified provision of Chapter 172.
- Any fines associated with these violations would be assessed by the Lake County Hearing Officer in accordance with the provisions of the Lake County Administrative Adjudication Ordinance.

**Attachments:** [Proposed Changes to ACC Fees Schedule](#)

8.2 [18-0398](#)

Ordinance amending the Lake County Code of Ordinances Chapter 172 - Animals, Section 172.15 Limits on the Number of Dogs and Cats per Residence and Section 172.16 Violations.

- Proposed revisions to Section 172.15 (B) Multiple Pet Permits include the codification of Application Conditions [subsections 2(b) and 2(c)], which require applicants to list the number of pets proposed to be covered under the Multiple Pet Permit, as well as proof of current rabies inoculation and registration for each pet.
- A proposed addition to Section 172.15 (B) Multiple Pet Permits (3) Inspections clarifies that the annual inspection shall include a determination of the number of pets covered under the permit.
- Additionally, it is proposed that a new section be added as Section 172.15 (B) Multiple Pet Permit (7) Revocation of Multiple Pet Permit to institute a revocation process for a Multiple Pet Permit.
- The current ordinance provisions only provide the authority to refuse to issue or renew a permit when requirements are not met. The revocation language that is included in these

- revisions was taken, with modifications, directly from other Prevention ordinances, ensuring alignment and consistency among our ordinances. As is the case with our other ordinances, the requirements allow for a hearing prior to a revocation being final.
- A revision to Section 172.16 Violations is proposed to authorize the issuance of a citation to a dog owner for failing to comply with dangerous, animal-aggressive or vicious restrictions, and to pursue enforcement through the Administrative Adjudication (AA) process.
  - When a dog is determined to be dangerous, animal-aggressive or vicious, there are additional restrictions that are placed on the owner to control the dog to prevent future occurrences.
  - The current regulations contain very limited enforcement provisions when an owner fails to comply with these restrictions and can present a great risk to the public, further enforcement tools are needed to obtain compliance.
  - A revision is proposed to authorize the enforcement of any Chapter 172 provision through the AA process, not just those specified.
  - The Lake County AA Ordinance allows the enforcement of any County ordinance provision through the AA process, but only if the ordinance authorizes it.
  - This proposed change is in keeping with all other Health Department ordinances, which have had this provision added when being revised.

**Attachments:** [Proposed Changes to Chapter 172](#)

**8.3**     **18-0411**

Joint resolution accepting the Illinois Department of Public Health grant and authorizing an emergency appropriation in the amount of \$10,000 for the Chronic Disease and School Health grant.

- The \$10,000 Illinois Department of Public Health grant will be used to offset existing staff salaries.
- The \$10,000 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the fiscal year 2018 budget.
- The grant award will be for the period July 1, 2017 through June 30, 2018.

**Attachments:** [Emergency Appropriation Mar-18 \(CDSH\)](#)

**8.4**     **18-0412**

Joint resolution accepting the Illinois Department of Public Health grant and authorizing an emergency appropriation in the amount of \$13,975 for the Childhood Lead Prevention grant.

- The \$13,975 Illinois Department of Public Health grant will be used to offset existing staff salaries.
- The \$13,975 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the fiscal year 2018 budget.
- The grant award will be for the period July 1, 2017 through June 30, 2018.

**Attachments:** [Emergency Appropriation Mar-18 \(CLP\)](#)

8.5 [18-0413](#)

Joint resolution accepting the National Association of County and City Health Officials grant and authorizing an emergency appropriation in the amount of \$2,500 for the Medical Reserve Corps grant.

- The \$2,500 National Association of County and City Health Officials grant will be used to hire a contractor to help design and create a Medical Reserve Corps recruitment/retention handbook.
- The \$2,500 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the fiscal year 2018 budget.
- The grant award will be for the period February 12, 2018 through August 31, 2018.

**Attachments:** [Emergency Appropriation MRC](#)

8.6 [18-0497](#)

Joint resolution accepting the Illinois Department of Public Health grant and authorizing an emergency appropriation in the amount of \$18,300 for the Family Planning program.

- The \$18,300 Illinois Department of Public Health grant will be used to offset existing salary and supply costs.
- The \$18,300 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the FY18 budget.
- The grant award will be for the period July 1, 2017 through June 30, 2018.

**Attachments:** [18K FP](#)

8.7 [18-0506](#)

Joint resolution authorizing a contract with Perfect Cleaning Service Corporation, Chicago, Illinois for janitorial and housekeeping services at various Lake County Health Department facilities for a one-year period, with four one-year renewals, in the estimated annual amount of \$466,140.

- Lake County Health Department currently contracts for janitorial and housekeeping services at 19 facilities.
- In 2015 Lake County Facilities Operations hired an Engineering Consultant to develop a standardized approach to assist with Janitorial and Housekeeping scope of work.
- A Request for Proposal (RFP) was developed and extended to 30 vendors, sealed proposals were received from seven vendors.
- Based on the criteria set forth in the RFP, an interdepartmental evaluation committee comprised of the Health Department, Finance and Administrative Services, Public Works, and Division of Transportation, selected Perfect Cleaning Service Corporation, Chicago, Illinois, as the most qualified and advantageous proposal for Lake County Health Department.
- This resolution authorizes a one-year agreement with four additional one-year renewal options that will cost the County an estimated annual amount of \$466,140.

**Attachments:** [18004 Janitorial Award Information-Health Dept](#)  
[RFP 18004 Scoring Matrix-Health Dept](#)

## COMMUNITY DEVELOPMENT

### 8.8 [18-0198](#)

Resolution recommending the creation of a ServicePoint Coordinating Council which will serve as the governance structure to consider, establish and affect policies related to system use.

- In order to effectuate a governance structure for mediating disputes among key ServicePoint stakeholders over system use, staff presents for Committee recommendation and County Board action a resolution creating a ServicePoint Coordinating Council.
- Specifically, Lake County Community Development and its community partners utilize ServicePoint in four primary ways: 1) Homeless Management Information System (HMIS); 2) Coordinated Entry (a centralized waiting list for permanent supportive housing; 3) Service coordination between community agencies; and 4) [www.Findhelplakecounty.org](http://www.Findhelplakecounty.org)
- These four uses are led by 1-2) Lake County Coalition for the Homeless, 3) Lake County Board and its Housing and Community Development Commission, and 4) United Way of Lake County.
- Service coordination between community agencies (3) - the ServicePoint Referral Network - currently links information and services between 18 agencies throughout the County, but a legal framework is necessary to effectuate network expansion.
- The recommended legal framework contained in corresponding Agenda Item 18-0323 requires a ServicePoint Coordinating Council to coordinate and resolve disputes between different uses of ServicePoint and to respond to requests for data-sharing.

**Attachments:** [Proposed ServicePoint Coordinating Council Executive Summary.pdf](#)

### 8.9 [18-0323](#)

Resolution approving ServicePoint Referral Network Legal Framework & Agreements.

- The Healthcare Foundation of Northern Lake County provided funding to Community Development to hire through the States Attorney's Office, an attorney who specializes in privacy laws such as the Health Insurance Portability and Accountability Act of 1996 (HIPAA).
- After reviewing the legal evaluation, staff recommends a legal framework for data-sharing that involve the attached four legal documents:
  - Data Services Agreement - to be used by all ServicePoint agencies
  - Client Authorization form - to be signed by all clients with information shared in ServicePoint
  - Business Associate Agreement - to be signed by all HIPAA-covered entities
  - Business Associate Subcontractor Agreement - to be signed by vendors of HIPAA-covered entities

**Attachments:** [DeLoss - Business Associate Agreement.pdf](#)

[DeLoss - Client Authorization.pdf](#)

[DeLoss - Data Services Agreement.pdf](#)

[DeLoss - Business Associate Subcontractor Agreement.pdf](#)

**9. Executive Session**

**10. County Administrator's Report**

**10.1 [18-0454](#)**

Update on the Volkswagen Settlement.

**11. Members' Remarks**

**12. Adjournment**

**Next Meeting: June 5, 2018**