

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Agenda Report - Final

Tuesday, February 28, 2017

11:00 AM

Assembly Room, 10th Floor

Health and Community Services Committee

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes

3.1 [17-0124](#)

Joint budget minutes from October 18, 2016.

Attachments: [HCS Joint Budget 10.18.16 Minutes](#)

3.2 [17-0167](#)

Minutes from November 1, 2016.

Attachments: [HCS 11.1.16 Final minutes](#)

4. Addenda to the Agenda
5. Public Comment
6. Chairman's Remarks
7. Old Business
8. New Business

HEALTH DEPARTMENT

8.1 [17-0251](#)

Joint resolution accepting the Illinois Department of Human Services grant and authorizing an emergency appropriation in the amount of \$71,460 for fiscal year (FY) 2017.

- The Illinois Department of Human Services awarded \$71,460 for the Illinois Prevent Prescription Drug/Opioid Overdose-Related Death grant.
- These funds will be used to support a full-time project coordinator, purchase Naloxone, and to offset existing staff costs for the period December 5, 2016, through June 30, 2017.

Attachments: [Emergency Appropriation for FY17 February 2017](#)

WORKFORCE DEVELOPMENT

8.2 [17-0146](#)

Joint resolution authorizing a professional services agreement with Lake County Partners for business outreach and retention services for Lake County Workforce Development in the amount not to exceed \$75,000.

- Funds are budgeted and appropriated for the professional services agreement through Workforce Development grant funding.
- Lake County Workforce Development administers the Workforce Innovation and Opportunity Act (WIOA) Youth grant which funds programs to serve disengaged youth and young adults (ages 16-24) TO help the youth along a career pathway.
- Lake County Workforce Development desires to utilize Lake County Partners for a youth-focused business outreach **pilot program** to provide a service delivery strategy

- that will create meaningful work-based learning opportunities such as internships and work-experiences.
- Lake County Partners will identify Lake County employers in key industry sectors interested in developing opportunities in job shadowing, internship and work experiences for a minimum of 25 youth, with ten different companies throughout Lake County.
- Pursuant to Article 6, Section 102 of the Lake County Purchasing Ordinance, the Purchasing Agent consulted with an ad hoc review group that approved a bid exemption on the basis of an existing long standing, successful relationship.
- The contract authorizes a professional services agreement for an initial pilot program term of March 14, 2017, through September 14, 2017, for a not to exceed cost of \$75,000.

Attachments: [17035 Bid Exemption Recommendation](#)
[Proposal letter for Workforce Department](#)

8.3 **17-0253**

Joint resolution accepting a lease agreement with the College of Lake County (CLC) for 33 parking spaces located in the parking garage of the College of Lake County campus located at 30 N. Sheridan Road, Waukegan, Illinois, for Lake County's Workforce Development Office.

- Funds are budgeted and appropriated for the annual parking spaces' lease payment through Workforce Development grant funding.
- Workforce Development had previously rented 33 spaces from the City of Waukegan at the parking garage at 30 N. Sheridan Road, Waukegan, Illinois, from 2004 through 2016. The monthly cost, per space, was \$60.
- CLC sent notice to Lake County in February 2016 that they had purchased the parking garage and the County's lease with the City of Waukegan was terminated.
- CLC stated that they would no longer be leasing individual reserved parking spaces and that future plans called for securing the garage and reserving access exclusively for college use.
- Workforce Development requested a new lease agreement with CLC for the required 33 parking spaces to serve the Workforce Development office located at 1 N. Genesee Street, Waukegan, Illinois.
- The 12 months of rent, for the 33 leased parking spaces, shall be in the amount of \$2,310 per month, for a total of \$27,720 annually. The monthly cost, per space, is \$70.
- Lake County and CLC confirm this agreement is effective through December 31, 2017, as an initial term; then thereafter the lease agreement shall continue on a month to month basis until terminated by either party.

Attachments: [notice from CLC 2.22.16](#)
[CLC Parking Lease](#)

COMMUNITY DEVELOPMENT

8.4 **17-0220**

Joint resolution approving amendments to Neighborhood Stabilization Program 1 and 3 Substantial Amendments and 2013, 2014, 2015, and 2016 Housing and Urban Development (HUD) Action Plans.

- Several proposed project changes have resulted in the proposed 2nd Amendment to

- the 2016 Action Plan, 3rd Amendment to the 2015 Action Plan, 6th Amendment to the 2014 Action Plan and 10th Amendment to the 2013 Action Plan. Additionally, the Neighborhood Stabilization Program Round 1 and Round 3 Substantial Amendments require updating, the proposed amendments are attached.
- HOME Program City of Waukegan 2015 funds were initially allocated for two acquisition-rehabilitation-resale projects; but after evaluating the properties on the market and rehabilitation costs of available properties, the City of Waukegan will only be able to complete one such project with its Program Year 2015 HOME Program funds.
 - In January 2017, Habitat for Humanity Lake County opted out of investing HOME Program funds in its new homes due to stringent requirements of the Final HOME Rule of 2013 and high costs due to Illinois Prevailing Wage. This decision by Habitat for Humanity caused reallocation of \$178,360 in HOME funds by the Affordable Housing Advisory and Recommendation Committee (ARC). Funds from Program Years 2013 (\$58,360) and 2014 (\$50,000) are rolled into 2017 Action Plan recommendations. The attached 2016 Action Plan Amendment contains the ARC's recommendation to shift \$70,000 in 2016 funds from Habitat for Humanity to Affordable Housing Corporation of Lake County for owner-occupied rehab.
 - Project delivery costs for the following projects either had not been budgeted or exceeded budget: Bridge House 2013 (+\$840); Busy Brains 2015 (+\$680); North Chicago Road/Sidewalks 2015 (+\$1,640) and LCRDC Inspection Remedies 2016 (+\$1,500). Such cost overruns have been remediated by moving environmental reviews back to staff. The allocation of \$4,660 of Community Development Block Grant (CDBG) program income to these projects is requested in the 2013, 2015 and 2016 Action Plan Amendments.
 - One-fifth of the North Chicago Strategic Revitalization Plan, the construction of 4 units of veterans' housing at 1235 Victoria, is proposed to be funded with uncommitted Neighborhood Stabilization Program (NSP) funds instead of 2013 HOME funds due to strict HOME Program timelines. These 2013 HOME funds (\$175,029.20) are included in the ARC's recommendation to grant these funds to the Affordable Housing Corporation of Lake County for rapid spending on owner-occupied rehab projects.

Attachments: [2013APTenthAmend.pdf](#)

[PY2014 AP 6th Amendment.pdf](#)

[2015 3rd Amendment HCDC February Version.pdf](#)

[2016 2nd Amendment HCDC February Version.pdf](#)

[NSP1 Substantial Amendment March 2017 Revision.pdf](#)

[NSP3 Substantial Amendment 2017 Revision HCDC.pdf](#)

8.5 [17-0229](#)

Joint resolution authorizing 2017 Lake County Affordable Housing Program (LCAHP) grant awards.

- In September 2016, Community Development staff released the Lake County Affordable Housing Program (LCAHP), HOME Investment Partnerships (HOME) Program and Community Development Block Grant (CDBG) 2017 funding round, soliciting eligible affordable housing programs and projects.
- The recent affordable housing application round resulted in 13 requests totaling

- \$4,886,418 for only \$1,800,000 in available housing dollars.
- The Affordable Housing Advisory and Recommendation Committee (ARC) recommends LCAHP funding of \$300,500 (including \$500 of previously unspent LCAHP funds) as follows:
 - \$109,675 for one unit of affordable housing in Highland Park [Community Partners for Affordable Housing];
 - \$75,000 for rapid rehousing [Catholic Charities];
 - \$47,825 (plus HOME and CDBG) for new senior rental housing in Mundelein [PIRHL, LLC];
 - \$38,000 in support of housing assistance programs [Affordable Housing Corporation of Lake County]; and
 - \$30,000 for grant administration [Community Development].

9. Executive Session

10. County Administrator's Report

10.1 [17-0261](#)

Update regarding Tobacco 21.

11. Members' Remarks

12. Adjournment

Next Meeting: March 7, 2017