

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Agenda Report - Final

Tuesday, May 10, 2016

9:00 AM

Lake County Government Building.

Lake County Board

CALL TO ORDER**MOMENT OF SILENCE****PLEDGE OF ALLEGIANCE****ROLL CALL OF MEMBERS****ADDITIONS TO THE AGENDA (FOR DISCUSSION ONLY)****SPECIAL RECOGNITION****1** [16-0441](#)

Resolution recognizing the summer of 2016 as Relay For Life Summer in Lake County.

2 [16-0440](#)

Resolution recognizing and commending the Lake County Sheriff's Reserve Deputy Unit for their dedicated and valuable service to the Lake County Sheriff's Department and the residents of Lake County.

PUBLIC COMMENT (ITEMS NOT ON THE AGENDA)**CHAIR'S REMARKS****OLD BUSINESS****NEW BUSINESS****CONSENT AGENDA (Items 3 - 47)****3** [16-0354](#)

Minutes from April 12, 2016.

Attachments: [April 12, 2016 Minutes.pdf](#)

CLAIMS AGAINST LAKE COUNTY, IL**4** [16-0455](#)

Report of CLAIMS AGAINST LAKE COUNTY, ILLINOIS for the month of April 2016.

Attachments: [April 2016](#)

REPORTS**5** [16-0347](#)

Report from Keith S. Brin, Clerk of the Circuit Court, for the month of March 2016.

Attachments: [County Board Report March 2016](#)

6 **[16-0396](#)**

Report from Joy Gossman, Public Defender, for the month of March 2016.

Attachments: [03-16 Main](#)
 [03-16 Main PTR](#)
 [03-16 Juv Main](#)
 [03-16 Juv PTR](#)

7 **[16-0369](#)**

Report from Mark C. Curran, Jr., Sheriff, for the month of March 2016.

Attachments: [Revenue Report for the month of March 2016.pdf](#)

8 **[16-0411](#)**

Report from Thomas A. Rudd, M.S., M.D., Coroner, for the month of December 2015.

Attachments: [December County Board Reports](#)
 [Cases - December, 2015](#)
 [December 2015 Receipts](#)

REAPPOINTMENTS**9** **[16-0442](#)**

Resolution providing for the reappointment of Greg Koeppen as Vice-Chair of the Zoning Board of Appeals.

Attachments: [Greg Koeppen's Resume](#)
 [Greg Koeppen's Letter of Interest](#)

10 **[16-0452](#)**

Resolution providing for the reappointment of Pete Fleming as a member of the Lake County Board of Review.

Attachments: [Pete Fleming's Resume](#)

11 **[16-0443](#)**

Resolution providing for the reappointment of Terry Toth as trustee for the Grayslake Fire Protection District.

Attachments: [Terry Toth's Letter of Interest and a Letter of Support](#)
 [Terry Toth's Resume](#)

12 [16-0446](#)

Resolution providing for the reappointment of John Willems as trustee for the Lake Zurich Rural Fire Protection District.

Attachments: [John Willems Letter of Interest and Resume](#)

13 [16-0447](#)

Resolution providing for the reappointment of Thomas Johnson as trustee for the Lake Zurich Rural Fire Protection District.

Attachments: [Thomas E. Johnson Letter of Interest](#)

[Tomas E. Johnson Resume](#)

14 [16-0448](#)

Resolution providing for the reappointment of Patrick Anderson as a member of the Greater Round Lake Fire Protection District.

Attachments: [Patrick E. Anderson's Resume](#)

15 [16-0450](#)

Resolution providing for the reappointment of Steve Wernikoff as a member of the Long Grove Fire Protection District.

Attachments: [Steve Wernikoff's Letter of Interest](#)

[Steve Wernikoff's Resume](#)

16 [16-0453](#)

Resolution providing for the reappointment of Bryan Hogan as a member of the Countryside Fire Protection District.

Attachments: [Bryan Hogan Letter of Interest and Resume](#)

17 [16-0454](#)

Resolution providing for the reappointment of Marianne DeBoer as trustee for the Beach Park Fire Protection District.

Attachments: [Marianne DeBore's Resume](#)

LAW AND JUDICIAL COMMITTEE**18 [16-0379](#)**

Joint resolution authorizing the execution of a Title IV-D intergovernmental agreement between the Illinois Department of Healthcare and Family Services (IDHFS) and the Lake County State's Attorney for the continuation of the State's Attorney's Child Support Enforcement Program for a maximum reimbursement amount of \$700,000 for staff wages and benefits.

- Since 1985, the State's Attorney's Office has entered into an annual intergovernmental agreement with the IDHFS to provide child support enforcement services.

- Pursuant to these annual agreements, the State's Attorney's Office reasonable costs for providing these services, as determined by IDHFS, are to be reimbursed.
- Since 1999, the State's Attorney's Office Child Support Enforcement staff has included three assistant State's Attorneys, four secretaries, three paralegals and one investigator.
- The Child Support Enforcement Division handles approximately 17,000 active cases, including those to establish paternity and sets support upon voluntary acknowledgement, establishes medical support orders, and enforces orders for payment of support.
- IDHFS has tendered a proposed State fiscal year (FY) 2017 contract to reimburse personnel costs not to exceed \$700,000, 66 percent of which is federal funds.
- Sources of program funding include \$700,000 from the IDHFS for salary/fringe benefits with the remainder from the State's Attorney's Office FY2016 budget.

Attachments: [2017-55-013-K Agreement Letter.pdf](#)

19 **16-0389**

Joint resolution authorizing a contract with Menconi Terrazzo, LLC of Bensenville, Illinois, and further authorizing assignment of that contract to Clark Construction Group LLC of Chicago, Illinois, as Construction Manager at Risk (CMAR) for the terrazzo flooring work for the Lake County courthouse expansion project in the amount of \$551,000.

- The terrazzo flooring work in this bid generally includes supply and installation of all terrazzo flooring for the courthouse expansion project.
- The Lake County Board has authorized Clark Construction Group, LLC of Chicago, Illinois, to proceed with a Guaranteed Maximum Price (GMP) for the infrastructure and interior work pursuant to their contract for CMAR services.
- A bid was issued for terrazzo flooring work on March 4, 2016; sealed bids were received on April 14, 2016, from three non-local vendors with costs ranging from \$551,000 to \$696,000.
- Menconi Terrazzo, LLC of Bensenville, Illinois, was determined to be the lowest responsive and responsible bidder.
- This resolution awards the contract to Menconi Terrazzo, LLC of Bensenville, Illinois, and assigns the contract to Clark Construction Group LLC of Chicago, Illinois, to manage as part of the GMP for this work.

20 **16-0390**

Joint resolution authorizing a contract with Marling Lumber Company of Janesville, Wisconsin, and further authorizing assignment of that contract to Clark Construction Group LLC of Chicago, Illinois, as Construction Manager at Risk (CMAR) for the doors, frames and hardware for the Lake County courthouse expansion project in the amount of \$440,900.

- The doors, frames and hardware work, in this bid includes supply of all interior doors, door frames, door hardware, locksets, hinges, closers, etc. for the courthouse expansion project.
- The Lake County Board has authorized Clark Construction Group LLC of Chicago, Illinois, to proceed with a Guaranteed Maximum Price (GMP) for the infrastructure and interior work pursuant to their contract for CMAR services.
- A bid was issued for doors, frames and hardware work on February 8, 2016; sealed bids were received on March 10, 2016, from one local and two non-local vendors, with

costs ranging from \$440,900 to \$500,617.

- Marling Lumber Company of Janesville, Wisconsin, was determined to be the lowest responsive and responsible bidder.
- This resolution awards the contract to Marling Lumber Company of Janesville, Wisconsin, and assigns the contract to Clark Construction Group LLC of Chicago, Illinois, to manage as part of the GMP for this work.

21 **16-0391**

Joint resolution authorizing a contract with Bernhard Woodworking, LTD of Northbrook, Illinois, and further authorizing assignment of that contract to Clark Construction Group LLC of Chicago, Illinois, as Construction Manager at Risk (CMAR) for the millwork work for the Lake County courthouse expansion project in the amount of \$5,358,000.

- The millwork work in this bid generally includes supply and installation of all custom woodwork, wood paneling, judge's benches, courtroom public seating, etc. for the courthouse expansion project.
- The Lake County Board has authorized Clark Construction Group LLC of Chicago, Illinois, to proceed with a Guaranteed Maximum Price (GMP) for the infrastructure and interior work pursuant to their contract for CMAR services.
- As part of the bid process, a statement of intent was issued for millwork work on January 21, 2016, to identify qualified bidders and to clarify scope; sealed bids were received on April 7, 2016, from two non-local vendors ranging from \$5,358,000 to \$5,687,500.
- Bernhard Woodworking, LTD of Northbrook, Illinois, was determined to be the lowest responsive and responsible bidder.
- This resolution awards the contract to Bernhard Woodworking, LTD of Northbrook, Illinois, and assigns the contract to Clark Construction Group LLC of Chicago, Illinois, to manage as part of the GMP for this work.

22 **16-0394**

Joint resolution authorizing a contract with RG Construction Services, Inc. of Elmhurst, Illinois, and further authorizing assignment of that contract to Clark Construction Group LLC of Chicago, Illinois, as Construction Manager at Risk (CMAR) for the drywall and acoustical ceiling tile work for the Lake County courthouse expansion project in the amount of \$6,352,852.

- The drywall and acoustical ceiling tile work in this bid generally includes supply and installation of all drywall, steel studs, acoustical insulation, acoustical ceiling tile ceiling systems, etc. for all phases of the courthouse expansion project.
- The Lake County Board has authorized Clark Construction Group LLC of Chicago, Illinois, to proceed with a Guaranteed Maximum Price (GMP) for the infrastructure and interior work pursuant to their contract for CMAR services.
- As part of the bid process a statement of intent was issued for drywall and acoustical ceiling tile work on January 21, 2016, to identify qualified bidders and to clarify scope; sealed bids were received on April 7, 2016, from three non-local vendors ranging from \$6,352,852 to \$8,196,596.
- RG Construction Services, Inc. of Elmhurst, Illinois, was determined to be the lowest responsive and responsible bidder.
- This resolution awards the contract to RG Construction Services, Inc. of Elmhurst, Illinois, and assigns the contract to Clark Construction Group LLC of Chicago, Illinois, to manage as part of the GMP for this work.

23 [16-0431](#)

Joint resolution authorizing amendment one to the Intergovernmental Agreement (IGA) 864-13, between the Federal Bureau of Prisons (BOP) and the Lake County Work Release Center.

- In 2013, the Federal BOP and the Lake County Sheriff's Office entered into an Intergovernmental Agreement (IGA) in order to establish responsibilities for providing secure custody, housing and safekeeping of adjudicated Board of Prison inmates.
- Most recently, the BOP requested amendments to the IGA 864-13; the amendments require that we 1) implement additional policy and operational compliance procedures regarding the use of technology (cell phones); 2) provide access to Patient Protection and Affordable Care Act information; 3) allow inmates to enroll in health insurance prior to discharge from the facility.
- The IGA requires that the inmates receive a copy of a policy regarding the use of cell phones and that each inmate is required to sign and acknowledge they have received said policy.
- The IGA requires that the Sheriff's Office track whether or not the inmates have enrolled in health insurance prior to release from the facility.

Attachments: [2010 - 2013 IGA BOP](#)

[IGA 864 Cell Guidance 03-2016](#)

[IGA 864 IL Let MOD1 03-2016](#)

[IGA 864-13Waukegan IL Mod Cell Phones ACA](#)

24 [16-0426](#)

Joint resolution authorizing an Air Support Mutual Aid Intergovernmental Agreement with Air-One.

- Lake County has had a partnership with Air-One for flight services for three years.
- The air support services that Air-One provides is an on-going form of mutual aid that benefits the citizens of Lake County.
- When utilized, the air support services provided by Air-One in emergencies or disaster situations are invaluable in aiding those in need.
- The County's contribution to this mutual aid air support solution is \$15,000; this is budgeted through the Sheriff's Office, line item 101-3001110-79940.

Attachments: [Air-One Mutual Aid Agreement 05-2016.pdf](#)

HEALTH AND COMMUNITY SERVICES COMMITTEE**25** [16-0244](#)

Joint resolution approving a Memorandum of Understanding (MOU) between Lake County and the Lake County Coalition for the Homeless (LCCH) to provide services under Lake County's Continuum of Care and for the purposes of serving as Collaborative Applicant.

- The U.S. Department of Housing and Urban Development (HUD) provides nearly \$3,000,000 of annual Continuum of Care funding to LCCH members, including Lake County as Collaborative Applicant and Homeless Management Information System (HMIS) ServicePoint lead.

- Lake County Community Development staff have informally filled the staffing capacity needs of the LCCH, a community-based membership organization comprised of agencies serving the needs of people who are homeless.
- HUD makes funding available via the LCCH to Lake County as Collaborative Applicant. This MOU defines the roles and responsibilities that accompany that funding. In the event that future HUD funding is insufficient for Lake County to provide these services, the MOU could be terminated or not renewed.
- If funded, this MOU would be renewed annually on October 1, concurrent with the renewal of HUD funding for this purpose.

Attachments: [MOU LCCH and LC PBD 05.10.16](#)

26 **16-0340**

Resolution authorizing the Lake County Department of Planning, Building and Development (PBD), to apply for ServicePoint grant funding.

- Twice annually, the HealthCare Foundation of Northern Lake County invites applicants to request grants for its new “systems capacity building” strategic priority. Lake County has the opportunity to apply for this potential grant funding to help expand the use of ServicePoint as a referral network between agencies in Lake County.
- This work aligns with the Lake County Board’s Strategic Plan action steps to: 1) “Continue to develop and promote ServicePoint, www.FindHelpLakeCounty.org and other communication tools that provide information & referral services to government and non-profit partners”; and 2) “Empower case managers to use ServicePoint and other available referral tools to direct clients to most appropriate services.”
- If awarded, the grant would support staff and consultants costs necessary to build usage by key service providers, of ServicePoint as a referral tool, including the Lake County Health Department

27 **16-0425**

Joint resolution approving the Summer Youth Employment Worksite Agreement.

- As part of the Lake County Summer Youth Employment Program, annually the County approves a Summer Youth Employment Worksite Agreement with various organizations and businesses that will serve as worksites and provide summer youth work experience.
- The Worksite Agreement outlines the responsibilities of both the participating summer worksites and Lake County.
- This agreement will be entered into with 30 to 35 organizations and businesses that meet the requirements of this program and have the need as well as the capacity to support Summer Youth Workers.
- The joint resolution authorizes the County Board Chairman or their designee to sign the agreements.

Attachments: [Worksite Agreement 2016.pdf](#)

PUBLIC WORKS AND TRANSPORTATION COMMITTEE

28 **16-0380**

Joint resolution authorizing a contract with Payne and Dolan, Inc., Antioch, Illinois, in the amount of \$218,752.67, for the pulverization of existing pavement and the addition of hot-mix asphalt binder and surface courses in the Silver Lake Subdivision in the

Antioch Township Road District, and designated as Section 16-01154-01-GM.

- 2016 Antioch Township Road District: Contract Award.
- A total of three bids were received ranging from \$218,752.67 to \$262,473.97, with Payne and Dolan, Inc., Antioch, Illinois, being the lowest responsible bidder with a contract amount of \$218,752.67.

Attachments: [16-0380 Bid Tab Antioch Township.pdf](#)

29 **16-0381**

Joint resolution authorizing a contract with Geske and Sons, Inc., Crystal Lake, Illinois, in the amount of \$298,761.72, for hot-mix surface removal, Class D patching and constructing hot-mix asphalt leveling binder and surface course lifts on Chevy Chase Road, from Gilmer Road to the Mundelein village limit, in the Fremont Township Road District, and designated as Section 16-07114-01-GM.

- 2016 Fremont Township Road District: Contract Award.
- A total of three bids were received ranging from \$298,761.72 to \$389,846.72, with Geske and Sons, Inc., Crystal Lake, Illinois, being the lowest responsible bidder with a contract amount of \$298,761.72.

Attachments: [16-0381 Bid Tab Fremont Township.pdf](#)

30 **16-0382**

Joint resolution authorizing a contract with Peter Baker & Son Company, Lake Bluff, Illinois, in the amount of \$91,000.29, for the hot-mix surface removal, Class D patching, constructing polymerized leveling binder course, surface course lifts, and concrete curb and gutter removal/replacement on Braewick Road and Salisbury Drive in the Bridlewood Subdivision in Warren Township Road District, and designated as Section 16-14149-01-GM.

- 2016 Warren Township Road District: Contract Award.
- A total of five bids were received ranging from \$91,000.29 to \$129,127.54, with Peter Baker & Son Company, Lake Bluff, Illinois, being the lowest responsible bidder with a contract amount of \$91,000.29.

Attachments: [16-0382 Bid Tab Warren Township.pdf](#)

31 **16-0383**

Joint resolution authorizing a contract with Peter Baker & Son Company, Lake Bluff, Illinois, in the amount of \$60,312.28, for Class D patching and constructing hot-mix asphalt surface course lift on Neville Road, from Darrell Road to the Island Lake village limit, in the Wauconda Township Road District, and designated as Section 16-15126-01-GM.

- 2016 Wauconda Township Road District: Contract Award.
- A total of seven bids were received ranging from \$60,312.28 to \$99,622.20, with Peter Baker & Son Company, Lake Bluff, Illinois, being the lowest responsible bidder with a contract amount of \$60,312.28.

Attachments: [16-0383 Bid Tab Wauconda Township.pdf](#)

32 [16-0384](#)

Joint resolution authorizing a contract with A Lamp Concrete Contractors, Inc., Schaumburg, Illinois, for the base bid amount of \$97,931, for concrete pavement patching on various County highways, where necessary, and designated as Section 16-00000-10-GM.

- [2016 Concrete Pavement Patching: Contract Award.](#)
- Each year, the Division of Transportation (DOT) undertakes patching of its concrete pavements to preserve surface quality, including repairing damaged manholes, catch basins, curbs and gutters.
- This patching and repair is done on isolated sections of pavements that are not listed in the five-year program for resurfacings/rehabilitation/reconstruction, but have been otherwise identified as needing repair.
- The added alternative bid process was utilized. This process is a combination of the base bid plus alternatives which allows DOT to evaluate responses, consider alternatives, optimize the amount of work that is completed, and maintain alignment with the project budget.
- A total of three bids were received, ranging from \$97,931 to \$190,442.80.
- Only the base bid was considered, with A Lamp Concrete Contractors, Inc., Schaumburg, Illinois, being the lowest responsible bidder with a base contract amount of \$97,931.

Attachments: [16-0384 Bid Tab 2016 Concrete Patching.pdf](#)

[16-0384 Justification of Bid Memo.pdf](#)

33 [16-0385](#)

Joint resolution authorizing a contract with Home Towne Electric, Inc., Lake Villa, Illinois, in the amount of \$99,994, for the 2016 Intelligent Transportation System (ITS) PASSAGE Network improvements along various routes in Lake County, and designated as Section 16-00999-22-TL.

- [2016 ITS PASSAGE Network: Contract Award.](#)
- The 2016 ITS PASSAGE Network improvements include installing permanent count stations at a maximum of six locations throughout the County. The count stations will be able to provide continuous counts along a roadway 24 hours a day.
- This traffic data will be useful for numerous planning functions, including tracking annual growth, looking at regional trends, and determining adequate factors to apply to Average Daily Traffic (ADT) counts which are usually taken during summer months.
- The added alternative bid process was used which is a combination of the base bid plus alternatives. This allows the Division of Transportation to evaluate responses, consider alternatives, optimize the amount of work that is completed, and maintain alignment with the project budget.
- A total of two bids were received ranging from \$99,994 to \$100,000, and the lowest responsible bidder is Home Towne Electric, Lake Villa, Illinois, in the amount of \$99,994.

Attachments: [16-0385 Bid Tab 2016 ITS Passage Network.pdf](#)

34 **[16-0388](#)**

Joint resolution authorizing a contract with Peter Baker & Son Company, Lake Bluff, Illinois, in the amount of \$1,070,420.33 for the resurfacing of Miller Road, from Kelsey Road to U.S. Route 12, and designated as Section 14-00118-11-RS.

- Miller Road Resurfacing: Contract Award.
- Miller Road is in need of resurfacing, from Kelsey Road to U.S. Route 12.
- This resurfacing improvement has been identified within the County's pavement management system and is included in the 2016 highway improvement program.
- A total of four bids were received, ranging from \$1,070,420.33 to \$1,320,664.34, and the lowest responsible bidder is Peter Baker & Son Company, Lake Bluff, Illinois, in the amount of \$1,070,420.33.

Attachments: [16-0388 Bid Tab Miller Road Resurfacing.pdf](#)

35 **[16-0395](#)**

Joint resolution authorizing a contract with Ciosek Tree Service, Lombard, Illinois, for tree removal and tree trimming service for Lake County Division of Transportation (DOT) in the estimated annual amount of \$30,000.

- There is a need to enter into a contract with a successful vendor to perform tree removal and tree trimming services for the DOT.
- The services include tree cutting services and any combination of or all of the following; tree removal, tree trimming, tree stump grinding, tree debris disposal, and emergency tree removal service, if required.
- Bidders were requested to provide pricing for an initial project including the removal of 41 trees in various locations throughout the County, removing 350 tree stumps along the Northshore bike path, and providing a unit price for future work, as requested.
- An invitation to bid was issued and extended to 20 vendors and sealed bids were received from four local vendors and two non-local vendors ranging from \$19,150 to \$66,665.
- Ciosek Tree Service, Lombard, Illinois, was determined to be the lowest responsive and responsible bidder, who best meets the needs of the County, in the estimated annual amount of \$30,000.

36 **[16-0432](#)**

Joint resolution authorizing a contract with Chicagoland Paving Contractors, Inc. of Lake Zurich, Illinois, for the asphalt patching and seal coating shared services project, in the amount of \$176,000.

- Lake County Public Works (Public Works) owns and operates water and sewer main systems throughout portions of Lake County and, from time to time, those utilities require repairs.
- Pavement access to Public Works facilities also requires maintenance and repair.
- As part of the County's shared services initiative, Public Works has been working closely with the County Administrator's Office to identify shared service opportunities.
- Public Works volunteered to lead a joint bid for the Municipal Partnering Initiative (MPI) entities' group for asphalt patching and seal coating.
- Public Works solicited bids which included joint bidding language to allow other municipalities the opportunity to utilize the County's contract price.
- Three sealed bids were received and publicly opened and Chicagoland Paving Contractors, Inc., Lake Zurich, Illinois was determined to be the lowest responsive and

responsible bidder.

Attachments: [16-0432 Asphalt Patching and Seal Coating Bid Tab.pdf](#)

37 **16-0433**

Joint resolution authorizing a professional services agreement with Greengard, Inc., Lincolnshire, Illinois, in the amount of \$153,500 for engineering services for the Fox Lake Hills Water System Improvement Project.

- The Fox Lake Hills Water System provides water service to citizens of unincorporated Lake Villa.
- This project includes the following engineering services: 1) modelling the water system under a single versus dual pressure zone system; 2) design of an elevated water tower or a ground storage reservoir capable of storing 250,000 gallons of water; 3) design of a booster station; 4) modifications to the existing Lincoln Well House to receive Lake Michigan Water from Central Lake County Joint Action Water Agency (CLJAWA); 5) and all associated permits, easements, and surveying work.
- In accordance with the Local Government Professional Services Selection Act, the recommended firm is Greengard, Inc., Lincolnshire, Illinois.

Attachments: [16-0433 Fox Lake Hills Improvements Greengard Contract.pdf](#)

38 **16-0410**

Ordinance providing for the establishment of an altered speed zone of 45 miles per hour (M.P.H), currently posted as 50 M.P.H., on Peterson Road, County Highway 20, from Illinois Route 60, to a point 1,320 feet west of Alleghany Road, County Highway 39, located in Fremont Township, in conformity with Chapter 625 - Section 5/11-604 of the Illinois Compiled Statutes.

- County Speed Zone Ordinance: Peterson Road, From Illinois Route 60 to Alleghany Road, in Fremont Township.
- Ordinance is required to establish speed zones.
- The speed study was recommended by the Lake County Division of Transportation staff and has been completed.

39 **16-0351**

Ordinance providing for the establishment of an altered speed zone of 45 miles per hour (M.P.H.), currently posted as 55 M.P.H on Peterson Road, County Highway 20, from Illinois Route 83, Ivanhoe Road, to a point 1,320 feet east of Alleghany Road, County Highway 39, located in Fremont Township, in conformity with Chapter 625 - Section 5/11-604 of the Illinois Compiled Statutes.

- County Speed Zone Ordinance: Peterson Road, From Illinois Route 83 to Alleghany Road, in Fremont Township.
- Ordinance is required to establish speed zones.
- The speed study was recommended by the Lake County Division of Transportation staff and has been completed.

40 **16-0429**

Joint resolution appropriating \$120,000 of ¼% Sales Tax for Transportation funds for the installation of emergency vehicle preemption (EVP) equipment at various traffic signal locations on the County highway system, and designated as Section 16-00999-23-TL.

- 2016 Traffic Signal - Emergency Vehicle Preemption Installation: Appropriation.
- The installation of EVP equipment, at six traffic signal locations, will complete the work on the County highway system.
- "End-of-Life" EVP equipment will also be replaced at nine locations on the County Highway System.
- Before a project letting can be held, an appropriation of \$120,000 of ¼% Sales Tax for Transportation funds is necessary.

41 16-0430

Joint resolution authorizing an agreement with the Village of Beach Park to provide routine maintenance for the roadway improvement of Wadsworth Road, west of Sheridan Road, and designated as Section 15-00999-18-RS.

- Wadsworth Road: Village of Beach Park Agreement.
- Kenosha Road and 21st Street will be improved by resurfacing, along with landscape enhancements to the existing median on Wadsworth Road, west of Sheridan Road.
- The Village of Beach Park will provide routine maintenance of the landscape enhancement of the median on Wadsworth Road, west of Sheridan Road.

Attachments: [16-0430 Wadsworth Road, Village of Beach Park Agreement Draft.pdf](#)

FINANCIAL AND ADMINISTRATIVE COMMITTEE**42 16-0406**

Resolution authorizing a contract with Advanced Disposal, Waukegan, Illinois, for refuse collection service for Lake County and water treatment plant waste residue collection for the various County departments, in the estimated annual amount of \$96,678.

- The current contract for refuse collection services for the County is expiring.
- The previous contract included 41 County pick-up locations; the new contract will include 30 County pick-up locations due to franchise agreements implemented in Libertyville, Highland Park, and Grayslake.
- An invitation to bid was issued and extended to 43 vendors and sealed bids were received from two local vendors ranging from \$96,678 to \$120,467.
- Advanced Disposal, Waukegan, Illinois, is the lowest responsible and responsive bidder in the estimated annual amount of \$96,678.
- This resolution authorizes a two year contract with Advanced Disposal, Waukegan, Illinois, with the option of three, one year renewals, for an estimated annual amount of \$96,678.

43 16-0413

Resolution amending the Lake County Employee Policies and Procedures section 4.2, Vacation Time.

- The County recognizes the need to establish standards for the accrual of paid vacation time rules.
- It is recommended that the minimum hours a part-time employee is scheduled to work in order to accrue vacation time be increased from 12 to 20 hours per week.
- Monthly accruals for part-time employees will no longer be based on worked hours; the method will be based on scheduled hours.
- Currently, employees with a break in service of 30 months or less may return to work and have their previous vacation accrual rate restored. The amendment proposes to

decrease that from 30 months to 6 months.

- The County Administrator can authorize higher accrual levels for employees hired into pay grades K/M 9 and above.

Attachments: [Section IV 2 Vacation Policy Final](#)

[Section IV 2 Vacation Policy Red Lined](#)

44 [16-0414](#)

Resolution amending the Lake County Employee Policies and Procedures section 4.5, Sick Leave.

- The County recognizes the need to standardize the rules for accrual of paid sick leave.
- It is recommended that the minimum hours a part-time employee is scheduled to work in order to accrue sick leave be increased from 12 to 20 hours per week.
- Monthly accruals for part-time employees will no longer be based on hours worked; the new method will be based on scheduled hours.
- It recommends that the provision allowing active employees to cash out up to 12 days of sick leave every year be eliminated.

Attachments: [Section IV .5 Sick Leave Final](#)

[Section IV .5 Sick Leave Red Lined](#)

45 [16-0415](#)

Resolution amending the Lake County Employee Policies and Procedures section 9.1, Vehicle Operation Policy.

- The County recognizes the need to establish work rules and procedures for employees who operate County owned or personal vehicles during the course of their employment.
- It is recommended the ordinance combine two current policies: the Vehicle Operation Policy and the Driver's Selection Courses, previously amended in 1999 and 1985, respectively.
- The demonstration of fitness to operate a motor vehicle will be determined by Risk Management, which will be prompted by a review of the employee's motor vehicle record instead of upon request of an administrator.
- The current policy provides for drivers to take a new driving test every two to three years or upon the request of an administrator. The proposed amendment adds language to allow the requirement of a driver test if, after review of the employee's vehicle record, there is cause for concern.

Attachments: [9.1 Vehicle Operation Policy Final](#)

[9.1 Vehicle Operation Policy Red Lined](#)

[9.2 Driver Selection Courses Red Lined](#)

46 [16-0418](#)

Resolution amending the Lake County Employee Policies and Procedures section 9.5, Electronic Communications.

- The County recognizes the need to establish work rules and procedures outlining the acceptable use of software and automation in the course of employment and the utilization of county-owned equipment.

- It is recommended the acceptable use policy contain provisions defining appropriate use for modern software and automated features.
- The policy will expand prohibited use activities to include: 1) solicitation of selling of service or goods; 2) enabling unauthorized access; 3) not making reasonable efforts to protect passwords; 4) intentionally spreading a virus; 5) maintaining or participating in non-work-related "blogs" or other personal messaging; 6) failing to lock or log off idle computers; and 7) defeating or attempting to defeat security restrictions.
- Additionally, the recommended policy will provide guidance on the use of personal electronic devices such as smart phones and table when being used for business and non-business purposes.

Attachments: [9.5 Electronic Communications Redline](#)

[9.5 Acceptable Use Policy Final](#)

47 **[16-0412](#)**

Resolution amending the Lake County Employee Policies and Procedures section 10.8, Drug and Alcohol Free Workplace.

- The County recognizes the need to establish work rules and procedures for addressing prohibited use, possession, and distribution of intoxicating substances in the course of employment for the County or while on County premises.
- A provision is recommended to be added to the policy prohibiting employees from being impaired by controlled substances while on the premises of County property or in the course of employment, and would include substances defined by the Illinois Compassionate Use of Medical Cannabis Pilot Program.

Attachments: [10.8 Drug and Alcohol Free Workplace Final](#)

[10.8 Drug and Alcohol Free Workplace Redline](#)

REGULAR AGENDA

LAW AND JUDICIAL COMMITTEE

48 **[16-0392](#)**

Joint resolution accepting the Tobacco Enforcement Program grant from the State of Illinois Liquor Control Commission and authorizing an emergency appropriation in the amount of \$7,040.

- The Tobacco Enforcement Grant covers the time period of August 1, 2016 through June 30, 2017.
- The grant covers all expenses related to enforcement activities, including: 1.) 110 hours of overtime at \$59 per hour for a total of \$6,490; and 2.) \$550 for individuals posing as minors to attempt to purchase tobacco.
- There will be an information packet about the program mailed to the 64 retailers that sell tobacco.
- Following the mailing three rounds of compliance checks will occur with a fine potential of \$250 for the first violation and up to \$500 for subsequent violations.

Attachments: [Tobacco Enforcement Program Grant](#)

HEALTH AND COMMUNITY SERVICES COMMITTEE**49** [16-0052](#)

Board of Health Report.

50 [16-0326](#)

Joint resolution accepting the Illinois Department of Human Services grants and authorizing an emergency appropriation in the amount of \$142,880 for fiscal year (FY) 2016.

- The Illinois Department of Human Services awarded \$44,941 for the Integrated Health Care grant for the period of January 1, 2016, through June 30, 2016, which will be used to pay the salary of the integrated healthcare worker who assists Williams Consent class members by ensuring all of their healthcare needs are met, including monitoring weight, blood pressure, and assisting in scheduling and monitoring primary and specialist care appointments.
- The Illinois Department of Human Services awarded \$97,939 for the Transition Coordination grant which will be used to transition and provide psychiatric services for Williams Consent class members for the period of July 1, 2015, through June 30, 2016.
- The Williams Consent Decree enables qualifying individuals with mental illness to be moved from state-funded facilities into communities where they can live independently with professional support.
- Williams Class members receive daily case management from an Assertive Community Treatment (ACT) team that consists of counselors.

Attachments: [LCHD Emergency Appropriation for FY16 February 2016](#)

51 [16-0427](#)

Joint resolution authorizing an emergency appropriation in the amount of \$5,037,061 and a line item transfer for Winchester House, in the amount of \$6,584,184.84.

- As Lake County appropriates and budgets through the use of multiple funds, and thus, funds need to be moved from General Fund balance to the Winchester House Fund due to a combination of uncollectable revenue, budgetary performance and the structure of the new management contract.
- Within the 2015 budget, \$1,514,125.40 is already available and appropriated in the general fund; the remaining dollars are available within the County's general fund balance.
- This resolution authorizes an emergency appropriation in the amount of \$5,037,061 from fund balance to the General Fund and then transfers \$6,584,184.84 from the General Fund to the Winchester House Fund in the 2015 fiscal year. Without a transfer, the Winchester House Fund would end the year with a negative fund balance.

PUBLIC WORKS AND TRANSPORTATION COMMITTEE**52** [16-0386](#)

Joint resolution authorizing a contract with Peter Baker & Son Company, Lake Bluff, Illinois, in the amount of \$2,593,016.56 for the resurfacing of Hunt Club Road, from Stearns School Road to Millburn Road and from Wadsworth Road to Illinois Route 173, as well as the resurfacing of Wadsworth Road, from Hunt Club Road to the I-94 Bridge, and designated as Section 15-00999-16-RS.

- [Hunt Club Road and Wadsworth Road Resurfacing: Contract Award.](#)

- Hunt Club Road, from Stearns School Road to Millburn Road and from Wadsworth Road to Illinois Route 173, as well as Wadsworth Road, from Hunt Club Road to the I-94 Bridge, are in need of resurfacing.
- A total of three bids were received, ranging from \$2,593,016.56 to \$3,155,608.47, and the lowest responsible bidder is Peter Baker & Son Company, Lake Bluff, Illinois, in the amount of \$2,593,016.56.

Attachments: [16-0386 Bid Tab Hunt Club Rd & Wadsworth Rd.pdf](#)

53 **16-0387**

Joint resolution authorizing a contract with Peter Baker & Son Company, Lake Bluff, Illinois, in the amount of \$1,701,701, for the resurfacing of Kenosha Road from 21st Street to Illinois Route 131, the resurfacing of 21st Street from Illinois Route 131 to Kenosha Road, and for enhancing the median on Wadsworth Road at Sheridan Road, and designated as Section 15-00999-18-RS.

- Kenosha Road and 21st Street Resurfacing: Contract Award.
- Kenosha Road, from 21st Street to Illinois Route 131, and 21st Street, from Illinois Route 131 to Kenosha Road, are in need of resurfacing.
- The median on Wadsworth Road at Sheridan Road will be enhanced by modifying the landscaping.
- The Public Works and Transportation Committee approved the acceptance of a \$359,382.81 developer donation for the addition of both left and right turn lanes for the Shepherd's Point Subdivision's new access location which is to be constructed as part of this project.
- A total of two bids were received, ranging from \$1,701,701 to \$1,737,429.98 and the lowest responsible bidder is Peter Baker & Son Company, Lake Bluff, Illinois, in the amount of \$1,701,701.

Attachments: [16-0387 Bid Tab Kenosha Rd and 21st St..pdf](#)

FINANCIAL AND ADMINISTRATIVE COMMITTEE

54 **16-0053**

Lake County Partners Report.

55 **16-0359**

Resolution setting the compensation for the Chair of the County Board.

- Pursuant to State Statute, the County Board sets the compensation for elected officials no less than six months before those officials take office.
- At this time, it is necessary to set the compensation for the Chair of the County Board for the years 2017 and 2018.

Attachments: [F&A approved - CB Chair Salary Table](#)

56 **16-0361**

Resolution setting the compensation for County Board Members.

- Pursuant to State Statute, the County Board sets the compensation for elected officials no less than six months before those officials take office.
- At this time, it is necessary to set the compensation for Members of the County Board

that will be elected for the years 2017 through 2020 (Group One under the four-four-two year terms) and Members of the County Board that will be elected for the years 2017 and 2018 (Group Two under the four-two-four year terms).

Attachments: [2016 Lake County Elected Officials' Salaries](#)

57 **16-0360**

Resolution setting the compensation for certain County-wide Elected Office holders.

- Pursuant to State Statute, the County Board sets the compensation for elected officials no less than six months before those officials take office.
- At this time, it is necessary to set compensation for the following offices: Recorder of Deeds, Circuit Court Clerk, and Coroner for the years 2017 through 2020.

Attachments: [2016 Lake County Elected Officials' Salaries](#)

58 **16-0439**

Resolution setting forth the budget policies for compilation of the fiscal year (FY) 2017 Lake County Budget.

- The County Board adopts budget policies annually for the upcoming budget cycle.
- As in the past, all policies were developed to maintain prudent financial management practices for the short and long term.
- The updates to the FY 2017 policy include clarification regarding the definition of New Program Requests, limited conditions under which New Program Requests will be accepted in 2017, and direction that video gaming revenue shall be expended in accordance with the Lake County Board Video Gaming Policy.

Attachments: [FY17 Budget Policy draft red lined 5-5-16](#)

[FY2017 BUDGET AND FINANCE POLICIES clean 5-5-16](#)

[FY17 Budget Calendar Cmte Draft](#)

APPOINTMENTS

59 **16-0444**

Resolution providing for the appointment of Katherine L. Van-Pelt as a member of the Lake Bluff Mosquito Abatement District.

Attachments: [Katherine L. Van-Pelt's Resume](#)

[Katherine L. Van-Pelt's Letter of Interest](#)

60 **16-0445**

Resolution providing for the appointment of Chip Hance as a member of the Lake Bluff Mosquito Abatement District.

Attachments: [Chip Hance's Bio](#)

[Chip Hance's Letter of Interest](#)

61 [16-0449](#)

Resolution providing for the appointment of Dean Raymond as a trustee of the Greater Round Lake Fire Protection District.

Attachments: [Dean A. Raymond's Resume](#)

62 [16-0451](#)

Resolution providing for the appointment of Robert Grum as a member of the Rockland Fire Protection District.

Attachments: [Robert Grum's Resume](#)

PETITIONS, CORRESPONDENCE AND MISCELLANEOUS BUSINESS

ADJOURNMENT