

# **Lake County Illinois**

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Agenda Report - Final**

**Wednesday, December 2, 2015**

**1:00 PM**

**Assembly Room, 10th Floor**

**Financial and Administrative Committee**

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
4. Added to Agenda
5. Public Comment
6. Old Business
7. New Business

**PLANNING, BUILDING & ZONING**

**7.1 15-1270**

Joint resolution authorizing on a certain named property, the demolition of a dangerous and unsafe structure deemed to be an "immediate and continuing hazard to the community".

- Pursuant to state law, the County Board has authority to expedite the demolition of any open and vacant buildings within unincorporated portions of Lake County that constitute an immediate and continuing hazard to the community per 55 ILCS 5/5-1121.
- Planning, Building and Development (PB&D) has identified, in the resolution, dangerous and unsafe garage within unincorporated Lake County that constitutes an immediate and continuing hazard to the community in which the building is located.
- Upon County Board approval, the Lake County State's Attorney will notify the property owners and lienholders of record of the pending action pursuant to Statute.
- Upon expiration of the 30-day notice period, if the property owners and lienholders of record have not caused the building to be demolished, repaired, or otherwise restored to a safe condition nor have filed an appeal of the action in the Circuit Court, PB&D will initiate the demolition of the building and remove the garbage, debris, or other hazardous, noxious, or unhealthy substances or materials.

**Attachments:** [Aerial of property and Picture of Structure.pdf](#)

**7.2 15-1271**

Joint resolution authorizing on a certain named property, the demolition of a dangerous and unsafe structure deemed to be an "immediate and continuing hazard to the community".

- Pursuant to state law, the County Board has authority to expedite the demolition of any open and vacant buildings within unincorporated portions of Lake County that constitute an immediate and continuing hazard to the community per 55 ILCS 5/5-1121.
- Planning, Building and Development has identified, in the resolution, a residential building within unincorporated Lake County that constitutes an immediate and continuing hazard to the community in which the building is located.
- Upon County Board approval, the Lake County State's Attorney will notify the property owners and lienholders of record of the pending action pursuant to Statute.
- Upon expiration of the 30-day notice period, if the property owners and lienholders of record have not caused the building to be demolished, repaired, or otherwise restored to a safe condition nor have filed an appeal of the action in the Circuit Court, PB&D will initiate the demolition of the building and remove the garbage, debris, or other hazardous, noxious, or unhealthy substances or materials.

**Attachments:** [Aerial Photo and Picture of Structure.pdf](#)

**7.3**     **15-1272**

Joint resolution to amend the Intergovernmental Agreement with the Village of Fox Lake for plumbing inspection services to include certain inspections in the Village of Volo.

- In August, 2015 the Lake County Board approved the IGA with the Village of Fox Lake for the Department of Planning, Building & Development to complete all plumbing inspections within the Village.
- The Department has been informed that the Village of Fox Lake has a current Intergovernmental Agreement with the Village of Volo to complete residential plumbing connection inspections on Fox Lake's sewer and water lines within specific subdivisions.
- The amendment of the agreement allows the Department of Planning, Building and Development to further assist the Village of Fox Lake with the completion of all residential plumbing connection inspections in the designated areas of Volo.

**Attachments:** [2015-11-16 Fox Lake IGA AMENDMENTS HIGHLIGHTED.pdf](#)  
[2015-11-16 Fox Lake IGA AMENDMENT FINAL.pdf](#)

**LAW & JUDICIAL**

**7.4**     **15-1303**

Resolution approving a Memorandum of Understanding with the Cook County Sheriff's Office to establish participation criteria in the Regional Gang Intelligence Database (RGID) System and the Naval Criminal Investigative Service for an information sharing initiative known as the Law Enforcement Information Exchange Midwest (LInX MIDWEST).

- The Sheriff's Office has been working with various Federal and local agencies establishing and implementing a gang task force.
- The Cook County Sheriff's Office's intelligence database RGID which will provide the Lake County Sheriff's Office and the Lake County Gang Task Force access to criminal street gang member information that will assist in moving gang task force investigations forward.
- Naval Criminal Investigative Service is an information sharing initiative known as the Law Enforcement Information Exchange Midwest (LInX MIDWEST) that identifies and locates criminals, terrorists and their supporters; and works to prevent, detect and prosecute criminal and terrorist activities.
- This Memorandums of Understanding establishes the commitment of the Lake County Sheriff's Office in maintaining data collection, data storage and dissemination of criminal intelligence information that complies with the U.S. Department of Justice Criminal Intelligence Systems Operating Policies.
- The Sheriff's Office will have access to RGID and LInX MIDWEST through login controls; and therefore, will not need to purchase additional informational technology resources.
- All upkeep and maintenance associated with these programs are the responsibility of the Cook County Sheriff's Office and the Naval Criminal Investigation Service.

**Attachments:** [Memorandum of Understanding Cook County Sheriff RGID.pdf](#)  
[Naval Criminal LINX MOU.pdf](#)

7.5 [15-1299](#)

Joint resolution authorizing a contract in the amount of \$44,940 with Northpointe, Inc. of Traverse City, Michigan, to procure Northpointe's COMPAS licenses and software support for the Jail Inmate Classification System (JICS) module.

- In 2005, the Lake County Sheriff's Office purchased Jail Management Software (JMS) from TriTECH which included the Northpointe JICS module, however JICS was not implemented at that time.
- Currently, the Sheriff's Office uses a manual process to classify inmates as they arrive to the jail.
- Transitioning of the entire program to Northpointe's JICS will provide consistency of practice, continuity of records, allow the county to maintain a database of records, and provide a reporting functionality.
- Pursuant to Article 6, Section 102, the Purchasing Agent convened an ad hoc review group that approved bid exemption on the basis of an existing long standing successful relationship for professional services, and the knowledge gained through this relationship adds value integral to the services provided.
- This resolution authorizes the execution of the agreement with Northpointe, Inc. of Traverse City, Michigan, for the purchase of Northpointe's COMPAS Classification licenses in the amount of \$44,940.
- Estimated annual cost for software licensing ongoing maintenance and support is \$6,040.

7.6 [15-1269](#)

Joint resolution approving an emergency appropriation in the amount of \$78,900, with offsetting revenue from the Regional Office of Education (ROE) and an increase in headcount of one to the Hulse Detention Center Fund.

- The population of the Juvenile Detention Facility increased significantly in 2014 when the State Statute was changed to mandate that 17 year old felons be processed by the Juvenile Court; the population of the facility currently averages 32 to 33 juveniles.
- The Juvenile Detention Facility had three classrooms, which held 9 students each, for a total capacity of 27 students.
- Staff offices were recently converted to a fourth classroom to meet the special educational needs of older residents.
- Many of these older residents have different behaviors, maturity levels and mental health needs than younger residents.
- These older residents are frequently not attending school in the community and are best served by working on General Education Development (GED) courses.
- The Juvenile Detention Facility currently has three teachers and a fourth is requested for the new classroom.
- The Regional Office of Education concurs there is a need for a fourth teacher, there is sufficient funding from the local school districts, and has agreed to offset all of the expense of the additional teacher's salary and benefits.

**Attachments:** [Juvenile Teacher Addition CoA](#)

7.7 [15-1300](#)

Joint resolution authorizing a contract with Mr. David's Flooring International, LTD of Chicago, Illinois, and further authorizing assignment of that contract to Clark Construction Group LLC of Chicago, Illinois, as Construction Manager at Risk for the carpet and resilient tile work for the Lake County Courthouse Expansion Project in the amount of \$521,466.

- The carpet and resilient tile work in this request for proposal generally includes material and installation of all carpet and resilient tile flooring for all phases of the Courthouse Expansion Project.
- The Lake County Board has authorized Clark Construction Group, LLC to proceed with a Guaranteed Maximum Price (GMP) for the Infrastructure & Interior work pursuant to their contract for Construction Manager at Risk (CMAR) services.
- A request for proposal was issued for carpet and resilient tile work on May 8, 2015.
- Sealed proposals were received on June 4, 2015 from three nonlocal vendors.
- In accordance with the evaluation criteria established in the RFP, staff reviewed and determined that the proposal submitted by Mr. David's Flooring International, LTD of Chicago, Illinois, is the most qualified and favorable proposal for Lake County.
- This resolution awards the contract to Mr. David's Flooring International, LTD and assigns the contract to Clark Construction Group LLC to manage as part of the GMP for this work.

7.8 [15-1308](#)

Joint resolution authorizing a contract with Call One of Chicago, Illinois, for the emergency procurement of network communication solutions for Lake County Emergency Telephone System Board (ETSB) in the amount of \$32,000.

- The current Virtual Private Land Service (VPLS) managed T-1 circuits are provided by Call One and will be replaced by the microwave system that is currently under construction.
- The VPLS circuits transport vital computer aided dispatch data throughout the County to the public safety answering points, then transmit to police, fire and rescue personnel.
- The microwave system was approved by the County Board in April 2014 and was scheduled to be completed eight months ago; however, due to inclement weather, the construction portion of the project was delayed.
- An emergency four month contract to avoid disruption in services was approved by the County Board at its August 11, 2015 meeting.
- Due to additional delays, the Lake County ETSB has requested an additional two month contract to maintain services.
- Pursuant to the Lake County Purchasing Ordinance, emergency procurements are made when a threat exists to public health, welfare, or safety, or to prevent or minimize serious disruption of government services.
- Pursuant to Article 6, Section 103, the Lake County ETSB submitted a written determination of the basis for the emergency and the certification that the selection of the vendor is appropriate.
- This contract authorizes the purchase of network communication solutions for Lake County ETSB with Call One of Chicago, Illinois, for a two month period in the amount of \$32,000.

## HEALTH & COMMUNITY SERVICES

### 7.9 [15-1291](#)

Joint resolution authorizing an emergency appropriation in the amount of \$911,630 for the Lake County Health Department for fiscal year 2015 (FY15).

- The Health Resources and Services Administration awarded \$378,654 to expand access to primary care services at existing locations which, along with the projected program income of \$102,151, will be used to add 6.87 full time equivalent staffing hours.
- The Illinois Department of Public Health awarded \$104,590 for the Public Health Emergency Preparedness (PHEP) Local Health Department (LHD) Ebola grant which will be used to offset existing staff costs, general supplies, and mileage for the period of July 1, 2015 through June 30, 2016.
- The Illinois Department of Public Health awarded \$90,933 for the Chronic Disease and School Health grant which will be used to offset existing staff costs and advertising for the period of July 1, 2015 through June 30, 2016; the amount to be used in FY15 is \$38,000.
- The Illinois Department of Public Health awarded \$22,925 for the Vector Surveillance grant which will be used for mosquito larvacides for the period of April 1, 2015 through March 31, 2016; the amount to be used in FY15 is \$15,285.
- Advocate Health Care donated \$9,200 for the Mobilizing for Action through Planning and Partnerships which will be used for printing services.
- The March of Dimes awarded \$8,000 for the Becoming a Mom grant which will be used to offset existing staff costs and program supplies for the period of September 1, 2015 through August 31, 2016.
- Exhibit Fees of \$6,000 for Human Immunodeficiency Virus (HIV) National Testing Day and World Hepatitis Day will be used for program supplies and contractual services.
- The United Way awarded \$5,000 for the Success by 6 Home Visiting grant which will be used to offset existing staff costs and medical supplies for the period of July 1, 2015 through June 30, 2016.
- Manpower Demonstration Research Corporation (MDRC) funded \$3,750 for the Maternal Infant Home Visiting Program Evaluation Strong Start which will be used to offset existing staff costs and medical supplies for the period of December 1, 2014 through September 30, 2015.
- The Illinois Department of Public Health awarded \$241,000 for the In Person Counselor grant which will be used to offset existing staff costs, pay partner agencies, and project costs for the period of October 1, 2015 through February 16, 2016.

**Attachments:** [Copy of Emergency Appropriation for FY15 November 2015](#)

### 7.10 [15-1241](#)

Ordinance amending Chapter 94: Public Nuisances, of the Lake County Code of Ordinances.

- As an agent of the Illinois Department of Public Health, the Health Department conducts the Lead Program per an annual contractual agreement.
- Part of the required duties of the Lead Program is to pursue mitigation of lead hazards in buildings where an elevated blood lead level has been detected in a child.
- When a building owner does not comply with the mitigation requirements or refuses to grant entry to assess the hazard, the only recourse the Health Department has is to file misdemeanor charges through the circuit court.

- The Health Department seeks to use the County administrative adjudication process, as it has proven to be an effective and efficient means of seeking compliance.
- The amendments to Chapter 94 would codify the failure to mitigate a lead hazard or to allow access to assess a lead hazard as a public nuisance, and will allow the use of the administrative adjudication citation and hearing process to attain compliance.

**Attachments:** [Chapter 94 Public Nuisance Ordinance Proposed Revisions](#)

**7.11** [15-1242](#)

Ordinance amending Chapter 170: Well and Water Regulations, of the Lake County Code of Ordinances.

- Chapter 170 of the Lake County Code of Ordinances adopts, by reference, the Illinois Water Well Construction Code which the County is obligated to adhere by State Statute.
- A series of amendments by the State requires the County to amend the language in Chapter 170.
- Amendments include: provisions and requirements for permitting the construction modification, sealing and inspection of closed loop wells; provisions and requirements for permitting the modification of water wells; and selected setback distances were stricken as setback distances were added to or clarified in revisions to the Illinois Water Well Construction Code.
- Additional amendments include the registration of supplemental irrigation wells; a supplemental irrigation well is defined in § 170.04 as “a non-potable water well that is used at a dwelling for residential watering and/or other outdoor purposes, where a separate water supply exists for drinking, culinary and sanitation purposes.”

**Attachments:** [Code of Ordinances Chapter 170 Well & Water Regs Proposed Revisions](#)  
[Current and Future Supplemental Wells](#)

**7.12** [15-1248](#)

Joint resolution amending Chapter 178: Environmental Health Fees Schedule, of the Lake County Code of Ordinances.

- As mandated by recent changes to the State Water Well Construction Code and concurrent proposed amendments to Lake County Code of Ordinances Chapter 170, fees for the construction of closed loop well systems and the modification of closed loop wells and water wells are proposed.
- Additionally, the fee for an annual permit to operate a non-community waters system is proposed to be increased from \$153 to \$200, based on the costs associated with providing the service.
- Revisions in fees for multiple environmental laboratory water analyses are also proposed to better reflect the costs associated with the analytical methods, with the average increase for the lab fees being one dollar.
- There are also minor amendments that do not adjust fees, but clarify fee description language.

**Attachments:** [Environmental Health Fees Schedule Proposed Revisions](#)

7.13 [15-1247](#)

Joint resolution amending Chapter 178: Animal Care and Control Fees Schedule, of the Lake County Code of Ordinances.

- The Health Department is proposing amendments to the Animal Care and Control Fees Schedule with the majority of proposed changes occurring in the Municipal Contracts section.
- The most significant fee change proposed is intended to aid municipalities in the control of stray cats by reducing the fees associated with stray cat impoundment and disposition.
- Other proposed amendments include changes to the fees for relinquishment of dogs as well as the addition of a \$100 fee for the annual registration for animal-aggressive dogs.
- Some fees are proposed to be deleted such as the refundable court deposit fee that had been required to be posted by a complainant; and fees to adopt a dog or cat as we do not provide adoption services.
- Various fees in the Ordinance Violation Ticket Fees section are proposed to be increased from \$45 to \$50.

**Attachments:** [AC&C Fees Schedule Proposed Revisions](#)

7.14 [15-1312](#)

Joint committee action approving change order number one for Agreement Number 15230 for Housing and Urban Development (HUD) Environmental Records Reviews for Lake County.

- The Lake County Board authorized a contract with Deigan & Associates, Lake Bluff, Illinois, for HUD Environmental Records Reviews (ERRs) for Lake County on October 13, 2015 in the amount \$144,000.
- Lake County and the Lake County Housing Authority (LCHA) were to enter into a Memorandum of Understand (MOU) for the County to provide the required ERR for LCHA and reimburse the County for their portion of the contracted services.
- Lake County and LCHA were unable to come to agreement on indemnification terms in the MOU and, as a result, LCHA is pursuing other options for conducting ERRs.
- In accordance with Article 8, Section 101 (1) of the Lake County Purchasing Ordinance contracts modifications approved by resolution of the County Board that exceed 10 percent require approval by the Standing Committee in charge of the using agency and Financial and Administrative Committee is required.
- It is hereby requested that the Purchasing Agent be authorized to enter into contract modification number one and decrease the amount of Agreement Number 15230 by \$74,000 or 51.4 percent from \$144,000 to \$70,000.

**Attachments:** [15230 AGREEMENT MODIFICATION 1](#)

7.15 [15-1295](#)

Joint resolution approving 2013 and 2014 Housing and Urban Development (HUD) Action Plan Amendments.

- HUD requires the submission of an Annual Action Plan and associated amendments to govern expenditure of federal housing and community development funding for each year of grant funding.
- The Lake County HOME Investment Partnership (HOME) Consortium is comprised of Lake County and the Cities of Waukegan and North Chicago; all three jurisdictions receive



Community Development Block Grant (CDBG) funding.

- Unallocated grant funds are recommended by the Housing and Community Development Commission (HCDC) to fund the \$350,000 cost of rehabilitation and accessibility modifications of the Bridge House Treatment Center with CDBG and the additional \$209,000 cost of new construction of up to 20 units of affordable housing in North Chicago with HOME.
- The HCDC previously approved scope changes for the use of CDBG funds by Village of Highwood, Village of Mundelein and Village of Wauconda.

**Attachments:** [AP amendment memo.pdf](#)

[2013AP 8th Amend.pdf](#)

[PY2014 AP 4th Amendment.pdf](#)

**7.16 15-1296**

Joint resolution reducing the term of Lake County Community Development lien on Waukegan Township Staben House

- In 1995, Waukegan Township received HOME Investment Partnerships Program ("HOME Program") funding of \$100,000 and Supportive Housing Program ("SHP") funding of \$62,980 for the Staben House which has been owned and operated by Waukegan Township for 19 years to house and to provide services for homeless women and their families.
- As a result of the dual program funding, Lake County currently holds two mortgage liens (one HOME Program and one SHP) and one land use restriction agreement on the property.
- The Housing & Community Development Commission recommends changing the period of the HOME Program mortgage lien from 20 years to 19 years in line with HOME Program regulations.
- This reduction in the HOME mortgage term reduces the risk to Lake County of potential future noncompliance and the administrative burden of performing HOME monitoring on this property.

**Attachments:** [Staben House Staff Memo.pdf](#)

**PUBLIC WORKS & TRANSPORTATION**

**7.17 15-1323**

Ordinance providing for the issuance of Special Service Area Number Thirteen (SSA#13) Special Tax Refunding Bonds, Series 2016 (Spencer's Highlands/Elmcrest Subdivisions).

- SSA #13 was established in 2007 for the purpose of providing sanitary sewer facilities to the Spencer's Highlands/Elmcrest Subdivisions to serve 129 residential properties.
- The County issued Series 2007A and Series 2007B bonds to fund construction of sanitary sewer facilities payable from taxes levied against the properties within SSA #13.
- Series 2007A bonds are now callable and refinancing those bonds will provide a savings to properties over the remaining 12 year term of the bonds.
- This parameters ordinance authorizes the sale of bonds not to exceed \$2,400,000 at a maximum interest rate of 5.5 percent over a 12 year term.
- This ordinance provides for the issuance of SSA#13 Special Tax Refunding Bonds Series 2016 (Spencer's Highlands/Elmcrest Subdivisions) and the levy of a special tax

sufficient to pay the principle and interest on said bonds.

**Attachments:** [15-1323 SSA13 Refunding Bonds Ordinance.pdf](#)

**7.18**     **15-1290**

Joint resolution authorizing a contract with Peter Baker & Son Company, Lake Bluff, Illinois, in the amount of \$1,314,077.18, for the resurfacing of Martin Luther King Jr. Drive, from Illinois Route 43 to Illinois Route 131, and designated as Section 15-00999-17-RS.

- Martin Luther King Jr. Drive Resurfacing: Contract Award.
- Martin Luther King Jr. Drive is in need of resurfacing, from Illinois Route 43 to Illinois Route 131.
- This resurfacing improvement has been identified within the County's pavement management system and is included in the 2015 highway improvement program.
- A total of two bids were received, ranging from \$1,314,077.18 to \$1,651,500, and the lowest responsible bidder is Peter Baker & Son Company, Lake Bluff, Illinois, in the amount of \$1,314,077.18.
- This resolution authorizes execution of the contract.

**Attachments:** [15-1290 Bid Tab, MLK Jr Drive Resurfacing.pdf](#)

**7.19**     **15-1304**

Joint resolution authorizing a contract with Burris Equipment of Waukegan, Illinois, for the purchase of a skid steer for the Lake County Division of Transportation in the amount of \$64,996.

- The Lake County Division of Transportation is in need of a new skid steer for their operations.
- Replacement of the skid steer was not specifically authorized in the County's fiscal year 2015 budget and requires formal County Board approval.
- Purchasing identified a national cooperative purchasing contract with Burris Equipment of Waukegan, Illinois, through the National Joint Powers Alliance (NJPA) to procure the skid steer at a contract price that was competitively solicited and awarded.
- Pursuant to Article 10-101 of the Lake County Purchasing Ordinance, Cooperative Purchasing, Lake County may participate in a cooperative purchasing agreement for the procurement of goods with one or more public procurement units in accordance with an agreement entered into between the participants.
- This contract will cost the County the amount of \$64,996.

**7.20**     **15-1313**

Joint resolution authorizing the purchasing agent to enter into a contract with 3M of St. Paul, Minnesota, for the purchase of a sign inventory and management system for the Lake County Division of Transportation in the amount of \$189,500.

- Lake County Division of Transportation (LCDOT) is in need of a sign asset management solution to provide for the efficient collection and updating of LCDOT sign asset information.
- The sign asset management solution will be capable of mapping assets using Global Positioning System (GPS) and Geographic Information System (GIS) technologies to streamline work flow and enable managers to make data driven, risk sensitive and cost effective decisions.
- Request for proposals (RFP) were sent to 45 vendors and were received from seven firms.

- A selection committee comprised of LCDOT, Purchasing and Finance and Administrative Services, recommend 3M of St. Paul, Minnesota as the firm that best meets the needs of the County based on the RFP evaluation criteria.
- The contract authorizes onetime cost for data capture and field inventory and the installation of software in the amount of \$189,500.
- Ongoing software maintenance fees for years two through five are estimated in the total amount of \$34,000, which is \$8,500 annually.

**7.21**     **15-1309**

Joint resolution authorizing an agreement with the State of Illinois/Illinois Department of Transportation (IDOT) for the improvement of Illinois Route 132, from Munn Road to Deerpath Drive, appropriating \$25,000 of Motor Fuel Tax funds, and designated as Section 14-00279-02-TL, and State Job No. C-91-004-13.

- Illinois Route 132, from Munn Road to Deerpath Drive, Improvement: IDOT Agreement and Appropriation.
- Illinois Route 132, from Munn Road to Deerpath Drive, will be improved with widening, resurfacing, bicycle and pedestrian accommodations and traffic signal modernization.
- The County's portion of this improvement is for the intersections of Illinois Route 132 at Granada Boulevard and Illinois Route 132 at Sand Lake Road, which are within the limits of this improvement.
- This resolution authorizes the execution of an agreement with the State of Illinois for the intersection improvements and appropriates \$25,000 of Motor Fuel Tax funds for the County's share of these improvements.

**Attachments:**   [15-1309 Illinois Route 132 IDOT Agreement Draft.pdf](#)

**7.22**     **15-1306**

Joint resolution authorizing an agreement with the State of Illinois/Illinois Department of Transportation (IDOT) for the utilization of \$1,556,595 in federal highway funds for the Phase I preliminary engineering study of Deerfield Road, County Highway 11, from US Route 45/Illinois Route 21 to Saunders Road/Riverwoods Road, appropriating \$2,335,000 of ¼% Sales Tax for Transportation funds, designated as Section 15-00038-07-WR, and State Job No. P-91-159-16.

- Deerfield Road, from US Route 45/Illinois Route 21 to Saunders Road/Riverwoods Road, Phase I Preliminary Engineering: IDOT Agreement and Appropriation.
- Deerfield Road, from US Route 45/Illinois Route 21 to Saunders Road/Riverwoods Road, needs to be improved by widening and reconstructing the roadway as well as the addition of non motorized accommodations.
- A Phase I preliminary engineering study is required for these improvements.
- This agreement provides for IDOT to reimburse the County 80 percent of the Phase I preliminary engineering cost.
- This resolution authorizes the execution of an agreement with the State of Illinois for the Phase I preliminary engineering and appropriates \$2,335,000 of ¼% Sales Tax for Transportation funds.

**Attachments:**   [15-1306 Deerfield Road Phase I IDOT Agreement Draft.pdf](#)

**7.23**     **15-1307**

Joint resolution authorizing an agreement for consulting engineering services with Christopher B. Burke Engineering, Ltd., Rosemont, Illinois, for Phase I preliminary engineering services for Deerfield Road, County Highway 11, from US Route 45/Illinois Route 21 to Saunders Road/Riverwoods Road, at a maximum cost of \$1,945,743.62, and designated as Section 15-00038-07-WR.

- Deerfield Road, from US Route 45/Illinois Route 21 to Saunders Road/Riverwoods Road; Phase I: Consultant Agreement.
- Deerfield Road, from US Route 45/Illinois Route 21 to Saunders Road/Riverwoods Road, needs to be improved by widening and reconstructing the roadway as well as the addition of non motorized accommodations and consulting engineering services will be utilized.
- The selected, and recommended, consultant is Christopher B. Burke Engineering, Ltd., Rosemont, Illinois, at a cost of services described of \$1,945,743.62.
- The resolution authorizes an agreement with Christopher B. Burke Engineering, Ltd., Rosemont, Illinois, for this Phase I preliminary engineering study.

**Attachments:**   [15-1307 Deerfield Road Phase I Consultant Agreement Draft.pdf](#)

**7.24**     **15-1301**

Joint resolution appropriating \$50,000 of Matching Tax funds for landscape maintenance, including trees and shrubs, along various County highways, and designated as Section 16-00000-17-GM.

- 2016 Landscape Maintenance: Appropriation.
- The County maintains the landscape, including trees and shrubs, on various projects on the County highway system that require annual maintenance and care.
- This maintenance will be done by a contractor.
- Before a project letting can be held, an appropriation of \$50,000 of Matching Tax funds is needed.

**7.25**     **15-1302**

Joint resolution appropriating \$160,000 of Matching Tax funds for inspection and maintenance of recently planted native landscape areas along various County highways, and designated as Section 16-00000-14-GM.

- 2016 Native Landscape Maintenance: Appropriation.
- The County has planted native landscape areas for various projects on the County highway system that require maintenance and care.
- This maintenance will be done by a contractor.
- Before a project letting can be held, an appropriation of \$160,000 of Matching Tax funds is needed.

**7.26**     **15-1305**

Joint resolution appropriating a supplemental amount of \$75,000 of County Bridge Tax funds to provide for fiscal year (FY) 2016 acquisition of materials and services needed to maintain drainage and bridge facilities, pavements, shoulders, guardrails, fencing, and right-of-way, and designated as Section 16-00000-03-GM.

- FY 2016 Miscellaneous Maintenance Materials and Services, County Bridge Tax: Supplemental Appropriation.
- Before materials can be ordered, or work can be done using the County Bridge Tax

fund, an appropriation is needed.

- This County Board at its meeting of November 10, 2015, appropriated \$30,000 of County Bridge Tax funds and \$65,000 of Matching Tax funds for miscellaneous maintenance work in FY 2016.
- This resolution appropriates a supplemental amount of \$75,000 of County Bridge Tax funds for miscellaneous drainage maintenance work in FY 2016.
- Additional locations have been identified for the FY 2016 maintenance operations plan.

**7.27     15-1310**

Joint resolution recommending a fee increase from \$0.22 per square foot to \$0.44 per square foot for the license/lease agreements on the former Chicago, North Shore and Milwaukee Railroad right of way for businesses or private parties.

- Chicago, North Shore and Milwaukee Railroad Right of Way License/Lease Agreement Fee Increase Recommendation.
- Lake County purchased the former Chicago, North Shore and Milwaukee Railroad right of way in 1966.
- There are currently 29 active license/lease agreements approved for use.
- 12 of those agreements are for businesses or private parties that use the right of way for parking or private use and the established fee is collected.
- The remaining 17 are agreements with municipalities or government agencies that use the right of way for public benefit; there is not a fee charged for public use.
- The original license/lease fee established in 1966 was \$0.08 per square foot, with an increase to \$0.22 per square foot in 1988.
- A review has been completed by consulting a licensed real estate appraiser, and the recommended adjustment in the fee is based on the Consumer Price Index for All Urban Consumers (CPI-U) from 1988 to 2015.
- This resolution recommends an increase from \$0.22 per square foot to \$0.44 per square foot effective January 2016.

**FINANCIAL & ADMINISTRATIVE**

**7.28     15-1322**

Resolution authorizing emergency appropriations for fiscal year (FY) 2016 in various funds for certain projects, items and activities budgeted in the prior year and not completed.

- This resolution authorizes the carryover, or reauthorization, of certain FY 2015 activities.
- These activities were not included in the FY 2016 budget; to include them would have hindered the proper scrutiny of the new FY 2016 budget.
- Without this action, these projects and/or items will not have the budget authority required.

Attachments:   [FY16 Carryovers 120815](#)

**7.29     15-1325**

Resolution approving the 2015 Strategy for a Sustainable Lake County.

- The Strategy for a Sustainable Lake County is the operation or implementation plan for County departments to implement the Board's Strategic Goal of promoting a sustainable environment.
- The Lake County Board last approved an operations plan for sustainability in 2009.

- Most of the tasks identified in the original plan have been accomplished; examples include energy efficiency retrofits in County facilities; research and testing of alternative fuel vehicles and technology in County fleets and the creation of watershed based plans and working groups. These accomplishments have paved the way for additional action steps toward achieving the County's goals and guiding principles.
- Departments have met to report past accomplishments, showcase sustainability aspects of current plans and projects, and identify goals, actions steps and performance measurements for future implementation programs and projects.
- Staff researched other local government operational plans and sustainability metrics, and developed a draft update. The draft categorizes departmental goals into six areas: Leadership; Energy; Resource Conservation; Protecting Our Environment; Waste Diversion; and, Sustainable Transportation Options. Departments reviewed, edited and approved the draft to tailor the proposed goals and metrics to align with county wide policies and performance measures.

**Attachments:** [SSLC Update - Dec 2015 Board Mtg pdf.pdf](#)  
[SSLC Update -2015 Successes.pdf](#)

**7.30     [15-1316](#)**

Committee action authorizing reclassification of a position in the Finance and Administrative Services Department.

**Attachments:** [Finance and Administrative Services Position Reclassification](#)

**7.31     [15-1293](#)**

Committee action authorizing reclassification of a position in the Information Technology (IT) department.

**Attachments:** [Security Analyst Job Description](#)

**8.        Executive Session**

**8.1A     [15-1321](#)**

Executive Session to discuss personnel matters pursuant to 5 ILCS 120/2 (c)(1).

**8.1B     [15-1289](#)**

Committee action authorizing a reclassification of a salary in the County Clerk's Office.

**8.2A     [15-1279](#)**

Executive Session to review closed session minutes pursuant to 5 ILCS 120/2(c)(21).

**8.2B     [15-1287](#)**

Committee action regarding semi-annual review of closed session minutes.

**9.        County Administrator's Report**

**9.1       [15-1320](#)**

Discussion LCTV taping of committee meetings.

**10.      Adjournment**

