

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Agenda Report - Final

Wednesday, March 4, 2015

1:00 PM

Assembly Room, 10th Floor

Financial and Administrative Committee

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
4. Added to Agenda
5. Public Comment
6. Old Business
7. New Business

LAW & JUDICIAL

7.1 [15-0107](#)

Joint resolution authorizing the Circuit Clerk to withhold an amount set by State statute to pay for the expense of publication and clerical costs related to unclaimed bail bond refunds.

- Illinois Statute 725 ILCS 5/110-17) (from Ch. 38, par. 110-17) allows unclaimed bail bond refunds to remain in the possession of the County in which they were posted rather than be escheated to the State.
- After remaining unclaimed for three years, the Circuit Clerk is required to publish an alphabetic listing for amounts of \$100 or more of all parties that may have unclaimed bond refunds due them.
- Claims may be made to the Office of the Circuit Clerk within 65 days of publishing.
- After 65 days have passed, the Office of the Circuit Clerk must remit all of the unclaimed funds to the County Treasurer where any additional claims would be directed .
- Claims can be made to the County Treasurer for an additional five years .
- After that time period, all remaining unclaimed funds are forfeited and become the property of Lake County.
- For claims made within the initial 65 day period the Statute allows the Circuit Clerk to withhold an amount of up to \$20 to cover the costs associated with publication and clerical activities which would be deducted from the claim amount.

Attachments: [725 ILCS 5 110-17 Abandoned Bail Bond](#)

HEALTH & COMMUNITY SERVICES

7.2 [15-0237](#)

Joint resolution amending selected Chapters of the Lake County Code of Ordinances in conjunction with the codification initiative.

- During the codification process, minor changes to restructure sections, correct errors, or clarify language were made and have been adopted under resolution 15-0112.
- This resolution seeks approval to make minor substantive changes to selected chapters of the Lake County Code of Ordinances to provide consistency among the codified chapters, to reflect current practice and/or to add clarity.

Attachments: [Exhibit A and B.pdf](#)

7.3 **15-0228**

Joint resolution authorizing an emergency appropriation in the amount of \$271,728 in the fiscal year (FY) 2015 budget as a result of grant increases delivered by Primary Care and Behavioral Health Service Areas.

- The Illinois Department of Public Health has provided the Illinois Breast and Cervical Cancer Program with \$10,000 in additional funding to be used to add a part-time position for the period July 1, 2014 through June 30, 2015.
- The Susan G. Komen Foundation awarded the Illinois Breast and Cervical Cancer Program \$25,040 to fund screening mammograms for uninsured Lake County women for the period January 1, 2015 through December 31, 2015.
- The Health Care Foundation of Northern Lake County awarded \$97,000 to fund operations at the Round Lake Area Student Health and Wellness Center for the period November 25, 2014 through November 24, 2015.
- The Illinois Department of Human Services Division of Alcohol and Substance Abuse awarded an additional \$3,500 for the Global DCFS grant, \$1,184 for the Global Child grant, \$29,082 for the Global grant, and \$29,063 for the Opioid Maintenance Therapy grant which will be used to offset existing costs for the period July 1, 2014 through June 30, 2015.

Attachments: [Emergency Appropriation for FY15 February 2015](#)

7.4 **15-0173**

Joint resolution approving 2015 - 2019 Housing and Community Development Consolidated Plan, including a draft 2015 Action Plan, and authorizing the execution of all necessary correspondence to distribute these Plans to the U.S. Department of Housing and Urban Development and other interested parties.

- The development and submission of the five-year 2015 - 2019 Housing and Community Development Consolidated Plan is a necessary component to receiving U.S. Department of Housing and Urban Development (HUD) funds for housing and community development activities and is required by HUD to contain a draft Action Plan for Program Year 2015. This document is attached here in its entirety.
- This joint resolution approves the 2015 - 2019 Housing and Community Development Consolidated Plan, as recommended by the Housing & Community Development Commission, that identifies the Needs, Goals, and Strategy Statements for the use of federally funded Community Development Block Grant (CDBG), Home Investment Partnerships (HOME), and Emergency Solutions Grant (ESG) Program funds from May 1, 2015 through April 30, 2020.
- Cosmetic changes to the Plan made as a result of public hearings at the Housing & Community Development Commission are attached here in a set of redlined changes, along with the detailed Program Year 2015 funding amounts newly released by HUD.
- This joint resolution also authorizes the County Board Chairman or his designee to execute the necessary correspondence to distribute the 2015 - 2019 Housing and Community Development Consolidated Plan to the U.S. Department of Housing and Urban Development, Lake County municipalities and townships, and various for-profit and non-profit housing and community development agencies in Lake County.
- The 2015 - 2019 Housing and Community Development Consolidated Plan and draft

2015 Action Plan may be submitted to the U.S. Department of Housing and Urban Development after the County Board's approval on March 10, 2015.

Attachments: [Lake County Consortium ConPlan Final.pdf](#)
[Post Feb11 HCDC Redline.pdf](#)
[Community Development Budget Summary.pdf](#)

REVENUE, RECORDS & LEGISLATION

7.5 [15-0238](#)

Joint resolution authorizing line item transfers between various funds for the purpose of transferring previously approved funds in 2015.

- Line item transfers in various funds between line items in the fiscal year (FY) 2015 budget are needed to align the budget with correct expense accounts.
- Six staff Cadastral Technicians have been reassigned from the Information Technology (IT) Department to the Chief County Assessment Office and the FY2015 budget for those personnel must be moved accordingly.
- This transfer totals \$373,680.31.
- Additionally, during the FY2015 budget process, the County Board requested that the Board of Review budget be segregated.
- The total of these transfers is \$606,711.63.
- The County Board must approve line item transfers under certain conditions.
- A listing of the various transfers is attached to the resolution.

Attachments: [FY15 LIT for CCAO - March 2015](#)

7.6 [15-0243](#)

Joint resolution authorizing an increase in the fees for Marriage and Civil Union Licenses, Birth and Death Certificates.

- Existing fees for marriage, civil union, birth and death certificates have not changed since 2008 (marriage license only).
- Operational costs have increased along with an additional expense associated with the need for newly required security paper for birth and death certificates.
- The current fee for a Marriage and Civil Union License is \$25 and \$8 for a copy of the official Marriage or Civil Union record and the proposed fee is \$35 and \$10.
- The current fee for certified copies of birth certificates is \$8 and the proposed fee is \$10.
- The current fee for certified copies of death certificates is \$12 and the proposed fee is \$14.
- The effective date for these fees is recommended for April 1, 2015.

FINANCIAL & ADMINISTRATIVE

7.7 [15-0229](#)

Resolution authorizing line item transfers between various funds for the purpose of transferring previously approved funds in fiscal year (FY) 2014.

- Line item transfers in various funds between line items in the FY2014 budget are needed to align the budget with correct expense accounts.

- The extreme winter of 2013-2014 resulted in abnormally high usage of automotive parts in the Division of Transportation (DOT), resulting in the need for a transfer of funds to cover these expenses from DOT's other account classes and from the County's General Operating Expense Contingency, specifically funded for these unexpected situations.
- The total amount of the line item transfer is \$142,763.
- The County Board must approve line item transfers under certain conditions.
- A listing of the transfer is attached to the resolution .

Attachments: [FY14 Line Item Transfer Mar 10 2015](#)

8. **Executive Session**
9. **County Administrator's Report**
10. **Adjournment**