Lake County Illinois

Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351

Agenda Report - Final

Thursday, October 8, 2026

8:30 AM

Assembly Room, 10th Floor or register for remote attendance at: https://bit.ly/4hrwCk6

Financial & Administrative Committee

Americans with Disabilities Act: Individuals with disabilities who require accommodations for participation in meetings must request accommodations at least 1 business day ahead of the scheduled meeting. Contact the ADA Coordinator at (847) 377-2250 or email at adacoordinator@lakecountyil.gov

PUBLIC ATTENDANCE: The public can attend Lake County Committee and Board meetings in one of two ways:
(1) In-person attendance is on the 10th Floor of the County Administrative Tower, 18 N. County Street, Waukegan, Illinois.
(2) Remote attendance through an electronic conferencing application (register via the link on the front page of the agenda).

RECORDING: Meetings, to include Public Comment, will be recorded.

PUBLIC COMMENT:
An opportunity for Public Comment will be provided during the meeting in accordance with the Lake County Board Rules of Order and Operational Procedures. At the time of Public Comment, it will proceed in the following order: (1) Public Comment by individuals in attendance and then (2) Public Comment by individuals attending remotely through an electronic conferencing application. Individuals may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office, 18 N. County Street, Waukegan, Illinois, (10th floor)). Written comments will be circulated to the Members, but not read aloud.

PLEASE NOTE: An individual is allowed 3 minutes total for one or more public comments.

Individuals providing Public Comment will provide the following information:
Meeting: Financial and Administrative Committee (Subject line for written Public Comment)
Topic or Agenda Item #: (REQUIRED)
Name: (REQUIRED)
Organization/Entity Represented: (REQUIRED) ("Self" if representing self)
Street Address, City, State: (Optional)
Phone Number: (Optional)
Email: May be REQUIRED for remote attendance

1. Call to Order

2. Pledge of Allegiance

3. Roll Call of Members

4. Addenda to the Agenda

5. Public Comment

6. Chair's Remarks

7. Unfinished Business

8. Executive Session

8.1 26-1180

Executive Session pursuant to 5 ILCS 120/2 (c)(1) to discuss and consider specific candidates for appointment to the Ethics Commission of Lake County.

9. Regular Session

10. New Business

CONSENT AGENDA (Items 10.1 - 10.20)

REPORTS

10.1 26-1000

Cash & Investment Report from Holly Kim, Treasurer, for the month of July 2026.

Attachments: FSG 7-31-26
Lake County Investment Portfolio Summary - July 2026
FSG_Report_7-31-25

10.2 26-1137

Cash & Investment Report from Holly Kim, Treasurer, for the month of August 2026.

Attachments: FSG 8-31-26
Lake County Investment Portfolio Summary - August 2026
FSG August 2025

10.3 26-1178

Finance Monthly Report - August 2026.

Attachments: Monthly Financial Report - August 2026

HEALTH & COMMUNITY SERVICES

10.4 **26-1096**

Joint resolution approving the second amendment to the Program Year 2026 (PY26) United States Department of Housing & Urban Development (HUD) Annual Action Plan (AAP).

- HUD requires the submission of an Annual Action Plan (AAP) and associated amendments to govern expenditure of federal housing and community development funding for each program.
- The second amendment to PY26 AAP allocates $200,000 of CDBG to Lake County Community Development to complete HVAC improvements and environmental mitigation at income eligible affordable rental properties.

Attachments: PY2026 Action Plan Amendment 2

10.5 **26-1126**

Joint resolution approving an Intergovernmental Agreement (IGA) between Lake County and the Waukegan Park District for the completion of a 24 CFR Part 58 Environmental Review Record (ERR).

- The Waukegan Park District (WPD) is the recipient of HUD Community Project Funding (CPF) for its Roosevelt Park Project and is in need of an ERR.
- Lake County, as a unit of general local government, is a Responsible Entity (RE) and is authorized to perform ERRs on behalf of the WPD.
- The attached Intergovernmental Agreement (IGA) defines the terms and conditions for the completion of the ERR.

Attachments: IGA Environmental Review CPF WPD

10.6 **26-1127**

Joint resolution approving an extension to an Intergovernmental Agreement (IGA) between Lake County and the Lake County Housing Authority (LCHA) for the completion of 24 CFR Part 58 Environmental Review Records (ERRs).

- On October 11, 2022, Lake County and LCHA entered into an IGA for the completion of 24 CFR Part 58 ERRs.
- To continue services an extension is needed under existing IGA terms and allows for four one-year extensions.
- Lake County and LCHA mutually desire to extend all the terms and conditions of the IGA for the period beginning October 11, 2026, through October 10, 2027.

Attachments: LCHA IGA Environmental Review 4th RENEWAL.v1

10.7 26-1132

Joint resolution approving an emergency appropriation of $560,462 from the Health Department Medicaid Match Fund 211 for the continuation of the Direct Digital Control (DDC) automated system on the second floor of the Belvidere Clinic.

- The Lake County Health Department operates medical and dental services at the Belvidere Center. The DDC automated system on the second-floor needs replacement. The project was started but not completed in FY 2025. Completing this project will allow for temperature regulation for the HVAC system.
- The project includes the purchase and installation of the DDC automated system and associated costs necessary to place the equipment into service.
- The total cost is not to exceed $560,462 and will be funded from available resources in the Health Department Medicaid Match Fund 211.
- The expenditure is a one-time capital investment and will not require additional property tax funding.

Attachments: Emergency Appropriation Template for FY26 F211 DDC BMB

10.8 26-1133

Joint resolution approving an emergency appropriation of $17,598 from the Health Department Medicaid Match Fund 211 for the replacement of dental equipment at the Zion Health Center.

- The Lake County Health Department operates dental services at the Zion Health Center and the existing dental vacuum systems require replacement to support continued dental procedures at the facility.
- The project includes the purchase and installation of the AIRTEC Mojave dental vacuum system and associated costs necessary to place the equipment into service.
- The total cost is not to exceed $17,598 and will be funded from available resources in the Health Department Medicaid Match Fund 211.
- The expenditure is a one-time capital investment and will not require additional property tax funding.

Attachments: Emergency Appropriation for FY26 September 2026 F211 Zion Dental

10.9 26-1134

Joint resolution approving an emergency appropriation of $9,516 for fiscal year 2026, accepting additional grant funding from the Illinois Behavioral Health Workforce Center at the University of Illinois Chicago Solution Focused Brief Therapy Training and Implementation Initiative grant.

- The Health Department received $9,516 in additional grant funding for the period of June 25, 2026, through June 30, 2026, which has not been previously appropriated because the grant resources were approved after the County's adoption of the Fiscal Year 2026 budget.
- Six Behavioral Health staff attended a two-day Solution-Focused Brief Therapy

Basics Training on June 25 and 26, 2026.

- The training provided staff with strengths-based techniques for helping clients identify solutions by building on their existing abilities, resources, and desired outcomes.
- Grant funds will be budgeted within the Behavioral Health Management Center program to offset staff costs associated with the training.
- The grant will be administered in accordance with the terms and conditions of the award.

Attachments: Emergency Appropriation for FY26 September 2026 Solution Focused Tr

10.10 **26-1135**

Joint resolution approving an emergency appropriation of $259,394 for fiscal year 2026 to fund three new positions for the Illinois Department of Healthcare and Family Services Care Coordination and Support Organization program.

- The Health Department has received an increased number of referrals for the Care Coordination and Support Organization program for the period of December 1, 2025, through November 30, 2026.
- The $259,394 Illinois Department of Healthcare and Family Services program funding will be used to fund three new positions to meet the demand of the referrals and adhere to the Illinois Department of Healthcare and Family Services requirements.
- This funding is to support the program for Medicaid enrolled youth under the age of 21 who have complex, high-risk behavioral health needs and require evidenced-informed intensive care coordination along with home and community-based services to supplement existing treatment interventions.
- If funding for the positions and services end, and new funding is not secured, the positions and services will be eliminated.

Attachments: Emergency Appropriation for FY26 September 2026 CCSO

10.11 **26-1136**

Joint resolution approving an emergency appropriation of $32,000 for fiscal year 2026, accepting additional funding from the Illinois Department of Public Health Local Health Department Disease Intervention Specialist Workforce Development Support Grant.

- The Health Department received an extension to this grant, with an additional $32,000 in funding for the period of January 1, 2026, through December 31, 2026, which has not been previously appropriated because the grant resources were approved after the County's adoption of the Fiscal Year 2026 budget.
- Funding supports a contractual peer support worker, supervisory oversight, travel, existing staff salary and fringe benefits and program supplies to enhance STI/DIS workforce capacity and service delivery.
- The grant will be administered in accordance with the terms and conditions of the award.

Attachments: Emergency Appropriation for FY26 September 2026 DIS Workforce

10.12 **26-1095**

Joint resolution approving the Fall Program Year 2026 (PY26) Lake County Opioid Settlement Funds (OSF) funding recommendations of $500,000 and authorizing an emergency appropriation in the amount of $205,000.

- In July 2026, Lake County received application requests for Opioid Settlement Funds totaling $1,354,066.
- The Lake County Opioid Work Group scored all applications and developed corresponding funding recommendations.
- The Lake County Opioid Work Group determined that based on the number and quality of applications the initial budget of $295,000 for this cycle's awards should be increased to $500,000.
- On September 9, 2026, the Behavioral Health Advisory and Recommendation Committee (ARC) and Housing and Community Development Commission reviewed and approved the Lake County Opioid Work Group's OSF recommendations detailed in the attached table, totaling $500,000.
- This resolution authorizes an emergency appropriation in the amount of $205,000 of OSF to support the Fall Grant Cycle 2026 recommendations.

Attachments: PY2026 Fall OSF Funding Memo

EA OSF FC 26

LAW & JUDICIAL

10.13 **26-1145**

Joint resolution approving an intergovernmental agreement (IGA) for contractual police services by and among the Beach Park School District #3, Lake County, and the Lake County Sheriff's Office (LCSO) in the estimated amount of $127,138.

- Beach Park School District #3, and the LCSO entered an IGA for a police/school resource officer program since 2016 to provide police services in the form of a police/school resource officer (SRO) at the Beach Park Middle School.
- The main objectives in having an SRO are to develop a positive relationship between law enforcement and the students, effectively deal with juvenile offenses/issues and to protect students and the school from violations of the law.
- The term of this agreement is for three years, beginning August 1, 2026, and ending July 31, 2029.
- The contract includes one SRO working each day while school is in session.
- The Beach Park School District #3 will reimburse the cost of the SRO position for hours worked as the SRO, with the officer assigned to other duties during the remaining hours.

Attachments: 2026-2028 3 Year Contract Rate BPSD #3 Legistar

Beach Park SRO Agreement 2026-2029

10.14 26-1140

Joint resolution accepting the High Intensity Drug Trafficking Area (HIDTA) grant from the Office of Nation Drug Control Policy (ONDCP) and appropriating $254,751.12.

- In January 2026, the Sheriff's Office applied for renewal funding of the High Intensity Drug Trafficking Area (HIDTA) through the Office of National Drug Control Policy (ONDCP).
- The Sheriff's Office received a notification on July 2, 2026, that it had been awarded an additional $254,751.12.
- Grant funds will be primarily used to defray the cost of overtime specifically for HIDTA related investigations and for investigative supplies necessary for HIDTA investigations.
- The mission of the HIDTA Program is to enhance and coordinate America's drug-control efforts among local, state and federal law enforcement agencies in order to eliminate or reduce drug trafficking and its harmful consequences in critical regions of the United States.
- The mission includes coordination efforts to reduce the production, manufacturing, distribution, transportation and chronic use of illegal drugs, as well as well as the attendant money laundering of drug proceeds.

Attachments: HIDTA GRANT_Notice of Award_HID0426G0727-00

10.15 26-1143

Joint resolution authorizing an emergency appropriation with offsetting revenue in the amount of $110,058 to implement Adult Redeploy Illinois programming for the Nineteenth Judicial Circuit Court.

- The Adult Redeploy Illinois Oversight Board (Illinois Criminal Justice Information Authority) recently announced that the Nineteenth Judicial Circuit was awarded $110,058 in Adult Redeploy Illinois funding for the grant period of October 1, 2026 through June 30, 2027.
- The Court has received Adult Redeploy Illinois funding since 2013.
- The program will provide residential treatment for high risk and high need justice involved individuals who are chemically dependent, the funds will provide halfway house placement, access to peer support specialists, and peer-led structured activities all of which provide a continuum of care.
- Transportation will be provided for those clients with a barrier to care.
- This resolution authorizes an emergency appropriation of $110,058 and the execution of a program agreement to accept the grant funding. The grant does not require a match.
- If grant funding for the services end and new funding is not secured, the services will be eliminated.

Attachments: 192730-Award letter.pdf

EA_Courts_Adult Redeploy Grant.pdf

10.16 26-1144

Joint resolution authorizing an emergency appropriation with offsetting revenue in the amount of $5,000 to support the Nineteenth Judicial Circuit Court's Access to Justice Improvement Grant.

- The Illinois Supreme Court Commission on Access to Justice has awarded the Nineteenth Judicial Circuit Court $5,000 through the 2026-2027 Access to Justice Improvement Grant.
- Funds are to support the Court's designated Project Lead by upgrading resources and keeping staff updated through annualized specialized training.
- The grant period is September 1, 2026 through August 31, 2027. This resolution authorizes an emergency appropriation of $5,000 with offsetting revenue.
- If grant funding for the services end and new funding is not secured, the services will be eliminated.

Attachments: Access to Justice 09012026-08312027 Signed.pdf

EA_Courts_ATJ Grant.pdf

10.17 26-1146

Joint resolution authorizing an emergency appropriation in the amount of $426,031.43 for the 19th Judicial Circuit Court from additional state funding provided by the Administrative Office of the Illinois Courts and the Office of Statewide Pretrial Services for Self-Represented Litigant for the purposes of labor and operational costs.

- The 19th Judicial Circuit Court received additional state funding from the Administrative Office of the Illinois Courts in the amount of $467,968.88 and $546,739.65 from the Office of Statewide Pretrial Services.
- The 19th Judicial Circuit Court will use additional state funding for Self-Represented Litigant (SRL) Paralegal salary and benefit costs and interpreter expenses for Fiscal Year 2026.
- The emergency appropriation increases the Fiscal Year 2026 budget by $426,031.43 in the accounts identified in this resolution.

Attachments: AOIC Additional Funds Email Confirmation.pdf

EA Courts AOIC OSPS Funding

OSPS Additional Funds Email Confirmation.pdf

10.18 26-1147

Joint resolution authorizing a contract with Conference Technologies, Inc of Itasca, Illinois, in the amount of $39,659 to upgrade the existing Nomad Cart audio/visual system in Courtroom 201.

- There is a need to upgrade the existing Nomad Cart audio/visual system in Courtroom 201 to support courtroom proceedings and presentation of audio/visual information.

- The upgrade of the existing Nomad Cart system includes a new 98-inch ceiling-mounted display and witness touch screen, installation, programming, system integration, testing, and related services.
- Purchasing identified a cooperative purchasing contract with Conference Technologies, Inc. of Itasca, Illinois, through a Joint Purchasing contract.
- Pursuant to Article 33.115 Cooperative Joint Purchasing of the Lake County Purchasing Ordinance, Lake County may participate in a cooperative purchasing agreement.
- This resolution authorizes and directs the County Purchasing Agent to execute a contract with Conference Technologies, Inc, Itasca, Illinois, in the amount of $39,659.00 to upgrade the existing Nomad Cart audio/visual system in Courtroom 201.

Attachments: LakeCounty.Courts.ExistingNomadRebuild.Rev1.8.13.26.pdf

TIPS.LakeCountyCourts.CR201AVUpgrades.J26140404.pdf

vendor disclosure statement v6 FINAL (002).CTICompleted.pdf

10.19 **26-1184**

Ordinance amending portions of the certain civil fees in Chapter 35.15 Criminal, Traffic and Civil Fees the Lake County Code of Ordinances.

- Effective July 1, 2026, Public Act 104-0468 increased certain Circuit Court Clerk filing and appearance fees by $5 to support the State of Illinois's Guardianship and Advocacy Fund.
- The amendment also includes the removal of a fee for probate filings for each account (other than one final account) filed in the estate of a ward.

Attachments: Chapter 35 Criminal Traffic and Civil Fees Clean

Chapter 35 Criminal Traffic and Civil Fees Redline

TECHNOLOGY

10.20 **26-1148**

Joint resolution approving a Dig Once Policy.

- The Dig Once Policy establishes a process for communication and coordination among County land departments regarding plans for underground projects.
- The Dig Once Policy coordinates underground projects across County departments to minimize community disruption and provide Internet Service Providers opportunities to coordinate their infrastructure work with planned projects.
- The Dig Once Policy will lead to more efficient broadband deployment which results in increased competition, furthering digital equity and inclusion efforts.
- This policy was developed using County Policy 1.1: Policy Making Framework, ensuring appropriate County departments and stakeholders had opportunity to review and provide comment.

Attachments: Dig Once Policy - Proposed

REGULAR AGENDA

FINANCIAL & ADMINISTRATIVE

Lake County Partners

10.21 **26-1173**

Lake County Partners Update.

Attachments: LCP Presentation 10-8-26

County Clerk

10.22 **26-1210**

Resolution accepting the FY27 Illinois Voter Registration Systems Grant (IVRS) and authorizing an emergency appropriation in the amount of $637,738 for the specific purpose of assisting in the maintenance and other costs associated with the County's voter registration system to facilitate communication with the Centralized Statewide Voter Registration System as required by Title III Section 303 of the Help America Vote Act of 2002, and with other election security related expenses.

- The County Clerk's Office has received a grant from the Illinois State Board of Elections for the purpose of assisting in the maintenance and other costs associated with its voter registration system.
- Grant funds will be used to facilitate communication with the Centralized Statewide Voter Registration System as required by Title III Section 303 of the Help America Vote Act of 2002, and with other election security related expenses.
- The $637,738 in grant funding was not previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year (FY) 2026 budget.
- This is a reimbursement grant, whereby purchases are made by the County Clerk, and upon presentation of invoices and proof of payment, and approval by the Grants Program Manager, the County is reimbursed for qualified expenses.
- The grant award is for the period July 1, 2026, through June 30, 2027.

Attachments: FY27_IVRS_UGA_Lake_County

LIT Template_202211081433589612

Finance

10.23 **26-0681**

Resolution authorizing the creation of the Grants Fund, Fund 201.

- Lake County is the recipient of grants, some of which are accounted for within departmental budgets among the operating property tax funds.

- A best practice to ensure the efficient administration and operation of grant programs includes separating grant activity from operating activity.
- This resolution establishes the Grants Fund as a special revenue fund to record and account for the revenue and expenses associated with grants.
- Utilization of the Grants Fund would be effective beginning in the Fiscal Year 2027.

10.24 26-1242

Resolution authorizing line-item transfers between funds for the purpose of transferring previously approved funds in Fiscal Year (FY) 2026.

- Line-item transfers in various funds between line-items in the FY 2026 budget are needed to align the budget with correct expense accounts.
- The County Board must approve line-item transfers under certain conditions.
- A listing of the various transfers is attached to the resolution.
- This action does not increase budget authority; it simply transfers previously approved budget authority.
- This line-item transfer from General Operating Expenses is necessary due to rising fuel costs for vehicle travel and overtime utilization due to inclement weather.

Attachments: DOT Fuel Emerg Approp LIT 10.1.26

10.25 26-1243

Resolution authorizing the creation of a Special Revenue Fund for Lake County Special Service Area 18 for the Del Mar Woods Subdivision, to be known as Fund 292 Special Service Area #18 - Del Mar Woods.

- The Lake County Special Service Area (SSA) 18 is being created to replace the functions of the dormant Del Mar Woods Sanitary District.
- The Lake County Department of Public Works has expertise in the area of sanitary sewer operations and maintenance and the funds from SSA 18 will be utilized by the Lake County Department of Public Works for various requirements associated with the sanitary sewer infrastructure located within Del Mar Woods Subdivision.
- SSA 18 also has the ability to provide for future maintenance of stormwater infrastructure within the Del Mar Woods Subdivision, if necessary.
- Subject to the approval of the establishing ordinance of SSA 18 by the Lake County Board, the Special Revenue Fund will hold the tax proceeds from SSA 18 and the Board will set an annual levy on the properties listed within the Ordinance.

County Administration

10.26 26-1224

Presentation of the Fiscal Year 2027 Annual Budget.

10.27 26-1236

Presentation on the Consolidated Capital Plan.

11. County Administrator's Report

12. Executive Session

12.1 26-0014

Executive Session to discuss claims, loss or risk management information, records, data, advice, or communications from or with respect to any insurer of the public body or any intergovernmental risk management association or self insurance pool pursuant to 5 ILCS 120/2 (c)(12).

13. Regular Session (for action on Executive Session items)

13.1 26-1207

Committee action authorizing settlement authority for Case Number 230301W029.

13.2 26-1208

Committee action authorizing settlement authority for Case Number 240124W002.

14. Member Remarks and Requests

15. Adjournment

Next Meeting: October 20, 2026 (Joint Budget Hearings)