

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Agenda Report - Final

Thursday, February 6, 2025

8:30 AM

**Assembly Room, 10th Floor or register for remote attendance at:
<https://bit.ly/40o9XM1>**

Financial & Administrative Committee

PUBLIC ATTENDANCE: The public can attend Lake County Committee and Board meetings in one of two ways:

- (1) In-person attendance is on the 10th Floor of the County Administrative Tower, 18 N. County Street, Waukegan, Illinois.
- (2) Remote attendance through an electronic conferencing application (register via the link on the front page of the agenda).

RECORDING: Meetings, to include Public Comment, will be recorded.

PUBLIC COMMENT:

An opportunity for Public Comment will be provided during the meeting in accordance with the Lake County Board Rules of Order and Operational Procedures. At the time of Public Comment, it will proceed in the following order: (1) Public Comment by individuals in attendance and then (2) Public Comment by individuals attending remotely through an electronic conferencing application. Individuals may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office, 18 N. County Street, Waukegan, Illinois, (10th floor)). Written comments will be circulated to the Members, but not read aloud.

PLEASE NOTE: An individual is allowed 3 minutes total for one or more public comments.

Individuals providing Public Comment will provide the following information:
Meeting: Financial and Administrative Committee (Subject line for written Public Comment)

Topic or Agenda Item #: (REQUIRED)

Name: (REQUIRED)

Organization/Entity Represented: (REQUIRED) ("Self" if representing self)

Street Address, City, State: (Optional)

Phone Number: (Optional)

Email: May be REQUIRED for remote attendance

1. Call to Order
2. Pledge of Allegiance
3. Roll Call of Members
4. Addenda to the Agenda
5. Public Comment
6. Chair's Remarks
7. Unfinished Business
8. New Business

CONSENT AGENDA (Item 8.1 - 8.12)

HEALTH & COMMUNITY SERVICES

8.1 [25-0140](#)

Joint resolution approving an Intergovernmental Agreement (IGA) between Lake County and the Jewish Community Centers of Chicago (JCC) for the completion of an Environmental Review Record (ERR).

- The Jewish Community Centers of Chicago (JCC) is the recipient of HUD Community Project Funding (CPF) for their Lake Zurich Campus Expansion Project, which requires an Environmental Review Record (ERR), which is a written record that documents compliance with applicable environmental regulations for a project.
- Lake County, as a unit of general local government, is a Responsible Entity (RE) and is authorized to perform the ERR for certain funding entities that do not meet the definition of a RE, such as JCC.
- The terms of the attached Intergovernmental Agreement (IGA) have been reviewed by the State's Attorney's Office (SAO) and are consistent with previous IGAs to perform ERRs.
- The terms indicate that Lake County will be reimbursed for all expenses incurred in completing the ERR and will be used to offset the expenses incurred.

Attachments: [IGA Environmental Review CPF JCC](#)

8.2 [25-0202](#)

Joint resolution approving an Intergovernmental Agreement (IGA) between Lake County and the Hispanic American Community Education Center (HACES) for the completion of an Environmental Review Record (ERR).

- The HACES is the recipient of HUD Community Project Funding (CPF) for their Educational Center facility expansion project, which requires an Environmental Review Record, which is a written record that documents compliance with applicable environmental regulations for a project.

- Lake County, as a unit of general local government, is a Responsible Entity (RE) and authorized to perform the ERR for certain funding entities that do not meet the definition of a RE, such as HACES.
- The terms of the attached IGA have been reviewed by the State's Attorney's Office (SAO) and are consistent with previous IGAs to perform ERRs.
- The terms indicate that Lake County will be reimbursed for all expenses incurred in completing the ERR and will be used to offset the expenses incurred.

Attachments: [IGA Environmental Review CPF HACES](#)

8.3 [25-0184](#)

Joint resolution approving an emergency appropriation of \$184,167 for fiscal year 2025 accepting additional funding from the Illinois Department of Healthcare and Family Services Care Coordination and Support program.

- The Health Department received \$184,167 in additional funding for the period of December 1, 2024, through November 30, 2025, which was not previously appropriated because the reimbursement rates were approved after the County's adoption of the Fiscal Year 2025 budget.
- This funding is to support the program for Medicaid enrolled youth under the age of 21 who have complex, high-risk behavioral health needs and require evidenced-informed intensive care coordination along with home and community-based services to supplement existing treatment interventions.
- If funding for the positions and services end, and new funding is not secured, the positions and services will be eliminated.

Attachments: [Emergency Appropriation Template for FY25 January 2025 CCSO \(002\)](#)

LAW & JUDICIAL

8.4 [25-0169](#)

Joint resolution approving an emergency appropriation of \$11,100 for fiscal year 2025 accepting funding from the Illinois Department of Human Services (IDHS).

- The Lake County State's Attorney's Office has been awarded \$11,100 in grant funds by the Illinois Department of Human Services (DHS).
- The grant period is January 1, 2025 through June 30, 2025.
- The Lake County State's Attorney's Office will use funds for workshops to promote community building and engagement in Lake County.

Attachments: [Emergency Appropriation Healing Illinois Grant](#)

8.5 [25-0188](#)

Joint resolution authorizing the creation of the Lake County Law Enforcement Records Management System Fund (Fund 726) and authorizing an emergency appropriation in the amount of \$350,000 as the annual revenue and expense budget to accommodate the operations of the new special revenue fund.

- As part of the Regional 9-1-1 Consolidation Project, a Consortium of 21 public

safety entities agreed to seek a county-wide, enterprise public safety software suite for dispatch, records, jail management, and reporting.

- The Lake County Sheriff, through the County, contracted with Tyler Technologies to license and support the Law Enforcement Records Management System (RMS) and E-Citation and E-Crash system as part of the county-wide public safety software suite.
- In 2022, the Lake County Board approved intergovernmental agreements (IGAs) for the collaborative use of the Lake County Law Enforcement Records Management System and Enforcement E-Citation and E-Crash System, commonly known as Brazos.
- In 2024, the software went live, and the public agencies started using the software. The maintenance and hosting costs are now to be billed to the public agencies including the Lake County Sheriff's Office to reimburse the costs for the use of the software. The annual reimbursement amount from each partner includes a reserve amount to offset the cost of future enhancements.
- A new special revenue fund specifically to account for these expenses and the offsetting revenue from the IGA partners is recommended.

Attachments: [Emergency Appropriation - LC Law Enforcement Records Fund - FINAL](#)

PUBLIC WORKS & TRANSPORTATION

8.6 [25-0164](#)

Joint resolution authorizing an agreement with Christopher B. Burke Engineering, Ltd., Rosemont, Illinois, to provide Phase II professional engineering services for culvert replacements on River Road, Grass Lake Road, and Rollins Road, at a maximum cost of \$801,077 and appropriating \$962,000 of County Bridge Tax funds.

- Phase II engineering will be completed to replace metal culverts at River Road/Tower Lake Drain, Grass Lake Road/Sun Lake Drain, and Rollins Road/Duck Lake Drain with either a concrete box culvert or a single-span bridge.
- Lake County selects professional engineering firms in accordance with the Local Government Professional Services Selection Act, 50 ILCS 510/1 et. seq.
- The Lake County Division of Transportation's Consultant Selection Process has been approved by the Federal Highway Administration and the Illinois Department of Transportation, and the firm selected for this project was selected in accordance with this approved process.
- The selected firm has a satisfactory past relationship with the Lake County Division of Transportation.
- This project is included in the Transportation Improvement Program with construction targeted in 2026 and designated as Section 24-00999-02-DR.

Attachments: [25-0164 Culvert Replacements 2026 Phase II Consultant Agreement](#)

[24-0164 Vendor Disclosure, CBBEL, Culvert Replacements](#)

[25-0164 Location Map, Culvert Replacements 2026](#)

8.7 [25-0165](#)

Joint resolution authorizing an agreement with HDR, Inc., Rosemont, Illinois, to provide professional planning and engineering services to prepare a 2050 Long Range Transportation Plan (LRTP), at a maximum cost of \$2,053,836 and appropriating \$2,465,000 of Motor Fuel Tax funds.

- State statute requires that the County maintain a 20-year long-range transportation plan. The current long-range plan (Lake County 2040 Transportation Plan) was updated in 2014 and will be replaced with a 2050 planning horizon.
- Elements of the plan will include updating the countywide Traffic Demand Model, identifying highway projects on the state and county network that make up the arterial highway system in Lake County, countywide transit priorities and countywide non-motorized facilities. Updates to the county non-motorized policies and highway weight limits will also be reviewed.
- Lake County selects professional engineering firms in accordance with the Local Government Professional Services Selection Act, 50 ILCS 510/1 et. seq. Lake County Division of Transportation's (LCDOT) Consultant Selection Process has been approved by the Federal Highway Administration and the Illinois Department of Transportation, and the firm selected for this project was selected in accordance with this approved process.
- LCDOT received and evaluated Statements of Interest and Qualifications from four professional firms, and all the firms were presented to a consultant selection committee.
- This study is included in the Transportation Improvement Program and designated as Section 24-00000-23-ES.

Attachments: [25-0165 Long Rang Plan Consultant Agreement](#)

[24-0165 Vendor Disclosure, HDR, Long Range Plan](#)

8.8 [25-0145](#)

Joint resolution accepting a grant from Community Project Funding through the U.S. Environmental Protection Agency (US EPA) Community Grants Projects to support the Lake County Wildwood Water Main Improvements, including an emergency appropriation of \$959,752 in grant funds.

- The Wildwood Water System is the second largest of Public Works' water systems. The Wildwood Water Main Improvements will upgrade critical water mains in various areas in the communities of Idlewild, Dady and Decker.
- The grant amount totaling \$959,752 will be provided to Lake County Public Works (LCPW) through the US EPA and only 80 percent of the approved project cost (\$1,199,752) will be funded. LCPW funds will support the remaining 20 percent (\$240,000).
- The grant term is from September 2, 2024, to September 30, 2029, and was secured through the office of Congressman Brad Schneider.

Attachments: [25-0145 Emergency Appropriation -US EPA Grant -Lake County Wildwor](#)
[25-0145 USEPA Grant Award Agreement](#)

8.9 [25-0180](#)

Joint resolution authorizing execution of a contract with Stuckey Construction Company, Inc. of Waukegan, Illinois, in the amount of \$1,744,500 for the Public Works Administrative Office Addition and Sprinkler Installation project.

- The current Lake County Department of Public Works administrative building does not adequately meet the needs of the department. This project installs a sprinkler system to bring the entire building up to current life safety standards, modernizes the heating, ventilation, and cooling system to improve the efficiency, and adds 2,393 square feet of new administrative office space to improve the functionality of the building.
- The County received bids from ten contractors for a total construction cost for the project ranging from \$1,744,500 to \$2,304,000.
- Award of this contract is recommended to the lowest responsive and responsible bidder, Stuckey Construction Co., Inc. of Waukegan, Illinois, who best meets the needs of the County in the amount of \$1,744,500.

Attachments: [25-0180 Bid Documents-PW Administrative Office Addition](#)
[25-0180 Map - PW Administrative Office Addition](#)
[25-0180 Vendor Disclosure - PW Administrative Office Addition](#)
[25-0180 Bid Tab - PW Administrative Office Addition](#)

TECHNOLOGY

8.10 [25-0177](#)

Joint resolution authorizing a contract with CDW-G of Vernon Hills, Illinois, for email protection shield software in the amount of \$67,320.

- This project is included in the 2024 Capital Improvement Program as part of the Technology Improvement Plan - Security Initiatives.
- This resolution authorizes an agreement with CDW-G for email protection shield software for one-year with options of extending up to three, one-year periods, for an initial term cost of \$67,320. Subsequent annual renewals are estimated to increase five percent with each one-year renewal for a total cost not to exceed \$77,932 in the final term.
- In accordance with Section 33.115 of the Lake County Purchasing Ordinance, a cooperative purchasing contract with CDW-G has been identified through Omnia Partners (23-6692-02) to procure needed goods, services, construction, or professional services that have been competitively solicited and awarded.
- Omnia partners competitively procured technology products, solutions, and related services through a Request for Proposal (RFP) that allowed multiple awards to qualified vendors. Omnia Partners received 18 proposals and identified five

qualified vendors, of which CDW-G was awarded a contract.

Attachments: [25-0177 - QUO Redacted](#)
[25-0177 - VDS Redacted](#)

8.11 [25-0183](#)

Joint resolution authorizing contracts with CDW-G of Vernon Hills, Illinois, to expand the County's backup system for \$144,309.

- The Lake County Board originally approved the County's current backup system in 2020. The backup system expansion will resolve current space limitations, provide space to accommodate migrations for Health, 19th Judicial, and Division of Transportation, as well as provide for anticipated growth over the next three years.
- This resolution approves contracts with CDW-G for \$144,309, covering \$54,410 of hardware, \$5,316 of professional services for implementation and configuration, and one-year of licensing and support with options to renew for three, one-year periods.
- The current licensing and support renewal costs are \$58,868. This expansion would increase licensing and support costs for fiscal year (FY) 2025 by \$84,583 for a total of \$143,451. Subsequent annual renewals are estimated to increase five percent with each one-year renewal for a total cost not to exceed an estimated amount of \$166,063 in the final term.
- This project is included in the 2025 Capital Improvement Program as part of the Technology Improvement Plan.
- In accordance with Section 33.115 of the Lake County Purchasing Ordinance, a cooperative purchasing contract with CDW-G has been identified through Omnia Partners (23-6692-02) to procure needed goods, services, construction, or professional services that have been competitively solicited and awarded.
- Omnia partners competitively procured technology products, solutions, and related services through a Request for Proposal (RFP) that allowed multiple awards to qualified vendors. Omnia Partners received 18 proposals and identified five qualified vendors, of which CDW-G was awarded a contract.

Attachments: [25-0183- QUO Redacted](#)
[25-0183- SOW Redacted](#)
[25-0183- VDS Redacted](#)

REGULAR AGENDA

Lake County Partners

8.12 **25-0210**

Lake County Partners Update.

Attachments: [F&A Update 2-6-25](#)

FINANCIAL & ADMINISTRATIVE

Chief County Assessor's Office

8.13 **25-0053**

Resolution authorizing a contract with Nearmap US, INC. of Lehi, Utah, for aerial orthoimagery and oblique imagery, in an estimated amount of \$111,300 for the initial one-year term with four one-year renewal options available after the initial term.

- Orthoimagery is remotely sensed imagery that provides an accurate view of the surface of the Earth.
- For a project beginning in Spring 2025, Lake County solicited formal written proposals from qualified firms for a hosted cloud service for annual multi-capture digital orthoimagery and oblique imagery.
- The imagery obtained will provide consistent, contemporary digital aerial coverage that will support several regional applications, including homeland security, emergency services, environmental planning, and other services consistent with Lake County's Geographic Information Systems (GIS) program.
- The Request for Proposal (RFP) was sent to 12 vendors and proposals were received from two firms.
- An evaluation committee reviewed the proposals.
- Based on the criteria set forth in the RFP, the evaluation group selected Nearmap US Inc. as the most favorable proposal for Lake County.
- The initial one-year term will cost \$111,300, with four one-year renewal options available after the initial term.

Attachments: [ScoreMatrix Summary](#)

[Vendor Disclosure Nearmap Lake County IL](#)

[Draft 24394 Agreement Orthoimagery and Oblique Imagery for Lake Cou](#)

[RFP Orthoimagery and Oblique Imagery for Lake County](#)

[25-0053 Nearmap Presentation](#)

County Clerk

8.14 [25-0156](#)

Ordinance amending a previous ordinance designating the voting site assigned to eight of the 431 precincts in Lake County Townships.

- After reviewing voting sites for the April 1, 2025 Consolidated Election, voting site changes are proposed to provide better locations due to a polling site request and precinct reorganization.
- This proposal re-assigns affected precincts to appropriate voting sites which have sufficient parking and voting space as well as full accessibility for all voters.

Attachments: [Exhibit A 040125.Final](#)

8.15 [25-0159](#)

Courtesy notice to announce changes to Early Voting site locations for the April 1, 2025 Consolidated Election in Lake County including Early Voting Schedule Draft.

- The County Clerk is providing a courtesy notice to announce changes in Early Voting site locations.
- The Lake County Clerk has 18 established sites to serve as Early Voting locations.
- Each Early Voting site serves all voters in Lake County.
- Changes in Shields Township need to be made to increase accessibility to Early Voting site locations.
- Countywide Early Voting Schedule Draft is attached.

Attachments: [Exhibit A 040125 - EV.Final](#)

[EV CE Schedule - Draft](#)

Finance

8.16 [25-0170](#)

Resolution authorizing emergency appropriations for Fiscal Year (FY) 2025 in various funds for certain projects, items, and activities budgeted in the prior year and not completed.

- Since all unused appropriations lapse at the end of each fiscal year, it is necessary to “carry over” unspent budget authority from one fiscal year to the next under certain conditions as defined in the County’s Budget Policies.
- These carryover requests include contracts which were unable to be completed in FY 2024 and uncompleted or ongoing projects that will not be complete until FY 2025.
- These items must be authorized through what is termed an “emergency appropriation” in order to transfer the budget authority that was previously granted in FY 2024 to FY 2025. The detailed accounts are included in the attachment.

Attachments: [February Carryovers - FY25 FINAL 2.3.25](#)

8.17 [25-0083](#)

Director's Report - Finance.

- Chief Financial Officer Approved Line Item Transfers.

Attachments: [Line Item Transfers - CFO Approved 1.9.2025](#)

Facilities and Construction Services

8.18 [25-0178](#)

Facilities and Construction Services Annual Update.

Attachments: [25-0178 2025 FCS Overview Presentation 06FEB25](#)

8.19 [25-0179](#)

Director's Report - Facilities and Construction Services.

- Report on the Regional Operations and Communications Facility

Attachments: [25-0179 F&A Directors Report ROC Update 06FEB25](#)

9. **County Administrator's Report**

10. **Executive Session**

11. **Member Remarks and Requests**

12. **Adjournment**

Next Meeting: February 27, 2025