

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Agenda Report - Final

Thursday, January 9, 2025

8:30 AM

Assembly Room, 10th Floor or register for remote attendance at
<https://bit.ly/4087x30>

Financial & Administrative Committee

PUBLIC ATTENDANCE: The public can attend Lake County Committee and Board meetings in one of two ways:

- (1) In-person attendance is on the 10th Floor of the County Administrative Tower, 18 N. County Street, Waukegan, Illinois.
- (2) Remote attendance through an electronic conferencing application (register via the link on the front page of the agenda).

RECORDING: Meetings, to include Public Comment, will be recorded.

PUBLIC COMMENT:

An opportunity for Public Comment will be provided during the meeting in accordance with the Lake County Board Rules of Order and Operational Procedures. At the time of Public Comment, it will proceed in the following order: (1) Public Comment by individuals in attendance and then (2) Public Comment by individuals attending remotely through an electronic conferencing application. Individuals may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office, 18 N. County Street, Waukegan, Illinois, (10th floor)). Written comments will be circulated to the Members, but not read aloud.

PLEASE NOTE: An individual is allowed 3 minutes total for one or more public comments.

Individuals providing Public Comment will provide the following information:
Meeting: Financial and Administrative Committee (Subject line for written Public Comment)

Topic or Agenda Item #: (REQUIRED)

Name: (REQUIRED)

Organization/Entity Represented: (REQUIRED) ("Self" if representing self)

Street Address, City, State: (Optional)

Phone Number: (Optional)

Email: May be REQUIRED for remote attendance

1. Call to Order
2. Pledge of Allegiance
3. Roll Call of Members
4. Addenda to the Agenda
5. Public Comment
6. Chair's Remarks
7. Unfinished Business
8. New Business

CONSENT AGENDA (Items 8.1 - 8.31)

MINUTES

8.1 **24-1086**

Committee action approving the F&A Special Committee on COVID-19 Pandemic Recovery and Investment minutes from August 2, 2024.

Attachments: [ARPA 8.2.24 Final Minutes](#)

8.2 **25-0091**

Committee action approving the Joint Budget Hearings minutes from October 15, 2024.

Attachments: [F&A Budget Hearing 10.15.24 Final Minutes](#)

8.3 **25-0092**

Committee action approving the Joint Budget Hearings minutes from October 16, 2024.

Attachments: [F&A Budget Hearing 10.16.24 Final Minutes](#)

8.4 **25-0093**

Committee action approving the Financial and Administrative Committee meeting minutes from October 31, 2024.

Attachments: [F&A 10.31.24 Final Minutes](#)

8.5 **25-0107**

Committee action approving the Financial and Administrative Committee meeting minutes from November 7, 2024.

Attachments: [F&A 11.7.24 Final Minutes](#)

REPORTS

8.6 [25-0048](#)

Cash & Investment Report from Holly Kim, Treasurer, for the month of October 2024.

Attachments: [Cash & Investment Report - 10.31.24.pdf](#)
[October 2023 - Cash and Investment Report.pdf](#)
[Lake County Investment Portfolio Summary - October 2024.pdf](#)

8.7 [25-0050](#)

Cash & Investment Report from Holly Kim, Treasurer, for the month of November 2024

Attachments: [Cash & Investment Report - Nov 30, 2024.pdf](#)
[Treasurer Report Nov 2023.pdf](#)
[Lake County Investment Portfolio Summary - November 2024.pdf](#)

HEALTH & COMMUNITY SERVICES

8.8 [25-0096](#)

Joint resolution approving an emergency appropriation of \$51,722 for fiscal year 2024 accepting additional funding from the AIDS Foundation of Chicago Ryan White Part B grant.

- The Health Department received \$51,722 in additional grant funding for the period of April 1, 2024, through March 31, 2025, which was not previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year 2024 budget.

Attachments: [Aids Foundation of Chicago EA \\$51722.pdf](#)

8.9 [25-0097](#)

Joint resolution approving an emergency appropriation of \$15,000 for Fiscal Year (FY) 2024 accepting a new grant from the Illinois Department of Public Health for the Comprehensive Health Protection grant for opioid overdose prevention.

- The Health Department received \$15,000 in a new grant funding for the period of July 1, 2024, through June 30, 2025, which was not previously appropriated because the grant resources were secured after the County's adoption of the FY 2024 budget.
- The purpose of this funding is to distribute naloxone to reverse opioid overdoses, distribute fentanyl and xylazine test strips, and provide training on overdose prevention and naloxone use.

Attachments: [IDPH CHP Opioid Overdose Prevention \\$15000.pdf](#)

8.10 [25-0098](#)

Joint resolution approving an emergency appropriation of \$5,593 for Fiscal Year (FY) 2024 accepting additional funding from the Illinois Department of Public Health Comprehensive Health Protection grant.

- The Health Department received \$5,593 in additional grant funding for the period of July 1, 2024, through June 30, 2025, which was not previously appropriated because the grant resources were secured after the County's adoption of the FY 2024 budget.
- The Illinois Department of Public Health grant funds contractual services and offsets existing staff salaries and fringe benefits.
- The funding is to conduct environmental tick surveillance, submit collected ticks for pathogen testing, and provide public awareness of tickborne disease.

Attachments: [Tick Surveillance EA \\$5593.pdf](#)

8.11 [25-0099](#)

Joint resolution approving an emergency appropriation of \$142,393.50 for Fiscal Year (FY) 2024 accepting additional funding from the Illinois Department of Public Health Comprehensive Health Protection grant.

- The Health Department received \$142,393.50 in additional grant funding for the period of July 1, 2024, through June 30, 2025, which was not previously appropriated because the grant resources were secured after the County's adoption of the FY 2024 budget.
- The Illinois Department of Public Health grant funds contractual services and offsets existing staff salaries and fringe benefits.
- This funding is to conduct inspections and investigations under the authority of the Tattoo and Body Piercing Establishment Registration Act and the Body Art Code, to implement programs to control infectious diseases, protect food, ensure safe water, and prevent health hazards from improper sewage disposal, to enhance client HIV risk screening, connect clients with prescribers, and provide access to medication assistance and adherence support, and to purchase mosquito control insecticides or contract for larvicide application to prevent West Nile virus, conduct bird and mosquito surveillance, and issue public notifications upon positive cases.
- If grant funding for the positions and services end, and new funding is not secured, the positions and services will be eliminated.

Attachments: [Comprehensive Health Protection Grant EA \\$142393.50.pdf](#)

8.12 [25-0100](#)

Joint resolution approving an emergency appropriation of \$15,613.36 for Fiscal Year (FY) 2024 accepting additional funding from the Illinois Department of Public Health for the HIV Prevention grant.

- The Health Department received \$15,613.36 in additional grant funding for the period of July 1, 2024, through June 30, 2025, which was not previously

appropriated because the grant resources were secured after the County's adoption of the FY 2024 budget.

- The purpose of this funding is to provide HIV services and education to Illinois residents at the highest risk of transmitting or acquiring HIV disease.

Attachments: [HIV Prevention EA \\$37472.06.pdf](#)

8.13 [25-0101](#)

Joint resolution approving an emergency appropriation of \$25,050 for Fiscal Year (FY) 2024 accepting a new grant from the Public Health Institute of Metropolitan Chicago Routine HIV Screening Development grant.

- The Health Department received \$25,050 in new grant funding for the period of July 1, 2024, through June 30, 2025, which was not previously appropriated because the grant resources were secured after the County's adoption of the FY 2024 budget.
- The purpose of this funding is to build capacity by developing infrastructure, training staff, and integrating HIV screenings into daily workflows.
- If grant funding for services end, and new funding is not secured, services will be eliminated.

Attachments: [PHIMC EA \\$25050.pdf](#)

LAW & JUDICIAL

8.14 [25-0002](#)

Joint resolution authorizing an amendment of a one month extension of a Greater Illinois - Reimagine Public Safety Act (GI-RPSA) grant, with an additional award amount of \$20,961, which helps to reduce violence by providing emotional or trauma-related therapies, and through assistance with housing, employment, job training/placement, family engagement, and wrap-around support services.

- The Lake County State's Attorney's Office has been awarded \$125,767 in grant funds by the Illinois Department of Human Services (DHS), Bureau of Violence Prevention Services (VPS).
- An additional amount of \$20,961 has been awarded along with a one-month extension.
- The new grant expiration date is January 31, 2025.
- The Lake County State's Attorney's Office will use the funds to fund and supply two Gun Violence Prevention Initiative Victim Specialists, and to contract with Waukegan Township to engage in direct violence interruption services on behalf of the Gun Violence Prevention Initiative (GVPI).
- Grant program funding will be used to cover the salary and benefits of two Gun Violence Prevention Initiative Victim Specialists, and a subaward to Waukegan Township to cover the costs of a Violence Interrupter and Case Manager.

Attachments: [Budget Summary GI-RVPS add'l \\$20k for CB.pdf](#)

8.15 [25-0004](#)

Joint resolution authorizing the State's Attorney's Appellate Prosecutor Program for Fiscal Year (FY) 2025 for a continued participation fee of \$55,000.

- This is a renewal for the continued operation of the State's Attorney's Appellate Prosecutor Program.
- Through this program the State's Attorney's Appellate Prosecutor handles Lake County criminal appeals, provides investigative and prosecutorial support in criminal cases, provides comprehensive training programs for prosecutors, and provides monthly case law newsletters, legislative updates, and Uniform Complaint Book supplements.
- The State's Attorney's approved FY 2025 budget includes the \$55,000 expense.
- The State's Attorneys Appellate Prosecutor's Office of the State of Illinois requires a formal resolution for participation in the program.

Attachments: [FY25 Appellate Invoice.pdf](#)

8.16 [25-0005](#)

Joint resolution authorizing an amendment of a three-month extension of a Greater Illinois - Reimagine Public Safety Act (GI-RPSA) grant with an additional award amount of \$18,841, which builds local capacity to reduce firearm violence by encouraging effective, collaborative working relationships across providers in violence prevention, community organizing, asset mapping, resource allocation and capacity building.

- The Lake County State's Attorney's Office has been awarded \$37,683 in grant funds by the Illinois Department of Human Services (DHS), Violence Prevention Services (VPS).
- An additional amount of \$18,841 has been awarded along with a three-month extension.
- The new grant expiration date is March 31, 2025.
- The Lake County State's Attorney's Office will use the funds to assist in the continuation of its Gun Violence Prevention Initiative (GVPI) by funding a Violence Prevention Council Coordinator (VPCC) Program Coordinator to serve as the lead convener for each identified area.
- Grant program funding in the amount of \$18,841 will cover a portion of the salary and benefits of the VPCC Program Coordinator.
- If funding for this position ends, and new funding is not secured, the position will be eliminated.

Attachments: [Budget Summary GI-VPCC add'l \\$18k for CB.pdf](#)

8.17 [25-0006](#)

Joint resolution authorizing the acceptance and execution of a Victim of Crime Act (VOCA) grant which will provide funding for our Highland Park victim assistance program, including an emergency appropriation of \$117,791 in grant funds.

- The Lake County State's Attorney's Office (LCSAO) has been awarded \$117,791 as interim funding until the Antiterrorism and Emergency Assistance Program grant is awarded in 2025.
- The grant term is October 1, 2024 through March 31, 2025.
- LCSAO will use funds in the amount of \$117,791 to cover videos for victims, printed materials, trial parking for victims/witnesses and other miscellaneous supplies.

Attachments: [Grant Accounting Spreadsheet to FAS - Highland Park Interim Funding L](#)

8.18 [25-0008](#)

Joint resolution authorizing the renewal of the State's Attorney's Office Prosecutor-Based Victim Assistance Program through a Victim of Crime Act (VOCA) grant awarded by the Illinois Criminal Justice Information Authority (ICJIA) to the Lake County State's Attorney's Office, including an emergency appropriation of \$200,000 in federal funds.

- This VOCA Prosecutor-Based Victim Assistance grant extension will enable continuation of this program that provides advocacy services to the currently under-served sexual assault, misdemeanor domestic violence, elder abuse and aggravated battery victim populations.
- The grant is administered through the ICJIA for the performance period of January 1, 2025 through December 31, 2025.
- The Lake County State's Attorney's Office currently receives Victim of Crime Act grant funding from ICJIA to support two Victim Specialist positions in the office. The Victim Specialist work with the victims throughout the criminal justice process by providing them with advocacy, on-going support and an understanding of the criminal court process.
- The funding will be used to fund the salary and benefits for a Sexual Assault Victim Specialist and the salary and benefits for a full-time Domestic Violence Victim Specialist for the period of January 1, 2025 through December 31, 2025. The salaries had been requested to be funded in the General Fund in Fiscal Year 2025 in the event the grant was not obtained. Therefore, no additional positions are required.

Attachments: [Grant Accounting Spreadsheet - PB 223444 1.1.2025 - 12.31.2025.pdf](#)

PUBLIC WORKS & TRANSPORTATION

8.19 [25-0010](#)

Joint resolution authorizing an agreement with the State of Illinois/Illinois Department of Transportation (IDOT) for improvements at the intersection of Illinois Route 59 and Miller Road, and appropriating \$20,000 of ¼% Sales Tax for Transportation funds.

- The Illinois Department of Transportation (IDOT) will be improving the intersection of Illinois Route 59 and Miller Road.
- This project will improve the existing traffic signals at the intersection.

- IDOT has secured federal funds to pay up to 90 percent of the project costs.
- The County's cost for its share of the traffic signal work is estimated to be \$10,062.50.
- This project is included in the Transportation Improvement Program with construction anticipated to begin in 2025 and designated as Section 25-00118-13-TL.

Attachments: [25-0010 IL Route 59 at Miller Road IDOT Agreement](#)

[25-0010 Location Map, IL Route 59 at Miller Road](#)

8.20 [25-0011](#)

Joint resolution authorizing an agreement with Northern Illinois Gas Company (NICOR) to relocate a gas main as part of the intersection improvement of Darrell Road at Dowell Road and Fisher Road, and appropriating \$216,000 of the ¼% Sales Tax for Transportation funds.

- The intersection of Darrell Road at Dowell Road and Fisher Road will be realigned with the installation of new roundabouts and a multi-use path.
- The County Board, at its August 13, 2024, meeting, awarded a construction contract for these intersection improvements.
- NICOR has a gas main near the intersection of Darrell Road at Dowell Road that must be relocated in advance of the intersection improvement project.
- The gas main is located within a superior easement which causes Lake County to be responsible for the cost of the relocation, estimated to be \$180,000.
- This project is included in the Transportation Improvement Program and designated as Section 13-00107-09-RD.

Attachments: [25-0011 Darrell Road Intersection Improvement Nicor Agreement](#)

[25-0011 Location Map, Darrell Road Corridor](#)

8.21 [25-0012](#)

Joint resolution authorizing an agreement with the Wisconsin Central Limited railroad (WCL) for engineering plan review for the proposed Old McHenry Road railroad overpass and appropriating \$40,000 of ¼% Sales Tax for Transportation funds.

- Old McHenry Road, from Fairfield Road to Bonnie Lane, will be improved as part of the Old McHenry Crossings project. This improvement will include roadway and intersection improvements, a railroad overpass, new bike path and sidewalk, street lighting, drainage improvements, and landscape improvements.
- The engineering plans for the railroad overpass need to be reviewed and approved by the Wisconsin Central Limited railroad (WCL).
- The County will reimburse the WCL for these services, which are estimated to cost \$31,000.
- This improvement is included in the Transportation Improvement Program and designated as Section 19-00999-65-ES.

Attachments: [25-0012 Old McHenry Crossings Railroad Engineering Agreement](#)
[25-0012 Location Map, Old McHenry Road - Wisconsin Central](#)

8.22 [25-0013](#)

Joint resolution authorizing an agreement with V3 Companies, Ltd., Woodridge, Illinois, for Phase II professional engineering services for the improvements of Rollins Road, from Grand Avenue to Washington Avenue, at a maximum cost of \$2,267,786 and appropriating \$2,725,000 of ¼% Sales Tax for Transportation funds.

- V3 Companies, Ltd., Woodridge, Illinois, will be utilized to perform the Phase II professional engineering services for the roadway, intersection, and non-motorized improvements of Rollins Road.
- Lake County selects professional engineering firms in accordance with the Local Government Professional Services Selection Act, 50 ILCS 510/1 et. seq.
- The Lake County Division of Transportation's (LCDOT) Consultant Selection Process has been approved by the Federal Highway Administration and the Illinois Department of Transportation, and the firm selected for this project was selected in accordance with this approved process.
- LCDOT received and evaluated Statements of Interest and Qualifications from 15 professional firms, of which three were short-listed and presented to a consultant selection committee.
- This project is included in the Transportation Improvement Program and designated as Section 22-00116-09-WR.

Attachments: [25-0013 Rollins Road Improvements Phase II Consultant Agreement](#)
[25-0013 Vendor Disclosure, V3, Rollins](#)
[25-0013 Location Map, Rollins Road Improvements](#)

8.23 [25-0014](#)

Joint resolution authorizing an agreement with Williams Architects, Itasca, Illinois, for professional architectural services for a feasibility study and space needs assessment for a new Maintenance and Fleet Services Facility for the Lake County Division of Transportation (LCDOT), at a maximum cost of \$164,798 and appropriating \$198,000 of County Option Motor Fuel Tax funds.

- LCDOT has multiple maintenance building/garage structures that were built more than 50 years ago and are beyond their useful life along with large roadway maintenance equipment that is not able to be stored indoors and out of the elements.
- Lake County selects professional architectural firms in accordance with the Local Government Professional Services Selection Act, 50 ILCS 510/1 et. seq.
- The LCDOT's Consultant Selection Process has been approved by the Federal Highway Administration and the Illinois Department of Transportation, and the firm selected for this project was selected in accordance with this approved process.
- LCDOT received and evaluated Statements of Interest and Qualifications from 10

professional firms, of which three were short-listed and presented to a consultant selection committee.

- This project is included in the Transportation Improvement Program and designated as Section 24-00214-29-MG.

Attachments: [25-0014 Maintenance & Fleet Services Facility - 2024 Scope and Fee](#)

[25-0014 Vendor Disclosure, WA, Maintenance and Fleet](#)

8.24 [25-0016](#)

Joint resolution authorizing the execution of an Intergovernmental Agreement (IGA) for Sewage Disposal between Lake County and the Village of Lake Villa.

- The County and the Village have previously entered into an Agreement for Sewage Disposal, dated April 9, 1991, which expired on April 9, 2021.
- The Village desires to enter into a new agreement to secure a long-term source for Sewage Treatment services and the County owns and operates a system of interceptor sanitary sewers that can transport the sewage to the Northwest Region Water Reclamation Facility (NWRWRF) in Fox Lake.
- The Village currently owns, operates, and maintains the Municipal Sewage Collection System, that is tributary to the County Northwest Sewerage System.
- The Village shall be permitted to extend, enlarge, or otherwise modify or improve its Sewage Collection System in any manner that it determines is necessary and appropriate to serve its Customers within its Service Area; provided that any such extension, enlargement, modification, or improvement shall be undertaken in accordance with the terms of the IGA.
- The Village of Lake Villa approved the IGA on November 4, 2024.
- This resolution authorizes the execution of IGA between the County and the Village of Lake Villa.
- In accordance with County Board Rules, the State's Attorney's Office has reviewed this Intergovernmental Agreement prior to action by the County Board.

Attachments: [25-0016 Lake Villa Wholesale Agreement](#)

8.25 [25-0017](#)

Joint resolution authorizing a contract with SEAL Analytical Inc., Mequon, Wisconsin, in the amount of \$32,536 for the purchase of a Biochemical Oxygen Demand (BOD) analyzer for the Lake County Public Works Department.

- The current BOD analyzer at the Lake County Environmental Laboratory has reached its end of life according to the manufacturer. Replacement parts are no longer produced, and this instrument will not be able to be serviced by the manufacturer. There is a need to prepare ahead of this instrument breakdown to avoid disruption to the BOD testing and reporting.
- A Request for Proposal was extended to several vendors; responses were received from three vendors, and two vendors were short-listed for finalist interviews.
- Based on the criteria set forth in the Request for Proposals, the evaluation

committee selected SEAL Analytical, Inc., as the most qualified vendor.

- The contract includes the purchase of the BOD analyzer, installation, and training for a total contract cost of \$32,536.

Attachments: [25-0017 BOD Analyzer Vendor Disclosure Form](#)
[25-0017 Scoring Matrix for County Board Approval](#)
[25-0017 SEAL Analytical Response to RFP 24374](#)

8.26 [25-0018](#)

Joint resolution authorizing a contract with Skalar Inc., Buford, Georgia, in the amount of \$74,400 for the purchase of a Total Organic Carbon and Total Nitrogen (TOC_TN) analyzer for the Lake County Public Works Department.

- A TOC_TN analyzer is in use at the Lake County Environmental Laboratory, but the Total Organic Carbon (TOC) portion of the analyzer is no longer operational and therefore not in service. The current TOC_TN analyzer is 18 years old and is nearing its end of life. There is a need to prepare ahead and replace the full system to avoid disruption to the TN testing and reporting.
- A Request for Proposal was extended to several vendors; responses were received from three vendors, and one vendor was short-listed for finalist interviews.
- Based on the criteria set forth in the Request for Proposals, the evaluation committee selected Skalar, Inc., as the most qualified vendor.
- The contract includes the purchase and installation of the TOC_TN analyzer in the amount of \$71,300 plus training services in the amount of \$3,100 for a total contract cost of \$74,400.

Attachments: [25-0018 Scoring Matrix for County Board Approval](#)
[25-0018 Skalar Full Response to RFP 24375](#)
[25-0018 Vendor Disclosure Form](#)

PLANNING, BUILDING, ZONING & ENVIRONMENT

8.27 [24-1535](#)

Joint resolution authorizing a Host Agreement between Lake County and Waste Management of Illinois, Inc. for siting of a Waste Transfer Facility in Unincorporated Lake County.

- The 2024 Solid Waste Management Plan Update for Lake County, Illinois sets forth recommendations related to the development of waste transfer stations throughout the County.
- Waste Management desires to file with Lake County a request for siting approval to construct and operate a transfer facility.
- An applicant proposing to site a transfer facility must enter into host agreements with Lake County and the Solid Waste Agency of Lake County (SWALCO).
- Host agreements have been negotiated amongst all parties and the proposed agreement between Waste Management and Lake County is attached.

- The host agreement requires various control measures that Waste Management must adhere to minimize the impact to the surrounding areas, as well as a fee paid to the County and the operation of a recycling drop-off center.
- The host agreement will be in effect until the transfer facility ceases to operate, with Waste Management agreeing to exercise all commercially reasonable efforts to operate the transfer facility for a minimum of twenty years.

Attachments: [Lake County Transfer Station Host Agreement 12.2024](#)

8.28 [25-0019](#)

Joint resolution to accept the transfer of real property on behalf of the Lake County Stormwater Management Commission (SMC), owned by the Illinois Department of Natural Resources, Office of Water Resources (IDNR-OWR) and described herein Exhibit A, for the public purpose of open space public use, and to assume all responsibilities and obligations associated with the ownership and management of the property and subject to the Reservations and Covenants set forth herein Exhibit B.

- The IDNR-OWR owns twelve parcels of real property containing approximately 4.67 acres in total and located in the Village of Gurnee, the Village of Riverwoods, the City of Highland Park, and in unincorporated Zion, in Lake County and described herein Exhibit A.
- The County of Lake entered into an Agreement #371 with IDNR-OWR, on behalf of SMC, in 2019 to receive funding to acquire floodplain, flood damaged, real property in Lake County. There have been three amendments to the Agreement, which extend the expiration date.
- The real property is subject to the terms and conditions of the September 26, 2019 Agreement (Contract #371) and the Reservations and Covenants set forth herein Exhibit B.
- This Resolution authorizes the County of Lake to accept the transfer of ownership of the twelve parcels of real property containing approximately 4.67 acres in total from the IDNR-OWR.
- This Resolution authorizes the Lake County Board Chair and the Lake County Clerk to execute any required closing document(s) necessary to complete the aforescribed conveyance to the County of Lake dedicated in perpetuity for open space public use and purposes.

Attachments: [EXHIBIT A](#)

[EXHIBIT B](#)

[IDNR 371 Agreement-Fully Executed 09-2019](#)

[Amendment 1 IDNR 371 Fully Executed 2.7.23](#)

[Map IDNR 371](#)

[Local Government Property Transfer Act Final](#)

8.29 [25-0020](#)

Joint resolution to accept the transfer of real property on behalf of the Lake County Stormwater Management Commission (SMC), owned by the Illinois Department of Natural Resources, Office of Water Resources (IDNR-OWR) and described herein Exhibit A, for the public purpose of open space public use, and to assume all responsibilities and obligations associated with the ownership and management of the property and subject to the Reservations and Covenants set forth herein Exhibit B.

- The IDNR-OWR owns six parcels of real property containing approximately 1.71 acres in total and located in the Village of Gurnee, the City of Highland Park, and in unincorporated Fox Lake and Antioch, in Lake County and described herein Exhibit A.
- The County of Lake entered into an Agreement #379 with IDNR-OWR, on behalf of SMC, in 2020 to receive funding to acquire floodplain, flood damaged, real property in Lake County. There have been two amendments to the Agreement, which extends the expiration date.
- The real property is subject to the terms and conditions of the May 20, 2020 Agreement (Contract #379) and the Reservations and Covenants set forth herein Exhibit B.
- This Resolution authorizes the County of Lake to accept the transfer of ownership of the six parcels of real property containing approximately 1.71 acres in total from the IDNR-OWR.
- This Resolution authorizes the Lake County Board Chair and the Lake County Clerk to execute any required closing document(s), necessary to complete the aforescribed conveyance to the County of Lake dedicated in perpetuity for open space public use and purposes.

Attachments: [EXHIBIT A](#)

[EXHIBIT B](#)

[Agreement IDNR 379 Fully Executed 5.20.19](#)

[Amendment 1 IDNR 379 Fully Executed 02.07.23](#)

[2019 IDNR 379 Map](#)

[Local Government Property Transfer Act Final](#)

FINANCIAL & ADMINISTRATIVE

8.30 [25-0079](#)

Finance Monthly Report - October 2024.

Attachments: [Monthly Financial Report October 2024.pdf](#)

8.31 [25-0081](#)

Finance Monthly Report - November 2024.

Attachments: [Monthly Financial Report November 2024.pdf](#)

REGULAR AGENDA

FINANCIAL & ADMINISTRATIVE

Finance

8.32 **25-0062**

Tax Abatement Ordinance for the Series 2022 General Obligation Refunding Bonds.

- The County issued these bonds as alternative revenue bonds, meaning the taxes are paid from revenue other than property taxes.
- If the County has insufficient alternative revenue, it must pay for the debt service with tax levy funds. For that reason, there is a tax levy in the County Clerk's records for payment of principal and interest on these bonds.
- Each year, the County must determine that it has sufficient funds to pay for the debt service and file an ordinance with the County Clerk for tax abatement stating that there is no need of a tax levy to pay debt service.

8.33 **25-0063**

Tax Abatement Ordinance for the Series 2019 General Obligation Refunding Bonds.

- The County issued these bonds as alternative revenue bonds, meaning the taxes are paid from revenue other than property taxes.
- If the County has insufficient alternative revenue, it must pay for the debt service with tax levy funds. For that reason, there is a tax levy in the County Clerk's records for payment of principal and interest on these bonds.
- Each year, the County must determine that it has sufficient funds to pay for the debt service and file an ordinance with the County Clerk for tax abatement stating that there is no need of a tax levy to pay debt service.

8.34 **25-0073**

Tax Abatement Ordinance for the Series 2018 General Obligation Refunding Bonds.

- The County issued these bonds as alternative revenue bonds, meaning the taxes are paid from revenue other than property taxes.
- If the County has insufficient alternative revenue, it must pay for the debt service with tax levy funds. For that reason, there is a tax levy in the County Clerk's records for payment of principal and interest on these bonds.
- Each year, the County must determine that it has sufficient funds to pay for the debt service and file an ordinance with the County Clerk for tax abatement stating that there is no need of a tax levy to pay debt service.

8.35 **25-0065**

Tax Abatement Ordinance for the Series 2015A General Obligation Bonds.

- The County issued these bonds as sales tax alternate source revenue bonds, meaning the taxes are paid from revenue other than property taxes.
- If the County has insufficient alternative revenue, it must pay for the debt service with tax levy funds. For that reason, there is a tax levy in the County Clerk's records for payment of principal and interest on these bonds.

- Each year, the County must determine that it has sufficient funds to pay for the debt service and file an ordinance with the County Clerk for tax abatement stating that there is no need for a tax levy to pay debt service.

8.36 [25-0067](#)

Tax Abatement Ordinance for Special Service Area Number (SSA #) 16 tax levy.

- SSAs are created to allow improvements to be made and debt to be issued to pay for these improvements. The debt service is then paid for by a special tax levy.
- Each year, a separate tax is levied on the properties within the designated area to pay the debt service issued to pay for the improvements.
- This SSA provides funds for the repayment of bonds issued for construction of water supply improvements and extensions to provide access to Lake Michigan Water through the existing system of the Central Lake County Joint Action Water Agency (CLCJAWA).

8.37 [25-0045](#)

Resolution authorizing emergency appropriations for Fiscal Year (FY) 2025 in various funds for certain projects, items, and activities budgeted in the prior year and not completed.

- Since all unused appropriations lapse at the end of each fiscal year, it is necessary to “carry over” unspent budget authority from one fiscal year to the next under certain conditions as defined in the County's Budget Policies.
- These carryover requests include contracts which were unable to be completed in FY 2024 and uncompleted or ongoing projects that will not be complete until FY 2025.
- These items must be authorized through what is termed an “emergency appropriation” in order to transfer the budget authority that was previously granted in FY 2024 to FY 2025. The detailed accounts are included in the attachment.

Attachments: [January 2025 Carryovers](#)

8.38 [25-0083](#)

Director's Report - Finance.

- Chief Financial Officer Approved Line Item Transfers.

Attachments: [Line Item Transfers - CFO Approved 1.9.2025](#)

Human Resources

8.39 [25-0056](#)

Resolution authorizing a new Master Collective Bargaining Agreement (CBA) between the Lake County Board, Lake County Division of Transportation, Department of Public Works and Facilities Operations and the International Union of Operating Engineers Local 150, Public Employees Division.

- This is a four-year agreement retroactive to December 1, 2022 through November

30, 2026 and covers 144 positions across the Division of Transportation, Department of Public Works and Facilities Operations.

- The Master agreement summarizes all of the areas where previous stand-alone contracts were the same or similar. Each division has its own supplemental agreement detailing Articles that are unique to each group, including wages.
- Wage settlement of:
 - Year 1- 3.25% (DOT, PW and Facilities)
 - Year 2- 4% (DOT, PW and Facilities)
 - Year 3-
 - Division of Transportation- Tier 1 employees: 3%, Tier 2 employees: Newly re-designed step table with placement on a step that guarantees a minimum 3.5%
 - Department of Public Works- Newly re-designed step table with placement on a step that guarantees a minimum 3.75%
 - Facilities- Newly Implemented step table with placement on a step that guarantees a minimum 3.5%
 - Year 4- Same as non-represented employees of the County with a minimum increase of 2.5% (DOT, PW and Facilities)

Attachments: [DOT Supplemental CLEAN COPY PDF \(00866463xC010D\)](#)
[DOT Supplemental with track changes from 2021-23 contract PDF \(0086 FACILITIES CLEAN PDF \(00866246xC010D\)](#)
[Facilities Track Changes PDF \(00866253xC010D\)](#)
[Master Agreement CLEAN COPY PDF w Appendix C\(00866244xC010D\)](#)
[PUBLIC WORKS CLEAN PDF \(00866247xC010D\)](#)
[Public Works Track Changes PDF \(00866252xC010D\)](#)
[Settlement Agreement - Insurance CLEAN COPY PDF \(00866226xC010\)](#)
[Proposed Revised dryer schedule CLEAN COPY PDF \(00866465xC010E](#)

8.40 **25-0121**

Committee action authorizing the addition of one position to the Public Works Department.

- The Director of Public Works is seeking to add a full-time, Grade Salary 20, Assistant Director.
- The underlying need to add the position is due to the significant growth of the Department and increased workload, due to additional Intergovernmental Agreements and increased capital projects. Duties would be delegated and assigned as described in the attached Organizational Chart and Job Descriptions.
- The addition of a second Assistant Director will increase the headcount for full-time employees from 99 to 100.

Attachments: [PW Asst Director Request-HR](#)

[2025 General Org Chart](#)

[A. Assistant Director of Public Works](#)

[B. Assistant Director of Public Works](#)

[FY25 NPR Assistant Director](#)

[PW Assist Director Position Request-Dept.](#)

8.41 [25-0076](#)

Director's Report - Human Resources.

Facilities and Construction Services

8.42 [25-0023](#)

Director's Report - Facilities and Construction Services.

- Report on the Facilities and Construction Services Fiscal Year 2025 Procurement Strategy.
- Job Order Contract (JOC) Annual Report, Fiscal Year 2024.

Attachments: [Directors Report FCS FY25 Procurement Strategy JOC Annual Report](#)
[JOC FY24 4th Quarter Summary Report 12DEC24](#)

9. **County Administrator's Report**

9.1 [25-0122](#)

Status of Lake County's American Rescue Plan Act (ARPA) Program.

10. **Executive Session**

10.1 [25-0068](#)

Executive Session to discuss pending litigation pursuant to 5 ILCS 120/2 (c)(11).

10.2 [25-0071](#)

Executive Session to discuss claims, loss or risk management information, records, data, advice, or communications from or with respect to any insurer of the public body or any intergovernmental risk management association or self insurance pool pursuant to 5 ILCS 120/2 (c)(12).

10.3 [25-0072](#)

Executive Session to review closed session minutes pursuant to 5 ILCS 120/2 (c) (21).

11. **Regular Agenda (for action on Executive Session items)**

11.1A [25-0102](#)

Committee action approving the Financial and Administrative Executive Session meeting minutes from September 26, 2024.

11.1B [25-0103](#)

Committee action approving the Financial and Administrative Executive Session meeting minutes from October 31, 2024.

11.1C [25-0104](#)

Committee action approving the Financial and Administrative Executive Session meeting minutes from November 7, 2024.

12. **Member Remarks and Requests**

13. **Adjournment**

Next Meeting: January 30, 2025