

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Agenda Report - Final-Amended**

**Thursday, May 9, 2024**

**9:30 AM**

**Assembly Room, 10th Floor or register for remote attendance at  
<https://bit.ly/4aS0LDJ>**

**Financial & Administrative Committee**

**PUBLIC ATTENDANCE:** The public can attend Lake County Committee and Board meetings in one of two ways:

- (1) In-person attendance is on the 10th Floor of the County Administrative Tower, 18 N. County Street, Waukegan, Illinois.
- (2) Remote attendance through an electronic conferencing application (register via the link on the front page of the agenda).

**RECORDING:** Meetings, to include Public Comment, will be recorded.

**PUBLIC COMMENT:**

Time is reserved near the beginning of the meeting for all Public Comment. At the Chair's discretion, Public Comment for an item(s) on the agenda may be presented during consideration of that specific item. Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance and then (2) Public Comment by individuals attending remotely through an electronic conferencing application. Individuals may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to [PublicComment@Lakecountyil.gov](mailto:PublicComment@Lakecountyil.gov) or delivered to the County Board Office, 18. N. County Street, Waukegan, Illinois, (10th floor)). Written comments will be circulated to the Members, but not read aloud.

Individuals providing Public Comment will provide the following information:

**Meeting:** Financial and Administrative Committee (Subject line for written Public Comment)

**Topic or Agenda Item #:** (REQUIRED)

**Name:** (REQUIRED)

**Organization/Entity Represented:** (REQUIRED) ("Self" if representing self)

**Street Address, City, State:** (Optional)

**Phone Number:** (Optional)

**Email:** May be REQUIRED for remote attendance

1. Call to Order
2. Pledge of Allegiance
3. Roll Call of Members
4. Addenda to the Agenda
5. Public Comment
6. Chair's Remarks
7. Unfinished Business
8. New Business

**CONSENT AGENDA (Items 8.1 - 8.6)**

**\*LAW & JUDICIAL\***

8.1 [24-0491](#)

Joint resolution authorizing the acceptance and execution of a Greater Illinois - Reimagine Public Safety Act (GI-RSPA) grant budget modification awarded to the Lake County State's Attorney's Office through the Illinois Department of Human Services (DHS) Bureau of Violence Prevention Services (VPS) to help reduce violence by providing emotional or trauma-related therapies, and through assistance with housing, employment, job training/placement, family engagement, and wrap-around support services; and approving the emergency appropriation for an additional \$24,983.

- The Lake County State's Attorney's Office was awarded an additional \$24,983 in grant funds by the Illinois DHS VPS.
- The grant term is unchanged from July 1, 2023 through June 30, 2024.
- The Lake County State's Attorney's Office will use the funds to fund and supply a Gun Violence Therapist, and to contract with Waukegan Township to engage in direct violence interruption services on behalf of the Gun Violence Prevention Initiative (GVPI).
- The additional \$24,983 will be used to fund a Training and Technical Assistance consultant who provides community violence intervention training, street outreach and case management. Additionally, we are utilizing unspent personnel and fringe grant dollars to fund a second Victim Specialist position (41172). This position will carry over to the new grant period ending December 31, 2024, which will be addressed in a separate resolution once officially awarded.
- If grant funding for the position and services end, and new funding is not secured, the position and services will be eliminated.

**Attachments:** [Budget Summary FY24 GI-RVPS add'l amt of \\$24,983 4.2024](#)

8.2 [24-0596](#)

Joint resolution authorizing an agreement with Journal Technologies, Inc., of Los Angeles, California for six interfaces between the Tyler 9-1-1 Enterprise Public Safety System and Journal's Integrated Case Management System for the 19th Judicial Circuit Court and the Lake County Circuit Clerk Office in the amount not to exceed \$120,000 and a line-item transfer from General Operating Expense (GOE).

- In October of 2023 the Lake County Justice Partners went live with a new Integrated Case Management System.
- In April of 2024 the Lake County Sheriff's Office and the Emergency Telephone System Board (ETSB) went live with a new Enterprise Public Safety System with Tyler Technologies.
- There are six interfaces between the two new systems necessary to transmit information between each other.
- Pursuant to Chapter 33.066 Bid Exemption of the Lake County Purchasing Ordinance, the Purchasing Agent engaged an ad hoc committee that approved the bid exemption on the basis of an existing long standing successful relationship, and the knowledge gained through this relationship adds value integral to the services provided.
- This one-time cost in an amount not to exceed \$120,000 is being paid through funds that have been reallocated from other projects in the General Operating Expense (GOE) budget.

**Attachments:** [Bid Exemption Request 5.1.2024](#)  
[Sheriff's Office Interfaces SOW JTI Signed.](#)  
[vendor disclosure statement v6 FINAL](#)  
[Email - JTI confirmation of quote](#)

8.3 [24-0496](#)

Joint resolution authorizing an amendment for a five-month extension for the Victim of Crime Act (VOCA) grant which will provide interim funding for our Highland Park victim assistance program.

- The Lake County State's Attorney's Office (LCSAO) has been awarded \$121,071 as interim funding until the Antiterrorism and Emergency Assistance Program grant is awarded sometime in 2024.
- The grant term is being extended November 1, 2023 through September 30, 2024. The original term ended April 30, 2024.
- No additional funding has been awarded.
- If grant funding for the position and services end, and new funding is not secured, the position and services will be eliminated.

8.4 [24-0577](#)

Joint resolution accepting Supreme Court of Illinois Court Technology Modernization Program Funding Agreement and approving an emergency

appropriation in the amount of \$153,006.57.

- The Illinois Court Technology Modernization Program Funding Agreement will provide technology enhancements to the 19th Judicial Circuit Court.
- Additional technology modernization will include wayfinding kiosks, court interpreter sound devices, enhance statistical court reporting, and electronic filing, and paperless processing.
- ADA accommodation for hearing impairment.
- The Illinois Court Technology Modernization Program funding period is July 1, 2023 through June 30, 2024.

**Attachments:** [Court Auto Signed Contract.pdf](#)

[LIT Template - County Board JE Tech Modernization May 2024.xlsx](#)

**8.5**     **24-0579**

Joint resolution authorizing an agreement with AdGators.com, LLC, of Springfield, Illinois for purchase of a self-service kiosk for the 19th Judicial Circuit Court of Lake County and ratifying the purchase of a self-service kiosk for the 19th Judicial Circuit Court of Lake County in the amount of \$52,890.

- The Lake County 19th Judicial Circuit Court is pursuing a way finding, interactive system to better assist the public with navigating the courts.
- AdGators has been utilized by the 19th Judicial Circuit Court of Lake County since 2018 for the Court docket display system.
- Pursuant to Chapter 33.066 Bid Exemption of the Lake County Purchasing Ordinance, the Purchasing Agent engaged an ad hoc committee that approved the bid exemption on the basis of an existing long standing successful relationship, and the knowledge gained through this relationship adds value integral to the services provided.
- This agreement provides for the hardware purchase, software licensing and support services and the set up and implementation fees.
- The total cost is \$52,890.

**Attachments:** [Proposal A 19th Judicial Circuit Lake County IL Kiosk -signed](#)

[Proposal B 19th Judicial Circuit Lake County IL Kiosk](#)

[Ad Gators Sole Source 5.1.2024](#)

[LakeCountyIL VendorDisclosureStatement](#)

**8.6**     **24-0590**

Joint resolution authorizing the acceptance and execution of the John D. and Catherine T. MacArthur Foundation grant to the Lake County State's Attorney's Office to support Lake County's participation in the Safety and Justice Challenge, the Foundation's criminal justice reform initiative to reduce over-incarceration by changing the way America thinks about and uses jails, including an emergency appropriation of \$700,000 in Foundation grant funds.

- The Lake County State's Attorney's Office (LCSAO) has been awarded

\$700,000 in Foundation grant funds through the John D. and Catherine T. MacArthur Foundation to support Lake County's participation in the Safety and Justice Challenge.

- The Safety and Justice Challenge is a MacArthur Foundation initiative to reduce over-incarceration by changing the way America thinks about and uses jails. Launched in 2015, the initiative features a network of 25 active implementation sites that are focused on two primary goals: reducing their jail populations and reducing racial and ethnic disparities in the justice system.
- The grant term is for two years, starting December 1, 2023, through November 30, 2025.
- If grant funding for services end, and new funding is not secured, services will be eliminated.

**Attachments:** [LIT MacArthur Grant SAO](#)

## **REGULAR AGENDA**

### **\*LAW & JUDICIAL\***

#### **8.7 [24-0558](#)**

Joint resolution approving an intergovernmental agreement (IGA) for renewed contractual police services between the Lake County Sheriff's Office (LCSO) and the Village of Volo (Volo) from May 1, 2024, to April 30, 2027, in the amount of \$2,288,407.04.

- The LCSO has provided police services to Volo for 19 years.
- Volo and the LCSO have agreed on terms to continue the police services contract for an additional three-year period from May 1, 2024, through April 30, 2027.
- The contract includes a continuation of current services for two eight and a half hour shifts per day, for a total of 17 hours per day, every day of the year.
- The Lake County State's Attorney's Office reviewed this renewal contract. The Finance Department reviewed the costing model for accuracy of the inputs and calculations. The Risk Department reviewed the insurance requirements.
- Volo will reimburse the cost of the two contracted deputy positions for all three years.

**Attachments:** [2024-2026 IGA Village of Volo Contract Rate Calculations](#)  
[IGA Village of Volo Renewal Contract 2024-2026](#)

#### **8.8 [24-0559](#)**

Joint resolution authorizing a line-item transfer within the Sheriff's Office budget for the temporary housing of inmates in McHenry County in the amount of \$1,345,086. from various expense Sheriff Office's accounts.

- On December 29, 2023, a contract was executed by Sheriff Robb Tadelman, Sheriff of McHenry County, and Sheriff John Idleburg of Lake County for the temporary housing of prisoners.

- McHenry County Sheriff will accept up to 150 male prisoners daily at a rate of \$100 per day. The \$100 per day cost provides for the housing of prisoners, transport of prisoners, feeding prisoners and providing clothing and medical care for prisoners.
- Through this line item transfer, excess budget for personnel and benefits is being moved into contractual services to allow for the contractual payments to McHenry County.
- Lake County Sheriff's Office will bring forward additional line-item transfers to the Law and Judicial Committee and Finance and Administrative Committee quarterly.

**Attachments:** [FY2024 LCSO Line Item Transfer List May 2024 - LIT McHenry](#)

**\*PLANNING, BUILDING, ZONING & ENVIRONMENT\***

**8.9** [24-0598](#)

Joint resolution recommending adoption of a Bird Friendly Building Design (BFBD) Policy for Lake County Owned Buildings.

- In recognition of World Migratory Bird Day and to further the goals set forth in the Strategic Plan by making the built environment less hazardous to birds, a policy has been prepared that applies to all Lake County government facilities over which the Lake County Board has authority.
- For newly constructed Lake County governmental facilities, at least 80 percent of the exterior glass from ground level to one hundred feet, including but not limited to glass surrounding a green roof or landscaped area, shall be bird friendly glass with a threat factor of thirty or less.
- Renovations or additions to Lake County governmental facilities from the ground level to one hundred feet that involves replacement and/or addition of glass or other transparent or reflective materials, shall ensure that at least 80 percent of all such materials be bird friendly.
- This policy will ensure that all newly constructed Lake County governmental facilities and those undergoing substantial renovations or additions will be designed with bird friendly materials to reduce collision-related bird deaths.

**Attachments:** [Lake County Facilities BFBD Policy Draft](#)

**\*FINANCIAL & ADMINISTRATIVE\***

**Facilities and Construction Services**

**8.10** [24-0576](#)

Resolution approving an agreement with Landscape Forms, Kalamazoo, Michigan for the purchase of furniture for the Lincoln Plaza in the amount of \$52,620.73.

- As part of the Fiscal Year 2024 Budget and in alignment with the Facilities Assessment, the purchase furniture for the Lincoln Plaza was authorized.

- This resolution procures tables, umbrellas, trash receptacles, and benches for Lincoln Plaza.
- Pursuant to Chapter 33.115 Cooperative Joint Purchasing Authorized, the County may either participate in, sponsor, conduct or administer a cooperative purchasing agreement for the procurement of goods, services, constructions, or professional services with one or more public procurement units in accordance with an agreement between those units to do so.
- The cooperative contract expires on September 30, 2025.
- A cooperative purchasing contract with Landscape Forms has been identified through the Omnia Contract #07-100 to procure needed goods, services, or professional services that have been competitively solicited and awarded.

**Attachments:** [Quotation](#)  
[vendor disclosure statement](#)

**8.11** [24-0582](#)

Resolution authorizing execution of a contract with Joseph J. Henderson & Son, Inc. of Gurnee, Illinois in the amount of \$2,608,000 for the Fuel Island Replacement Project.

- As part of the Fiscal Year 2024 Budget Process and Capital Improvement Plan, the Fuel Island Replacement Project was approved.
- This work is a high priority project for Lake County as the underground tanks are beyond useful life and the surrounding infrastructure is starting to deteriorate.
- The County received five bids for the project in the amount of \$2,491,610 to \$2,973,000, one bid was determined to be non-responsive.
- Award of this contract is recommended to the lowest responsive and responsible bidder, Joseph J. Henderson & Son, Inc. of Gurnee, Illinois, who best meets the needs of the County in the amount of \$2,608,000, unit prices were provided as part of the bid.
- This resolution authorizes and directs the County Purchasing Agent to execute a contract with Joseph J. Henderson & Son, Inc. of Gurnee, Illinois, in the amount of \$2,608,000 and approved contracted unit prices.

**Attachments:** [24280 Final Front End Bid Document](#)  
[24280 Bid Tab](#)  
[Vendor Disclosure Form](#)

### **Enterprise Information Technology**

**8.12** [24-0580](#)

Resolution authorizing a contract renewal with CDW-G of Vernon Hills, Illinois, in the amount of \$665,740.80 for VMware virtualization software and support for three-years.

- VMware software enables organizations to create, manage and optimize virtualized IT environments. (Many computer systems on just one physical



machine).

- This contract authorizes an agreement with CDW-G for the durations of three-years for a total cost of \$665,740.80.
- In accordance with Section 33.115 of the Lake County Purchasing Ordinance, a cooperative purchasing contract with CDW-G has been identified through Omnia Partners (2018011) to procure needed goods, services, construction, or professional services that have been competitively solicited and awarded.

**Attachments:** [24-0580 QUO.pdf](#)

[24-0580 VDS.pdf](#)

**8.13** [24-0585](#)

Resolution authorizing an agreement with Logicalis of Downers Grove, Illinois, in the total amount of \$456,180 for technology infrastructure for the Regional Operations and Communications (ROC) Facility.

- As part of the Modified Fiscal Year (FY) 2023 Budget and in alignment with the Facilities Capital Improvement Plan, design of a new Consolidated 911, Emergency Management Agency (EMA), and Emergency Telephone Systems Board (ETSB) Facility was authorized.
- In collaboration with project stakeholders, Lake County Enterprise IT developed a network design to identify and segment elements of County infrastructure from partner agency infrastructure currently planned for the ROC Facility.
- This resolution provides for technology infrastructure including firewalls, switches, wireless access points, programming, and installation.
- In accordance with Section 33.115 of the Lake County Purchasing Ordinance, a cooperative purchasing contract with Logicalis has been identified through 1GPA (22-02PV-12) to procure needed goods, services, construction, or professional services that have been competitively solicited and awarded.

**Attachments:** [24-0585 VDS.pdf](#)

[24-0585 Hardware, Support and Licenses QUO.pdf](#)

[24-0585 Pro Srvs QUO.pdf](#)

**Finance**

**8.14** [24-0584](#)

Resolution authorizing a line-item transfer for maintenance and project management for the Lake County Sheriff's Office's shared, integrated public safety Records Management System (RMS), Jail Management System (JMS), E-Citation, and E-Crash Software in the amount of \$225,000 from the General Operating Expense funds.

- The Computer Aided Dispatch (CAD), RMS, E-Citation and E-Crash components were successfully launched for the over participating 40 agencies on April 16, 2024. The JMS portion of the project is planned for October 2024.
- The Lake County Sheriff's Office led the Records Management System (RMS),

Civil Process Management System, Jail Management System (JMS), E-Citation, and E-Crash project.

- The FY2024 Budget was approved with a New Program Request of \$300,000 in funding for Public Safety Answering Point (PSAP) start-up costs in General Operating Expense (GOE). This available funding would be an appropriate use for the final close-out of project costs. A line-item transfer of \$225,000 is requested from 101-1102040-79940 to 106-1103702-84030.

**Attachments:** [24-0584 LIT](#)

**8.15** [24-0561](#)

Finance Monthly Report - March 2024.

**Attachments:** [Monthly Financial Report March 2024.pdf](#)

**9. County Administrator's Report**

**10. Executive Session**

**10.1** [24-0581](#)

Executive session pursuant to 5 ILCS 120/2(c)(8) to discuss security procedures and the use of personnel and equipment to respond to an actual, threatened, or a reasonably potential danger to the safety of employees, staff, the public, or public property.

**10.1A** [24-0583](#)

Resolution authorizing a contract with SHI of Somerset, New Jersey, in the amount of \$245,860 for security software.

- This project is included in the 2024 Capital Improvement Program as part of the Technology Improvement Plan - Security Initiatives.
- This contract authorizes an agreement with SHI for the duration of one-year with options of extending up to two additional one-year periods, for an initial term cost of \$245,860. Subsequent annual renewals for licensing are \$245,860 with each one-year renewal.
- In accordance with Section 33.115 of the Lake County Purchasing Ordinance, a cooperative purchasing contract with SHI has been identified through Sourcewell (121923-SHI) to procure needed goods, services, construction, or professional services that have been competitively solicited and awarded.

**Attachments:** [24-0583 VDS Redacted.pdf](#)

[24-0583 SOW Redacted.pdf](#)

**10.2** [24-0009](#)

Executive session to discuss a personnel matter pursuant to 5 ILCS 120/2 (c)(1).

**10.2A** [24-0610](#)

Committee action authorizing the Stormwater Management Commission to offer

a salary above the position grade midpoint for position #42025.

**11. Member Remarks and Requests**

**12. Adjournment**

**Next Meeting: May 30, 2024**