

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Agenda Report - Final

Thursday, June 2, 2022

8:30 AM

**Assembly Room, 10th FL, 18 N County Street, Waukegan, IL or
register to virtually attend at <https://bit.ly/3LE2mzt>**

Financial & Administrative Committee

PUBLIC ATTENDANCE: The public can attend Lake County Committee and Board meetings (two options):

- (1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.
- (2) Remote / virtual attendance through registration at: <https://bit.ly/3LE2mzt>

RECORDING: Meetings, to include Public Comment, will be recorded.

PUBLIC COMMENT: The public will be afforded time to comment on matters related to the business of the County Board. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per comment. In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Individuals attending in-person or remotely may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office 18 N. County Street, Waukegan, Illinois (10th floor)).

Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance on the 10th Floor, (2) Public Comment by individuals who registered via the link on the front page of the agenda and are attending remotely / virtually, and then (3) written comments.

Individuals providing Public Comment will provide the following information:

- * Meeting: Financial & Administrative Committee (Subject line for written Public Comment)
- * Name (REQUIRED)
- * Topic or Agenda Item # (REQUIRED)
- * Street Address, City, State (Optional)
- * Phone Number (Optional)
- * Organization/Agency/etc. Represented (If representing yourself, put "Self")

* * *To view County Board Rules, click here: <https://bit.ly/3idRdrV> * * *

1. Call to Order
2. Pledge of Allegiance
3. Roll Call of Members
4. Addenda to the Agenda
5. Public Comment (Items Not on the Agenda)
6. Chair's Remarks
7. Unfinished Business
8. New Business

CONSENT AGENDA (Items 8.1 - 8.15)

APPROVAL OF MINUTES

8.1 [22-0797](#)

Minutes from April 28, 2022.

Attachments: [F&A 4.28.22 Final Minutes](#)

8.2 [22-0798](#)

Minutes from May 5, 2022.

Attachments: [F&A 5.5.22 Final Minutes](#)

REPORTS

8.3 [22-0759](#)

Report from Robin M. O'Connor, County Clerk, for the month of April 2022.

Attachments: [LCC Report for April 2022](#)

8.4 [22-0752](#)

Report from Mary Ellen Vanderventer, Recorder of Deeds, for the month of April 2022.

Attachments: [April 2022](#)

8.5 [22-0781](#)

Treasurer Holly Kim's Cash and Investment Report April 2022.

Attachments: [Treasurer Kim's Cash and Investment Report April 2022](#)

[Treasurer Kim's Cash and Investment Report April 2021](#)

LAW & JUDICIAL

8.6 [22-0769](#)

Joint resolution accepting the High Intensity Drug Trafficking Area (HIDTA) grant from the Office of National Drug Control Policy (ONDCP) and authorizing an emergency appropriation in the amount of \$294,000.

- In April 2022, the Sheriff's Office applied for renewal funding of the High Intensity Drug Trafficking Area (HIDTA) through the Office of National Drug Control Policy (ONDCP).
- The Sheriff's Office received notification on May 5, 2022, that it had been awarded an additional \$294,000.00. Grant funds will be primarily used to defray the cost of overtime specifically for HIDTA related investigations and for investigative supplies necessary for HIDTA investigations.
- The mission of the HIDTA Program is to enhance and coordinate America's drug-control efforts among local, state and Federal law enforcement agencies in order to eliminate or reduce drug trafficking and its harmful consequences in critical regions of the United States
- The mission includes coordination efforts to reduce the production, manufacturing, distribution, transportation and chronic use of illegal drugs, as well as the attendant money laundering of drug proceeds.

Attachments: [HIDTA G22CH0004A Agreement 2022-2023](#)

8.7 [22-0784](#)

Joint resolution authorizing the renewal of the State's Attorney's Violent Crimes Victims Assistance (VCVA) grant program awarded by the Office of the Illinois Attorney General for State Fiscal Year (SFY) 2023, including an emergency appropriation of \$36,600 in state funds.

- This VCVA grant extension will enable continuation of services for victims of domestic violence.
- The grant is administered through the Office of the Illinois Attorney General for the performance period of July 1, 2022 through June 30, 2023.
- Grant program goals include the promotion of fairness, accountability, and coordination of services for victims and witnesses of domestic violence, and the promotion of policy and procedure for domestic violence cases in order to improve response by law enforcement and court personnel.
- The grant funding of \$36,600 offsets a portion of the salary of a domestic violence victim witness coordinator (DV Coordinator).
- The DV Coordinator position and grant is included in the State's Attorney's approved County Fiscal Year (CFY) 2022 budget.

Attachments: [VCVA SFY23 Grant Extension Notification from Illinois AG's Office April 2](#)
[VCVA Grant Extension 01-01-22 through 06-30-23 Budget Accounting](#)

PUBLIC WORKS, PLANNING & TRANSPORTATION

8.8 [22-0771](#)

Joint committee action item approving Change Order Number Four consisting of an increase of \$16,828.32 for additions for the sidewalk and curb ramp improvements at the Quentin Road, at Illinois Route 22 intersection, contract.

- Quentin Road, at Illinois Route 22, sidewalk and curb ramp improvements are under contract with Alliance Contractors, Inc., Woodstock, Illinois, in the amount of \$233,808.41 as approved by the County Board on June 8, 2021, and designated as Section 20-00090-16-SW.
- Change Order Number Four consists of balancing quantities to final measurements and adjusting traffic signal equipment to fit the intent of the contract.
- Change Orders need to be approved by the standing committees for cumulative net increases over 10 percent.
- The sum of all contract change orders to date is \$39,997.29, which represents a 17.11 percent increase over the original awarded contract amount.

Attachments: [22-0771](#) [Quentin Road at IL22, Committee Action Memo](#)

[22-0771](#) [Quentin Road at IL22, Change Order Number Four](#)

[22-0771](#) [Location Map, Quentin Rd at IL 22](#)

[22-0771](#) [Vendor Disclosure, Alliance](#)

8.9 [22-0772](#)

Joint committee action item approving Change Order Number Four consisting of an increase of \$17,714.69 for additions to the replacement of eight culverts on the Gages Lake Road and North Avenue contract.

- The replacement of eight culverts on Gages Lake Road and North Avenue is under contract with Campanella and Sons, Inc., Wadsworth, Illinois, in the amount of \$268,429.16 as approved by the County Board on May 11, 2021, and designated as Section 20-00999-71-DR.
- Change Order Number Four consists of additional expense due to unforeseen conditions where some culverts were nested inside of other pipes causing special removal to avoid nearby utility damage as well as unanticipated flagging to allow North Avenue to remain open to traffic.
- Change Orders need to be approved by the standing committees for cumulative net increases over 10 percent.
- The sum of all contract change orders to date is \$37,429.27, which represents a 13.94 percent increase over the original awarded contract amount.

Attachments: [22-0772](#) [Culverts 2020, Committee Action Memo](#)

[22-0772](#) [Culverts 2020, Change Order Number Four](#)

[22-0772](#) [Location Map, Culvert Replacement 2020](#)

[22-0772 Vendor Disclosure, Campanella and Sons](#)

8.10 [22-0773](#)

Joint resolution authorizing a contract with Peter Baker and Son Company, Lake Bluff, Illinois, in the amount of \$70,332.23 for the resurfacing of West Townline Road in Avon Township, which will be improved under the Illinois Highway Code for a total of 0.24 miles.

- There was a public call for bids, and a total of six bids were received, ranging from \$70,332.23 to \$97,456, and the lowest responsible bidder is Peter Baker and Son Company, Lake Bluff, Illinois, in the amount of \$70,332.23.
- This improvement is designated as Section 22-02000-02-GM.
- No County funds are being used on this project.

Attachments: [22-0773 Bid Tab, 2022 Avon Township](#)

[22-0773 Location Map, 2022 Avon Township](#)

[22-0773 Vendor Disclosure, Peter Baker](#)

8.11 [22-0774](#)

Joint resolution authorizing a contract with Superior Road Striping Inc., Melrose Park, Illinois, in the amount of \$1,020,486.62 for the removal and replacement of pavement markings, and the removal and replacement of pavement markers on various County highways, which will be improved under the Illinois Highway Code for a total of 99.17 centerline miles, and appropriating \$1,225,000 of Motor Fuel Tax funds.

- The County maintains over 300 total centerline miles and more than 900 total lane miles of pavement markings and pavement markers for medians, lane lines, and cross walks.
- There was a public call for bids, and a total of three bids were received, ranging from \$1,020,486.62 to \$1,724,496.26, and the lowest responsible bidder is Superior Road Striping Inc., Melrose Park, Illinois, in the amount of \$1,020,486.62.
- This project is included in the Transportation Improvement Program, and designated as Section 22-00000-15-GM.

Attachments: [22-0774 Bid Tab, 2022 Pavement Marking and Markers](#)

[22-0774 Vendor Disclosure, Superior Road Striping](#)

8.12 [22-0775](#)

Joint resolution authorizing a contract with Campanella and Sons, Inc., Wadsworth, Illinois, in the amount of \$781,374.27 for construction of the 21st Street culvert replacement in Wadsworth, Illinois, and appropriating a supplemental amount of \$150,000 of County Bridge Tax funds for the construction of the improvement.

- There is an existing triple-cell 60-inch metal culvert under 21st Street, east of Delany Road, that is at the end of its service life and needs to be replaced with a 12-foot by 6-foot precast concrete box culvert.

- There was a public call for bids, and a total of four bids were received, ranging from \$781,374.27 to \$1,410,618.78, and the lowest responsible bidder is Campanella and Sons, Wadsworth, Illinois, in the amount of \$781,374.27.
- This project is included in the Transportation Improvement Program with construction in 2022, and designated as Section 21-00176-06-DR.

Attachments: [22-0775 Bid Tab, 21st St Culvert Replacement](#)
[22-0775 Bid Justification, 21st St. Culvert Replacement](#)
[22-0775 Location Map, 21st Street Culvert](#)
[22-0775 Vendor Disclosure, Campanella and Sons](#)

8.13 **22-0776**

Joint resolution authorizing a three-year maintenance agreement with Midwest Software Solutions of Ann Arbor, Michigan, for the Traffic Collision Location System (TCLS) used by the Lake County Division of Transportation (LCDOT) at a cost of \$35,785 and appropriating \$43,000 of ¼% Sales Tax for Transportation funds.

- LCDOT is a licensed user of the TCLS software for its traffic crash analysis.
- The existing maintenance agreement with TCLS will expire on August 31, 2022.
- This resolution authorizes a three-year maintenance agreement with Midwest Software Solutions of Ann Arbor, Michigan, beginning September 1, 2022, and ending August 31, 2025.
- This project is included in the Transportation Improvement Program, and is designated as Section 22-00000-17-EG.

Attachments: [22-0776 Agreement, TCLS](#)
[22-0776 Vendor Disclosure, Midwestern Software Solutions](#)

8.14 **22-0777**

Joint resolution appropriating \$75,000 of County Bridge Tax funds for Fiscal Year (FY) 2022 engineering services, inspection services, water quality monitoring services, watershed workgroup dues, and materials needed to meet the requirements of the Illinois Environmental Protection Agency (IEPA) General National Pollutant Discharge Elimination System (NPDES) ILR40 Permit for Lake County.

- Lake County is a municipal separate storm sewer system (MS4) community that is required to comply with the IEPA General NPDES ILR40 Permit that became effective on March 1, 2016.
- Permit requirements include new program enhancements, implementation of Best Management Practices, watershed workgroup participation, and water quality monitoring activities that will require the use of engineering and miscellaneous services, contract services, dues, and materials, and is designated as Section 22-00000-19-GM.

8.15 **22-0778**

Joint resolution appropriating \$600,000 of ¼% Sales Tax for Transportation funds for

materials required to fabricate and install wayfinding signage along Lake County regional bike paths.

- In order to fabricate and install wayfinding signage along regional bike paths, the Lake County Division of Transportation must purchase wayfinding signage materials.
- These materials include supplies such as sign posts, sign bases, sign blanks, and printing materials.
- The initial implementation is anticipated to include the North Shore Bike Path, Skokie Valley Bike Path, and Robert McClory Bike Path.
- This project is included in the Transportation Improvement Program, and designated as Section 18-00999-49-BT.

REGULAR AGENDA

LAW & JUDICIAL

8.16 22-0782

Joint resolution approving intergovernmental agreements (IGAs) for the collaborative use of the Lake County Law Enforcement Records Management System among Round Lake, Tower Lakes, Vernon Hills, Winthrop Harbor, Zion, Park City, Lake County and the Lake County Sheriff's Office (LCSO).

- As part of the Regional 9-1-1 Consolidation Project, a Consortium of 21 public safety entities agreed to seek a county-wide, enterprise public safety software suite for dispatch, records, jail management, and reporting.
- The Lake County Sheriff, through the County, contracted with Tyler Technologies to license and support the Law Enforcement Records Management System (RMS) as part of the county-wide public safety software suite.
- The Sheriff-Tyler contract includes a site license "for the licensed Records, Field Reporting, Corrections and Brazos software for any agency in the geographic confines of Lake County." The attached Agreements are only for the Records and Field Reporting components of the Sheriff-Tyler contract.
- The municipalities of Round Lake, Tower Lakes, Vernon Hills, Winthrop Harbor, Zion and Park City are located within the geographic confines of Lake County, seek to partner with the Sheriff in using the Tyler RMS, and agree to pay a proportionate cost for the ongoing maintenance of the system.
- The Lake County State's Attorney's Office has reviewed and approved the IGAs.

Attachments: [Park City - IGA - RMS](#)

[Zion - IGA - RMS](#)

[Winthrop Harbor - IGA - RMS](#)

[Vernon Hills - IGA - RMS](#)

[Tower Lakes - IGA - RMS](#)

[Round Lake - IGA - RMS](#)

8.17 [22-0770](#)

Joint resolution authorizing the execution of various professional service agreements for Behavioral Health Services in accordance with the attached rates for the Psychological Services Division of the Nineteenth Judicial Circuit Court in the estimated amount of \$263,000.

- The current contracts for Behavioral Health Services expires on June 9, 2022, based on the continuing need for these services a Request for Proposal was issued.
- Nineteenth Judicial Circuit Court annually budgets for these services are recommended by Court staff as needed or pursuant to court orders.
- Lake County desires to enter into contracts for Behavioral Health Services for the Psychological Services Division of the Nineteenth Judicial Circuit Court.
- Based on the criteria set forth in the Request for Proposals, the evaluation committee selected Adelante, PC in Chicago, Illinois, Behavioral Services Center in Skokie, Illinois, Blain and Associates in Grayslake, Illinois, CYN Counseling Center in Grayslake, Illinois, Lake County Health Department in Waukegan, Illinois, Nicasa Behavioral Health Services in Round Lake, Illinois, Omni Youth Services in Buffalo Grove, Illinois, Renacer Latino, Inc in Waukegan, Illinois, and Specialized Forensic Unit PC in St. Charles, Illinois in accordance with the service rates established herein.
- These agreements will cost the County an estimated annual amount of \$263,000 and will be managed by the Courts Administration.

Attachments: [Juvenile & Detention Center Price Sheet](#)

[Adult Probation & Lake County Jail Price Sheet](#)

[Adelante PC Vendor Disclosure Statement](#)

[Behavioral Services Center Vendor Disclosure Statement](#)

[Blain & Associates Vendor Disclosure Statement](#)

[CYN Counseling Center Vendor Disclosure Statement](#)

[LCHD Vendor Disclosure Statement](#)

[Nicasa Vendor Disclosure Statement](#)

[Omni Youth Svc Vendor Disclosure Statement](#)

[Renacer Latino Vendor Disclosure Statement](#)

[Specialized Forensic Unit Vendor Disclosure Statement](#)

PUBLIC WORKS, PLANNING & TRANSPORTATION

8.18 [22-0786](#)

Joint resolution authorizing the execution of Second Amendment to the 2014 Amended and Restated Agreement for Retail Sanitary Sewer Service between Lake County and the Village of Kildeer.

- The County and the Village entered into an Intergovernmental Agreement on October 14, 2014, to provide retail sanitary sewer to portions of the Village of Kildeer.
- The Village now seeks to expand the Retail Agreement's service area to a property which is currently outside of the existing service area but was recently annexed by the Village and is adjacent to an existing property within the service area.
- The Village has permitted the construction of a Thornton's Gas Station on the property at Plum Grove Road and Rand Road (Illinois Route 12)
- The County has determined that the extension of retail sanitary sewage service to the new property is feasible.
- The Amendment to the Agreement was approved by the Kildeer Village Board on April 19, 2022.
- This resolution authorizes the execution of a Second Amendment to the 2014 Amended and Restated Agreement for Retail Sanitary Sewer Service.
- In accordance with County Board Rules, the State's Attorney's Office has reviewed this Intergovernmental Agreement prior to action by the County Board.

Attachments: [22-0768 Kildeer Signed 2nd Amend to IGA-Thorntons-Sewer IGA](#)

FINANCIAL & ADMINISTRATIVE

Facilities and Construction

8.19 [22-0625](#)

Director's Report - Facilities and Construction Services.

Human Resources

8.20 [22-0761](#)

Committee action authorizing the correction of a one time increase for one Custodian in the Facilities Department.

- Position 31006 had an increase passed during the May 5, 2022 Financial and Administrative Committee meeting.
- The recommended increase was based on an incorrect calculation of the employee's tenure with Lake County.
- In order to correct the error and preserve internal equity, it is recommended that the increase be corrected from \$16.50 to \$15.50 per hour.

8.21 [22-0766](#)

Resolution amending the Fiscal Year (FY) 2022 Health Insurance rate structure.

- On February 8, 2022, the County Board approved a resolution authorizing the execution of the contract and by-laws of the Intergovernmental Personnel Benefit Cooperative (IPBC) and Lake County membership in the IPBC.
- Based on the cost savings produced from joining the Cooperative, County Administration and the Human Resources Department worked in tandem to apply a portion of the savings to employee premiums.

Attachments: [Proposed IPBC Rates](#)

8.22 [22-0031](#)

Director's Report - Human Resources.

Enterprise Information Technology

8.23 [22-0793](#)

Resolution authorizing a contract with Mythics, Inc. of Virginia Beach, Virginia, for professional services and upgrade of the BOSS Oracle Database in the amount of \$125,300.

- Support for the current BOSS Oracle Database version is expiring, and an upgrade is necessary to maintain security and premier support status.
- Pursuant to Chapter 33.115 of the County's Purchasing Ordinance, Cooperative Joint Purchasing Authorized, the County may participate in a cooperative purchasing agreement for the procurement of goods, services, construction, or professional services with one or more public procurement units in accordance with an agreement entered into between the participants.
- A cooperative purchasing contract with Mythics, Inc. has been identified through General Service Administration (GSA) (47QTCA21D0036) to procure needed goods, services, construction, or professional services that were competitively solicited and awarded.

Attachments: [FY22 - Mythics - Oracle Database Upgrade - VDF](#)

[FY22 - Mythics Oracle Upgrade - \\$125,300 - CON](#)

8.24 [22-0030](#)

Director's Report - Enterprise Information Technology.

Finance

8.25 [22-0718](#)

Discussion - Job Ordering Contract (JOC) Policy.

Attachments: [Job Order Contract \(JOC\) Policy \(draft\)](#)

8.26 [22-0827](#)

Update on bond issuance for the purpose of constructing and equipping a consolidated 911 and emergency operations center and improving the site thereof.

- Bond issuance for the Regional Operations and Communications Facility (ROC Facility) on the County's Libertyville Campus.

8.27 [22-0032](#)

Director's Report - Finance.

9. **County Administrator's Report**

10. Executive Session

10.1 [22-0033](#)

Executive Session to discuss pending litigation pursuant to 5 ILCS 120/2 (c)(11).

10.2 [22-0034](#)

Executive Session to discuss collective bargaining pursuant to 5 ILCS 120/2 (c)(2).

10.3 [22-0035](#)

Executive Session to discuss personnel matters pursuant to 5 ILCS 120/2 (c)(1).

10.4 [22-0555](#)

Executive Session to discuss claims, loss/risk, records, data, advice, or communications with respect to an insurer, risk management association, or self-insurance pool pursuant to 5 ILCS 120/2 (c)(12).

10.5 [22-0036](#)

Executive Session to review closed session minutes pursuant to 5 ILCS 120/2 (c)(21).

10.5A [22-0799](#)

Executive Session Minutes from May 7, 2022.

10.5B [22-0800](#)

Executive Session Minutes from May 28, 2022.

11. Members' Remarks

12. Adjournment

Next Meeting: June 9, 2022.