

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## Agenda Report - Final

Thursday, May 5, 2022

8:30 AM

Assembly Room, 10th FL, 18 N County Street, Waukegan, IL or  
register to virtually attend at <https://bit.ly/36JCi7A>

**Financial & Administrative Committee**

**PUBLIC ATTENDANCE:** The public can attend Lake County Committee and Board meetings (two options):

- (1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.
- (2) Remote / virtual attendance through registration at: <https://bit.ly/36JCi7A>

**RECORDING:** Meetings, to include Public Comment, will be recorded.

**PUBLIC COMMENT:** The public will be afforded time to comment on matters related to the business of the County Board. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per comment. In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Individuals attending in-person or remotely may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to [PublicComment@Lakecountyil.gov](mailto:PublicComment@Lakecountyil.gov) or delivered to the County Board Office 18 N. County Street, Waukegan, Illinois (10th floor)).

Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance on the 10th Floor, (2) Public Comment by individuals who registered via the link on the front page of the agenda and are attending remotely / virtually, and then (3) written comments.

Individuals providing Public Comment will provide the following information:

- \* Meeting: Financial & Administrative Committee (Subject line for written Public Comment)
- \* Name (REQUIRED)
- \* Topic or Agenda Item # (REQUIRED)
- \* Street Address, City, State (Optional)
- \* Phone Number (Optional)
- \* Organization/Agency/etc. Represented (If representing yourself, put "Self")

\*\*\*To view County Board Rules, click here: <https://bit.ly/3idRdrV>\*\*\*

1. Call to Order
2. Pledge of Allegiance
3. Roll Call of Members
4. Addenda to the Agenda
5. Public Comment (Items Not on the Agenda)
6. Chair's Remarks
7. Unfinished Business
8. New Business

**CONSENT AGENDA (8.1 - 8.20)**

**\*REPORTS\***

8.1 **22-0641**

Report from Robin M. O'Connor, County Clerk, for the month of March, 2022.

**Attachments:** [LCC Report for March 2022](#)

8.2 **22-0703**

Treasurer Holly Kim's Cash and Investment Report December 2021.

**Attachments:** [Treasurer Holly Kim's Cash and Investment Report December 2020](#)  
[Treasurer Holly Kim's Cash and Investment Report December 2021](#)

8.3 **22-0704**

Treasurer Kim's Cash and Investment Report January 2022.

**Attachments:** [Treasurer Kim's Cash and Investment Report January 2022](#)  
[Treasurer Kim's Cash and Investment Report January 2021](#)

8.4 **22-0706**

Treasurer Kim's Cash and Investment Report February 2022.

**Attachments:** [Treasurer Kim's Cash and Investment Report February 2022](#)  
[Treasurer Kim's Cash and Investment Report February 2021](#)

8.5 **22-0707**

Treasurer Kim's Cash and Investment Report March 2022.

**Attachments:** [Treasurer Kim's Cash and Investment Report March 2022](#)

[Treasurer Kim's Cash and Investment Report March 2021](#)

8.6 [22-0674](#)

Monthly Finance Report - March 2022.

**Attachments:** [Monthly Financial Report March 2022](#)

**\*LAW & JUDICIAL\***

8.7 [22-0630](#)

Joint committee action approving Contract Modification Two to the agreement with West Publishing Corporation, Eagen, Minnesota to provide Case Center implementation and ongoing subscription service for the Lake County 19th Judicial Circuit Court in the amount of \$60,300.

- The 19th Judicial Circuit Court was awarded grant funding from the Supreme Court of Illinois Court Technology Modernization Program to provide services benefiting the court, court users and justice partners.
- Case Center from Thomson Reuters (DBA West Publishing Corporation) was identified as new technology to streamline hearings and trials for courts, expedite case resolution for prosecutors and defense counsel, and improve case preparation for self-represented litigants.
- Lake County has an existing contract with West Publishing Corporation for online Legal, Public Record, Investigative, and Research, which was approved by the County Board on July 13, 2021, in the amount of \$222,613.20. Contract Modification One was approved on November 2, 2021, to include the cost for legal publications for the law library in the amount of \$115,512 under the existing contract.
- Contract Modification Two allows for pricing for Case Center implementation for the one-time cost of \$16,500 and ongoing monthly subscription services in the estimated annual amount of \$43,800.
- In accordance with Section 33.082 of the Lake County Purchasing Ordinance, this Contract Modification Two is germane to the original contract as signed and is in the best interest of Lake County.
- This resolution approves Contract Modification Two in the amount of \$60,300 and increasing the overall contract to \$398,425.20.

**Attachments:** [May 2022 Case Center West Law Order Form CM#2.pdf](#)

[May 2022 West Law Vendor Disclosure Statement Change Order No 2.p](#)

8.8 [22-0662](#)

Joint resolution to enter into a contract with WSI Technologies, Indianapolis, IN to provide five NICE IP loggers, two NICE Inform servers, software, and services from WSI Technologies Indianapolis, IN in the amount of \$426,690.

- There is a need to upgrade the existing NICE IP logger and Inform servers to accommodate Next Generation 9-1-1 technologies and continue to support

interoperability with partner agencies through existing IGAs.

- The existing NICE IP loggers and Inform servers have exceeded their useful life and cannot be upgraded.
- In accordance with Section 33.115 of the Lake County Purchasing Ordinance, a contract was awarded by Marion County, Ocala, FL will be used to procure the WSI Technologies (Word System).

**Attachments:** [WSI Technologies Vendor Disclosure Statement.pdf](#)

**8.9 [22-0318](#)**

Joint resolution authorizing an amendment for funding for the Children's Advocacy Center's Department of Children and Family Services Program (DCFS) through an American Rescue Plan Act (ARPA) grant awarded by the Office of Personnel Management (OPM) to the Lake County Children's Advocacy Center, including an emergency appropriation of \$57,900.84 in federal funds.

- These funds for the Lake County Children's Advocacy Center's (LCCAC) grant will enable continuation of offering therapy, medical exam referrals and child victim advocacy in child abuse situations.
- The grant is administered through the OPM for the performance period of December 1, 2021 through June 30, 2022.
- The Lake County Children's Advocacy Center currently receives DCFS grant funding from OPM to support two Victim Advocate positions in the office. The Victim Advocates work with the child victims throughout the criminal justice process by providing them with advocacy, on-going support and addressing immediate needs.
- The additional funding of \$57,900.84 will be used to fund a portion of the salary and benefits for a Forensic Interviewer and Multi-Disciplinary Team (MDT) Coordinator, MDT training, supplies and the salary for a full-time Administrative Specialist/Community Liaison for the period of December 1, 2021 through June 30, 2022. No county funds are required.
- If funding for these positions end, and new funding is not secured, the positions will be eliminated.

**Attachments:** [Grant Accounting Spreadsheet to FAS - DCFS Grant Extension to 06-30-2](#)

**\*HEALTH & COMMUNITY SERVICES\***

**8.10 [22-0671](#)**

Joint resolution accepting the Illinois Department of Public Health grant and authorizing an emergency appropriation in the amount of \$49,710 for the Local Health Department Overdoses Surveillance and Response grant.

- The \$49,710 Illinois Department of Public Health grant will fund supplies, printing, indirect expenses, and offset existing staff salaries and fringe benefits.
- The \$49,710 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the FY22

budget.

- The grant award will be for the period September 1, 2021, through August 31, 2022.

**Attachments:** [BOHPREOverdoseSurveillance](#)

**8.11** [22-0672](#)

Joint resolution accepting the Illinois Department of Human Services grant and authorizing an emergency appropriation in the amount of \$9,178 for the Illinois Prevent Prescription/Opioid Drug Overdose-related Deaths grant.

- The \$9,178 Illinois Department of Human Services grant will fund training and a consultant.
- The \$9,178 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the FY22 budget.
- The grant award will be for the period July 1, 2021, through June 30, 2022.

**Attachments:** [BOHBHPDONaloxone](#)

**8.12** [22-0592](#)

Joint resolution authorizing an amendment of the Intergovernmental Delegation Agreement between the Illinois EPA and Lake County for the solid waste management site inspection and enforcement program.

- The amendment adds 39 inspections of historical Leaking Underground Storage Tank (LUST) sites.
- The amendment is for a \$5,850 per year increase which will be used to support salaries.
- On February 9, 1993 the County Board authorized the execution of a delegation agreement with the Illinois Environmental Protection Agency (IEPA) for a landfill inspection and enforcement program.
- There are 24 operating solid waste facilities and 22 closed landfills regulated under this agreement, with inspections and enforcement carried out by the Health Department pursuant to an intergovernmental agreement with the County.
- The current delegation agreement is set to expire June 30, 2026.
- Funding for the inspection and enforcement program comes from the Solid Waste Management Tax Fund and an IEPA Enforcement Grant.

**Attachments:** [Revised R24A22 Lake County IGA Amendment 04.06.22](#)

**8.13** [22-0670](#)

Joint resolution accepting the Illinois Department of Public Health grant and authorizing an emergency appropriation in the amount of \$131,065.33 for the Harm Reduction Community Linkages grant.

- The \$131,065.33 Illinois Department of Public Health grant will fund new staff, medical supplies, printing, indirect expenses, and offset existing staff salaries and

- fringe benefits.
- The \$131,065.33 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year (FY) 2022 budget.
- The grant award will be for the period September 1, 2021, through August 31, 2022.
- If funding for this program ends, and new funding is not secured, the program and position will be eliminated.

**Attachments:** [BOHPREHarmReduction](#)

**8.14** [22-0684](#)

Joint resolution accepting the National Association of County and City Health Officials grant and authorizing an emergency appropriation in the amount of \$100,000 for the BLOC COVID-19+ grant.

- The \$100,000 National Association of County and City Health Officials grant will fund computer equipment, contractual staff, office supplies, and offset existing staff salaries and fringe benefits.
- The \$100,000 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the FY22 budget.
- The grant award will be for the period January 1, 2022, through June 30, 2023.

**Attachments:** [BOHPRENACCHOBLOCCOVID19](#)

**\*PUBLIC WORKS, PLANNING & TRANSPORTATION\***

**8.15** [22-0642](#)

Joint resolution authorizing a contract with Geske and Sons, Inc., Crystal Lake, Illinois, in the amount of \$198,955.13 for the resurfacing of various roads in the Mylith Park Subdivision, Wauconda Township Road District, which will be improved under the Illinois Highway Code for a total of 1.01 miles.

- There was a public call for bids, and a total of four bids were received, ranging from \$198,955.13 to \$225,700, and the lowest responsible bidder is Geske and Sons, Inc., Crystal Lake, Illinois, in the amount of \$198,955.13.
- This improvement is designated as Section 22-15132-00-GM.
- No County funds are being used on this project.

**Attachments:** [22-0642 Bid Tab, Wauconda Road District 2022](#)

[22-0642 Vendor Disclosure, Geske and Sons](#)

[22-0642 Location Map, Wauconda Road District](#)

**8.16** [22-0648](#)

Joint Resolution authorizing execution of a contract with G.P. Maintenance Services, Inc. of Palos Hills, Illinois, in the amount of \$426,000 for the Fiscal Year 2022

Painting Projects for Lake County Public Works.

- There is a need to perform painting projects at the following Public Works locations: New Century Town Wastewater Treatment Plant, Mill Creek Wastewater Treatment Plant, Rollins Road Pump Station, Brooks Farm Well House, Petite Lake Pump Station, Grainger, and Greggs Reservoir.
- The County received bids from two (2) contractors for this work ranging from \$426,000 to \$896,000.
- Award of this contract is recommended to the lowest responsive and responsible bidder, G.P. Maintenance Services, Inc. of Palos Hills, Illinois, who best meets the needs of the County in the amount of \$426,000.
- This resolution authorizes and directs the County Purchasing Agent to execute a contract with G.P. Maintenance Services, Inc. of Palos Hills, Illinois, in the amount of \$426,000.

**Attachments:** [22-0648 GP Maintenance Painting Project Bid Tab](#)

[22-0648 GP Maintenance Painting Project Bid](#)

[22-0648 GP Maintenance Vendor Disclosure Statement](#)

8.17 **22-0643**

Joint resolution authorizing a contract with Acura Inc., Bensenville, Illinois, in the amount of \$259,314.14 for concrete patching on various County highways, which will be improved under the Illinois Highway Code and appropriating \$315,000 of Motor Fuel Tax funds.

- Each year the County undertakes patching of its concrete pavements to preserve pavement life and surface quality, including repairing damaged sidewalks, curbs, and gutters.
- This patching and repairing is done on isolated sections of pavements and is included in the Transportation Improvement Program, but not listed individually.
- There was a public call for bids, and a total of three bids were received, ranging from \$259,314.14 to \$297,163, and the lowest responsible bidder is Acura Inc., Bensenville, Illinois, in the amount of \$259,314.14.
- This improvement is designated as Section 22-00000-10-GM.

**Attachments:** [22-0643 Bid Tab, Concrete Patching 2022](#)

[22-0643 Justification of Bid, Concrete Patching](#)

[22-0643 Vendor Disclosure, Acura Inc.](#)

[22-0643 Location Map, Concrete Patching](#)

8.18 **22-0644**

Joint resolution appropriating a supplemental amount of \$12,100 of County Bridge Tax funds and approving Change Order Number Four in the amount of \$49,000, for the replacement of various culverts on Gilmer Road, Monaville Road, and Old McHenry Road.



- Culvert replacements on Gilmer Road, Monaville Road, and Old McHenry Road are currently under contract with Lake County Grading, Libertyville, Illinois, in the amount of \$318,536.25.
- The County Board, at its July 13, 2021 meeting, approved an appropriation of \$385,000 of County Bridge Tax funds for this project.
- Change orders need to be approved by the standing committees for cumulative net increases over 10 percent.
- The sum of all contract change orders to date is \$78,471.58, which represents a 24.64 percent increase over the original awarded contract amount.
- This project is included in the Transportation Improvement Program, and designated as Section 18-00999-58-DR.

**Attachments:** [22-0644 Culvert Replacements 2019, Committee Action Memo](#)

[22-0644 Culvert Replacements 2019, CO Number Four](#)

[22-0644 Vendor Disclosure, Lake Co. Grading](#)

[22-0644 Location Map, Culvert Replacement 2019](#)

**8.19 [22-0645](#)**

Joint resolution appropriating \$60,000 of ¼% Sales Tax for Transportation funds for the acquisition of necessary right-of-way, by agreement or condemnation, and other right-of-way costs associated with the improvements to the intersection of Winchester Road at Illinois Route 83.

- The intersection of Winchester Road at Illinois Route 83 needs to be improved, with the installation of a traffic signal.
- Preliminary engineering plans and right-of-way plats identifying the right-of-way needs for the improvement have been prepared.
- The Illinois Department of Transportation has agreed to contribute 50 percent of the cost for the project, up to \$1,550,000.
- This project is included in the Transportation Improvement Program with target construction in 2023, and designated as Section 16-00170-13-CH.

**Attachments:** [22-0645 Location Map, Winchester Road](#)

**\*FINANCIAL & ADMINISTRATIVE\***

**8.20 [22-0659](#)**

Resolution authorizing line-item transfers between various funds for the purpose of transferring previously approved funds in Fiscal Year (FY) 2022.

- Line-item transfers in various funds between line-items in FY 2022 budget are needed to align the budget with correct expense accounts.
- The County Board must approve line-item transfers under certain conditions.
- A listing of the various transfers is attached to the resolution.
- This action does not increase budget authority; it simply transfers previously approved budget authority.

**Attachments:** [05.2022 LITs - 04.25.22 Final](#)

**REGULAR AGENDA**

**\*TREASURER\***

**8.21 [22-0700](#)**

Treasurer Annual Update.

**\*LAW & JUDICIAL\***

**8.22 [22-0629](#)**

Joint resolution to enter into a contract with Conference Technologies, Inc., Itasca, Illinois, to upgrade existing audio-video and integrate with courtroom AV requirements supporting in-person or hybrid proceedings in the older courtrooms in an estimated amount of \$694,251.54.

- The 19th Judicial Circuit Court was awarded grant funding from the Supreme Court of Illinois Court Technology Modernization Program to provide services benefiting the court, court users and justice partners.
- The contract will provide an upgrade to the existing audio, video and integrate with courtroom AV requirements supporting in-person or hybrid proceedings in twenty-seven (27) of the older courtrooms.
- Purchasing identified a cooperative purchasing contract with Conference Technologies Inc., Itasca, Illinois through TIPS to procure services to upgrade existing audio-video and integrate with courtroom AV requirements supporting in-person or hybrid proceedings in the older courtrooms.
- This contract will cost the County an estimated amount of \$694,251.54.
- In accordance with Section 33.115 of the Lake County Purchasing Ordinance, Cooperative Joint Purchasing, Lake County may participate in a cooperative purchasing agreement with Conference Technologies, Inc.

**Attachments:** [CTI - Intent to Buy Letter.pdf](#)

[CTI LakeCountyCourts.Client.TIPS.pdf](#)

[May 2022 CTI Vendor Disclosure.pdf](#)

**8.23 [22-0654](#)**

Joint resolution authorizing an amendment for an 18-month extension for the State's Attorney's Office Multi-Victimization Program through a Victim of Crime Act (VOCA) grant awarded by the Illinois Criminal Justice Information Authority (ICJIA) to the Lake County State's Attorney's Office, including an emergency appropriation of \$206,771 in federal funds.

- This VOCA Multi-Victimization grant extension will enable continuation of this program addressing the needs of victims who have experienced multiple types of crime during their lifetime. According to the ICJIA 2016 Victim Needs Assessment, victims of violent crimes are especially vulnerable as nearly three-quarters (72%)

have been the victim of more than one crime.

- The grant is administered through the ICJIA for the performance period of December 1, 2020 through November 30, 2023.
- Through this grant funding, trauma-informed counseling services will be offered to violent crime victims who self-report as having experienced multi-victimization, also known as poly-victims.
- The additional funding of \$206,771 will be used to fund 43.5 percent of the salary and benefits for a licensed therapist and the salary and benefits for a part-time bi-lingual licensed therapist for the period of June 1, 2022 through November 30, 2023. No county funds are required.

**Attachments:** [VOCA Multi-Victimization 06-01-22 through 11-30-23 Extension Grant Ac](#)

**\*HEALTH & COMMUNITY SERVICES\***

**8.24** [22-0568](#)

Joint resolution approving the Fifth Amendment to Program Year (PY) 2021 U.S. Department of Housing and Urban Development (HUD) Annual Action Plan (AAP).

- HUD requires the submission of an Annual Action Plan (AAP) and associated amendments to govern expenditure of federal housing and community development funding for each program year.
- The Fifth amendment to the Program Year 2021 (PY21) AAP proposes Community Development Block Grant (CDBG) reallocations and a scope change to expedite project spending:
  - Reallocation of \$80,000 of CDBG funds from Thresholds to the City of Zion.
  - Reallocation of \$100,000 of CDBG funds from Community Youth Network to the Village of Round Lake Beach.
  - Scope change request from Northern Illinois Recovery Community Organization (NIRCO) from a bathroom remodel to flooring improvements.
- The Fifth amendment to the PY21 AAP proposes a subrecipient change to provide additional financial benefit to the project:
  - Subrecipient change request from the Debruler Company to AIM North.

**Attachments:** [PY21 AAP Fifth Amendment DRAFT.pdf](#)  
[Mundelein Senior - Lake County request letter.pdf](#)  
[NIRCO Change of Scope of Work Request.pdf](#)

**8.25** [22-0550](#)

Joint resolution approving an Intergovernmental Agreement (IGA) to administer American Rescue Plan Act (ARPA) funds awarded to the Lake County HOME Consortium.

- The American Rescue Plan Act (ARPA) appropriated \$5 billion of funding through the U.S. Department of Housing and Urban Development (HUD) HOME Investment Partnership Program (HOME-ARP) to address the need for homelessness assistance and supportive services.

- The Lake County Consortium consists of the County of Lake, the City of North Chicago, and the City of Waukegan.
- The Intergovernmental Agreement (IGA) sets the framework for the allocation and administration of \$6,025,377.00 of HOME-ARP funds awarded to the Lake County Consortium.
- Lake County, as the lead entity, is responsible for ensuring compliance with HUD HOME-ARP regulations.
- In accordance with County Board Rules, the State's Attorney's Office has reviewed this Intergovernmental Agreement.

**Attachments:** [HOME-ARP IGA FINAL.pdf](#)

**8.26**     [22-0647](#)

Resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) Workforce Innovation and Opportunity Act (WIOA) Program Year (PY) 2021 grant modification and authorizing an emergency appropriation in the amount of \$139,211 for the Lake County Workforce Development Department.

- The WIOA formula grant funds for PY 2021 modification increases the grant by \$139,211 for a total grant award of \$5,209,749.
- The annual WIOA formula grant is used for Workforce Development Department and Job Center personnel and operations and programs serving unemployed adults, dislocated workers, incumbent workers, high school students and opportunity youth.
- The WIOA PY 2021 formula grant has a grant life from July 1, 2021 through June 30, 2023.

**\*PUBLIC WORKS, PLANNING & TRANSPORTATION\***

**8.27**     [22-0646](#)

Joint resolution authorizing an agreement with V3 Companies, Woodridge, Illinois, to provide Phase II professional design engineering services for improvements along Hainesville Road, from Washington Street to Rollins Road, at a maximum cost of \$2,552,508 and appropriating \$3,065,000 of ¼% Sales Tax for Transportation funds.

- V3 Companies, Woodridge, Illinois, will be utilized to complete the Phase II professional design engineering services for improvements along Hainesville Road, from Washington Street to Rollins Road, which will include the addition of a center turn lane and new multi-use path and sidewalk.
- Lake County selects professional engineering firms in accordance with the Local Government Professional Services Selection Act, 50 ILCS 510/1 et. seq.
- The Lake County Division of Transportation's (LCDOT) Consultant Selection Process has been approved by the Federal Highway Administration and the Illinois Department of Transportation, and the firm selected for this project was selected in accordance with this approved process.
- LCDOT received and evaluated Statements of Interest and Qualifications from 13 professional firms, of which three were short-listed and presented to a consultant

selection committee.

- This project is included in the Transportation Improvement Program with target construction in 2024, and designated as Section 19-00072-14-WR.

**Attachments:** [22-0646 Consultant Agreement, Hainesville Road](#)

[22-0646 Vendor Disclosure, V3 Companies](#)

[22-0646 Location Map, Hainesville Road](#)

**8.28 [22-0660](#)**

Joint resolution accepting grant award and authorizing an emergency appropriation for Regional Stormwater Projects in the amount of \$30,000,000 and funded by the IL Department of Commerce and Economic Opportunity (DCEO) in a newly created fund, Fund 743 Regional Stormwater Management Projects Fund.

- \$122,098,000 was appropriated in Public Act 102-0017 for Regional Stormwater Projects in Lake County, to be awarded by the Department of Commerce and Economic Opportunity (DCEO). Thus far, DCEO has awarded a grant of \$30,000,000 of the total appropriated funding for Regional Stormwater Projects to Lake County.
- No additional local match is required by DCEO, however additional funding will be provided by project partners to reimburse the Stormwater Management Commission for project administration. The intergovernmental agreements formalizing this partner reimbursement will be brought forward to the Stormwater Management Commission for approval in the future. The creation of a new fund is requested to segregate the accounting of these grant funds. An emergency appropriation is needed to reflect the revenue and provide for spending in the new fund.
- The grant period is October 1, 2021 through September 30, 2023.
- Authority to spend appropriated funds and execute any and all agreements with partners related to this allocation and distribution of DCEO Funds for Regional Stormwater Projects is delegated to the Stormwater Management Commission (SMC). SMC will have the sole responsibility for ensuring compliance with Uniform Grant Rules (2CFR Part 200) and all other enforcement and compliance required in the grant agreement.

**Attachments:** [Stormwater Round 1 Project List](#)

[21-413010 Updated Notice of Grant Award](#)

[21-413010 Uniform Grant Budget](#)

[Budget Template May-22](#)

**\*FINANCIAL & ADMINISTRATIVE\***

County Clerk

**8.29 [22-0691](#)**

Committee action approving Change Order One to the agreement with Shur-Way Moving and Cartage, Libertyville, Illinois in the amount of \$38,583.25.

- The Lake County Clerk has an existing contract with Shur-Way Moving and Cartage to provide services for delivery and storage of election supplies which was approved by the County Board in January 2020.
- Senate Bill 825 shifted the March 15, 2022 general primary to June 28, 2022 as lawmakers needed to get finalized census data, delayed by the coronavirus pandemic, to redraw district maps.
- The change in date required a renegotiation with Shur-Way Moving.
- Shur-Way Moving indicated that the new date was during their peak season for moving services and would require an increase to hire additional staff and rent additional equipment.
- In accordance with Section 33.082 of the Lake County Purchasing Ordinance, this Change Order One is germane to the original contract as signed and is in the best interest of Lake County.
- This committee action approves Change Order One in the amount of \$38,583.25 and increasing the overall contract to \$111,453.44 to complete the services for the June general primary.
- The County Clerk's Office will seek additional quotes to provide services for the November consolidated election.

**Attachments:** [June Election Quote-Change order.pdf](#)  
[ShurWay Vendor Disclosure Form.pdf](#)

### **Facilities and Construction Services**

#### **8.30 [22-0663](#)**

Resolution authorizing execution of a contract with Rasch Construction & Engineering, Inc. of Kenosha, Wisconsin, in the amount of \$687,000 for the Sheriffs Office Shooting Pad Replacement.

- As part of the Fiscal Year 2022 Facility Assessment Budget Process and Facilities Capital Improvement Plan, Sheriff's Shooting Pad Replacement for County Facilities was approved.
- This work is a high priority project for Lake County. Existing conditions are unsafe and restrict necessary training at the range. Project will remove existing asphalt shooting pad, install an improved aggregate base, storm water drainage with new piping, and install a new concrete pad.
- The County received one bid for the project in the amount of \$842,000.
- Following negotiations with the vendor has revised the price to \$687,000.
- Award of this contract is recommended to the lowest responsive and responsible bidder, Rasch Construction & Engineering, Inc. of Kenosha, Wisconsin, who best meets the needs of the County in the amount of \$687,000.
- This resolution authorizes and directs the County Purchasing Agent to execute a contract with Rasch Construction & Engineering, Inc. of Kenosha, Wisconsin, in the

amount of \$687,000.

**Attachments:** [22039 Bid Tab -Revised](#)  
[Final Bid Document 3.21](#)  
[Vendor Disclosure Form](#)

**8.31 [22-0650](#)**

Director's Report - Facilities and Construction Services.

- Review of Job Order Contracting (JOC) project exceeding \$350,000.

**Attachments:** [JOC Over \\$350K Memo](#)

**Human Resources**

**8.32 [22-0373](#)**

Committee action authorizing one time increases for eight Custodian positions in the Facilities Department.

- Positions 31012, 31780, 31006, 31021, 31013, 31023, 31792 and 31009 increased to at least \$15.25 per hour, up to as high as \$16.50 per hour based on tenure.
- Intention of better retaining custodial staff through market competitive wages and attracting candidates for difficult to fill vacancies.

**Attachments:** [Memo- Custodian Increases Recommended F&A Approval](#)

**8.33 [22-0031](#)**

Director's Report - Human Resources.

**Enterprise Information Technology**

**8.34 [22-0030](#)**

Director's Report - Enterprise Information Technology.

**Finance**

**8.35 [22-0675](#)**

Resolution setting forth the Financial Policies, including the policy regarding the parameters for the Fiscal Year 2023 Budget.

- The County Board adopts budget policies annually for the upcoming budget cycle and to guide financial activity for the fiscal year.
- All policies maintain prudent financial management practices for the short and long term and are consistent with best business practices.
- The policies have been reformatted into a family of policies that are more specific in nature allowing for a review/update cycle appropriate for each.
- The budget policies have been updated to reflect the various parameters and direction that was provided during the Finance and Administrative Committee



meeting on April 7, 2022.

**Attachments:** [3.1 Finance Policy \(rev draft\).docx](#)  
[3.2 Fund Balance Reserve Policy \(rev draft\)](#)  
[3.3 Revenue Policy \(rev draft\)](#)  
[3.4 Debt Policy \(rev draft\)](#)  
[3.5 Budget Development Policy \(rev draft\)](#)  
[3.5FY23 FY23 Budget Planning Guidance](#)  
[3.6 Budget Execution Policy \(rev draft\)](#)  
[3.7 Acctg Auditing Finl Rptg Policy \(rev draft\)](#)

**8.36** [22-0661](#)

Resolution authorizing a contract with TFS Energy Solutions, LLC d/b/a Tradition Energy, Stamford, Connecticut for energy consulting to obtain electricity rate and management services in the annual estimated amount of \$3,500,000.

- The current Lake County electricity rates and management services is expiring and there is a need to secure pricing.
- Purchasing identified a cooperative contract through Omnia Partners with TFS Energy Solutions, LLC d/b/a Tradition Energy that provides for management of the procurement process, contract review and negotiation assistance.
- In accordance with § 33.115 of the Lake County Purchasing Ordinance, Lake County may participate in a cooperative purchasing agreement for the procurement of goods and services in accordance with an agreement entered between the participants.
- Forecasts for the energy market are indicating an increase in cost for electricity due to natural gas storage in Illinois well below normal, exports from the United States of liquid natural gas at a maximum level and the increase in gasoline prices.
- For the past five years, Lake County has included the purchase of 50 percent Renewable Energy Credits (REC) that exceed the current requirement of the State of Illinois Renewable Portfolio Standard. Staff is looking for direction to include a bid alternate for RECs in the upcoming procurement.
- The commodity of electricity rates is a spot market commodity that requires contract execution within 24 hours of bids received. Therefore, this resolution authorizes the County Board Chair to enter into an agreement and to determine a fixed rate per kilowatt hour to the lowest responsive and responsible bidder, including up to 25 percent green energy if the cost increase is minimal.

**8.37** [22-0712](#)

Director's Report - Finance.

- Fiscal Year 2021 Line item transfers approved by the Chief Financial Officer.

**Attachments:** [Combined CFO Approved LIT List for FA](#)



**County Administration**

**8.38**     [22-0708](#)

Resolution authorizing the display of the Prisoner of War / Missing in Action (POW / MIA) Flag in Lincoln Plaza at the Lake County Administrative Complex in Waukegan on Memorial Day.

- The POW / MIA Flag is designated in United States Code (U.S.) (36 U.S.C.A. § 902) as the symbol of our Nation's concern and commitment to resolving the fates of members of the Armed Forces of the United States who are prisoner, missing, and unaccounted for.
- Illinois State Statute (5 ILCS 465/1) states that the County Board may provide for the display of the "MIA Flag."
- Historically, Memorial Day is one of six days where display of the POW / MIA Flag was encouraged.

**8.39**     [22-0709](#)

Resolution authorizing the display of the LGBTQ+ Pride Flag in Lincoln Plaza at the Lake County Administrative Complex in Waukegan during the month of June.

- The month of June is celebrated as LGBTQ+ Pride month.
- Lake County celebrates the diversity of its residents.
- The County Board wishes to express its support of the rights of dignity, worth, and freedom of the LGBTQ+ community by displaying the LGBTQ+ flag during the month of June.

**8.40**     [22-0714](#)

Resolution setting the compensation for specified County-wide Elected Office holders.

- Pursuant to 55 ILCS 5/4-10001, the County Board sets the compensation for elected officials not less than six months before those officials take office.
- Based on the election cycle of certain officials it is necessary to set compensation for the County Clerk, Regional Superintendent of Schools, Sheriff, and Treasurer for fiscal year 2023 through fiscal year 2026.
- This resolution reflects the direction given by the Financial and Administrative Committee at its April 28, 2022 meeting and sets a baseline for 2023 with a 2.5 percent increase each following year.

**Attachments:**    [Countywide Elected Salaries Options 5.2.22](#)

**8.41**     [22-0715](#)

Resolution setting compensation for County Board Members and the County Board Chair.

- Pursuant to 55 ILCS 5/4-10001, the County Board sets the compensation for elected officials not less than six months before those officials take office.
- Based on the election cycle, it is necessary to set compensation for County Board Members and County Board Chair.
- The resolution reflects a salary freeze for fiscal year 2023 through fiscal year 2026

and is consistent with the direction given by the Financial and Administrative Committee at its April 28, 2022 Meeting.

**Attachments:** [Countywide Elected Salaries Options 5.2.22](#)

**9. County Administrator's Report**

**9.1 [22-0705](#)**

Discussion regarding temporary Capital Programs Manager position in the Stormwater Management Commission (SMC).

**10. Executive Session**

**11. Members Remarks**

**12. Adjournment**

**Next Meeting: June 2, 2022.**