

# **Lake County Illinois**

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Agenda Report - Final-Amended**

**Thursday, September 3, 2020**

**8:30 AM**

**AMENDED AGENDA**

**Live-streamed at: <http://lakecounty.tv/>, Comcast Ch. 18 or 30,  
AT&T U-Verse Ch. 99, & 18 N County St, Waukegan (10th Floor)**

**Financial & Administrative Committee**

Pursuant to Section 7(e) of the Illinois Open Meetings Act, the August 21, 2020, Gubernatorial Disaster Proclamation, and the attached Written Determination of the Lake County Board Chair, this meeting will be held via audio and video conference and not in the Assembly Room on the 10th Floor of the Administrative Tower at 18 N. County Street, Waukegan, Illinois.

**PUBLIC VIEWING:** This meeting will be live-streamed at <http://lakecounty.tv/> and on Comcast's network, Channel 18 or 30 and AT&T Channel 99. Per the Governor's Disaster Proclamation, in accordance with section 120/7(e)(4) of the OMA, in-person attendance by members of the public will be available in the Assembly Room on the 10th Floor of the Administrative Tower at 18 N. County Street, Waukegan, Illinois and is limited to the number of persons practicable in keeping with social distancing requirements.

**PUBLIC COMMENT:** Public Comments are welcomed and encouraged. Emailed Public Comments received by 8:30 a.m., Thursday, September 3, 2020 for items not on the agenda will be read at the beginning of the meeting under Public Comment in the order they are received. Comments on agenda items will be read during consideration of that item. Comments received during the meeting will be held until the end of the meeting. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per Comment pursuant to the County Board Rules of Order and Operational Procedures. All emailed Comments received will be included in the Committee's meeting minutes.

Email Public Comments to [CountyBoard@lakecountyil.gov](mailto:CountyBoard@lakecountyil.gov) with the following:

- \* Subject Title: Financial and Administrative Committee Public Comment
- \* Name
- \* Street Address (Optional)
- \* City, State (Optional)
- \* Phone (Optional)
- \* Organization/agency/etc. represented. (If representing yourself, put "Self")
- \* Topic or Agenda Item Number followed by Public Comment.

Public in attendance on the 10th Floor of the Administrative Tower at 18 N. County Street, Waukegan, Illinois may provide Public Comment. Public may also leave a message with the County Board Office at 847-377-2300.

0.0 [20-0824](#)

Determination of need for meetings of the Lake County Board and Committees to be held by audio or video conference.

**Attachments:** [Determination - Chair Hart - Rev 081320.pdf](#)

1. Call to Order
2. Pledge of Allegiance
3. Addenda to the Agenda
4. Public Comment
5. Chair's Remarks
6. Old Business
7. New Business

**CONSENT AGENDA (Items 7.1 - 7.8)**

**LAW & JUDICIAL**

**7.1 [20-1111](#)**

Joint resolution authorizing an emergency appropriation with offsetting revenue in the amount of \$20,000 to support the Nineteenth Judicial Circuit Court's Self-Represented Litigant (SRL) Coordinator.

- The Illinois Supreme Court Commission on Access to Justice has awarded the Nineteenth Judicial Circuit Court \$20,000 to support the work of the Court's SRL Coordinator.
- Allowable uses for these funds are:
  - Partial funding of the Self-Represented Litigant Coordinator's Salary.
  - Continuation of an early resolution program.
  - Web-site Development to Include a Chat Feature.
  - Supplies and Equipment.
- The Court has received grant funding under this program since Fiscal Year (FY) 2018. The FY 2020 grant is an increase of \$7,000.00 over the FY 2019 amount.
- This resolution authorizes an emergency appropriation of \$20,000. The grant does not require a match.

**Attachments:** [Self Represented Litigants FY2021 Grant Letter.pdf](#)

**7.2 20-1135**

Joint resolution approving a 12-month (no-cost) extension to the Intergovernmental Agreement (IGA), on behalf of the Lake County Sheriff, Lake County Emergency Telephone System Board (ETSB), and the Lake County Board, to remain a member of the Regional 9-1-1 Consolidation Implementation Governance Committees formed by 21 independent Public Safety Entities in Lake County.

- The current IGA expires on September 6, 2020. The no-cost 12-month IGA extension has been approved by the 21 partners that comprise the Regional 9-1-1 Governance Committees.
- Continuation of the IGA provides the opportunity to seamlessly complete an

ongoing joint review and possible procurement of 9-1-1 technology as well as to develop agreements that support future consolidation pathways.

- The original IGA resolution passed by the 21 partner Public Safety Entities agrees to participate in the development of an implementation and migration plan and commitment to contribute funds for project management and consultant services.
- Lake County will continue to serve as the administrative agent for entering into contracts, making payments, receiving dues or grants or other revenue, and for providing the financial accounting and reports as required.

**Attachments:** [911 Consolidation IGA\(10-11-19\) Final](#)  
[IGA Extending Term of Orig IGA\(07-30-20\)](#)

## **HEALTH & COMMUNITY SERVICES COMMITTEE**

### **7.3 [20-1178](#)**

Joint resolution accepting the Illinois Department of Public Health (IDPH) grant and authorizing an emergency appropriation in the amount of \$6,300 for the LHP Narcan Distribution grant.

- The \$6,300 IDPH grant will be used to purchase Naloxone.
- The \$6,300 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year (FY) 2020 budget.
- The grant award will be for the period July 1, 2020 through June 30, 2021.

**Attachments:** [Narcan \\$15K](#)

### **7.4 [20-1179](#)**

Joint resolution accepting the Illinois Department of Public Health (IDPH) grant and authorizing an emergency appropriation in the amount of \$4,636 for the Perinatal Hepatitis B grant.

- The \$4,636 IDPH grant will be used to offset existing staff salary and benefit costs.
- The \$4,636 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year (FY) 2020 budget.
- The grant award will be for the period July 1, 2020 through June 30, 2021.

**Attachments:** [Perinatal HepB \\$12K](#)

## **PUBLIC WORKS, PLANNING & TRANSPORTATION**

### **7.5 [20-1155](#)**

Joint resolution authorizing an agreement with Hampton, Lenzini and Renwick, Inc., Elgin, Illinois, for Phase II design engineering for the replacement of three culverts located on Monaville Road, Kelsey Road, and Old McHenry Road, at a maximum cost of \$214,840, appropriating \$260,000 of County Bridge Tax funds.

- Three culverts located on Monaville Road, Kelsey Road, and Old McHenry Road are at the end of their life cycle and need to be replaced.
- A consulting firm will be utilized to complete these design engineering services.
- Lake County selects professional engineering firms in accordance with the Local Government Professional Services Selection Act, 50 ILCS 510/1 et. seq.
- The selected firm has a satisfactory past relationship with the Lake County Division of Transportation.
- The selected, and recommended, firm is Hampton, Lenzini and Renwick, at a maximum cost of \$214,840.
- This project is included in the transportation improvement program with target construction in 2021, and designated as Section 20-00999-74-DR.

**Attachments:** [20-1155 Culvert Replacement 2021 Engineering Agreement](#)  
[20-1155 Vendor Disclosure, HLR](#)  
[20-1155 Location Map, Culvert Replacement 2021](#)

## FINANCIAL & ADMINISTRATIVE

### 7.6 [20-1170](#)

Resolution authorizing a contract renewal with CDWG, Vernon Hills, Illinois, in an estimated amount of \$51,705 to allow remote access via Citrix Workspace.

- Citrix Workspace currently provides secure remote access to Lake County.
- The current contract is set to expire in September and a renewal is required.
- Pursuant to Article 10-101 of the Lake County Purchasing Ordinance, Cooperative Purchasing, Lake County may participate in a cooperative purchasing agreement for the procurement of goods, services or professional services with one or more public procurement units in accordance with an agreement entered into between the participants.
- A cooperative purchasing contract with CDWG has been identified through the National Intergovernmental Purchasing Alliance (NIPA) to procure needed goods, services or professional services that have been competitively solicited and awarded.

**Attachments:** [QuoteCDWGCitrix-51705](#)  
[Vendor Disclosure Statement CDW-Citrix](#)

### 7.7 [20-1172](#)

Report from Holly Kim, Treasurer, for month of March 2020.

**Attachments:** [2020-03-31.pdf](#)  
[2019-03-31.pdf](#)

7.8 [20-1211](#)

Finance Monthly Report.

**Attachments:** [Finance Monthly Report 083020.pdf](#)

**REGULAR AGENDA**

**LAW & JUDICIAL**

7.9 [20-0982](#)

Ordinance amending Chapter 35: Finances, Fees, and Funds, of the Lake County Code of Ordinances, and County Board Ordinance dated June 11, 2019.

- On August 20, 2018, the Illinois Legislature enacted Public Act 100-0987, the Criminal and Traffic Assessment Act (CTAA), effective July 1, 2019.
- The CTAA, includes various provisions such as:
  - Establishing a minimum fine of \$25 for certain offenses.
  - Provides when any defendant is convicted, pleads guilty, or placed on court supervision for a violation of a law or local ordinance, the court shall order one schedule of assessments in the case plus any conditional assessment applicable to a conviction in the case.
  - Provides that a defendant may petition the court for full or partial waiver of court assessments imposed under the Criminal and Traffic Assessment Act.
- Lake County's ordinance governing the fees and assessments that the Circuit Court Clerk may charge was updated on June 11, 2019 to reflect the changes mandated by the CTAA.
- The CTAA did not address the fee that is to be charged in support of Law Libraries and based on an analysis of the fees collected in the initial year, the fee structure should be realigned to provide additional support to the Law Library.
- This action redistributes civil filing fees but does not increase the overall amount charged.
- Upon approval of this item and ordinance, the County of Lake, Illinois Code of Ordinances, will be modified as in the attached exhibit.

**Attachments:** [Exhibit A Chapter 35 Amendments..pdf](#)  
[Fund Balances Actual and Projected.pdf](#)

7.10 [20-1190](#)

Joint resolution to enter into a contract with Wellpath LLC of Nashville, Tennessee, in the estimated annual amount of \$4,417,806 for Jail Inmate and Juvenile Health Care Services.

- The current contract to provide healthcare services for the Adult Correctional Facility and Juvenile Detention Center will expire on November 30, 2020.
- A Request for Proposal (RFP) was developed following extensive research into contracts and best management practices for healthcare services provided to other comparable County's and Juvenile Detention facilities.

- The RFP included an emphasis in mental health by increasing the weekly hours for the Doctor, Psychiatrist and Licensed Behavioral Mental Health Professionals.
- The RFP was sent to 34 vendors and proposals were received from five vendors.
- An interdepartmental committee comprised of representatives from the Sheriff's Office, Juvenile Detention, Purchasing, Risk and Finance reviewed the proposals.
- Based on the criteria set forth in the RFP for Inmate and Juvenile Health Care Services, the proposal submitted by Wellpath LLC is the most qualified and most favorable for Lake County.
- The contract authorizes a two year agreement with three additional one-year renewal options that will cost the County an estimated annual amount of \$4,417,806.
- A portion of the expense for the contract for the initial year will be offset by \$246,534 in grant funds from the State Criminal Alien Assistance Program (SCAAP) from the U.S. Department of Justice, Office of Justice Programs.

**Attachments:** [Board Resolution Final](#)

[Agreement Draft](#)

[Post Score Matrix](#)

[Wellpath LLC](#)

[Award Information](#)

**7.11 [20-1206](#)**

Joint resolution approving a Line Item Transfer within the Coroner's budget in the amount of \$22,013 and increasing the headcount of the Coroner's Office by one.

- The Coroner's Office has been utilizing a contract to provide pathology services while recruiting for a full time Pathologist. The Fiscal Year (FY) 2020 Coroner's Office budget included sufficient funds for that outsourced function.
- The Coroner's Officer has identified a qualified candidate and now wishes to convert that contractual "Medical Fees" budget into salary and benefits for the remainder of FY 2020 in the amount of \$22,013.
- It is also necessary to increase the authorized full-time staff in the Coroner's Office from 13 positions to 14 positions.

**Attachments:** [Sept 20 Reclass - Pathologist.pdf](#)

**HEALTH & COMMUNITY SERVICES COMMITTEE**

**7.12 [20-1177](#)**

Joint resolution accepting the United States Department of Health and Human Services reimbursement and authorizing an emergency appropriation in the amount of \$255,413.21 for the Coronavirus Aid, Relief and Economic Security (CARES) Act Provider Relief Fund.

- The \$255,413.21 United States Department of Health and Human Services reimbursement will be used to support healthcare-related expenses.

- The \$255,413.21 in additional funding has not been previously appropriated because the resources were secured after the County's adoption of the Fiscal Year (FY) 2020 budget.
- The reimbursement will be for the period April 1, 2020 through July 31, 2021.

**Attachments:** [HHS Provider Relief](#)

**7.13** [20-1176](#)

Joint resolution accepting the Illinois Capital Development Board grant and authorizing an emergency appropriation in the amount of \$3,000,000 for the Community Health Center Construction Act grant.

- The \$3,000,000 Illinois Capital Development Board grant will be used to complete improvements to the health centers in Zion, North Chicago, and the Belvidere Medical Building.
- The \$3,000,000 in additional funding has not been previously appropriated because the resources were secured after the County's adoption of the Fiscal Year (FY) 2020 budget.
- The funding will be for the period August 1, 2020 through July 31, 2022.

**PUBLIC WORKS, PLANNING & TRANSPORTATION**

**7.14** [20-1156](#)

Joint resolution authorizing an agreement with the Chicago Metropolitan Agency for Planning (CMAP) to provide transportation planning staff assistance for the Lake County Council of Mayors.

- Planning liaison funds are distributed yearly from the Federal Highway Administration to the Illinois Department of Transportation and then to CMAP.
- These funds help support transportation planning provided by the Lake County Division of Transportation (LCDOT) for the Lake County Council of Mayors (LCDOT staff positions).
- In State Fiscal Year (FY) 2021, which begins July 1, 2020, the allocation to the LCDOT will be \$175,683.10 to cover the scope of services that CMAP describes in its agreement.

**Attachments:** [20-1156 CMAP PL Agreement - LCCOM Resolution](#)

[20-1156 CMAP PL Agreement Draft](#)

**7.15** [20-1154](#)

Joint resolution authorizing an agreement with TranSystems Corporation, Schaumburg, Illinois, for professional engineering services to design a multi-use path along Butterfield Road, from the EJ&E Railroad to Gregg's Parkway, and to investigate the feasibility of a future path from Gregg's Parkway to Golf Road, at a maximum cost of \$313,244, and appropriating \$376,000 of ¼% Sales Tax for Transportation funds.

- The 2010 Non-Motorized Travel Study identified priority gaps for non-motorized



- facilities along County highways.
- A multi-use path gap was identified along Butterfield Road, from the EJ&E Railroad to Golf Road.
  - As part of this contract, a new multi-use path will be designed from the EJ&E Railroad to Gregg's Parkway and the feasibility of a future path will be investigated from Gregg's Parkway to Golf Road.
  - The Village of Vernon Hills has agreed to cost participate to help advance the improvement.
  - A consulting firm will be utilized to provide these engineering services.
  - Lake County selects professional engineering firms in accordance with the Local Government Professional Services Selection Act, 50 ILCS 510/1 et. seq.
  - The selected firm has a satisfactory past relationship with the Lake County Division of Transportation.
  - The selected, and recommended, firm is TranSystems Corporation, with a maximum cost of \$313,244.
  - This project is included in the transportation improvement program, and designated as Section 20-00137-18-BT.

**Attachments:** [20-1154 Butterfield Bike Path Engineering Agreement](#)

[20-1154 Vendor Disclosure, TranSystems](#)

[20-1154 Location Map, Butterfield Road Bike Path](#)

**7.16 [20-1188](#)**

Joint resolution revising an Intergovernmental Agreement (IGA) between Lake County Planning, Building, and Development (PBD) and the Village of Fox Lake.

- PBD currently conducts plumbing plan reviews and inspections within the Village of Fox Lake.
- The Village has requested an expansion of the County's IGA services to the Village to also include building inspections and plan review for all trades, electric, heating, ventilation, and air conditioning (HVAC) and structural on an as-needed basis in order to accommodate temporary gaps in Village staff capacity and other exigencies that may arise.
- The additional work will not have a significant effect on the overall PBD staff capacity and can be absorbed by our department given staff's daily presence in the area and the limited expansion of the contract.
- As PBD already provides services to the Village through an established process, the additional work can be added seamlessly with no additional equipment, training or costs to the County.
- The revised contract has been reviewed and approved by the State's Attorney's Office.

**Attachments:** [Fox Lake IGA Revised](#)

## ENERGY & ENVIRONMENT

### 7.17 [20-1197](#)

Joint resolution committing Lake County Government Operations to Net Zero Greenhouse Gas Emissions.

- During previous meetings, the Committee discussed the importance of the County achieving net zero emissions in its operations and directed the sustainability team to research options for achieving this goal.
- At the Committee's May 2019 meeting, the sustainability team presented a preliminary analysis outlining how net zero emissions can be achieved in Lake County government operations. The sustainability team subsequently returned in November 2019 to present Committee with additional information on the path to net zero emissions, to clarify the goals and strategies, and to receive direction on next steps.
- At the July 2020 meeting, the sustainability team provided draft resolution language with more specific details on rationale, goals, milestones, and reporting requirements of the draft Net Zero Policy.
- Based on direction from the Committee, the sustainability team is returning to present the resolution on Net Zero Emissions and provide requested financial impact information.

**Attachments:** [Resolution - Net Zero Policy 2020.08.28.pdf](#)

[Financial Impact of Net Zero Policy Presentation 09 02 20 EE meeting.pd](#)

## FINANCIAL & ADMINISTRATIVE

### 7.18 [20-1168](#)

Ordinance amending a previous ordinance designating the voting site assigned to 25 of the 415 precincts in Lake County Townships.

- Voting site changes for the November 3, 2020 General Election are proposed due to COVID-19 cancellations.
- There is a need to reassign these voting sites to locations that can support election day activity.
- The County Clerk has relocated 25 precincts to new polling place locations.

**Attachments:** [Exhibit A - 110320.pdf](#)

### 7.19 [20-1162](#)

Resolution ratifying a lease agreement with Lake County Fair Association for the rental of storage space for the personal protection equipment (PPE) in response to the COVID-19 pandemic in an estimated amount of \$18,000 for the initial term.

- There was a need to procure rental space to store a 60-day supply of PPE in response to the COVID-19 pandemic.
- Lake County Emergency Management Agency identified a secure location and negotiated a lease rate for 10,000 square feet of indoor climate-controlled space

- to store the PPE that was centrally located in the County.
- Under the terms of the lease, Lake County pays a monthly rent of \$4,500, with the initial term extending to December 31, 2020 and thereafter, continuing on a month-to-month basis until terminated by either party.
- Expenses for the initial term will be reimbursed through the funding provided to Lake County from the United States Government pursuant to the Coronavirus Aid, Relief and Economic Security Act (CARES Act) and incorporated into the department's operating budget for the month to month rental following.
- This action ratifies the lease agreement the County Board Chair authorized under emergency authority.

**Attachments:** [Fully Executed Fair Grounds Lease](#)

[Fair Grounds Vendor Disclosure](#)

[LC CARES Internal Small - Rental Costs for PPE Storage - 20200820](#)

**7.20**     **20-1164**

Resolution authorizing a contract with Kone Inc., Lombard, Illinois, (KONE) for 13 elevator air sanitizing systems to help move air and contaminants away from the inside our public elevators cabs in an estimated amount of \$235,176.24.

- Lake County received funding from the United States Government pursuant to the Coronavirus Aid, Relief and Economic Security (CARES) Act in the amount of approximately \$122,000,000.
- Facilities and Construction Services (Facilities) identified a cooperative purchasing contract with KONE through the United States Communities Government Purchasing Alliance to procure elevator maintenance and repairs that was competitively solicited and awarded.
- Pursuant to Article 10-101 of the Lake County Purchasing Ordinance, Cooperative Purchasing, Lake County may participate in a cooperative purchasing agreement for the procurement of goods with one or more public procurement units in accordance with an agreement entered into between the participants.
- This contract authorizes the purchase of air sanitizing systems to be installed on 13 elevators to filter and disinfect the air contaminants away from the inside of our public elevators cabs in an estimated amount of \$235,176.24.

**Attachments:** [Kone Vendor Disclosure Statement](#)

[Kone Elevator NJPA Proposal for Air Sanitizing System](#)

[Kone Elevator cab air purifier-cutsheet](#)

**7.21**     **20-1165**

Resolution authorizing a contract with Thyssenkrupp Elevator, Downers Grove, Illinois, for seven elevator air sanitizing systems to help move air and contaminants away from the inside our public elevators cabs and four escalator handrail sanitizing system in an estimated amount of \$101,754.

- Lake County received funding from the United States Government pursuant to the Coronavirus Aid, Relief and Economic Security (CARES) Act in the amount of approximately \$122,000,000.
- Facilities and Construction Services (Facilities) identified a cooperative purchasing contract with Thyssenkrupp Elevator through the United States Communities Government Purchasing Alliance to procure elevator maintenance and repairs that was competitively solicited and awarded.
- Pursuant to Article 10-101 of the Lake County Purchasing Ordinance, Cooperative Purchasing, Lake County may participate in a cooperative purchasing agreement for the procurement of goods with one or more public procurement units in accordance with an agreement entered into between the participants.
- This contract authorizes the purchase of air sanitizing systems to be installed in seven elevators to filter and disinfect the air contaminants away from the inside of our public elevator cabs and four escalator handrail sanitizing system in an estimated amount of \$101,754.

**Attachments:** [TKE Vendor Disclosure](#)

[Lake County Escalator Handrail UV Sanitizer & Elevator Air Purification V](#)

[TKE Elevator cab disinfection-cutsheet](#)

**7.22     20-0870**

Resolution approving a contract with CDW Government (CDW), Vernon Hills, Illinois, to replace the County's backup system which includes hardware, software, and support for 15 months, in an estimated amount of \$244,862.03.

- The County's current backup system is nine years old and is at its end-of-life.
- Backup systems are utilized to provide disaster recovery and to protect County data and systems in the event of malicious cyber-attacks.
- This solution is designed specifically to protect data and aid in recovery in the event of cyber-attack while reducing the County's data center footprint and energy costs.
- Pursuant to Article 10-101 of the County Purchasing Ordinance, Cooperative Purchasing, the County may participate in a cooperative purchasing agreement for the procurement of goods, services or professional services with one or more public procurement units in accordance with an agreement entered into between the participants.
- A cooperative purchasing contract with CDW has been identified through the National Intergovernmental Purchasing Alliance (NIPA) to procure needed goods, services or professional services that was competitively solicited and awarded.
- Information Technology will budget an estimated \$41,000 for annual software and maintenance beginning in Fiscal Year (FY) 2022.

**Attachments:** [CDW Proposal.pdf](#)

[CDW Additional Support SOW.pdf](#)

[CDW Vendor Disclosure Form](#)

**7.23**     **[20-1191](#)**

Resolution approving the Lake County Fiscal Year (FY) 2021 Health Insurance Plan.

- The Human Resources Department has worked in conjunction with the County's health insurance consultant, Segal Consulting, to present options for the County's FY 2021 Health Insurance Plan.
- Based on this recommendation, the projected increase in costs for FY 2021 is \$2,191,700, for a total projected cost of \$43,321,000, and represents a 6.6 percent increase above the FY 2020 budget.
- The design of the insurance plan has not changed and both the County's and the employee's premiums will increase by a projected 6.6 percent.

**Attachments:**   [FY2021\\_Health\\_Insurance\(V2\).pdf](#)

**7.24**     **[20-1204](#)**

Resolution approving a Memorandum of Understanding (MOU) with the Village of Libertyville for the Winchester House property at 1125 N. Milwaukee Avenue, Libertyville, Illinois.

- Operations within Winchester House ended in June 2020 and the building complex is slated for demolition as part of the Facilities Capital Improvement Plan.
- Facilities and Construction Services has requested permission to shut down the Fire Protection systems and utilities within Winchester House in preparation of the demolition of the building and to avoid unnecessary heating costs through the winter.
- Facilities and Construction Services staff met with the Village of Libertyville staff to develop the MOU which includes the terms and conditions for shutting down the Winchester House to provide for a safe and secure property.
- The MOU with the Village of Libertyville will allow full closure of all utilities and fire protection systems within the building and provide joint public safety training of the property, beginning in September through the building's demolition, for the Libertyville Police and Fire Departments, the Lake County Sheriff, and Emergency Management agencies.

**Attachments:**   [Winchester House MOU Libertyville](#)

**7.25**     **[20-1205](#)**

Resolution approving and adopting the Facilities Capital Improvement Plan (CIP) Priorities.

- On April 2, 2020, staff provided an overview of the proposed priorities of the Facilities CIP to the Financial and Administrative Committee.
- A follow-up discussion occurred at the June 5, 2020 Committee of the Whole meeting.
- Feedback and input was solicited and incorporated into the project prioritization at the August 27, 2020 Financial and Administrative Committee.

- All Facilities Capital project programming and funding will be discussed and approved during the annual budgeting hearings

**Attachments:** [Facilities Capital Improvement Plan Backup Information 03SEP20.pdf](#)  
[Facilities Capital Improvement Plan Prioritization 03SEP20.pdf](#)

**7.26** [20-1220](#)

Committee action approving proposed alternative Fiscal Year 2020 (FY2020) budget reductions in accordance with the August 11, 2020 Lake County Ordinance changing the last three FY 2020 fixed holidays to unpaid holidays.

- On August 11, 2020, the Lake County Board approved an ordinance that changed the last three fixed holidays of FY 2020, as set forth in Section 4.1 of the Lake County Employee Policies and Procedures, to unpaid holidays for Lake County employees.
- The ordinance states that departments that are unable to support three unpaid fixed holidays for employees, for reasons determined as valid by the Financial and Administrative Committee, will be required to provide an alternative FY 2020 budget reduction.
- To date, four offices or departments have proposed alternative FY 2020 budget reductions for review and approval by the Financial and Administrative Committee.

**Attachments:** [Proposed Alternative Reductions.pdf](#)

**7.27** [20-1138](#)

Presentation and discussion on fund balance and reserves.

**7.28** [20-1212](#)

Update on CARES Act funding.

**8. Executive Session**

**9. Director's Report**

**9.1** [20-1010](#)

Directors' Reports.

- Facilities and Construction Services.
- Finance and Administrative Service.
- Human Resources.
- Information Technology.

**10. Public Comment**

**11. County Administrator's Report**

**12. Members Remarks**

**13. Adjournment**

**Next Meeting: October 1, 2020**