

# **Lake County Illinois**

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Agenda Report - Final**

**Thursday, April 4, 2019**

**8:30 AM**

**Assembly Room, 10th Floor**

**Financial and Administrative Committee**

1. Call to Order
2. Pledge of Allegiance
3. Addenda to the Agenda
4. Public Comment
5. Chair's Remarks
6. Old Business
7. New Business

**CONSENT AGENDA (Items 7.1 - 7.28)**

**Approval of Minutes**

**7.1 [19-0563](#)**

Minutes from January 10, 2019.

**Attachments:** [F&A 1.10.19 Minutes Final](#)

**7.2 [19-0564](#)**

Minutes from February 7, 2019.

**Attachments:** [F&A 2.7.19 Minutes Final](#)

**7.3 [19-0565](#)**

Minutes from February 28, 2019.

**Attachments:** [F&A 2.28.19 Minutes Final](#)

**7.4 [19-0566](#)**

Executive Session Minutes from February 7, 2019.

**LAW & JUDICIAL**

**7.5 [19-0393](#)**

Joint resolution approving and authorizing the Lake County Sheriff's Office to enter into a contract with Axon Enterprise, Inc., Scottsdale, Arizona, for dashboard camera hardware, video storage, removal of old equipment and installation of new equipment in 125 vehicles.

- There is a need to procure new in-car dashboard video cameras, software and digital media evidence storage for the Lake County Sheriff's Office (LCSO) fleet of 125 vehicles.
- The current contract was executed in 2012 and all one-year contract extensions were enacted and now exhausted.
- The current equipment uses outdated technology, is at the end of its useful lifespan, and

is no longer supported by the vendor.

- In accordance with Section 10-101 of the Lake County Purchasing Ordinance, the County Purchasing Division has identified a competitively solicited and awarded cooperative purchasing contract for telecommunications services offered by Axon, through the National Purchasing Partners, which would allow for an integrated camera system with the Axon Body cameras already in use since 2017.
- The initial cost to procure 125 in-car dashboard cameras, unlimited video storage, removal of existing camera hardware and installation of new hardware is \$512,245. There is an ongoing software maintenance cost for years two through five estimated at \$196,500 annually.
- The term of this contract is April 2019 through March 2024.
- This contract will be funded within the Sheriff's Office current operating budget.

**Attachments:** [Axon 19053 Award Information.pdf](#)

[Axon Camera 012119\\_LCSO\\_125Fleetv3.pdf](#)

[Axon VENDOR DISCLOSURE STATEMENT Axon.pdf](#)

## HEALTH & COMMUNITY SERVICES

### 7.6 [19-0556](#)

Joint resolution accepting the Susan G. Komen Foundation grant and authorizing an emergency appropriation in the amount of \$7,300 for the Illinois Breast and Cervical Cancer program.

- The \$7,300 Susan G. Komen grant will be used to provide screening mammograms to uninsured women.
- The \$7,300 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the fiscal year 2019 budget.
- The grant award will be for the period January 1, 2019 through December 31, 2019.

**Attachments:** [19.01 73k Komen](#)

### 7.7 [19-0559](#)

Joint resolution accepting the Advocate Condell Medical Center award and authorizing an emergency appropriation in the amount of \$20,000 for a community health needs assessment.

- The \$20,000 Advocate Condell Medical Center award will be used for postage and printing services to complete a community health needs assessment.
- The \$20,000 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the fiscal year 2019 budget.
- The grant award will be for the period December 1, 2018 through November 30, 2019.

**Attachments:** [Advocate CHNA \\$20K](#)

### 7.8 [19-0398](#)

Joint resolution accepting the Substance Abuse and Mental Health Services Administration (SAMHSA) grant and authorizing an emergency appropriation in the

amount of \$25,000 for the Primary and Behavioral Health Care Integration grant.

- The \$25,000 SAMHSA grant will be used for staff training and professional development.
- The \$25,000 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the fiscal year 2019 budget.
- The grant award will be for the period September 30, 2018 through September 29, 2019.

**Attachments:** [SAMHSA PBHCI 25K](#)

**7.9** [\*\*19-0557\*\*](#)

Joint resolution accepting the Illinois Department of Public Health grant and authorizing an emergency appropriation in the amount of \$92,450 for the Comprehensive Health Protection grant.

- The \$92,450 Illinois Department of Public Health grant will be used to offset existing staff salaries.
- The \$92,450 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the fiscal year 2019 budget.
- The grant award will be for the period July 1, 2018 through June 30, 2019.

**Attachments:** [Comprehensive Health Protection March 2019 - 1a](#)

[Comprehensive Health Protection March 2019 - 1b](#)

**7.10** [\*\*19-0471\*\*](#)

Joint resolution authorizing 2019 Lake County Affordable Housing Program (LCAHP) grant awards.

- In September 2018, Community Development staff released the LCAHP, HOME Investment Partnerships Program and Community Development Block Grant (CDBG) 2019 funding round, soliciting eligible affordable housing programs and projects.
- The recent affordable housing application round resulted in 10 requests totaling \$4,800,000 for only \$2,200,000 in available housing dollars.
- The Affordable Housing Advisory and Recommendation Committee (ARC) recommends LCAHP funding of \$301,000 (including \$1,000 of previously unspent LCAHP funds) as follows:
  - \$160,000 to establish a Landlord Risk Mitigation Pool [Community Partners for Affordable Housing];
  - \$50,000 for rapid rehousing [Catholic Charities];
  - \$21,000 for construction apprenticeships building new homes in Zion, Illinois [Youth Conservation Corps];
  - \$10,000 (plus other funds from HOME and CDBG) to expand Permanent Supportive Housing for Pay for Success [To Be Determined by a Request for Proposal];
  - \$30,000 in support of housing assistance programs [Community Partners for Affordable Housing]; and
  - \$30,000 for grant administration [Community Development].

**PUBLIC WORKS, PLANNING & TRANSPORTATION**

**7.11 [19-0498](#)**

Joint resolution authorizing a contract with Peter Baker and Son Company, Lake Bluff, Illinois, in the amount of \$277,807.06 for the construction of leveling binder and surface course lifts on an existing milled surface on various roads in the Cuba Township Road District, which will be improved under the Illinois Highway Code for a total of 1.3 miles.

- There was a public call for bids, and a total of four bids were received, ranging from \$277,807.06 to \$372,700, and the lowest responsible bidder is Peter Baker and Son Company in the amount of \$277,807.06.
- This improvement is designated as Section 19-04000-00-GM.

**Attachments:** [19-0498 Bid Tab, Cuba Road District 2019](#)

**7.12 [19-0499](#)**

Joint resolution authorizing a contract with Peter Baker and Son Company, Lake Bluff, Illinois, in the amount of \$509,771.05 for the hot-mix asphalt surface removal, Class D Patching and construction of leveling binder and surface course lifts on various roads in the Fremont Township Road District, which will be improved under the Illinois Highway Code for a total of 2.82 miles.

- There was a public call for bids, and a total of three bids were received, ranging from \$509,771.05 to \$731,888, and the lowest responsible bidder is Peter Baker and Son Company in the amount of \$509,771.05.
- This improvement is designated as Section 19-07000-01-GM.

**Attachments:** [19-0499 Bid Tab, Fremont Road District 2019](#)

**7.13 [19-0500](#)**

Joint resolution authorizing a contract with Schroeder Asphalt Service, Inc., Marengo, Illinois, in the amount of \$101,022.01 for the hot-mix asphalt surface removal, Class D Patching and construction of leveling binder and surface course lifts on Marion Drive and Apple Lane in the Warren Township Road District, which will be improved under the Illinois Highway Code for a total of .4 miles.

- There was a public call for bids, and a total of five bids were received, ranging from \$101,022.01 to \$137,668.47, and the lowest responsible bidder is Schroeder Asphalt Service, Inc. in the amount of \$101,022.01.
- This improvement is designated as Section 19-14141-00-GM.

**Attachments:** [19-0500 Bid Tab, Warren Road District 2019](#)

**7.14 [19-0492](#)**

Joint resolution authorizing a contract with J.A. Johnson Paving Company, Arlington Heights, Illinois, in the amount of \$536,908.85 for annual bituminous maintenance of various roads on the County highway system and appropriating \$644,500 of Matching Tax funds.

- Each year, the County undertakes maintenance of its bituminous highway pavements to preserve the surface quality.

- There was a public call for bids, and a total of four bids were received, ranging from \$536,908.85 to \$682,597, and the lowest responsible bidder is J.A. Johnson Paving Company in the amount of \$536,908.85.
- This project is included in the highway improvement program with construction in 2019, and designated as Section 19-00000-13-GM.

**Attachments:** [19-0492 Bid Tab, 2019 Bituminous Maintenance](#)

**7.15** [19-0496](#)

Joint resolution authorizing a contract with SKC Construction, Inc., Elgin, Illinois, in the amount of \$70,736.40 to provide for crack sealing of bituminous pavement, where necessary, on various County highways under the Illinois Highway Code, appropriating \$85,000 of Matching Tax funds.

- Each year, crack sealing is done to County highways to prevent the intrusion of water and incompressible material into the cracks and to reinforce the adjacent pavement.
- There was a public call for bids and a total of three bids were received, ranging from \$70,736.40 to \$74,986, and the lowest responsible bidder is SKC Construction, Inc. in the amount of \$70,736.40.
- This project is included in the highway improvement program with construction in 2019, and designated as Section 19-00000-04-GM.

**Attachments:** [19-0496 Bid Tab, 2019 Crack Seal](#)

**7.16** [19-0494](#)

Joint resolution authorizing a contract with Home Towne Electric Company, Lake Villa, Illinois, in the amount of \$493,121.10 for the installation of Intelligent Transportation System (ITS) PASSAGE Field Elements, appropriating \$591,800 of ¼% Sales Tax for Transportation funds along various routes in Lake County.

- The ITS PASSAGE Field Elements include installation of communication infrastructure (fiber and conduit or wireless equipment), and new closed-circuit television cameras and video encoders at various locations.
- There was a public call for bids, and a total of two bids were received, ranging from \$493,121.10 to \$511,455.60, and the lowest responsible bidder is Home Towne Electric, Inc. with a contract amount of \$493,121.10.
- This project is included in the highway improvement program with construction in 2019 and designated as Section 18-00268-17-TL.

**Attachments:** [19-0494 Bid Tab, ITS Passage Field Elements](#)

**7.17** [19-0545](#)

Joint resolution authorizing an emergency appropriation in the amount of \$52,500 within the Lake County Public Works Department's Fund 620 for the Northern Lake County Lake Michigan Water Planning Group's (NLCLMWPG) activities occurring May 1, 2019 through April 30, 2020.

- NLCLMWPG was established by the County, Lake Villa, and Lindenhurst to plan and coordinate efforts to extend Lake Michigan water to northern Lake County.
- The group meets monthly to discuss items associated with the Central Lake County Joint Action Water Agency (CLCJAWA) water system extension project and Special

Service Area Number 16.

- The County serves as the repository and executor of the group's funds and financial transactions.
- On March 21, 2019, the NLCLMWPG approved an annual budget of \$52,500 for May 1, 2019 through April 30, 2020 consistent with previous year budgets. The budget is not appropriated as part of the county's normal budget cycle; therefore, an emergency appropriation is required.
- This resolution authorizes an emergency appropriation in the amount of \$52,500 within the Public Works fund 620 for the NLCLMWPG for May 1, 2019 through April 30, 2020 activities.

**Attachments:** [19-0545 NCLCLMWPG '19-'20 budget.pdf](#)

**7.18**     **19-0542**

Joint resolution authorizing an Intergovernmental Agreement (IGA) between Lake County and the Village of Beach Park to provide fully reimbursed maintenance services for sewer-related operations.

- The County and the Village of Beach Park wish to enter into this IGA to protect the health, safety, and welfare of the residents of Lake County.
- The County will perform maintenance services for the Village of Beach Park on an as needed basis as outlined in a comprehensive agreement.
- The IGA allows County staff to provide routine preventative maintenance, lift station maintenance and operation services, bank and load testing of generator(s), and perform root cutting, cleaning, and televising of sanitary sewers mains.
- County staff will charge the Village of Beach Park on a time and material basis for the operational and maintenance services provided.
- The agreement was approved by the Village of Beach Park at its February 28, 2019, meeting, pending approval by the County Board.
- This resolution authorizes the execution of an IGA between Lake County and the Village of Beach Park to provide maintenance services for sewer-related operations.

**Attachments:** [19-0542 Beach Park Lake County Sewer Maintenance Agreement.pdf](#)

**7.19**     **19-0483**

Joint resolution authorizing a contract with Menoni and Mocogni, Inc., Highland Park, Illinois, for the purchase of sand, gravel, stone, and spoil removal services in an estimated amount of \$227,580.

- The previous contract has expired, and the Purchasing Division prepared a shared-services bid to purchase materials including sand, gravel, stone, and spoil removal services for Lake County's Department of Public Works and Division of Transportation, and the Villages of Mundelein, Lake Zurich, and Lincolnshire.
- An invitation to bid was issued and extended to twelve qualified vendors and sealed bids were received from four vendors, ranging from \$227,580 to \$296,400.
- Menoni and Mocogni, Inc. was determined to be the lowest responsive and responsible bidder who best meets the needs of the County in an estimated amount of \$227,580, based upon unit pricing.

**Attachments:** [Bid Tab.pdf](#)

[19019 Award Recommendation.pdf](#)

[Menoni and Mocogni.pdf](#)

**7.20**    **19-0495**

Joint resolution authorizing a contract with Meade Electric Company, Inc., Willowbrook, Illinois, in the amount of \$185,375 for Light Emitting Diode (LED) street light upgrades, appropriating \$222,500 of ¼% Sales Tax for Transportation funds.

- This work includes retrofitting existing street lighting fixtures with LED luminaires at various intersections. This is the final phase in upgrading all county-owned street lights from incandescent bulbs to LED.
- There was a public call for bids, and a total of three bids were received, ranging from \$185,375 to \$267,011, and the lowest responsible bidder is Meade Electric Company with a contract amount of \$185,375.
- This improvement is included in the highway improvement program for construction in 2019 and designated as Section 18-00999-61-TL.

**Attachments:**    [19-0495 Bid Tab, Street Lighting Upgrade - Signals](#)

**7.21**    **19-0497**

Joint resolution authorizing a contract with Corrective Asphalt Materials, Inc., South Roxana, Illinois, in the amount of \$779,535.52 for the application of a pavement rejuvenator on various County highways, appropriating \$935,500 of Matching Tax funds.

- Lake County's Pavement Rejuvenator Program is an annual program consisting of applying a pavement rejuvenator, a maltene based spray, on all new asphalt roadway surfaces completed in the prior year's reconstruction and resurfacing projects.
- The pavement rejuvenator has been found to add about five years of life to the pavement.
- The 2019 Pavement Rejuvenator Program will include applying rejuvenator to the reconstruction and resurfacing projects from 2017 and 2018.
- There was a public call for bids, and a total of one bid was received in the amount of \$779,535.52, and the responsible bidder is Corrective Asphalt Materials, Inc. in the amount of \$779,535.52.
- This project is included in the highway improvement program with construction in 2019, and designated as Section 19-00000-16-PP.

**Attachments:**    [19-0497 Bid Tab, Pavement Rejuvenator](#)

**7.22**    **19-0501**

Joint resolution authorizing an Intergovernmental Agreement (IGA) with the Village of Barrington for intersection improvements of Hart Road at United States (US) Route 14.

- Hart Road at US Route 14 will be improved by widening and reconstruction.
- The improvement will provide additional lanes at the intersection, include multi-use path and sidewalk facilities, add new traffic signals, and add new railroad signals and gates.
- The Village of Barrington owns a watermain and sanitary sewer within the project limits requiring relocation and/or adjustments.
- The Village of Barrington desires construction of a sidewalk and multi-use path, and



improvements along Hart Road north of US Route 14, which is under Village jurisdiction.

- The Village of Barrington will reimburse Lake County for the engineering and construction costs associated with this work, estimated to be \$281,033.
- This resolution authorizes the execution of an IGA with the Village of Barrington.
- This improvement is included in the Highway Improvement Program, with construction planned to begin in late 2019 or early 2020, and designated as Section 09-00174-05-CH.

**Attachments:** [19-0501 Hart at 14 Village of Barrington Agreement](#)

**7.23 [19-0503](#)**

Joint resolution authorizing the execution of an agreement with Howard R. (HR) Green, Inc., McHenry, Illinois, for Phase III construction engineering services for the widening and reconstruction of Hart Road at United States (US) Route 14, at a maximum cost of \$777,425.28.

- Lake County selects professional engineering firms in accordance with the Local Government Professional Services Selection Act, 50 ILCS 510/1 et. Seq.
- The Lake County Division of Transportation's (LCDOT) Consultant Selection Process has been approved by the Federal Highway Administration and the Illinois Department of Transportation, and the firm selected for this project was selected in accordance with this approved process.
- Phase III construction engineering services are required to utilize federal highway funds for the Hart Road at US Route 14 widening and reconstruction.
- LCDOT received and evaluated Statements of Qualification from seven professional firms, of which three were short-listed and presented to a consultant selection committee.
- The selected, and recommended, firm is HR Green, Inc. with a maximum cost of \$777,425.28.
- This improvement is included in the Highway Improvement Plan, with construction starting in late 2019 or early 2020, and designated as Section 09-00174-05-CH.

**Attachments:** [19-0503 Hart Road at US 14 Consultant Agreement, HR Green](#)

[19-0503 Hart at 14 Consultant Vendor Disclosure HR Green](#)

**FINANCIAL & ADMINISTRATIVE**

**7.24 [19-0452](#)**

Report from Robin M. O'Connor, County Clerk, for the month of February 2019.

**Attachments:** [LCC Report February 2019.pdf](#)

**7.25 [19-0479](#)**

Report from Mary Ellen Vanderventer, Recorder of Deeds, for the month of February 2019.

**Attachments:** [February 2018.pdf](#)

7.26 [19-0449](#)

Report from Holly Kim, Treasurer, for the month of December 2018.

**Attachments:** [Cash & Investment Dec 2017.pdf](#)  
[Cash & Investment Dec 2018.pdf](#)

7.27 [19-0513](#)

Resolution authorizing emergency appropriations for Fiscal Year (FY) 2019 in various funds for certain projects, items, and activities budgeted in the prior year and not completed.

- Since all unused appropriations lapse at the end of each FY, it is necessary to “carry over” unspent budget authority from one FY to the next under certain conditions as defined in the County's Budget Policies.
- These carryover requests include contracts which were unable to be completed in FY 2018 and uncompleted or ongoing projects.
- These items must be authorized through what is termed an “emergency appropriation” in order to transfer the budget authority that was previously granted in FY 2018 to FY 2019.

**Attachments:** [Apr 19 Carryovers](#)

7.28 [19-0451](#)

Resolution approving the Years of Service Recognition Program.

- The Lake County (County) Employee Years of Service Recognition Program, which recognizes employees for their hard work, commitment, and dedication is proposed for continuation in Fiscal Year (FY) 2018.
- The Program recognizes employees who have celebrated 5, 10, and 15 years of service with a small gift through the County's provider, Awards Network.
- The Program recognizes employees for 20, 25, 30, 35, or 40 years of service with one work day off, with pay, on the day of their choice. An early morning breakfast, featuring these honorees, their department heads and County Board members will be held at the Bonnie Brook Golf Course in Waukegan at 8:00 a.m. on Friday, April 26, 2019.

**Attachments:** [2019 FinanceMemoYOS](#)

## REGULAR AGENDA

### LAW & JUDICIAL

7.29 [19-0527](#)

Joint resolution authorizing execution of a contract with Journal Technologies, Inc., Los Angeles, California, (JTI) for software and implementation services for the replacement of the Lake County Integrated Case Management System.

- The Nineteenth Judicial Circuit Court, Circuit Court Clerk, State's Attorney's Office and the Public Defender identified a need to procure a comprehensive Integrated Case Management System (ICMS) for the Lake County Justice Agencies.
- The current Clerk of Court Case Management System is Court Records Information

Management System (CRIMS) and was developed and fully implemented in October 1998 as a highly customized on-site solution. Additional modules were implemented for the State's Attorney in 2004 and the Public Defender in 2005 which was enhanced in 2009.

- The County issued a Request for Proposal (RFP) on behalf of the justice agencies to identify a qualified firm to provide the ICMS and associated professional and support services.
- The RFP was extended to 43 vendors, proposals were received from eight vendors and four were selected for additional on-site vendor demonstrations.
- In accordance with the evaluation criteria established in the RFP, the selection review team determined that the proposal submitted by JTI is the most qualified and favorable for Lake County.
- JTI provides a hosted, commercial off-the-shelf software solution that is highly configurable and integrates the separate modules for the justice agencies into one integrated solution that allows the justice agencies to improve operational efficiencies through built-in workflow that allows processes to change as courts or agencies evolve.
- The contract includes professional implementation services in the amount of \$2,275,000, which is due just after go-live implementation, estimated March 2022. An additional negotiated amount of \$94,000 annually is included in the contract at the option of the county for hosted cloud storage.
- The Software License, Maintenance and Support Agreement in the amount of \$733,000 goes into effect just prior to go-live. This amount continues on an ongoing basis and increases annually by CPI.
- An additional \$227,500 of funding is recommended for an owner controlled contingency.
- The Nineteenth Judicial Circuit Court, Circuit Court Clerk, State's Attorney's Office and the Public Defender's Office have worked diligently with the County Administrator's Office to develop a funding plan, which relies heavily on the special revenue funds specifically created for expenses such as these project costs.
- These Funds will cover both implementation and ongoing expenses in an amount determined by the allocation of the Courts, Prosecutor and Public Defender modules of the system.
- The Corporate Capital Improvement Plan (CCIP) funds and the General Fund will supplement the State's Attorney and Public Defender portion of the expenses. While excess amount of the project costs is initially being appropriated in the CCIP to execute the contract, sufficient revenues will accumulate in the special revenue funds by the actual payment date to cover the appropriate portions of the project costs.
- The Court Automation E-Citation, and Document Storage funds will contribute 73 percent of total implementation and ongoing maintenance costs. The State's Attorney Automation fund will offset a portion of the 18 percent of the project costs associated with the Prosecutor module, while the CCIP will fund the remaining portion and the 9 percent portion for the Public Defender module.

**Attachments:** [CMS RFP Number 17209](#)

[17209 JTI Award Recommendation.pdf](#)

[17209 summary score sheet.pdf](#)

[JTI Vendor Disclosure Statement.pdf](#)

[CMS Governance Structure-final draft-04112018](#)

**7.30**     [19-0523](#)

Joint resolution authorizing a contract with MTG Management Consultants, LLC, Seattle, Washington, for professional consulting and project management services for the implementation of the Integrated Case Management System (ICMS).

- The Nineteenth Judicial Circuit Court, Circuit Court Clerk, State's Attorney's Office and the Public Defender have requested approval for the implementation of a comprehensive ICMS for the Lake County Justice Agencies.
- A need for contract consulting and project management services to successfully implement has been identified.
- The County issued a Request for Proposal (RFP) on behalf of the justice agencies and sealed proposals were received from six vendors.
- An interdepartmental review team was assembled and interviews were held with three firms.
- Based on the criteria set forth in the RFP, MTG was selected as the most favorable proposal for Lake County.
- The scope of work will include a dedicated project management resource to represent the justice agencies during the transition, implementation and post-implementation of the selected system.
- MTG will report directly to the ICMS Project Executive Steering Committee, composed of representation from each justice agency, County Administrator's Office and Enterprise Information Technology, and have overall responsibility for successful project completion.
- The total contract is based on the monthly rate of \$38,875 for an initial term of two years in the amount of \$933,000 with the option to renew for an additional one year, subject to acceptable performance and appropriation of sufficient funds.
- Funding is provided for the contract through the funds specifically allocated to Integrated Justice initiatives in the Corporate Capital Improvement funds.

**Attachments:**   [18052 Award Recommendation.pdf](#)  
[18052 RFP ICMS Project Manager final.pdf](#)  
[18052 summary score sheet.pdf](#)  
[18052 MTG contract-DRAFT.pdf](#)  
[MTG Vendor Disclosure Statement.pdf](#)

**HEALTH & COMMUNITY SERVICES**

**7.31**     [19-0469](#)

Joint resolution accepting the Administrator Role for Federal Emergency Management Agency (FEMA) grant- Emergency Food and Shelter Program.

- The FEMA offers emergency food and shelter grants on a regular basis unrelated to emergency events. This Emergency Food and Shelter Program (EFSP) currently benefits Lake County homeless services providers such as Catholic Charities and PADS.
- The United Way of Lake County has been administering EFSP for several years, but has

had discussions with Lake County Community Development (Community Development) regarding the synergies to be gained and the economies of scale from potentially shifting EFSP program administration into the County's annual community development funding process.

- Community Development has been asked to administer EFSP on behalf of agencies for potential maximum reimbursement of \$7,000.
- This arrangement has been reviewed by the State's Attorney's office and represents little risk, namely because FEMA sends grant dollars directly to each recipient agency.
- Upon Lake County Board authorization, Community Development will assume the EFSP administrator role.

**7.32**     [19-0487](#)

Joint resolution approving a new full-time business analyst position funded by the Workforce Innovation and Opportunity Act (WIOA) grant in the Workforce Development Department.

- The Workforce Development Department (Workforce) provides services and training opportunities to help Lake County job seekers to be competitive in today's marketplace.
- The demand for Workforce's services resulted in securing two new ongoing grants for fiscal year 2019 budget in order to provide increased programmatic grant activity.
- Workforce has determined that hiring a business analyst to provide performance measurement assessments of programs and training would be beneficial to the department and ultimately the clients served.
- By analyzing current programs and processes, the business analyst will make recommendations and support the implementation of future improvement efforts.
- The business analyst would have additional duties that include grant reporting, human resources, procurement, and internal logistics.
- This position will enhance audit accountability with a segregation of duties now being performed by only one individual, and avoid a single point of contact failure by the sharing of execution and reporting duties.
- This position will be funded by a reallocation of existing WIOA grant dollars, with the new ongoing grants paying for existing services.
- This position will be eliminated should the grant funding sources expire or not be renewed.

**7.33**     [19-0488](#)

Joint resolution approving a new full-time development project lead planner position funded by the Workforce Innovation and Opportunity Act (WIOA) grant in the Workforce Development Department.

- The Workforce Development Department (Workforce) provides services and training opportunities to help Lake County job seekers to be competitive in today's marketplace.
- As part of their services, Workforce tailors programs to meet client specific needs, creating new programs when necessary.
- The demand for Workforce's services resulted in securing two new ongoing grants for the fiscal year 2019 budget in order to provide increased programmatic grant activity.
- Workforce has determined that their increased level of program activity requires additional staff supervision.
- The development project lead planner position will provide program activity, supervise other employees, and seek additional grant funding by writing, administering, and

managing prospective grant applications, making more than a single point of contact for this responsibility within the department.

- This position will be funded by a reallocation of existing WIOA grant dollars, with the new ongoing grants paying for existing services currently funded by WIOA.
- This position will be eliminated should the grant funding sources expire or not be renewed.

## LEGISLATIVE

### 7.34 [19-0521](#)

Joint resolution urging the Governor of Illinois and the General Assembly to work together to pass a transportation capital bill in Fiscal Year 2019 that will provide necessary sustainable funding to maintain the public infrastructure and make critical improvements to meet current and future travel demands, including engineering and constructing the improvements identified in the State Highway Consensus Plan for Lake County.

- Lake County is in support of a multi-modal transportation system that includes motorized and non-motorized elements.
- Lake County understands that an efficient and sustainable transportation network contributes to the high quality of life for County residents and promotes a strong economy.
- A State Highway Consensus Plan was developed in 2006 and reaffirmed with Lake County partner communities in 2019, which identified more than \$150,000,000,000 worth of regionally beneficial capacity improvements needed on the State Highway System.
- The Consensus Plan takes a regional approach and selected projects based on benefits to the overall system. Since 2006, this plan has been viewed as a model for collaboration, success, and results across the state.
- Lake County has invested more than \$150,000,000 of local money to improve the State Highway System over the past ten years, and more than \$1,000,000,000 worth of improvements remain on the State Highway Consensus Plan for Lake County.

**Attachments:** [19-0521 State Highway Consensus Plan \(2-8-19\)](#)

[19-0521 State Highway Consensus Plan Recap](#)

## PUBLIC WORKS, PLANNING & TRANSPORTATION

### 7.35 [19-0541](#)

Ordinance amending water and sewer related rates for certain Lake County systems to adjust for a third-party pass-through rate increase to the previously approved ordinance.

- The Rate Ordinance establishes all water and sewer user rates and connection fees for the County's water and sewer systems and is reviewed annually or as needed.
- Under the terms of the agreement between the County and the Village of Libertyville, the Village can adjust wastewater treatment plant charges to the County when there is a rate adjustment for Village users.
- The Village of Libertyville has notified the County of a wholesale sewer increase that will take effect June 1, 2019 and affect all users of the treatment facility including users within the Village of Green Oaks.
- The wholesale sewer rate charged to the County will increase \$1.20 from \$38.78 to

- \$39.98 per residential customer equivalent (RCE), or \$4.85 to \$5, per 1,000 gallons.
- The Green Oaks wholesale sewer rate will increase from \$48.39 to \$48.81 per RCE, or \$6.05 to \$6.10 per 1,000 gallons.
- The County has already provided notice of the increase to the Village of Green Oaks.

**Attachments:** [19-0541 Rate Ordinance update for Libertyville pass-through Committee](#)

**7.36** [19-0546](#)

Joint committee action ratifying Change Order Numbers One through Three for the Supervisory Control and Data Acquisition (SCADA) Phase II contract with Wunderlich-Malec Services, Inc., Minnetonka, Minnesota, resulting in a net cost reduction of \$227,150 from \$1,146,751 to \$919,601.

- On January 27, 2015, a contract was issued to Wunderlich-Malec Services, Inc. for the construction and implementation of a SCADA system to communicate and collect data from remote Public Works sites to control centers at the water reclamation facilities.
- Change Order Number One removed several sites from the project, converted some sites from radio transmission to cellular communication and removed construction of a 190-foot communication tower resulting in a decreased cost of \$322,085.
- Change Order Number Two added installation of a radio antenna at East Main Pump Station, converted additional radio sites to cellular communication and resolved data transfer problems at the Washington Street Storm Station resulting in an increased cost of \$620.
- Change Order Number Three addressed additional time and materials to resolve data transfer problems to the Mill Creek water reclamation facility and the purchase of additional SCADA tag software licenses resulting in an additional cost of \$94,330.
- In accordance with Article 8, Section 101(2) of the Lake County Purchasing Ordinance, these change orders were not reasonably foreseeable at the time the contract was signed.
- This resolution authorizes and directs the County Purchasing Agent to execute a contract change order with Wunderlich-Malec Services, Inc., reducing the original contract value by \$227,150, from \$1,146,751 to \$919,601.

**Attachments:** [19-0546 SCADA Wunderlich Contract 2014.10.08.pdf](#)

**7.37** [19-0491](#)

Joint resolution authorizing a contract with Peter Baker and Son Company, Lake Bluff, Illinois, in the amount of \$2,790,604.08 for the resurfacing of Fremont Center Road, from Gilmer Road to Erhardt Road, including replacement of the Squaw Creek culvert and resurfacing Gilmer Road, from Illinois Route 176 to Hawley Street.

- There was a public call for bids, and a total of one bid was received in the amount of \$2,790,604.08, and the responsible bidder is Peter Baker and Son Company in the amount of \$2,790,604.08.
- This improvement has been identified within the County's pavement management system and is included in the highway improvement program with construction in 2019 and designated as Section 14-00138-03-RS.
- On November 14, 2017, \$3,000,000 of Matching Tax funds was appropriated for construction.



**Attachments:** [19-0491 Bid Tab, Fremont Center Road and Gilmer Road Resurfacing](#)

**7.38** [19-0493](#)

Joint resolution authorizing a contract with Lorig Construction Company, Des Plaines, Illinois, in the amount of \$1,467,849.51 for the replacement of the Hutchins Road at Mill Creek triple barrel culverts with a single span bridge structure, appropriating \$1,761,500 of County Bridge funds.

- The culverts at Hutchins Road at Mill Creek have reached the end of their service life and need to be replaced.
- There was a public call for bids, and a total of four bids were received, ranging from \$1,467,849.51 to \$1,962,139.26 and the lowest responsible bidder is Lorig Construction Company in the amount of \$1,467,849.51.
- This improvement is included in the highway improvement program with construction in 2019, and designated as Section 17-00275-02-BR.

**Attachments:** [19-0493 Bid Tab, Hutchins Road at Mill Creek Bridge](#)

[19-0493 Justification of Bid, Hutchins Road Over Mill Creek Bridge](#)

**7.39** [19-0502](#)

Joint resolution authorizing an agreement with the State of Illinois, Illinois Department of Transportation (IDOT), to use federal highway funds for construction and construction engineering for improvements of Hart Road at United States (US) Route 14 and appropriating \$3,710,000 of ¼% Sales Tax for Transportation funds.

- The intersection of Hart Road at US Route 14 will be reconstructed and widened.
- The improvement will provide additional lanes at the intersection, include multi-use path and sidewalk facilities, add new traffic signals, and add new railroad signals and gates.
- The County has been allocated federal funds for this improvement, which are administered by IDOT.
- This agreement provides that IDOT will pay up to 80 percent of the construction cost, and the County will be eligible to receive up to 80 percent reimbursement for the construction engineering cost if additional funding is available.
- The total construction cost, including construction engineering, is estimated to be \$9,120,000.
- This improvement is included in the Highway Improvement Program, with construction planned to begin in late 2019 or early 2020, and designated as Section 09-00174-05-CH.

**Attachments:** [19-0502 Hart Road at US 14, IDOT Agreement](#)

**7.40** [19-0504](#)

Joint resolution authorizing two agreements with the Union Pacific Railroad (UPRR) for improvements to the UPRR facilities and right-of-way necessary to accommodate the intersection improvements of Hart Road at United States (US) Route 14, and appropriating \$1,011,000 of ¼% Sales Tax for Transportation funds.

- Hart Road at US Route 14 will be improved by widening and reconstruction.
- The improvement will provide additional lanes at the intersection, include multi-use path and sidewalk facilities, and replace the existing traffic signals.



- These improvements will require the UPRR to widen the existing railroad crossing and install new roadway and pedestrian signals and gates.
- Lake County will reimburse the UPRR for this work.
- The construction cost for this work is estimated to be \$842,000.
- The County may be eligible to receive up to 80 percent federal reimbursement for this cost.
- This resolution authorizes two agreements with the UPRR.
- This improvement is included in the Highway Improvement Program, with construction planned to begin in late 2019/early 2020, and designated as Section 09-00174-05-CH.

**Attachments:** [19-0504 Hart at 14 RxR Grade Crossing Agreement FINAL 3-13-19](#)  
[19-0504 Hart at 14 RxR Pipeline&RipRap Agreement FINAL 3-13-19](#)

## **FINANCIAL & ADMINISTRATIVE**

### **7.41 [19-0509](#)**

Resolution authorizing an agreement with Wold Architects and Engineers, Palatine, Illinois, (Wold) for architectural/engineering design services for the Crisis/Wellness Care Drop Off Center Study.

- Professional services are needed to develop and evaluate options for a Lake County Crisis/Wellness Care Drop Off resource related to providing law enforcement a mechanism to deflect persons from jail and emergency departments and reduce the thousands of hours that 41 municipal police agencies across Lake County spend to transport low level and nuisance offenders in crisis.
- A crisis/wellness drop off resource allows police officers to return to patrol duties quickly and provides the individual with a mental health assessment and referral to treatment.
- Lake County issued Statement of Interest Number 19024 that included the County's desire to contract with an architecture and engineering firm to provide architectural/engineering design services for the crisis/wellness care drop-off center study.
- Notices were sent to 60 firms; responses were received from five firms.
- In accordance with the Local Government Professional Services Selection Act, a selection Committee evaluated all firms, then selected and interviewed three firms.
- Wold was determined to be the most qualified and negotiations were conducted. It is in the best interest of the County to enter into a contract with Wold in the amount of \$99,000.
- The scope of services includes project visioning, research, programming, facility analysis, site evaluation, conceptual design documents and budgeting.
- This project was included and budgeted as part of the Fiscal Year 2019 Capital Improvement Program.

**Attachments:** [19024 Vendor Disclosure](#)  
[19024 Draft Agreement](#)  
[19024 Scoring Matrix for Board Approval](#)  
[19024 Award Information](#)

[19024 SOI Crisis Wellness Care Drop-Off Center](#)

**7.42**     [19-0522](#)

Resolution authorizing an agreement with Ramboll, Chicago, Illinois, (Ramboll) for asbestos consulting services for the Lake County administrative building.

- Lake County has identified the need for asbestos abatement consulting services for the removal of asbestos-containing materials (ACM) (acoustical plaster, floor tile and associated mastic and thermal system insulation) from the print shop, training room and phone room in the basement of the Lake County administrative building.
- The scope of work consists of environmental design and oversight services to abate ACM before construction work can begin to replace the Administrative Tower and Court Complex Fire Pump and transfer switch. Ramboll will design and oversee the removal of ACM to allow access for modifications scheduled for the Fire Pump replacement project.
- It is anticipated that the work will be completed during non-working hours (evening and weekends).
- Ramboll, which has been identified by staff as the most qualified firm to provide the services, may be selected directly by the County based on a satisfactory relationship in accordance with the Local Government Professional Services Selection Act.
- The contract for asbestos consulting services, estimated at \$54,625, was included and budgeted as part of the Fiscal Year 2019 Capital Improvement Program.

**Attachments:**    [19RAM Award Information](#)

[Lake County - Print Shop Training Room Phone Room Asb Abatement -:](#)

[Lake County VENDOR DISCLOSURE STATEMENT v012319](#)

**7.43**     [19-0526](#)

Resolution ratifying a contract with Kluber Architects and Engineers, Gurnee, Illinois, (Kluber Inc.) for architectural and engineering services for the Belvidere Medical Building Chiller Replacement and Annex Fan Coil Replacement and approving Contract Modification Number One for Agreement Number 18032.

- Lake County's Facilities and Construction Services (FCS) Department identified a need to enter into a professional services agreement to provide architectural and engineering services for the Belvidere Medical Building (BMB) Chiller Replacement and Annex Fan Coil Replacement in February 2018.
- Kluber Inc. was awarded the initial contract in the amount of \$49,800 in accordance with the Local Government Professional Services Selection Act (50 ILCS 510/1 et seq) and a prior satisfactory relationship.
- FCS has identified a need for Contract Modification Number One to increase the scope of work to include additional fan coil replacements and a heat exchanger unit at the Annex and additional fan coil replacements at BMB in the amount of \$83,975, increasing the existing contract to \$133,775.
- The additional scope of work includes additional hours needed to complete the construction document phase to include additional scope of work, bidding and negotiation phase and construction administration phase.

**Attachments:**    [1174 - Contracts - Additional Services Agreement Modification-18032](#)

[1174 - Contracts - Vendor Disclosure Form Executed](#)

[18032 Award Information-Contract Modification 1](#)

**7.44**    [19-0525](#)

Committee action approving Contract Modification Number Two with exp US Services, Inc., Chicago, Illinois, (exp US Services, Inc.) for mechanical, electrical, and structural consulting engineering services at the Depke Juvenile Complex, Round Lake Beach Branch Courthouse, and the Children's Advocacy Center.

- At its February 2018 meeting, the Lake County Board authorized a contract with exp US Services, Inc., in the amount of \$52,570 for mechanical, electrical, and structural consulting engineering services for air handling replacement projects at the Depke Juvenile Complex, Round Lake Beach Branch Courthouse, and the Children's Advocacy Center.
- At its June 2018 meeting, the Lake County Board authorized Contract Modification Number One with exp US Services, Inc., in the amount of \$14,000 to include additional design work needed at Children's Advocacy and Depke Juvenile Justice Center that was unforeseen at the time the project was initially scoped.
- This modification will enable exp US Services to provide additional construction administrative service for on-going support of the Depke air handling replacement project scheduled for completion this Summer and future construction administrative services later this year for the Round Lake Beach Branch Courthouse air handling replacement.
- In accordance with Article 8, section 101(2) of the Lake County Purchasing Ordinance, this contract modification was not reasonably foreseeable at the time the contract was signed it is hereby requested that the Purchasing Agent be authorized to enter into Contract Modification Number Two for contract administration services.
- This resolution authorizes Contract Modification Two with exp US Services, Inc. in the amount of \$13,250 for a total contract amount of \$79,820.

**Attachments:**    [18033 Award Information-Change Order No. 2](#)

[Lake County - 2019 - Construction Administration Proposal 03.21.19](#)

[VENDOR DISCLOSURE STATEMENT v012319 - JRamirez 03.21.2019](#)

**7.45**    [19-0489](#)

Resolution authorizing a contract with Insurance Program Managers Group, St. Charles, Illinois, (Insurance Program Managers Group) for third party administration of civil, auto, workers compensation and property claims in an estimated amount of \$176,195.

- The current contract for third party claims administrator for the County's self-insured workers' compensation, general liability, and auto claims program expires in May 2019.
- There is a need to continue contracting for these services with a provider that can deliver objective and measurable results to reduce the cost and duration of claims, provide claim processing in a timely and professional manner, assist in returning injured employees back to work and maintain strong communications with the injured worker, claimants and the County.
- A Request for Proposal (RFP) was developed and reviewed by an interdepartmental committee comprised of representatives from Human Resources, Health Department,

Sheriff's Office and the Division of Transportation.

- The RFP was sent to 21 vendors and proposals were received from four vendors. Interviews were conducted with two firms.
- The review team determined that Insurance Program Managers Group was identified as the most qualified and most favorable for Lake County.
- Annual ongoing costs for the service, estimated at \$176,195 based on an average number of claims by type, which were reported over the last three years are budgeted within the Fiscal Year 2019 risk management operating budget.

**Attachments:** [18157 Award Recommendation.pdf](#)

[RFP 18157 Scoring Matrix.pdf](#)

[Draft Agreement RFP#18157 .pdf](#)

**7.46** [19-0539](#)

Committee action authorizing reclassification of a position in the Lake County Sheriff's Office.

**8. Executive Session**

**8.1** [19-0536](#)

Executive Session to discuss potential union proposals pursuant to 5ILCS 120/2 (c)(2).

**8.2** [19-0537](#)

Executive Session to discuss personnel matters pursuant to 5 ILCS 120/2 (c)(1).

**8.2A** [19-0538](#)

Committee action authorizing reclassification of a position in the Lake County Sheriff's Office.

**8.3** [19-0616](#)

Executive Session to review closed session minutes pursuant to 5 ILS 120/2 (c)(21).

**8.3A** [19-0613](#)

Committee action regarding semi-annual review of closed session minutes.

**9. County Administrator's Report**

**9.1** [19-0555](#)

Economic Indicator Report.

**Attachments:** [2019 Economic Indicator Report 0319](#)

**10. Members Remarks**

**11. Adjournment**

**Next Meeting: May 2, 2019**