

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Agenda Report - Final

Tuesday, August 6, 2024

10:30 AM

or 10 minutes after the conclusion of the Health and Community Services Committee, whichever is later.

Assembly Room, 10th Floor or register for remote attendance at:

<https://bit.ly/4frDCuv>

Law & Judicial Committee

PUBLIC ATTENDANCE: The public can attend Lake County Committee and Board meetings in one of two ways:

- (1) In-person attendance is on the 10th Floor of the County Administrative Tower, 18 N. County Street, Waukegan, Illinois.
- (2) Remote attendance through an electronic conferencing application (register via the link on the front page of the agenda).

RECORDING: Meetings, to include Public Comment, will be recorded.

PUBLIC COMMENT:

An opportunity for Public Comment will be provided during the meeting in accordance with the Lake County Board Rules of Order and Operational Procedures. At the time of Public Comment, it will proceed in the following order: (1) Public Comment by individuals in attendance and then (2) Public Comment by individuals attending remotely through an electronic conferencing application. Individuals may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office, 18 N. County Street, Waukegan, Illinois, (10th floor)). Written comments will be circulated to the Members, but not read aloud.

PLEASE NOTE: An individual is allowed 3 minutes total for one or more public comments.

Individuals providing Public Comment will provide the following information:

Meeting: Law & Judicial Committee (Subject line for written Public Comment)

Topic or Agenda Item #: (REQUIRED)

Name: (REQUIRED)

Organization/Entity Represented: (REQUIRED) ("Self" if representing self)

Street Address, City, State: (Optional)

Phone Number: (Optional)

Email: May be REQUIRED for remote attendance

1. Call to Order
2. Pledge of Allegiance
3. Roll Call of Members
4. Addenda to the Agenda
5. Public Comment
6. Chair's Remarks
7. Unfinished Business
8. New Business

CONSENT AGENDA (Items 8.1 - 8.3)

REPORTS

8.1 [24-0977](#)

Report from John D. Idleburg, Sheriff, for the month of June 2024.

Attachments: [Revenue Report JUNE 2024](#)

SHERIFF'S OFFICE

8.2 [24-0982](#)

Joint resolution accepting the Law Enforcement Camera Grant from the Illinois Law Enforcement Training and Standards Board and authorizing an emergency appropriation in the amount of \$41,760.

- In November 2023, the Sheriff's Office applied for the Law Enforcement Camera Grant. The grant reimburses local governments for officer-worn and in car (dash) body cameras.
- The Sheriff's Office received notification on April 23, 2024, that the grant was awarded in the amount of \$41,760.

Attachments: [FY24 ILESTB Camera Grant Award #20240027](#)

8.3 [24-0984](#)

Joint resolution authorizing an emergency appropriation for a fund transfer to the Sheriff's General Fund operating account from the Transportation Safety Highway Fund in the amount of \$45,705 to reimburse the purchase of commercial motor vehicle weight scales.

- During the preparation of the Fiscal Year 2024 budget process, the Lake County Sheriff's Office (LCSO) did not anticipate the need for nor include a budget for new weight scales, though this is a valid use of the Transportation Safety Highway Fund special revenue fund.
- Due to a time-sensitive need, the LCSO ordered new commercial motor vehicle weight scales for enforcement of overweight commercial vehicles in July 2024 and

paid for the scales from the LCSO operating budget in the General Fund.

- This resolution transfers funds from the Transportation Safety Highway Fund to the General Fund to reimburse the LCSO General Fund budget for this expense.

Attachments: [FY24 LIT Request - LCSO TSHB - 08.13.2024](#)

REGULAR AGENDA

CORONER

8.4 [24-1017](#)

Coroner's Report

CIRCUIT CLERK

8.5 [24-0994](#)

Joint resolution authorizing a contract with Tyler Technologies, Inc, Tyler, Texas, to provide artificial intelligence services for the Lake County Circuit Clerk's Office in the amount of \$259,906.36.

- The Circuit Clerk's Office entered into an agreement with Computer Systems Innovations, LLC (CSI), a company that provides artificial intelligence (AI) automation, redaction, and indexing solution for courts, recorders, attorneys, and others, for the implementation and ongoing maintenance, licensing and support (annual fees) for artificial intelligence (AI) software in December of 2022. The software provides the Circuit Clerk's Office the use of two bots to complete data entry by reviewing documents coming in through an e-Filing portal and imputing the data into the new case management system. This allows the Circuit Clerk's Office to be repurposed to assist the public and manage the changes in legislation and Supreme Court changes.
- Tyler Technologies acquired CSI in June 2023 and the Circuit Clerk's Office went live with the software in October 2023.
- The implementation fees and the first year of annual fees were paid in full at the time the contract was executed. A new agreement is necessary for ongoing maintenance, support, and licensing.
- Pursuant to Chapter 33.066 Bid Exemption of the Lake County Purchasing Ordinance, the Purchasing Agent engaged an ad hoc committee that approved a bid exemption on the basis of the fact that there is only one source for the required service.
- The Circuit Clerk's Office will enter into a five-year agreement with Tyler Technologies from August 2024 through August 2029. The ongoing costs for Artificial Intelligence Services are \$259,906.36 for the first year, with a 4% increase annually, which includes maintenance, support and licensing. This expense will be paid through the Circuit Clerk's office Court Document Storage Fund.

Attachments: [Bid Exemption Request Memo](#)
[vendor disclosure Tyler Technologies 7-18-24](#)

[2024-07-17 Contract 24317 CSI - Tyler SaaS Agreement - FINAL](#)***SHERIFF'S OFFICE*****8.6** [24-0979](#)

Joint resolution accepting the High Intensity Drug Trafficking Area (HIDTA) grant from the Office of National Drug Control Policy (ONDCP) in the amount of \$294,000.

- In February 2024, the Sheriff's Office applied for renewal funding of the High Intensity Drug Trafficking Area (HIDTA) through the Office of National Drug Control Policy (ONDCP).
- The Sheriff's Office received notification on April 29, 2024, that it had been awarded an additional \$294,000. Grant funds will be primarily used to defray the cost of overtime specifically for HIDTA related investigations and for investigative supplies necessary for HIDTA investigations.
- The mission of the HIDTA Program is to enhance and coordinate America's drug-control efforts among local, state and federal law enforcement agencies in order to eliminate or reduce drug trafficking and its harmful consequences in critical regions of the United States.
- The mission includes coordination efforts to reduce the production, manufacturing, distribution, transportation and chronic use of illegal drugs, as well as the attendant money laundering of drug proceeds.

Attachments: [HIDTA FY2024 Award Document](#)

8.7 [24-0980](#)

Joint resolution authorizing a contract with Stellar Services, LLC, Stoughton, Wisconsin in the estimated annual amount of \$300,000 receivable to the Inmate Welfare Fund for commissary commissions.

- The current contract for commissary services expires on October 9, 2024.
- The Sheriff's Office is authorized to provide commissary services through Illinois Administrative Code Title 20 Chapter 1 Subchapter F Part 701 County Jail Standards Section 701.250 Commissary.
- Inmate Commissary is a service jails provide that allows inmates to purchase basic hygiene and snack food items. Inmates and their family/friends can deposit personal funds into an account that are then available to the inmate to purchase commissary items.
- A request for proposal (RFP) was sent to 19 vendors and proposals were received from four vendors.
- Based on the criteria set forth in the RFP, it has been determined that the proposal submitted by Stellar Services, LLC, is the most favorable for Lake County and will provide the inmate trust banking software at no cost.
- This contract authorizes receipt of commissary commissions in the estimated amount of \$300,000 annually, receivable to the Inmate Welfare Fund for a period of two years with three one-year renewals.

Attachments: [Contract 24296 Commissary Services FINAL](#)

[Vendor Disclosure - Stellar Commissary Services](#)**8.8** [24-0986](#)

Joint resolution authorizing a line-item transfer within the Sheriff's Office budget for the temporary housing of inmates in McHenry County in the amount of \$1,755,260 from various expenses of the Sheriff's Office's accounts.

- On December 29, 2023, a contract was executed by Sheriff Robb Tadelman of McHenry County and Sheriff John Idleburg of Lake County for the temporary housing of prisoners.
- The McHenry County Sheriff will accept up to 150 male prisoners daily at a rate of \$100 per day. The \$100 per day cost provides for the housing, transport, feeding, clothing, and medical care for prisoners.
- The Lake County Sheriff's Office prepared and presented the following line-item transfers to the Lake County Finance Department which will be used to pay the contract costs through November 30, 2024. Finance has reviewed and confirmed available funding in each account number.

Attachments: [FY2024 LCSO Line Item Transfer August 2024 - McHenry](#)

STATE'S ATTORNEY'S OFFICE**8.9** [24-0989](#)

Joint resolution authorizing the State's Attorney Violent Crime Victims Assistance (VCVA) grant program awarded by the Office of the Illinois Attorney General for State Fiscal Year (SFY) 2025, including an emergency appropriation in the amount of \$47,000.

- This is a request to the VCVA grant administered through the Office of the Illinois Attorney General, with a grant period from July 1, 2024 through June 30, 2025.
- Grant program goals include the promotion of fairness and accountability, the coordination of services for victims and witnesses of domestic violence, and the promotion of policy and procedure for domestic violence cases in order to improve response by law enforcement and court personnel.
- The SFY 2025 grant will fund \$31,762.19 for salary and \$15,237.81 for fringe benefits for one full-time Senior SAFE-T Act VS to serve as a liaison to victims of domestic violence in Lake County.
- If funding for this position ends, and new funding is not secured, the position will be eliminated.

Attachments: [Budget Summary VCVA 25-1840](#)

8.10 [24-0990](#)

Joint resolution authorizing the acceptance and execution of a Greater Illinois - Reimagine Public Safety Act (GI-RSPA) grant awarded to the Lake County State's Attorney's Office through the Illinois Department of Human Services (IDHS) Violence Prevention Services (VPS) to help build local capacity to reduce firearm violence and authorizing an emergency appropriation in the amount of \$37,683.

- The Lake County State's Attorney's Office has been awarded \$37,683 in grant

- funds by the IDHS, VPS.
- The grant term is July 1, 2024 through December 31, 2024.
 - The Lake County State's Attorney's Office will use the funds to assist in the continuation of its Gun Violence Prevention Initiative (GVPI) by hiring a Violence Prevention Council Coordinator (VPCC) Program Coordinator to serve as the lead convener for each identified area.
 - Grant program funding in the amount of \$37,683 will cover 100% of the salary and benefits of the VPCC Program Coordinator and fund the purchase of a laptop and accessories.
 - If funding for this position ends, and new funding is not secured, the position will be eliminated.

Attachments: [Budget Summary SAO GI-VPCC \\$37K for CB.pdf](#)

8.11 [24-0991](#)

Joint resolution authorizing the acceptance and execution of a Greater Illinois - Reimagine Public Safety Act (GI-RSPA) grant awarded to the Lake County State's Attorney's Office through the Illinois Department of Human Services (IDHS) Bureau of Violence Prevention Services (VPS) to help reduce violence and authorizing an emergency appropriation in the amount of \$125,767, as well as increasing the headcount of the State's Attorney's Office by one full time employee.

- The Lake County State's Attorney's Office has been awarded \$125,767 in grant funds by the IDHS, (VPS).
- The grant term is July 1, 2024 through December 31, 2024.
- The Lake County State's Attorney's Office will use the funds to fund and supply two Gun Violence Prevention Initiative Victim Specialists, and to contract with Waukegan Township to engage in direct violence interruption services on behalf of the Gun Violence Prevention Initiative (GVPI).
- Grant program funding in the amount of \$62,287 will cover 100% of the salary and benefits of the two Gun Violence Prevention Initiative Victim Specialists. One of these will be a new position within the State's Attorney's Office headcount. If funding for this position ends, and new funding is not secured, the position will be eliminated.
- Grant program funding in the amount of \$56,942 will be sub-awarded to Waukegan Township to cover the salary/benefits of a Violence Interrupter and Case Manager, and fund the purchase of laptops and accessories, cell phones, a Case Management database, and outreach supplies.
- If funding for this position ends, and new funding is not secured, the position will be eliminated.

Attachments: [Budget Summary GI-RVPS \\$125K for CB.pdf](#)

- 9. County Administrator's Report
 - 10. Executive Session
 - 11. Member Remarks and Requests
 - 12. Adjournment
- Next Meeting: August 27, 2024