

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Agenda Report - Final

Wednesday, April 12, 2023

2:30 PM

Central Permit Facility - 2nd Floor

**500 W. Winchester Rd.
Libertyville, IL**

**Housing and Community Development Commission
- Executive Committee**

1. Roll Call

2. Approval of Minutes

2.1 [23-0395](#)

Approval of Minutes February 27, 2023.

Attachments: [2023-02-27 HCDC Exec Minutes Draft.pdf](#)

3. Chair's Remarks

4. Public Comments (items not on the agenda)

5. Old Business

6. New Business

6.1 [23-0565](#)

Approval of the Program Year 2023 (PY23) United States Department of Housing & Urban Development (HUD) Annual Action Plan (AAP).

- Lake County is the recipient of United States Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG), HOME Investment Partnership (HOME) and Emergency Solutions Grant (ESG) entitlement funding.
- As a condition of entitlement funds HUD requires the development and submission of a Housing and Community Development Annual Action Plan (AAP).
- The PY22 AAP includes annual funding recommendations totaling \$2,880,838 CDBG, \$2,356,220 HOME, and \$220,057 ESG.

Attachments: [PY23 AAP_DRAFT.v2](#)

6.2 [23-0566](#)

Approval for Lake County to serve as the Responsible Entity and complete 24 CFR Part 58 Environmental Review Records (ERRs) for recipients of Congressional Directed Funds.

- The U.S. Congress has appropriated funds directly to recipients for projects located in Lake County, IL.
- An Environmental Review Record (ERR) must be completed by a Responsible Entity for the appropriated funds.
- The attached agreement defined the terms and conditions for Lake County to serve and the RE and complete ERRs for recipients with projects located in Lake County not meeting the definition of a RE.

Attachments: [Agreement for CPF ERRs TEMPLATE Fees](#)

6.3 [23-0573](#)

Approval of amendments to the Housing and Community Development Commission By-Laws.

- The Lake County Housing Community Development Commission (HCDC) was formed by the Lake County Board in 1976 to “accomplish the purpose of the (federal) Housing and Community Development Act.”

- Proposed HCDC By-Law changes include reducing the Executive Committee role, the definition of quorum, and switching to two-thirds of meetings being scheduled in Libertyville versus Waukegan.

Attachments: [By-laws HCDC v2023-04 Proposed.pdf](#)

[By-laws HCDC v2023-04 Proposed Red Lined.pdf](#)

7. Staff Reports

8. Adjournment