

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Agenda Report - Final-Amended

Thursday, September 7, 2023

8:30 AM

**Assembly Room, 10th Floor or register for remote attendance at
<https://bit.ly/45Je3zi>**

Financial & Administrative Committee

PUBLIC ATTENDANCE: The public can attend Lake County Committee and Board meetings (two options):

- (1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.
- (2) Remote attendance by registering using the link on the front page of this agenda.

RECORDING: Meetings, to include Public Comment, will be recorded.

PUBLIC COMMENT: Live public comment will be available for those attending in-person and through an electronic conferencing application (register via the link on the front page of the agenda). In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Public Comment may proceed in the following order: (1) Public Comment by individuals in attendance and then (2) Public Comment by individuals attending remotely through an electronic conferencing application.

Individuals may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office 18. N. County Street, Waukegan, Illinois, (10th floor)). Written comments will be circulated to the Members, but not read aloud.

Individuals providing Public Comment will provide the following information:
Meeting: Financial and Administrative Committee (Subject line for written Public Comment)

Topic or Agenda Item: # (REQUIRED)

Name: (REQUIRED)

Organization/Entity Represented: (REQUIRED) ("Self" if representing self)

Street Address, City, State: (Optional)

Phone Number: (Optional)

Email: May be REQUIRED for remote attendance

1. Call to Order
2. Pledge of Allegiance
3. Roll Call of Members
4. Addenda to the Agenda
5. Public Comment (Items Not on the Agenda)
6. Chair's Remarks
7. Unfinished Business
8. New Business

CONSENT AGENDA (8.1 - 8.13)

REPORTS

8.1 [23-1246](#)

Treasurer Holly Kim's Cash & Investment Report - July 2023

Attachments: [Treasurer Holly Kim's Cash & Investment Report - July 2023.pdf](#)

HEALTH & COMMUNITY SERVICES

8.2 [23-1234](#)

Joint resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) Workforce Innovation and Opportunity Act (WIOA) Rapid Response Grant and approving an emergency appropriation in the amount of \$325,000.

- The purpose of the WIOA Rapid Response Grant of \$325,000 is to plan for and/or respond to layoffs and dislocations and to prevent or minimize their impacts on workers, businesses, and communities.
- The grant will serve approximately 25 dislocated workers through occupational training, work-based training, support services and case management to connect candidates with high quality jobs aligned with their career goals.
- The grant period is July 1, 2023 through December 31, 2024.

Attachments: [1E'22 Action Item](#)
[Resolution 23-1234 1E'22 Budget](#)

8.3 [23-1235](#)

Joint resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) Program Year 2022 Apprenticeship Illinois Expansion grant; and approving an emergency appropriation in the amount of \$100,000.

- The 2022 Apprenticeship Illinois Expansion grant was developed to expand

apprenticeships and work-based learning/training opportunities.

- The 2022 Apprenticeship Illinois Expansion grant of \$100,000 will be used to pay personnel costs of a Workforce Development Project Lead - Apprenticeship Navigator position and develop an employer incentive strategy when engaged with work-based learning models.
- This grant will be used to fund a new position, Project Lead - Apprenticeship Navigator, that will be eliminated if or when this grant's funding is no longer available and no other funding source outside of property tax dollars has been identified.
- The grant period is July 1, 2023 through June 30, 2024.

Attachments: [Apprenticeship Navigator Action Item](#)
[Resolution 23-1235 Apprenticeship Grant Budget Load](#)

8.4 [23-1236](#)

Joint resolution authorizing the sole source procurement for a Comprehensive Career Pathway Program to serve Workforce Innovation and Opportunity Act (WIOA) Youth with North Chicago High School (District 187) in the amount of \$137,900 to serve 35 WIOA eligible youth.

- Lake County desires to authorize a contract for a Comprehensive Career Pathway Program to serve 35 WIOA eligible in-school Youth under the federal Workforce Innovation and Opportunity Act in the amount of \$137,900.
- The scope of the contract includes career exploration and essential workplace readiness for the first semester of the school year to prepare for an onsite internship in the second half of the school year. Students receive up to \$1,500 based on completing program the program's elements.
- District 187 is the sole in-school youth program provider for the Comprehensive Career Pathway Program located in North Chicago Community High School.
- The contract is not to exceed \$137,900 and will be funded through the County's allocation of federal WIOA funds for the time frame July 1, 2023 to June 30, 2025.

Attachments: [WIOA Youth Services Talent Pipeline Committee](#)
[North Chicago School District 187 Vendor Disclosure Statement](#)
[North Chicago School District 187 Vendor Certification Form](#)
[North Chicago School District 187 Budget](#)
[North Chicago School District 187 Sole Source Memo](#)

PUBLIC WORKS & TRANSPORTATION

8.5 [23-1211](#)

Joint resolution appropriating a supplemental amount of \$70,000 of Matching Tax funds for Fiscal Year 2023 acquisition of materials and services needed to maintain items such as pavements, shoulders, guardrails, fencing, signage, and right-of-way.

- The Lake County Board, at its November 15, 2022 meeting, approved an appropriation of \$35,000 of County Bridge Tax funds and \$174,000 of Matching Tax funds.
- Supplemental funds are needed to cover costs for additional drainage improvement projects and advanced tree removal work that needed to be completed to comply with new federal guidelines related to the Northern Long Eared Bat.

8.6 [23-1212](#)

Joint resolution appropriating \$1,580,000 of Motor Fuel Tax funds for the maintenance and electrical service of traffic control signals, streetlights, and Lake County PASSAGE field elements, under the applicable Illinois Highway Code, from December 1, 2023, to November 30, 2024, and authorizing the one-year renewal clause with Meade, Inc., Willowbrook, Illinois, in the amount of \$1,247,132.20.

- Patrol one maintenance activities are paid out of the Motor Fuel Tax fund, including the maintenance, electrical service, and Joint Utility Locating Information for Excavators (JULIE) locations for the County traffic control signals, streetlights, other field equipment, and field elements of Lake County PASSAGE.
- Traffic signal maintenance is currently under contract with Meade Electric, Inc. with two one-year renewal clauses.
- Before a contract renewal can be signed, an appropriation from Motor Fuel Tax funds of \$1,497,000 is needed for Fiscal Year 2024 contract maintenance services and \$83,000 for electrical service.
- This is a shared service item, with existing agreements with Barrington, Buffalo Grove, Deerfield, Deer Park, Gurnee, Highland Park, Highwood, Lindenhurst, and the Illinois Department of Transportation for the inclusion of certain traffic control devices within their jurisdiction in the County's traffic signal maintenance contract for reimbursement to the County for their share.
- This project is included in the transportation improvement program, and designated as Section 24-00000-01-GM.

Attachments: [23-1212 Vendor Disclosure, Meade](#)

8.7 [23-1228](#)

Joint resolution authorizing execution of a contract with G.P. Maintenance Services, Inc. of Palos Hills, Illinois, in the amount of \$86,500 for the Fiscal Year 2023 Painting Projects for Lake County Public Works.

- The County of Lake (County) owns, operates, and maintains wastewater treatment facilities and drinking water systems.
- As part of our upkeep and preventative maintenance program, painting projects were planned for the following facilities: Mill Creek Water Reclamation Facility Aeration Tanks and Bradley Road Reservoir.
- The County received bids from five contractors for this work ranging from \$86,500 to \$291,413.
- Award of this contract is recommended to the lowest responsive and responsible

bidder, G.P. Maintenance Services, Inc. of Palos Hills, Illinois, who best meets the needs of the County in the amount of \$86,500.

- This resolution authorizes and directs the County Purchasing Agent to execute a contract with G.P. Maintenance Services, Inc. of Palos Hills, Illinois, in the amount of \$86,500.

Attachments: [23-1228 GP Painting Bid Final](#)

[23-1228 GP Painting Bid Tab with Unit Price](#)

[23-1228 GP Painting Bid Vendor Disclosure](#)

8.8 [23-1206](#)

Joint resolution authorizing an agreement with Gewalt Hamilton Associates Inc., Vernon Hills, Illinois, for up to two years of traffic consultant services, at a maximum cost of \$150,000 and appropriating \$180,000 of ¼% Sales Tax for Transportation Funds.

- This agreement will provide traffic engineering consulting services, allowing for individual task orders to be issued at a maximum cumulative value of \$150,000 over a two-year contract term.
- Lake County selects professional services firms in accordance with the Local Government Professional Services Selection Act, 50 ILCS 510/1 et. seq.
- The Lake County Division of Transportation's (LCDOT) Consultant Selection Process has been approved by the Federal Highway Administration and the Illinois Department of Transportation, and the firm selected for this project was selected in accordance with this approved process.
- LCDOT received and evaluated Statements of Interest and Qualifications from five professional engineering firms.
- This project is included in the Transportation Improvement Program, and designated as Section 23-00701-01-EG.

Attachments: [23-1206 Consultant Agreement, GHA](#)

[23-1206 Vendor Disclosure, GHA](#)

8.9 [23-1207](#)

Joint resolution authorizing an agreement with Iteris, Geneva, Illinois for up to two years of traffic consultant services, at a maximum cost of \$150,000 and appropriating \$180,000 of ¼% Sales Tax for Transportation Funds.

- This agreement will provide traffic engineering consulting services, allowing for individual task orders to be issued at a maximum cumulative value of \$150,000 over a two-year contract term.
- Lake County selects professional services firms in accordance with the Local Government Professional Services Selection Act, 50 ILCS 510/1 et. seq.
- The Lake County Division of Transportation's (LCDOT) Consultant Selection Process has been approved by the Federal Highway Administration and the Illinois Department of Transportation, and the firm selected for this project was selected in

accordance with this approved process.

- LCDOT received and evaluated Statements of Interest and Qualifications from five professional engineering firms.
- This project is included in the Transportation Improvement Program, and designated as Section 23-00701-01-EG.

Attachments: [23-1207 Consultant Agreement, Iteris](#)

[23-1207 Vendor Disclosure, ITERIS](#)

8.10 [23-1208](#)

Ordinance requesting the conveyance of parcels of land for right-of-way and easements from the Village of Gurnee and authorizing an agreement with the Village of Gurnee for the intersection improvements at Hunt Club Road and Washington Street.

- The County needs right-of-way and easements from the Village of Gurnee to construct the improvement.
- The Village of Gurnee desires the County to include non-motorized improvements and median landscaping as part of the project. The Village also owns certain facilities (sewers, red light cameras, sidewalk, and water main) that require modification to accommodate the intersection improvements.
- The Village of Gurnee will reimburse the County for the costs associated with this work, estimated to be \$1,134,700.
- The agreement was approved by the Village of Gurnee on July 24th, 2023.
- This project is included in the Transportation Improvement Program with construction planned to begin in 2024, and designated as Section 17-00095-19-CH.

Attachments: [23-1208 Agreement, Hunt Club Road at Washington Street \(Village of G](#)

[23-1208 Location Map, Hunt Club Road at Washington Street](#)

8.11 [23-1209](#)

Joint resolution authorizing an agreement with the Central Lake County Joint Action Water Agency (CLCJAWA) for the improvements at the intersection of Hunt Club Road and Washington Street.

- CLCJAWA owns and operates certain potable water facilities at the intersection that require modification to accommodate the improvement.
- CLCJAWA will reimburse the County for the costs associated with this work, estimated to be \$1,939,388.
- The agreement was approved by the CLCJAWA Board of Directors on June 28th, 2023.
- This improvement is included in the Transportation Improvement Program, and designated as 17-00095-19-CH.

Attachments: [23-1209 Agreement, Hunt Club at Washington CLCJAWA](#)

[23-1209 Location Map, Hunt Club Road at Washington Street](#)

8.12 [23-1210](#)

Joint resolution authorizing an agreement with Ciorba Group, Inc. of Chicago, Illinois, for Phase III construction engineering services for improvements at the intersection of Hunt Club Road at Washington Street, at a maximum cost of \$1,603,176, and appropriating \$1,925,000 of Motor Fuel Tax funds.

- Ciorba Group, Inc. of Chicago, Illinois, will be utilized to perform the Phase III construction engineering services for intersection improvements to Hunt Club Road at Washington Street.
- Lake County selects professional engineering firms in accordance with the Local Government Professional Services Selection Act, 50 ILCS 510/1 et. seq.
- The Lake County Division of Transportation's Consultant Selection Process has been approved by the Federal Highway Administration and the Illinois Department of Transportation, and the firm selected for this project was selected in accordance with this approved process.
- The Lake County Division of Transportation received Statements of Interest and Qualifications from 15 engineering firms, of which three firms were shortlisted and presented to a consultant selection committee.
- This project is included in the Transportation Improvement Program with construction starting in 2024, and designated as Section 17-00095-19-CH.

Attachments: [23-1210 Consultant Agreement, Hunt Club at Washington Phase III](#)

[23-1210 Vendor Disclosure, Ciorba](#)

[23-1210 Location Map, Hunt Club Road at Washington Street](#)

8.13 [23-1214](#)

Joint resolution authorizing an agreement with Bravo Company Engineering, Lisle, Illinois, for Phase II design engineering services for the resurfacing, restoration, and rehabilitation (3R) improvement of Fairfield Road, including non-motorized travel improvements, from Rollins Road to Monaville Road, at a maximum cost of \$952,636.63 and appropriating \$1,145,000 of Motor Fuel Tax funds.

- This 3R improvement will include wider shoulder widths, flatter slopes, improved drainage, paved (bike-friendly) shoulders, centerline and shoulder rumble strips, and a new multi-use path.
- Lake County selects professional engineering firms in accordance with the Local Government Professional Services Selection Act, 50 ILCS 510/1 et. seq.
- The Lake County Division of Transportation's Consultant Selection Process has been approved by the Federal Highway Administration and the Illinois Department of Transportation, and the firm selected for this project was selected in accordance with this approved process.
- The selected firm has a satisfactory past relationship with the Lake County Division of Transportation.
- This project is included in the Transportation Improvement Program, and

designated as Section 23-00120-07-RS.

Attachments: [23-1214 Consultant Agreement, Fairfield Road 3R Phil](#)

[23-1214 Vendor Disclosure, Bravo](#)

[23-1214 Location Map - Fairfield Road](#)

REGULAR AGENDA

HEALTH & COMMUNITY SERVICES

8.14 [23-1233](#)

Joint resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) Workforce Innovation and Opportunity Act (WIOA) program year (PY) 2023 formula grant and authorizing an emergency appropriation in the amount of \$5,091,627 for the Lake County Workforce Development Department.

- The WIOA formula grant funds for the PY 2023 beginning July 1, 2023 have been allocated to Lake County for a total grant of \$5,091,627, a increase of \$347,677 from the previous year's PY 2022 allocation.
- The WIOA PY 2023 formula grant has a grant life from July 1, 2023 through June 30, 2025 and will be appropriated in the County Fiscal Year (FY) 2023 Budget.
- The annual WIOA formula grant is used for Workforce Development Department and the Job Center personnel and operations and programs serving unemployed adults, dislocated workers, incumbent workers, and high school students and opportunity youth.

Attachments: [PY23 Allocation](#)

[Resolution 23-1233 WIOA'23 Budget](#)

LAW & JUDICIAL

8.15 [23-1239](#)

Joint Committee Action approving Contract Modification Number Three with Mission Critical Partners, LLC Port Matilda, Pennsylvania to provide ongoing project management services for the implementation of the Circuit Clerk's Record Digitization Initiative in the amount not to exceed \$80,220.

- The Circuit Court Clerk identified a need for project management services to oversee the implementation of the Circuit Clerk's Record Digitization Initiative and the Lake County Board approved the contract for project management in the amount of \$135,120 in November 2020.
- The contract was modified to increase the funding and lengthen the term of the agreement for project management services through Modification Number Two on April 12, 2022, for a revised contract value of \$242,760.74.
- There is a need to increase the amount of the contract as resources were expended at a faster rate due to staffing shortages and extend the project

- completion date to December 2024 to include project management services to oversee the additional scope of work of scanning microfilm and microfiche records for the Circuit Court Clerk.
- In accordance with § 33.082 of the Lake County Purchasing Ordinance, this Change Order is germane to the original contract as signed and is in the best interest of Lake County it is hereby requested that the Purchasing Agent be authorized to enter into Contract Modification Number Three.
 - Contract Modification Number Three is a not to exceed amount of \$80,220, increasing the overall contract to \$322,980.74. The Document Storage Fund (Fund 258) is funding the project.

Attachments: [Proposal](#)

[Vendor Disclosure Statement](#)

8.16 [23-1221](#)

Joint resolution authorizing into a contract with Andy Frain Services, Inc., Aurora, Illinois in the estimated annual amount of \$1,400,731 for entry screening, over-night security services, general security services, and mail screening.

- The current contract for entry screening and security services expires on November 30, 2023.
- The County contracts with a firm to provide entry screening, overnight security services and mail screening for the courthouses and general security services for Workforce Development.
- A request for proposal (RFP) was sent to 35 vendors and proposals were received from 12 vendors.
- Based on the criteria set forth in the RFP for Entry Screening and Security Services, it has been determined that the proposal submitted by Andy Frain Services, Inc. is the most favorable for Lake County.
- The contract authorizes the purchasing agent to enter into a two-year agreement with three additional one-year renewal options that will cost the County an estimated annual amount of \$1,400,731 to be paid from various Lake County accounts pending County Board budget approval.

Attachments: [Andy Frain Services Vendor Disclosure](#)

[Entry Screening Final Agreement Draft](#)

8.17 [23-1220](#)

Joint resolution authorizing into a contract with Trinity Services Group, Inc., Oldsmar, Florida in the estimated annual amount of \$1,500,000 for inmate food services.

- The current contract for inmate food services expires on November 30, 2023.
- The County contracts with a firm to provide inmate meal service.
- A request for proposal (RFP) was sent to 13 vendors and proposals were received from two vendors.
- Based on the criteria set forth in the RFP for Inmate Food Services, it has been

- determined that the proposal submitted by Trinity Services Group, Inc., is the most favorable for Lake County.
- The cost of \$2.683 per inmate meal provides three daily meals to every inmate and staffing for the jail kitchen without inmate assistance.
 - The contract authorizes the purchasing agent to enter into a two-year agreement with three additional one-year renewal options that will cost the County an estimated annual amount of \$1,500,000 pending County Board budget approval.

Attachments: [Inmate Meals Agreement Draft](#)
[Trinity Services Group Vendor Disclosure](#)

8.18 [23-1140](#)

Joint resolution authorizing the acceptance and execution of a No-Cost Extension of the American Rescue Plan Act (ARPA) Violence Prevention & Reduction (VPR) grant consisting of ARPA Federal Funds for the State's Attorney's Office (SAO) Gun Violence Prevention Initiative (GVPI), administered through the Illinois Criminal Justice Information Authority (ICJIA) allowing access to \$450,000 in federal funds through June 30, 2024.

- The Violence Prevention & Reduction (VPR) grant will provide funding for the Lake County State's Attorney's Office (SAO) Gun Violence Prevention Initiative (GVPI) to work with community-based organizations to identify and hire violence interrupters who will work to reduce gun violence, specifically in Waukegan, North Chicago and Zion and to provide opportunities for the most at-risk in our communities.
- The grant is administered through the Illinois Criminal Justice Information Authority (ICJIA). Grant funds total \$450,000 which will be used to fund the salary, benefits and supplies needed to hire and employ violence interruption staff through an agreement with Waukegan Township.
- The original performance period was September 1, 2022, through June 30, 2023. A No-Cost Extension has been awarded by ICJIA extending the performance period to June 30, 2024.
- The source of program funding is 100 percent federal funding. No County funds are required.
- If funding for this program ends, and new funding is not secured, the program and staff will be eliminated.

PUBLIC WORKS & TRANSPORTATION

8.19 [23-1205](#)

Joint resolution authorizing an agreement with Christopher B. Burke Engineering, Rosemont, Illinois, to provide professional engineering services for improvements to the Robert McClory Bike Path from Russell Road to Illinois Route 137 and from Old Elm Road to Vine Avenue at a maximum cost of \$1,034,002 and appropriating \$1,241,000 of ¼% Sales Tax for Transportation funds.

- The Robert McClory Bike Path is a designated Bike Path on the County highway system in addition to being a section of US Bike Route 37 and the Grand Illinois

Trail.

- The project will include overlaying gravel sections of the path with asphalt, improving pedestrian crossings at all multi-lane roads, stormwater and drainage enhancements, and extensive coordination with the local municipalities to capture local desires.
- Lake County selects professional engineering firms in accordance with the Local Government Professional Services Selection Act, 50 ILCS 510/1 et. seq.
- The Lake County Division of Transportation's (LCDOT) Consultant Selection Process has been approved by the Federal Highway Administration and the Illinois Department of Transportation, and the firm selected for this project was selected in accordance with this approved process.
- LCDOT received and evaluated Statements of Interest and Qualifications from 12 professional firms.
- This project is included in the Transportation Improvement Program and designated as Section 23-00999-94-BT.

Attachments: [23-1205 Consultant Agreement, Robert McClory Bike Path](#)

[23-1205 Vendor Disclosure, CBBEL](#)

[23-1205 Location Map, Robert McClory Bike Path](#)

8.20 [23-1213](#)

Joint resolution authorizing a contract with Lima Excavating Contractors, Inc., Ringwood, Illinois, in the amount of \$10,499,226.99 for the reconstruction of the intersection of Illinois Route 59 and Grand Avenue, and appropriating \$12,600,000 of ¼% Sales Tax for Transportation funds.

- The intersection of Illinois Route 59 and Grand Avenue will be improved including the realignment of Washington Avenue, installation of new traffic signals, and new non-motorized facilities.
- There was a public call for bids, and a total of four bids were received, ranging from \$10,499,226.99 to \$12,736,196.18, and the lowest responsible bidder is Lima Excavating Contractors, Inc., Ringwood, Illinois, in the amount of \$10,499,226.99.
- This project is included in the Transportation Improvement Program with construction to begin in 2023 and designated as Section 10-00279-01-CH.

Attachments: [23-1213 Bid Tabulation, IL Route 59 and Grand Avenue Intersection Imj](#)

[23-1213 Bid Justification Letter, IL Route 59 and Grand Avenue Intersec](#)

[23-1213 Vendor Disclosure, Lima](#)

[23-1213 Location Map, IL Route 59 at Grand Avenue](#)

FINANCIAL & ADMINISTRATIVE

Facilities and Construction Services

8.21 [23-1222](#)

Resolution ratifying an Emergency Procurement authorized by the Director of Facilities and Construction in the amount of \$60,693.75.

- On July 9, 2023 during an afternoon inspection, a leak was discovered in a mechanical room coming from the sanitary sewer pipe at the Lake County Sheriff's Office Adult Corrections Facility, located at 20 S. Martin Luther King, Jr. Ave, Waukegan, Illinois.
- The Director of Facilities and Construction certified an emergency condition necessitating immediate action to clear the blockage in the sewer system and remove and replace the damaged sewer pipe.
- Failure to perform this work would present a threat to the safety and welfare of the occupants, as well as severely disrupt the governmental functions of the building.
- The Purchasing Agent issued a purchase order to HT Streger, Lake Bluff, Illinois in the amount of \$60,693.75.
- The total cost for the repair was \$60,693.75.

Attachments: [Emergency Procurement Memo](#)

[HT Strenger Quote](#)

[Vendor Disclosure](#)

8.22 [23-1229](#)

Resolution ratifying Emergency Procurements authorized by the Director of Facilities and Construction in the amount of \$413,810.

- On December 25, 2022 sprinkler lines froze, broke, and fully soaked areas of the Lake County Center Courts building, located at 18 N. County St, Waukegan, IL, and the Depke Juvenile Center, located at 24647 N. Milwaukee Ave, Vernon Hills, IL.
- The Director of Facilities and Construction certified an emergency condition necessitating immediate action to assess and remediate any moisture related issues.
- The Purchasing Agent issued purchase orders to Stried Painting, Inc. in the amount of \$259,850 and Iskalis Interiors, Inc. in the amount of \$153,960.
- The total cost for assessment, remediation and repair was \$413,810.

Attachments: [Emergency Procurement Memo Iskalis](#)

[Iskalis' American Floor Show Quote](#)

[Iskalis American Floor Show Disclosure Form](#)

[Emergency Procurement Memo Stried](#)

[Stried Painting Inc. Quote](#)

[Stried Vendor Disclosure](#)

8.23 [23-0679](#)

Director's Report - Facilities and Construction Services.

Human Resources

8.24 [23-1270](#)

Resolution authorizing a Collective Bargaining Agreement (CBA) between the Lake County Board and Teamsters Local Union No. 700 representing Lake County Correctional Lieutenants positions in the Sheriff's Office.

- This is a four-year agreement retroactive to December 1, 2022 through November 30, 2026 and covers 5 Correctional Lieutenants Positions for Lake County Sheriff's Office.
- Wage settlement of:
 - o 2.75 percent on December 1, 2022.
 - o Upon settlement of successor contract for Correctional Sergeants, parties are to renegotiate a prospective adjustment to salary schedule to maintain 5 percent differential between the top Correctional Sergeant and the Correctional Lieutenant promotional rate.
 - o A new step 6 with a 2 percent spread in year 1 of the contract.
 - o A new step 7 with a 1.5 percent spread in year 2 of the contract.
- Full retroactive pay.

Attachments: [Correctional Lieutenants Teamsters 700 CBA 12012022-11302026 FINAL](#)
[Correctional Lieutenants Teamsters 700 CBA 12012022-11302026 FINAL](#)

8.25 [23-1260](#)

Committee action approving the reclassification of position 26043 FOIA Coordinator from grade K7 salaried to an Assistant to the County Administrator, M9 salaried.

Attachments: [Reclassification CAO Position Redacted](#)

8.26 [23-1261](#)

Committee action approving the reclassification and one-time increase for position 46008 Program Director, Workforce Development, from a grade M11 salaried to an Assistant Director, Workforce Development, M12 salaried.

Attachments: [Reclassification for WFD Redacted](#)

8.27 [23-1262](#)

Committee action approving the reclassification of positions 27029 and 27007 Administrative Assistant II, County Clerk's Office, from a grade S4 to an Elections Clerk, County Clerk's Office, grade S5.

Attachments: [Reclassification for Clerks Office - Redacted](#)

8.28 [23-0096](#)

Director's Report - Human Resources.

Enterprise Information Technology.

8.29 [23-1247](#)

Resolution approving a renewal with SHI, Somerset, New Jersey, for Tanium security patching solution in the amount of \$205,868 for a one-year period.

- Tanium is a security patching solution that will manage risk, maintain security compliance, identify vulnerabilities, and streamline mitigation.
- Pursuant to Chapter 33.115 of the County's Purchasing Ordinance, Cooperative Joint Purchasing Authorized, the County may participate in a cooperative purchasing agreement for the procurement of goods, services, construction, or professional services with one or more public procurement units in accordance with an agreement entered into between the participants.
- A cooperative purchasing contract with SHI has been identified through Sourcewell (081419-SHI) to procure needed goods, services, construction, or professional services that were competitively solicited and awarded.

Attachments: [FY23 - SHI Tanium - QUO-23707548](#)

[FY23 – SHI Tanium - VDS](#)

8.30 [23-1248](#)

Resolution authorizing contracts with Logicalis, of Downers Grove, Illinois, for installation, configuration, hosting and software to upgrade the Citrix environment in the total amount of \$63,692 with the option to renew software licenses for two, 12-month periods.

- The current Citrix environment has reached its end of life, and an upgrade is necessary to move the remote access infrastructure to a cloud hosted environment that will reduce annual costs and increase security.
- The cost for software in subsequent years will be an estimated \$50,000.
- Pursuant to Chapter 33.115 of the County's Purchasing Ordinance, Cooperative joint Purchasing Authorized, the County may participate in a cooperative Purchasing Agreement for the procurement of goods, services, construction, or professional services with one or more public procurement units in accordance with an agreement entered into between the participants.
- Cooperative purchasing contracts with Logicalis have been identified through 1Government Procurement Alliance (1GPA) (22-02PV-12) for the software and Tech Data General Services Administration (GSA) (47QTCA21D00BD) for professional services to procure needed goods, services, construction, or professional services that were competitively solicited and awarded.

Attachments: [FY23 - Logicalis - Citrix Daas QUO](#)

[FY23 - Logicalis - Citrix Daas SOW](#)

[FY23 - Logicalis Citrix Dass - VDS](#)

8.31 [23-1249](#)

Resolution approving an agreement with CDW-G, Vernon Hills, Illinois, for professional services to implement and configure new server hardware in an estimated amount of \$168,135.

- In January 2024, the virtual server environment will reach end of life support from the manufacturer, putting them at risk of hardware failures and depriving them of the latest security updates.
- Replacement hardware has been purchased and this professional services agreement is to install, configure and migrate into the new system.
- Pursuant to Chapter 33.115 of the County's Purchasing Ordinance, Cooperative joint Purchasing Authorized, the County may participate in a cooperative Purchasing Agreement for the procurement of goods, services, construction, or professional services with one or more public procurement units in accordance with an agreement entered into between the participants.
- A cooperative purchasing contract with CDW-G has been identified through Omnia Partners (2018011-01) to procure needed goods, services, construction, or professional services that were competitively solicited and awarded.

Attachments: [FY23 - CDW Dell \\$168,135- LakeCo.2023.07-RAIL2 - SOW](#)

[FY23 - CDW - Dell VxRail Implementation VDS](#)

8.32 [23-1250](#)

Resolution authorizing a contract with Logicalis, of Downers Grove, Illinois, for professional services to implement the new wireless system in the estimated amount of \$72,444.

- The County's current wireless system is end of life and there is a need to expand service in the Jail and some court rooms.
- Pursuant to Chapter 33.115 of the County's Purchasing Ordinance, Cooperative joint Purchasing Authorized, the County may participate in a cooperative Purchasing Agreement for the procurement of goods, services, construction, or professional services with one or more public procurement units in accordance with an agreement entered into between the participants.
- A cooperative purchasing contract with Logicalis has been identified through 1Government Procurement Alliance (1GPA) (22-02PV-12) to procure needed goods, services, construction, or professional services that were competitively solicited and awarded.

Attachments: [FY23 - Logicalis - Wireless Installation - SOW](#)

[FY23 - Logicalis Wireless Upgrade - VDS](#)

8.33 [23-0097](#)

Director's Report - Enterprise Information Technology.

Finance

8.34 [23-1251](#)

Resolution authorizing an emergency appropriation in Fund 206 Liability Insurance and Risk Fund (“Risk Fund”) to fund claim settlement expenses in excess of the Fiscal Year 2023 budget in the amount of \$1,700,000 from the Fund 206 fund balance.

- Lake County has incurred claim and settlement expenses in the Fund 206 Liability Insurance and Risk Fund that exceed the amount approved in the Fiscal Year (FY) 2023 budget. There are known and pending claims and claim settlements that exceed the amounts budgeted and planned for at the time the Fiscal Year 2023 budget was put together.
- The Fund 206 annual budget is established based on historical average claim spend as well as a projection of upcoming activity but in FY 2023, all budgeted funds have already been utilized. Therefore, it is necessary to utilize the fund balance reserves in the Risk Fund to cover these additional expenses.
- The Risk Fund has a fund balance policy that anticipates these unknown factors. It is made up of 12 percent of the following years budgeted expenses plus the amount of the actuarial analysis of open claims. Therefore, there are sufficient reserves in the fund to cover this emergency appropriation.
- Should this additional appropriation not be fully utilized, it will fall back into the Risk Fund fund balance at the end of FY 2023.

8.35 [23-1237](#)

Discussion regarding Determination of Reallocation of Prior Year Reserves to the Capital Improvement Fund.

8.36 [23-1245](#)

Finance Monthly Report - July 2023.

Attachments: [Monthly Financial Report July 2023.pdf](#)

8.37 [23-0098](#)

Director’s Report - Finance.

County Administration

8.38 [23-1232](#)

Resolution amending the Finance Policy, 3.3.1 Video Gaming Revenue Policy.

- Lake County has had a Video Gaming Revenue Policy for several years, but there is a desire to update certain provisions of the policy.
- The attached policy sets a consistent allocation of the first \$800,000 to programs that address problem gambling and related programming, with any additional revenue going to the General Fund.
- The policy also sets forth a specific amount for 211 information and referral services as well as a specific amount for gambling awareness, education, and

treatment of gambling disorders.

- This policy will go into effect for the next round of Video Gaming Revenue applications, which will be available in Fiscal Year 2024 (beginning December 1, 2023). A separate, one-time use will be recommended for the revenue received in Fiscal Year 2023.

Attachments: [3.3.1 Video Gaming Revenue Policy Proposed Revision 8.31 Redline.pdf](#)
[3.3.1 Video Gaming Revenue Policy Proposed Revision 8.31.23](#)

8.39 [23-1238](#)

Resolution authorizing the reallocation of American Rescue Plan Act (ARPA) funding in Fund 746 ARPA Fund from closed out projects that no longer need their full allocation of appropriated funding to the external ARPA projects in the amount of \$274,900.

- Several of the projects that offset the impact of the COVID-19 pandemic through funding from the ARPA Fund have been completed and did not utilize their full appropriate funding. This funding will be reallocated to the ARPA funds set aside to fund the external applicant projects.
- Due to a miscommunication in the application submission process, only one year of funding was included in the original approval by the County Board on August 8, 2023, of the Roberti House Mental Health and Wellness project in the amount of \$77,320 instead of the full requested amount for the multi-year project of \$352,220.
- The attached line-item transfer will reallocate the budgeted funds from closed out projects to the external projects, with a net impact of \$0.

Attachments: [ARPA Appropriations 09.01.23 Corrected](#)

8.40 [23-1290](#)

Resolution adopting the 2023 Strategic Plan update for Lake County and authorizing the County Administrator to oversee its implementation.

- The Lake County Board previously updated its strategic plan every two years per County Board Rules. Following a rules change, the County Board now updates its Strategic Plan a minimum of every four years.
- Lake County engaged residents and stakeholders in a multi-faceted public outreach effort to obtain input into the Strategic Plan and understand the priorities, including use of an interactive website, two public input sessions (one virtual and one in-person), stakeholder input sessions, and a series of staff leadership work sessions.
- The County Board participated in individual County Board Member interviews in April and May and two in-person strategic planning sessions in June and August, to review and update strategic goals to guide future action.
- The Strategic Plan includes an updated Mission Statement, Vision Statement and Values, as well as Strategic Priorities and Goals with supporting Strategies and Performance Measures.
- The Strategic Priorities include: Safe Communities, Economic Opportunities,

Adaptive Infrastructure, Sustainable Environment, Healthy and Inclusive Communities, and Superior County Operations and Services.

- This Resolution adopts the 2023 Strategic Plan Update and directs the County Administrator to oversee its implementation.

Attachments: [Lake County Strategic Plan Final Board Review Clean Version Septemb](#)
[Lake County Strategic Plan Final Board Review Redlined Version Septe](#)
[Lake County Strategic Plan Adoption Slide Deck Sept 5 2023](#)

9. County Administrator's Report

10. Executive Session

11. Members' Remarks

12. Adjournment

Next Meeting: September 28, 2023