

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Agenda Report - Final

Tuesday, September 5, 2023

10:30 AM

or 10 minutes after the conclusion of the Health and Community Services Committee, whichever is later.

**Assembly Room, 10th Floor or register for remote attendance at
<https://bit.ly/3Ehd7qk>**

Law & Judicial Committee

PUBLIC ATTENDANCE: The public can attend Lake County Committee and Board meetings (two options):

- (1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.
- (2) Remote attendance by registering using the link on the front page of this agenda.

RECORDING: Meetings, to include Public Comment, will be recorded.

PUBLIC COMMENT: Live public comment will be available for those attending in-person and through an electronic conferencing application (register via the link on the front page of the agenda). In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Public Comment may proceed in the following order: (1) Public Comment by individuals in attendance and then (2) Public Comment by individuals attending remotely through an electronic conferencing application.

Individuals may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office 18. N. County Street, Waukegan, Illinois, (10th floor)). Written comments will be circulated to the Members, but not read aloud.

Individuals providing Public Comment will provide the following information:

Meeting: Law & Judicial Committee (Subject line for written Public Comment)

Topic or Agenda Item #: (REQUIRED)

Name: (REQUIRED)

Organization/Entity Represented: (REQUIRED) ("Self" if representing self)

Street Address, City, State: (Optional)

Phone Number: (Optional)

Email: May be REQUIRED for remote attendance

1. Call to Order
2. Pledge of Allegiance
3. Roll Call of Members
4. Addenda to the Agenda
5. Public Comment (Items not on the agenda)
6. Chair's Remarks
7. Unfinished Business
8. New Business

CONSENT AGENDA (Items 8.1 - 8.5)

MINUTES

8.1 [23-1184](#)

Committee action approving the Law & Judicial minutes from July 25, 2023.

Attachments: [L&J 7.25.23 Final Minutes](#)

8.2 [23-1185](#)

Committee action approving the Law & Judicial minutes from August 1, 2023.

Attachments: [L&J 8.1.23 Final Minutes](#)

REPORTS

8.3 [23-1153](#)

Report from Joy Gossman, Public Defender, for the month of July 2023.

Attachments: [07-23 Main](#)

[JUV Main 07-23](#)

[07-23 Main PTR](#)

[07-23 JUV PTR](#)

8.4 [23-1154](#)

Report from Jennifer Banek, Coroner, for the month of June 2023.

Attachments: [LJCBrepJUN23](#)

8.5 [23-1219](#)

Report from John D. Idleburg, Sheriff, for the month of July 2023.

Attachments: [Revenue Report JULY 2023 - signed](#)

REGULAR AGENDA***STATE'S ATTORNEY'S OFFICE*****8.6 [23-1140](#)**

Joint resolution authorizing the acceptance and execution of a No-Cost Extension of the American Rescue Plan Act (ARPA) Violence Prevention & Reduction (VPR) grant consisting of ARPA Federal Funds for the State's Attorney's Office (SAO) Gun Violence Prevention Initiative (GVPI), administered through the Illinois Criminal Justice Information Authority (ICJIA) allowing access to \$450,000 in federal funds through June 30, 2024.

- The Violence Prevention & Reduction (VPR) grant will provide funding for the Lake County State's Attorney's Office (SAO) Gun Violence Prevention Initiative (GVPI) to work with community-based organizations to identify and hire violence interrupters who will work to reduce gun violence, specifically in Waukegan, North Chicago and Zion and to provide opportunities for the most at-risk in our communities.
- The grant is administered through the Illinois Criminal Justice Information Authority (ICJIA). Grant funds total \$450,000 which will be used to fund the salary, benefits and supplies needed to hire and employ violence interruption staff through an agreement with Waukegan Township.
- The original performance period was September 1, 2022, through June 30, 2023. A No-Cost Extension has been awarded by ICJIA extending the performance period to June 30, 2024.
- The source of program funding is 100 percent federal funding. No County funds are required.
- If funding for this program ends, and new funding is not secured, the program and staff will be eliminated.

SHERIFF'S OFFICE**8.7 [23-1220](#)**

Joint resolution authorizing into a contract with Trinity Services Group, Inc., Oldsmar, Florida in the estimated annual amount of \$1,500,000 for inmate food services.

- The current contract for inmate food services expires on November 30, 2023.
- The County contracts with a firm to provide inmate meal service.
- A request for proposal (RFP) was sent to 13 vendors and proposals were received from two vendors.
- Based on the criteria set forth in the RFP for Inmate Food Services, it has been determined that the proposal submitted by Trinity Services Group, Inc., is the most favorable for Lake County.
- The cost of \$2.683 per inmate meal provides three daily meals to every inmate and staffing for the jail kitchen without inmate assistance.
- The contract authorizes the purchasing agent to enter into a two-year agreement with three additional one-year renewal options that will cost the County an estimated annual amount of \$1,500,000 pending County Board budget approval.

Attachments: [Inmate Meals Agreement Draft](#)
[Trinity Services Group Vendor Disclosure](#)

8.8 [23-1221](#)

Joint resolution authorizing into a contract with Andy Frain Services, Inc., Aurora, Illinois in the estimated annual amount of \$1,400,731 for entry screening, over-night security services, general security services, and mail screening.

- The current contract for entry screening and security services expires on November 30, 2023.
- The County contracts with a firm to provide entry screening, overnight security services and mail screening for the courthouses and general security services for Workforce Development.
- A request for proposal (RFP) was sent to 35 vendors and proposals were received from 12 vendors.
- Based on the criteria set forth in the RFP for Entry Screening and Security Services, it has been determined that the proposal submitted by Andy Frain Services, Inc. is the most favorable for Lake County.
- The contract authorizes the purchasing agent to enter into a two-year agreement with three additional one-year renewal options that will cost the County an estimated annual amount of \$1,400,731 to be paid from various Lake County accounts pending County Board budget approval.

Attachments: [Andy Frain Services Vendor Disclosure](#)
[Entry Screening Final Agreement Draft](#)

CIRCUIT CLERK

8.9 [23-1239](#)

Joint Committee Action approving Contract Modification Number Three with Mission Critical Partners, LLC Port Matilda, Pennsylvania to provide ongoing project management services for the implementation of the Circuit Clerk's Record Digitization Initiative in the amount not to exceed \$80,220.

- The Circuit Court Clerk identified a need for project management services to oversee the implementation of the Circuit Clerk's Record Digitization Initiative and the Lake County Board approved the contract for project management in the amount of \$135,120 in November 2020.
- The contract was modified to increase the funding and lengthen the term of the agreement for project management services through Modification Number Two on April 12, 2022, for a revised contract value of \$242,760.74.
- There is a need to increase the amount of the contract as resources were expended at a faster rate due to staffing shortages and extend the project completion date to December 2024 to include project management services to oversee the additional scope of work of scanning microfilm and microfiche records for the Circuit Court Clerk.

- In accordance with § 33.082 of the Lake County Purchasing Ordinance, this Change Order is germane to the original contract as signed and is in the best interest of Lake County it is hereby requested that the Purchasing Agent be authorized to enter into Contract Modification Number Three.
- Contract Modification Number Three is a not to exceed amount of \$80,220, increasing the overall contract to \$322,980.74. The Document Storage Fund (Fund 258) is funding the project.

Attachments: [Proposal](#)

[Vendor Disclosure Statement](#)

9. **County Administrator's Report**
10. **Executive Session**
11. **Members' Remarks**
12. **Adjournment**

Next Meeting: September 26, 2023