

# **Lake County Illinois**

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Agenda Report - Final**

**Tuesday, April 25, 2023**

**8:30 AM**

**Assembly Room, 10th Floor or register for remote attendance at  
<https://bit.ly/43yBIIT>**

**Health and Community Services Committee**

**PUBLIC ATTENDANCE:** The public can attend Lake County Committee and Board meetings (two options):

- (1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.
- (2) Remote attendance by registering using the link on the front page of this agenda.

**RECORDING:** Meetings, to include Public Comment, will be recorded.

**PUBLIC COMMENT:** Live public comment will be available for those attending in-person and through an electronic conferencing application (register via the link on the front page of the agenda). In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Public Comment may proceed in the following order: (1) Public Comment by individuals in attendance and then (2) Public Comment by individuals attending remotely through an electronic conferencing application.

Individuals may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to [PublicComment@Lakecountyil.gov](mailto:PublicComment@Lakecountyil.gov) or delivered to the County Board Office 18. N. County Street, Waukegan, Illinois, (10th floor)). Written comments will be circulated to the Members, but not read aloud.

Individuals providing Public Comment will provide the following information:  
Meeting: Health & Community Services Committee (Subject line for written Public Comment)

Topic or Agenda Item #: (REQUIRED)

Name: (REQUIRED)

Organization/Entity Represented: (REQUIRED) ("Self" if representing self)

Street Address, City, State: (Optional)

Phone Number: (Optional)

Email: May be REQUIRED for remote attendance

1. Call to Order
2. Pledge of Allegiance
3. Roll Call of Members
4. Addenda to the Agenda
5. Public Comment (Items not on the agenda)
6. Chair's Remarks
7. Unfinished Business
8. New Business

**CONSENT AGENDA (Items 8.1 - 8.2)**

**\*MINUTES\***

8.1 **23-0507**

Committee Action approving the Health and Community Services minutes from March 7, 2023.

**Attachments:** [HCS 3.7.23 Final Minutes](#)

**\*COMMUNITY DEVELOPMENT\***

8.2 **23-0570**

Joint resolution accepting the Emergency Food and Shelter Program (EFSP) grant from the Federal Emergency Management Agency (FEMA) and authorizing an emergency appropriation in the amount of \$6,907 for grant and program administration.

- The \$6,907 grant funds will be used to administer the EFSP Phase 40.
- Phase 40 applies to the period November 1, 2021, through December 31, 2023.
- The \$6,907 in grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year (FY) 2023 budget.

**Attachments:** [Emergency Appropriation 2022-05 - EFSP](#)

**REGULAR AGENDA**

**\*WORKFORCE DEVELOPMENT\***

8.3 **23-0496**

Joint resolution accepting an amendment to the lease with the College of Lake County (CLC) for 9,665 square feet of office space for Lake County Workforce Development and 25 parking spaces located in the parking garage of the College of Lake County Waukegan campus.

- Lake County Workforce Development has leased 9,665 square feet of office space from the CLC at their Waukegan campus since 2004 and currently operates on a month-to-month basis with an annual Consumer Price Index (CPI) increase occurring on July 1, 2023.
- Since 2016, the Workforce Development has incurred the additional cost to lease 33 parking spaces located in the parking garage of the CLC Waukegan campus.
- The parties have negotiated an amendment to the existing lease agreement that holds the monthly payment fixed at the July 2022 rate of \$15,108.44 per month, removes the additional cost for the use of parking at 30 N. Sheridan Road, and reduces the number of assigned parking spaces from 33 to 25.
- This amendment reduces the overall cost of the remaining term of the lease by \$34,650.
- This resolution authorizes the Lake County Board Chair to countersign the Addendum to Memorandum of Understanding between Community College District No. 532 and Lake County.

**Attachments:** [Addendum to MOU CLC Lake County 1NG Feb 2023](#)

[VII.B. Lease Agreement Modification Lake County WDB CLC 20230221](#)

[Vendor Disclosure Stmt Lake County 3 13 2023](#)

**\*HEALTH DEPARTMENT\***

**8.4** [23-0632](#)

Joint resolution accepting the Illinois Department of Public Health grant and authorizing an emergency appropriation in the amount of \$75,000 for the HIV Self-Testing grant.

- The \$75,000 Illinois Department of Public Health grant will fund supplies, advertising, temporary contractual staff, indirect expenses, and offset existing staff salaries and fringe benefits.
- The \$75,000 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year (FY) 2023 budget.
- The grant award will be for the period January 1, 2023, through June 30, 2023.
- If grant funding for the position or services end, and new funding is not secured, the position or services will be eliminated.

**Attachments:** [HIV Self-Testing](#)

**8.5** [23-0633](#)

Joint resolution accepting the National Association of County and City Health Officials grant and authorizing an emergency appropriation in the amount of \$87,750 for the Reducing Overdose through Community Approaches Mentee Program grant.

- The \$87,750 National Association of County and City Health Officials grant will fund printing and mailing of program material, temporary contractual staff, and offset existing staff salaries and fringe benefits.

- The \$87,750 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year (FY) 2023 budget.
- The grant award will be for the period March 1, 2023, through July 31, 2023.
- If grant funding for the position or services end, and new funding is not secured, the position or services will be eliminated.

**Attachments:** [NACCHO ROCA](#)

**8.6** [23-0634](#)

Joint resolution accepting the Illinois Department of Human Services grant and authorizing an emergency appropriation in the amount of \$95,644 for the Regional Substance Use Prevention Integration Center grant.

- The \$95,644 Illinois Department of Human Services grant will fund supplies, computers, four new staff positions, and offset existing staff salaries and fringe benefits.
- The \$95,644 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year (FY) 2023 budget.
- The grant award will be for the period April 1, 2023, through June 30, 2023.
- If grant funding for the position or services end, and new funding is not secured, the position or services will be eliminated.

**Attachments:** [IDHS Regional Substance Use Prevention Integration Center](#)

**\*COMMUNITY DEVELOPMENT\***

**8.7** [23-0565](#)

Joint resolution approving the Program Year (PY) 2023 United States Department of Housing & Urban Development (HUD) Annual Action Plan (AAP).

- Lake County is the recipient of the HUD Community Development Block Grant (CDBG), HOME Investment Partnership (HOME) and Emergency Solutions Grant (ESG) entitlement funding.
- As a condition of entitlement funds, HUD requires the development and submission of a Housing and Community Development AAP.
- The PY 2023 AAP includes annual funding recommendations totaling \$2,880,838 CDBG, \$2,356,220 HOME, and \$220,057 ESG.
- The PY 2023 AAP was approved by the Lake County Housing and Community Development Commission (HCDC) on April 13, 2023.
- A total of \$1,000 of LCAHP, \$12,150.77 of CDBG and \$26,723.33 of HOME program income has been generated and has not been previously appropriated.
- The program income received was the result of loan payments in the amount of \$3,499.66, mortgage payoffs in the amount of \$35,165.67, and \$1,208.77 home sales proceeds.

**Attachments:** [PY23 AAP DRAFT.v2](#)

[Emergency Appropriation 2023-05 PY2023](#)

**8.8**     **23-0573**

Resolution amending the Housing and Community Development Commission (HCDC) By-Laws.

- The Lake County HCDC was formed by the Lake County Board in 1976 to “accomplish the purpose of the (federal) Housing and Community Development Act.”
- Proposed HCDC By-Law changes will narrow the Executive Committee role and reduce the number of meetings. In order to address issues with achieving a quorum, the changes include reducing the quorum definition to one third of members and increasing the number of meetings in Libertyville to two thirds.

**Attachments:** [By-laws HCDC v2023-04 Proposed.pdf](#)

[By-laws HCDC v2023-04 Proposed Red Lined.pdf](#)

**8.9**     **23-0566**

Joint resolution approving Lake County to serve as the Responsible Entity (RE) and complete 24 CFR Part 58 Environmental Review Records (ERRs) for recipients of Congressional Directed Funds.

- The U.S. Congress has appropriated funds directly to recipients for projects located in Lake County, Illinois in Federal Fiscal Years (FY) 2022 and 2023.
- An Environmental Review Record (ERR) must be completed by a Responsible Entity for the appropriated funds when the funds are administered by the U.S. Department of Housing and Urban Development.
- The attached agreement defines the terms and conditions for Lake County to serve and the RE and complete ERRs for recipients, at their request.

**Attachments:** [Agreement for CPF ERRs TEMPLATE Fees](#)

**9.     County Administrator's Report**

**10.    Executive Session**

**11.    Members' Remarks**

**12.    Adjournment**

**Next Meeting: May 30, 2023**