

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, August 8, 2012

1:00 PM

Conference Room C

Financial and Administrative Committee

1. **Call to Order**

Chair Paxton called the meeting to order.

Present 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Absent 1 - Vice Chair Kyle

Others present:

Barry Burton, County Administrator

Amy McEwan, Deputy County Administrator

Ryan Waller, Assistant County Administrator

David Stolman, County Board Chair

Artis Yancey, Lake County Coroner

Patrice Sutton Burger, Finance and Administrative Services

RuthAnne Hall, Finance and Administrative Services

Brandy Schroff, Finance and Administrative Services

Jeremiah Varco, Finance and Administrative Services

Efren Heredia, Finance and Administrative Services

Yvette Albarran, Finance and Administrative Services

April Allbee, Finance and Administrative Services

Marci Jumisko, Court Administration

Rick Curtis, Winchester House

Pam Riley, Health Department

Mary Ann Kornau-Bandurski, Veterans Assistance Commission

Fred Skorude, Facilities

Mary Ellen Tamasy, Lake County RDC

John Quintanilla, Prairie State Legal Services

Mike Szerlong, Vanguard

Nick Sauer, Public

Jane Tallitsch, County Board Office

2. **Pledge of Allegiance**

Chair Paxton lead the group in the Pledge of Allegiance.

3. **Approval of Minutes**

3.1 **[12-0891](#)**

Minutes from June 27, 2012.

A motion was made by Member Lawlor, seconded by Member Mountsier, that minutes from June 27, 2012 be approved. Motion carried by the following voice vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 1 - Vice Chair Kyle

3.2 **[12-0894](#)**

Executive session minutes from June 27, 2012.

A motion was made by Member Lawlor, seconded by Member Mountsier, that Executive Session minutes of June 27, 2012 be approved. Motion carried by the following voice vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 1 - Vice Chair Kyle

4. Added to Agenda

There were no items added to the agenda.

5. Public Comment

There were no public comments.

6. Old Business

There was no old business to conduct.

7. New Business

Health & Community Services

Law & Judicial

7.1 12-0615

Joint committee action authorizing the intra-fund transfer of unencumbered funds from Brownfields Program to the Lake County Affordable Housing Program (AHP).

Ryan Waller, Assistant County Administrator, and Dusty Powell, Planning, Building and Zoning, presented. Motion made by Member Bassi. There was no second. This item will return to the standing committee.

7.2 12-0873

Joint resolution authorizing an emergency appropriation in the amount of \$1,037,582 in the FY 2012 budget as a result of seven new grants, a grant increase and other revenue increases.

Pam Riley, Health Department, presented.

A motion was made by Member Lawlor, seconded by Member Mountsier, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 1 - Vice Chair Kyle

7.3 12-0809

Joint resolution authorizing a contract with Aetna Better Health of Chicago, Illinois to allow Winchester House to participate in the State of Illinois Integrated Care Program.

Ryan Waller, Assistant County Administrator, and Rick Curtis, Administrator of Winchester House, presented.

A motion was made by Member Mountsier, seconded by Member Lawlor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 1 - Vice Chair Kyle

7.4 [12-0858](#)

Joint resolution authorizing an emergency appropriation in the amount of \$954,929.81 in the Community Development Neighborhood Stabilization (NSP) Program budget as a result of unanticipated revenue from the sale of homes purchased under the program.

Ryan Waller, Assistant County Administrator, and Dusty Powell, Planning, Building and Zoning, presented. Committee requested a location of the various purchases/sales.

A motion was made by Member Bassi, seconded by Member Lawlor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 1 - Vice Chair Kyle

7.5 [12-0865](#)

Joint resolution authorizing grant awards from the Lake County Affordable Housing Program (AHP).

Ryan Waller, Assistant County Administrator, and Dusty Powell, Planning, Building and Zoning, presented.

A motion was made by Member Bassi, seconded by Member Lawlor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Absent: 1 - Vice Chair Kyle

7.6 [12-0870](#)

Joint resolution authorizing an agreement with Prairie State Legal Services to administer the County's Fair Housing Program.

Ryan Waller, Assistant County Administrator, and Dusty Powell, Planning, Building and Zoning, presented.

A motion was made by Member Lawlor, seconded by Member Taylor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Absent: 1 - Vice Chair Kyle

7.7 [12-0866](#)

Joint resolution authorizing line-item transfers between various funds for the purpose of transferring previously approved funds in 2012.

Ryan Waller, Assistant County Administrator, and Mary Ann Kornau-Bandurski, Veterans Assistance Commission, presented.

A motion was made by Member Mountsier, seconded by Member Lawlor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Absent: 1 - Vice Chair Kyle

Law & Judicial

7.8 [12-0837](#)

Joint resolution authorizing line-item transfers between various funds for the purpose of transferring previously approved funds in 2012.

Patrice Sutton Burger, Finance and Administrative Services, and Artis Yancy, Coroner, presented.

A motion was made by Member Taylor, seconded by Member Mountsier, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Absent: 1 - Vice Chair Kyle

7.9 [12-0803](#)

Joint resolution authorizing the acceptance of Grant Award #TI023106-03 from the U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration, Center for Substance Abuse Treatment and an emergency appropriation of \$208,333 for the Lake County Therapeutic Intensive Monitoring Court Service Enhancement project.

Marci Jumisko, Court Administration, presented. This is the third year of a 3-year grant. Staff has applied for two grants in hopes of securing funds to support this program. If grant funding is not acquired, this portion of the program will have to be discontinued.

A motion was made by Member Bassi, seconded by Member Lawlor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Absent: 1 - Vice Chair Kyle

7.10 [12-0850](#)

Joint resolution authorizing the execution of the lease agreement for the State's Attorney's Child Support Enforcement Division for office space located at 33 N. County Street, Waukegan, Illinois, in the amount of \$4,194.75 per month for six months, for a total of \$25,168.50.

Amy McEwan, Deputy County Administrator, presented.

A motion was made by Member O'Kelly, seconded by Member Lawlor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Absent: 1 - Vice Chair Kyle

7.11 [12-0851](#)

Joint resolution authorizing the renewal of the State's Attorney's Violent Crime Victims Assistance (VCVA) grant program awarded by the Office of the Illinois Attorney General, including grant funding of \$22,230.

Amy McEwan, Deputy County Administrator, presented.

A motion was made by Member Lawlor, seconded by Member O'Kelly, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Absent: 1 - Vice Chair Kyle

7.12 [12-0852](#)

Joint resolution authorizing the renewal of a Federal Fiscal Year 2010 US Department of Justice Office of Juvenile Justice and Delinquency Prevention (OJJDP) Juvenile Accountability Block Grant (JABG), to continue the State's Attorney's Victim Offender Mediation program administered through the Illinois Criminal Justice Information Authority (ICJIA), in the amount of \$29,120 in federal funds.

Amy McEwan, Deputy County Administrator, presented.

A motion was made by Member O'Kelly, seconded by Member Lawlor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Absent: 1 - Vice Chair Kyle

Public Works & Transportation

7.13 [12-0824](#)

Joint resolution authorizing Treasurer Robert Skidmore to withdraw monies from the

Bond Series A of 2010 Construction Account to pay construction cost Items.

Diana O'Kelly, Chair of the Public Works and Transportation Committee, presented.

A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Absent: 1 - Vice Chair Kyle

7.14 [12-0823](#)

Joint resolution authorizing a professional engineering services agreement with Christopher B. Burke Engineering, Ltd. in the amount of \$400,000 for engineering services for improvement to the Round Lake Sanitary District (RLSD) excess flow facility.

Diana O'Kelly, Chair of the Public Works and Transportation Committee, presented.

A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Absent: 1 - Vice Chair Kyle

7.15 [12-0871](#)

Joint resolution authorizing execution of a professional engineering services agreement with Pure Technologies US, Inc. in the amount of \$167,500 for the northwest forcemain 2012 assessment project.

Diana O'Kelly, Chair of the Public Works and Transportation Committee, presented.

A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Absent: 1 - Vice Chair Kyle

7.16 [12-0869](#)

Joint resolution authorizing execution of a professional engineering services agreement with Quality Power Solutions, LLC in the amount of \$109,682.21 for the arc flash survey project.

Diana O'Kelly, Chair of the Public Works and Transportation Committee, presented.

A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Absent: 1 - Vice Chair Kyle

7.17 [12-0839](#)

Joint resolution authorizing an agreement with the Oasis Business Center Property Association (Oasis) transferring ownership of the Oasis water supply system to Lake County.

Diana O'Kelly, Chair of the Public Works and Transportation Committee, presented.

A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Absent: 1 - Vice Chair Kyle

7.18 [12-0856](#)

Ordinance amending certain water and sewer rates and establishing two fees for service.

Diana O'Kelly, Chair of the Public Works and Transportation Committee, presented.

A motion was made by Member O'Kelly, seconded by Member Taylor, that this ordinance be recommended for adoption to the consent agenda. Motion carried by voice vote.

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Absent: 1 - Vice Chair Kyle

7.19 [12-0857](#)

Joint resolution providing notice to the municipalities within the Northeast Central and Southeast Central Facilities Planning Areas of an adjustment in the Lake County wholesale sewer rates for wastewater services provided by the North Shore Sanitary District (NSSD) and the Village of Libertyville.

Diana O'Kelly, Chair of the Public Works and Transportation Committee, presented.

A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Absent: 1 - Vice Chair Kyle

7.20 [12-0827](#)

Joint resolution authorizing a contract with Superior Road Striping, Inc., Melrose Park, Illinois, for removal, replacement or refurbishment of pavement markings on existing bituminous and concrete pavements on various County highways, where necessary, in

the amount of \$402,359.15, and designated as Section 12-00000-12-GM.

Diana O'Kelly, Chair of the Public Works and Transportation Committee, presented.

A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Absent: 1 - Vice Chair Kyle

7.21 [12-0828](#)

Joint resolution authorizing a contract with Peter Baker and Son Company, Lake Bluff, Illinois, for resurfacing portions of Quentin Road, including the replacement of a guardrail and the stabilization of an embankment, in the amount of \$1,325,052.23, and designated as Section 10-00090-14-RS.

Diana O'Kelly, Chair of the Public Works and Transportation Committee, presented.

A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Absent: 1 - Vice Chair Kyle

7.22 [12-0831](#)

Joint resolution appropriating a supplemental amount of \$26,000 of County Bridge Tax funds to provide for FY 2012 acquisition of materials and services needed to maintain drainage and bridge facilities, pavements, shoulders, guardrails, fencing, and right-of-way, and designated as Section 12-00000-03-GM.

Diana O'Kelly, Chair of the Public Works and Transportation Committee, presented.

A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Absent: 1 - Vice Chair Kyle

7.23 [12-0832](#)

Joint resolution authorizing a contract with PTV America, Inc., Portland, Oregon, for the maintenance and support of the Lake County Division of Transportation's (LCDOT) Capacity Analysis Records System (CARS), appropriating \$26,000 of Matching Tax funds for this agreement, and designated as Section 12-00000-14-EG.

Diana O'Kelly, Chair of the Public Works and Transportation Committee, presented.

A motion was made by Member O'Kelly, seconded by Member Taylor, that this

resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Absent: 1 - Vice Chair Kyle

7.24 [12-0867](#)

Joint resolution authorizing an intergovernmental agreement with Cook County Highway Department to allow for the sharing of PASSAGE traffic monitoring video data along Lake Cook Road, from Quentin Road to US Route 41.

Diana O'Kelly, Chair of the Public Works and Transportation Committee, presented.

A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Absent: 1 - Vice Chair Kyle

7.25 [12-0874](#)

Joint resolution authorizing the execution of an agreement for professional engineering services with Infrastructure Management Services (IMS), Rolling Meadows, Illinois, for the annual pavement testing services, and associated components, for the County's Pavement Management System at a maximum cost of services described of \$75,000, appropriating \$85,000 of Matching Tax funds, and designated as Section 12-00219-00-ES.

Diana O'Kelly, Chair of the Public Works and Transportation Committee, presented.

A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Absent: 1 - Vice Chair Kyle

7.26 [12-0876](#)

Joint resolution authorizing the execution of an agreement with Lindenhurst Park District for the Phase II design engineering for the proposed Grass Lake Road Pedestrian/Bicycle Path Tunnel connecting McDonald Woods Forest Preserve to the Park District's Oak Ridge Park, appropriating \$80,000 of ¼% Sales Tax for Transportation and Public Safety funds for the County's portion of the improvement, and designated as Section 09-00075-15-BT.

Diana O'Kelly, Chair of the Public Works and Transportation Committee, presented.

A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be approved and recommended to the County Board for adoption. The

motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Absent: 1 - Vice Chair Kyle

7.27 [12-0877](#)

Joint resolution appropriating a supplemental amount of \$4,144,000 of 2011A Tax Exempt GO Bonds Road Construction funds for the acquisition of necessary right-of-way, by agreement or condemnation, and other right-of-way costs associated with the Rollins Road Gateway Improvement at the intersections of Illinois Route 83/Rollins Road/Hainesville Road, and designated as Section 08-00080-56-BR.

Diana O'Kelly, Chair of the Public Works and Transportation Committee, presented.

A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Absent: 1 - Vice Chair Kyle

7.28 [12-0878](#)

Joint resolution authorizing the execution of an Illinois Environmental Protection Agency (IEPA) standard formal Highway Authority Agreement, and a Lake County Supplemental Highway Authority Agreement, between BP Products North America, Inc. (BP) and Lake County, as required by the IEPA in order for it to consider the issuance of a "No Further Remediation" (NFR) letter to BP for its property at 3201 North Lewis Avenue, Waukegan, Illinois, which is necessary for the redevelopment of said property.

Diana O'Kelly, Chair of the Public Works and Transportation Committee, presented.

A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Absent: 1 - Vice Chair Kyle

7.29 [12-0879](#)

Joint resolution authorizing the execution of an agreement with the State of Illinois/ Illinois Department of Transportation (IDOT) for replacement of the deck beams on the bridge carrying southbound Arlington Heights Road over Buffalo Creek, appropriating \$145,000 of County Bridge Tax funds, and designated as Section 10-00193-07-BR.

Diana O'Kelly, Chair of the Public Works and Transportation Committee, presented.

A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Absent: 1 - Vice Chair Kyle

7.30 [12-0880](#)

Joint resolution authorizing the execution of a contract with Bloom Companies, LLC, Chicago, Illinois, for professional services for the provision of Phase II design engineering services for the repairs to retaining walls situated along Fairfield Road and Lewis Avenue at a maximum cost of services described of \$167,400, appropriating \$205,000 of Matching Tax funds, and designated as Section 13-00000-07-GM.

Diana O'Kelly, Chair of the Public Works and Transportation Committee, presented.

A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Absent: 1 - Vice Chair Kyle

7.31 [12-0881](#)

Joint resolution authorizing the execution of a technical services agreement between the Regional Transportation Authority (RTA) and Lake County providing the terms and conditions for the receipt of federal Job Access Reverse Commute (JARC) grant, appropriating \$450,000 of the ¼% Sales Tax for Transportation and Public Safety funds, and designated as Section 09-00280-01-ES.

Diana O'Kelly, Chair of the Public Works and Transportation Committee, presented.

A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Absent: 1 - Vice Chair Kyle

7.32 [12-0882](#)

Joint resolution authorizing the execution of Amendment No. 1 to the agreement between Lake County and Pace providing for expansion of the service area to include Fremont and Wauconda Townships, and designated as Section 09-00280-01-ES.

Diana O'Kelly, Chair of the Public Works and Transportation Committee, presented.

A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Absent: 1 - Vice Chair Kyle

7.33 [12-0883](#)

Joint resolution approving Change Order No. 2, appropriating a supplemental amount of \$25,000 of Matching Tax funds for the Lake County Year 2040 Transportation Priority Plan, and designated as Section 09-00000-19-ES.

Diana O'Kelly, Chair of the Public Works and Transportation Committee, presented.

A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Absent: 1 - Vice Chair Kyle

7.34 [12-0888](#)

Joint resolution appropriating \$618,000 of Motor Fuel Tax funds for the maintenance of the County highway system from December 1, 2012, to November 30, 2013, and designated as Section 13-00000-00-GM.

Diana O'Kelly, Chair of the Public Works and Transportation Committee, presented.

A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Absent: 1 - Vice Chair Kyle

FINANCIAL & ADMINISTRATIVE

7.35 [12-0812](#)

Resolution authorizing a one year lease extension for 4,140 square feet of office space for the Regional Office of Education for a total annual cost of \$75,794.40.

RuthAnne Hall and Kurt Schultz, Finance & Administration, presented. Marty Paulson, Chief County Assessor, provided additional input.

A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Absent: 1 - Vice Chair Kyle

7.36 [12-0815](#)

Resolution ratifying an emergency procurement with Manatron, Inc., for software maintenance, support and professional services for the computer assisted mass appraisal system and the open tax file for Lake County.

RuthAnne Hall, Finance and Administrative Services, presented.

A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Absent: 1 - Vice Chair Kyle

7.37 [12-0822](#)

Resolution authorizing a contract for a one-year period, with renewal options with Intellitime Systems Corporation, Santa Ana, CA, for time clock hardware and application software in the amount of \$329,369.

RuthAnne Hall, Finance and Administrative Services, presented. Rodney Marion, Director, Human Resources, also provided input.

A motion was made by Member O'Kelly, seconded by Member Lawlor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Absent: 1 - Vice Chair Kyle

7.38 [12-0826](#)

Resolution authorizing a two-year contract with Vanguard Archives, Franklin Park, Illinois for lease of record storage facilities for Lake County in the estimated amount of \$35,846.40.

RuthAnn Hall, Finance and Administrative Services, presented. There are 33,000 boxes in storage with 51% of those belonging to the State's Attorney's Office. Current contract has been in place since 2007 at which time the County was in emergency mode because storage facility at that time went out of business. It was time to bid. All departments are determining which documents can be destroyed, scanned or stored. Vanguard was the lowest bidder which included 2 years of free storage and shredding. They are located in Franklin Park and can provide requested boxes within two hours. Staff drove to the facility in rush hour and was able to arrive in 1 hour. Vanguard is climate and humidity controlled and has extensive security systems in place. This will be rebid in 2 years. Barry Burton, County Administrator, informed committee that there may be a cost to terminate the current vendor.

A motion was made by Member Mountsier, seconded by Member Lawlor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Absent: 1 - Vice Chair Kyle

7.39 [12-0836](#)

Resolution authorizing a contract with KJWW Engineering Consultants, Chicago, Illinois, for the modification and the replacement of the building ventilation system in the Lake County Administrative Tower in the amount of \$100,350.

RuthAnne Hall, Finance and Administrative Services, and Jeremiah Varco, Facilities, presented. Barry Burton, County Administrator, explained that the underground parking area requires this ventilation upgrade to meet current codes.

A motion was made by Member Lawlor, seconded by Member O'Kelly, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Absent: 1 - Vice Chair Kyle

7.40 [12-0853](#)

Resolution authorizing a contract with RCC Consultants, Woodridge, Illinois to provide consulting for the Lake County Radio System Project in the amount of \$64,805.

RuthAnn Hall, Finance and Administrative Services, and Amy McEwan, Deputy County Administrator, presented.

A motion was made by Member Lawlor, seconded by Member Mountsier, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Absent: 1 - Vice Chair Kyle

8. **Executive Session**

8.1 **Executive session to discuss threatened litigation 5 ILCS 120/2(c)(11).**

A motion was made by Member Lawlor, seconded by Member Mountsier, that committee go into executive session. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Absent: 1 - Vice Chair Kyle

8.1a [12-0864](#)

Committee action regarding the Estate of Micki Milliken.

A motion was made by Member Lawlor, seconded by Member Mountsier, that Committee Action be approved. Motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Absent: 1 - Vice Chair Kyle

9. County Administrator's Report

Patrice Burger Sutton, Finance and Administrative Services, distributed the economic indicator report and provided an update.

Barry Burton, County Administrator, reminded Committee that the budget season is upcoming and meetings are scheduled.

Member O'Kelly asked about the U of I extension. Barry Burton responded items such as U of I extension will remain status quo unless a clear consensus is presented from the Board. Barry Burton stated the main focus with the budget this year will be on court projects and behavioral health, which are critical pieces that will need to be resolved. Much discussion took place regarding the behavioral health cuts.

10. Adjournment

Minutes prepared by Jane Tallitsch.

Respectfully submitted,

Chairman

Vice-Chairman

Financial and Administrative Committee