

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Agenda Report - Final

Wednesday, February 6, 2013

1:00 PM

Assembly Room

Financial and Administrative Committee

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Approval of Minutes**
4. **Added to Agenda**
5. **Public Comment**
6. **Old Business**
7. **New Business**

7.1 **13-0128**

Joint resolution authorizing emergency appropriations for FY 2013 in various funds for certain projects, items and activities, which were budgeted in the prior year and not completed.

- This resolution authorizes the carry-over, or re-authorization, of certain FY 2012 activities.
- These activities were not included in the FY 2013 budget while the carry-over list and associated budget amounts were determined; to include them would have hindered the proper scrutiny of the new FY 2013 budget.
- Without this action, these projects and/or items will not have the budget authority required.

7.2 **13-0129**

Joint resolution authorizing line-item transfers between various funds for the purpose of transferring previously approved funds in 2012.

- Line item transfers in various funds between line items in the FY 2012 budget are needed to align the budget with correct expense accounts.
- The County Board must approve line item transfers under certain conditions.
- A listing of the various transfers is attached to the resolution.

Planning, Building & Zoning

7.3 **13-0102**

Joint ordinance authorizing the amount of \$2,760,000 in the Stormwater Management Commission budget (Fund 212) to be utilized for the purpose of purchasing the Gurnee Grade School. The amount will be reimbursed through a grant awarded by the Illinois Department of Commerce and Economic Opportunity for the acquisition and demolition of the Gurnee Grade School, District 56, 900 Kilbourne Road, Gurnee, Illinois, Lake County.

- This grant No. 08-358012 is through the Illinois Department of Commerce and Economic Opportunity and provides funding for the purchase and demolition of the Gurnee Grade School in the amount of \$2,760,000.
- SMC has entered into an agreement with the Illinois Department of Commerce and Economic Opportunity (DCEO) to coordinate and manage the acquisition and demolition of the school.
- SMC will be reimbursed by the Illinois Department of Commerce and Economic

Opportunity from this grant award for grant management and technical services.

Attachments: [IKE Property Buyout Grant Memo.pdf](#)

[Property Buyout Program Conditional Contract for Sale.pdf](#)

[Gurnee Grade School Location Map.pdf](#)

7.4 **13-0105**

Joint resolution authorizing an emergency appropriation in the amount of \$977,736 in the Stormwater Management Commission budget (Fund 212) to be reimbursed by the Illinois Emergency Management Agency for the acquisition and demolition of five (5) floodprone properties throughout Lake County.

- This grant No. FEMA-DR-1850-IL in the amount of \$977,376 and is provided through the Illinois Emergency Management Agency (IEMA) and provides up to 75% cost-share funding for the purchase of five (5) floodprone properties throughout the County from owners that have voluntarily participated. The remaining 25% will come from SMC and local government cash and service contributions.
- SMC will enter into an agreement with the Illinois Emergency Management Agency (IEMA) to manage the acquisition and demolition of the five properties.
- SMC will be reimbursed by the Illinois Emergency Management Agency from this grant award for grant management and technical services.

Attachments: [Hazard Mitigation Property Buyout Grant memo.pdf](#)

[Grant agreement_REV.pdf](#)

7.5 **13-0121**

Joint resolution authorizing the State's Attorney of Lake County to institute legal action against certain named properties for the demolition of dangerous and unsafe or uncompleted and abandoned structures on said properties.

- The subject property is located at 39544 North Beck Road, Lake Villa, Illinois 60046 in Lake Villa Township - District 3. The structure is a dilapidated single family dwelling and a shed roof (lean-to) approximately 30'x25' attached to the west side of an existing barn.
- Pursuant to state law, the County Board has authority to demolish any dangerous and unsafe structures within unincorporated portions of Lake County.
- Planning, Building and Development (PB&D) has identified, in the resolution, two dangerous and unsafe structures within unincorporated portions of Lake County.
- Once approved, the Lake County State's Attorney will begin to issue notices to property owners to repair or demolish the identified structures, as well as, make application to the Circuit Court seeking authorization to demolish if property owners are nonresponsive.
- If authorized by the Circuit Court, PB&D will initiate the demolition of the dangerous and unsafe structures.

Health & Community Services

7.6 **13-0150**

Joint resolution authorizing a contract with Lake County Residential Development Corporation (LCRDC) to develop rental housing, as authorized by the 2010 Annual

Action Plan Substantial Amendment for the Neighborhood Stabilization Program, Round 3 (NSP3).

- On February 8, 2011, the County Board authorized the submittal of a substantial amendment to the 2010 Annual Action Plan in order to receive funds under NSP3.
- The substantial amendment to the 2010 Annual Action Plan, the guiding plan for the NSP3, provided for the awarding of these funds to a non-profit developer to expend those funds and meet this side aside requirement.
- On April 12, 2011, the County Board authorized 1) acceptance of the NSP3 funds; 2) execution of the necessary agreements; and 3) an emergency appropriation to administer the NSP3 funds.
- Federal guidelines require that 25% of Lake County's NSP3 allocation (\$342,606) be dedicated to the production of housing for persons making at or below 50% of the area median income
- LCRDC was selected through a competitive grant process based on its proven capacity and experience in implementing/managing similar projects.
- This resolution authorizes authorize the County Board Chairman or designee to execute contracts with LCRDC.

7.7 **13-0109**

Joint resolution authorizing a contract with GSF USA, Inc., Buffalo Grove, Illinois, for janitorial and housekeeping services at Winchester House for a one year period, with four one year renewals, in the estimated annual amount of \$491,964.

- The County currently contracts for janitorial and housekeeping services at Winchester House, the County's skilled nursing facility.
- The current contract for this service will expire at the end of February.
- Lake County published a request for bids, with seven vendors submitting responses ranging from \$12,000 to \$563,421.
- The lowest bid was determined to be a non-responsive bidder resulting in GSF USA, Inc. being deemed the lowest responsive and responsible bidder.
- This resolution authorizes a one year agreement with four additional one year renewal options that will cost the County an estimated amount of \$491,964.

7.8 **13-0106**

Joint resolution authorizing a contract with Perfect Cleaning Service Corporation, Chicago, Illinois for janitorial and housekeeping services at various Lake County Health Department facilities for a one year period, with four one year renewals, in the estimated annual amount of \$474,916.

- Lake County Health Department currently contracts for janitorial and housekeeping services at 19 facilities.
- The current contract for this service will expire at the end of February.
- Lake County published a request for bids, with eight vendors submitting responses ranging from \$194,800 to \$634,897.22.
- The lowest bid was determined to be a non-responsive bidder resulting in Perfect Cleaning Service Corporation being deemed the lowest responsive and responsible bidder.
- This resolution authorizes a one-year agreement with four additional one-year renewal options that will cost the County an estimated amount of \$474,916.

7.9 **13-0181**

Joint resolution authorizing an emergency appropriation in the amount of \$1,134,019 in the FY 2012 budget as a result of one new grant, grant increase and other revenue increases.

- The Health Department has been awarded one new grant, a grant increase and other revenue increases.
- These funds have not been previously appropriated, having been awarded after adoption of the FY 2012 budget.
- The new grants, grant increase, and increased revenue for the Health Department totals \$1,134,019 and a complete list of the sources of these funds is included in the resolution.

Attachments: [Emergency Appropriation for FY12 Nov 2012](#)

7.10 [13-0171](#)

Joint resolution authorizing an emergency appropriation totaling \$5,283,144.73 to Workforce Development's County Fiscal Year 12 budget for WIA, 1EC, Trade, and Incentive grants awarded by the Illinois Department of Commerce and Economic Opportunity (DCEO).

- On an annual basis, Workforce Development receives several different grants to fund programs and services benefitting job seekers, laid off workers, youth, incumbent workers, new entrants to the workforce, veterans, persons with disabilities, and employers.
- Awarded grants do not coincide with the County's fiscal year.
- For the time period July 1, 2011 through June 30, 2014 DCEO awarded WIA, 1EC, Trade, and Incentive grants, all of which were formally accepted by the County Board.
- An emergency appropriation is now needed to Workforce Development's County Fiscal Year 12 budget to provide budget authority for all current open grants that properly aligns with existing grant authority, as awarded by DCEO.
- This action will allow Workforce Development to spend up to the authorized award amounts, properly manage and track grant revenues and expenditures with clarity, as well as help facilitate successful fiscal monitoring and audits.

Attachments: [Feb '13 - CFY'12 LCWD Grant Budget True Up.xls](#)

Law & Judicial

7.11 [13-0063](#)

Joint resolution authorizing an emergency appropriation and acceptance of a grant award in the amount of \$8,800 for a Tobacco Enforcement program from the State of Illinois Liquor Control Commission

- This is the annual Tobacco Enforcement Grant which covers the time period of August 1, 2012 through June 30, 2013.
- The grant covers all expenses related to enforcement including:
 - 139 overtime hours at \$58.00 per hour = \$8,080
 - \$720 provides monies for individuals posing as minors to attempt to purchase tobacco
 - Total spent on this grant = \$8,800
- The three rounds of compliance checks resulted in 14 total violations with the fine

potential of \$200 per violation.

Attachments: [Tobacco Enforcement Agreement 2012](#)

7.12 [13-0111](#)

Joint resolution authorizing a contract with Securus Technologies of Dallas, Texas to provide inmate phone and video visitation system services for the Lake County Jail.

- Inmate phone services are provided by the Lake County Jail through a contract that provides revenue for inmate welfare through a commission rate based on gross revenue for telephone calls.
- A Request for Proposal (RFP) was issued in September 2012 to amend inmate phone services to include video visitation services to provide operational efficiencies for the jail and expanded visitation options for inmates.
- The RFP was sent to 18 vendors and proposals were received from five firms.
- A selection committee comprised of staff from the Lake County Jail, Information Technology, Courts Administration, Finance and Administrative Services and Purchasing recommend the services of Securus Technologies as the firm who best meets the needs of the County based on the RFP evaluation criteria.
- Services include installation of 85 telephones, 13 visitor video kiosks, and 31 inmate pod video kiosks, continuation of existing rate structure for telephone calls for inmates.
- The resolution authorizes a two-year agreement with three additional one-year renewal options that will provide revenue for inmate welfare to the County Jail.

7.13 [13-0140](#)

Joint resolution authorizing an amendment for an extension and increase of funding for the 2009 American Reinvestment and Recovery Act (ARRA) JAG Grant #809036 interagency agreement, a federal ARRA grant administered through the Illinois Criminal Justice Information Authority (ICJIA), which will continue to support a victim witness counselor in the State's Attorney's Office through September 30, 2013, and an emergency appropriation of \$10,737.

- The ARRA grant funding has been extended through September 30, 2013.
- The goals of the program include creating jobs, serving victims of crime, and assisting in the prosecution of violent offenders.
- Through the federal ARRA grant #809036, the State's Attorney's Office received 100% funding for a Victim/Witness Counselor position from March 1, 2010 to February 28, 2013. The extension, and increased grant funding of \$10,737, would continue to support 100% program funding through September 30, 2013.
- The Victim Witness Counselor serves misdemeanor domestic violence victims and assists as necessary in serving aggravated battery, cyber crime, identity theft and fraud victims.

Attachments: [Grant 809036 Extension Letter.pdf](#)

7.14 [13-0067](#)

Joint resolution authorizing the acceptance of a grant award in the amount of \$10,582.42 for a Local Alcohol Program from the Illinois Department of Transportation.

- This is a Local Alcohol Program grant which covers the time period of October 1, 2012 through September 30, 2013.
- The grant covers a portion of the expenses related to the enforcement of Driving Under

the Influence (DUI) patrols and roadblocks.

- For this grant program, we have a goal of four DUI patrols and roadblocks this year.
 - Hireback four deputies and one command in fully marked squad cars for each roadblock.
 - Run the DUI patrol/roadblocks during times of high crash incidents, from 11 p.m. to 6 a.m., locations to be determined.

Attachments: [IDOT grant](#)

Public Works & Transportation

7.15 [13-0174](#)

Joint resolution adopting membership expansion principles between the County and the Central Lake County Joint Action Water Agency (CLCJAWA).

- CLCJAWA adopted a resolution expressing its intent to work towards an expansion of its membership.
- CLCJAWA has requested that prospective new members, and the County adopt non-binding resolutions agreeing to engage in good-faith discussions for the purpose of coming to an agreement under which new County service areas can be admitted to membership in CLCJAWA.
- Each entity will retain its right to come to a final, independent conclusion regarding membership expansion.

Attachments: [13-0174 CLCJAWA Approved Resolution & Current Principles Exhibit A.r](#)

7.16 [13-0112](#)

Joint resolution appropriating \$120,000 of Motor Fuel Tax funds to upgrade existing traffic signal heads to LED and install Uninterrupted Power Supplies (UPS) at a maximum of 14 intersections, and designated as Section 13-00000-11-GM.

- [2013 Traffic Signal Equipment Upgrade: Appropriation.](#)
- The County maintains 164 traffic signals, and various pieces of equipment, which annually need to be replaced and upgraded.
- The 2013 work concentrates on upgrading existing traffic signal heads to LED, and installing UPS at a maximum of 14 intersections.
- Before a project letting can be held, an appropriation of \$120,000 of Motor Fuel Tax funds is necessary.

7.17 [13-0130](#)

Joint resolution authorizing an agreement between Lake County and ECS Midwest, LLC, Buffalo Grove, Illinois, for material inspections for the FY2013 Lake County Division of Transportation (LCDOT) highway construction program at a maximum cost for services described as \$87,685, appropriating \$90,000 of Matching Tax funds, and designated as Section 13-00000-05-EG.

- [FY2013 Materials Inspections: Consultant Agreement and Appropriation.](#)
- The LCDOT must provide quality assurance testing for contractor supplied construction and maintenance contract projects during the FY2013 construction season.
- In accordance with the Local Government Professional Services Selection Act, the recommended consultant is ECS Midwest, LLC, Buffalo Grove, Illinois, at a maximum

cost for services of \$87,685.

- This resolution authorizes the execution of a professional services agreement with ECS Midwest, LLC, Buffalo Grove, Illinois, and appropriates \$90,000 of Matching Tax funds for these services.

Attachments: [13-0130 Materials Inspection 2013 Agreement](#)

7.18 [13-0137](#)

Joint resolution appropriating \$610,000 of ¼% Sales Tax for Transportation and Public Safety funds, authorizing acquisition of ten acres of wetland mitigation bank credits in the Fox River Basin from The Big Sag Wetland Conservancy, Inc., and designated as Section 13-00000-12-ES.

- Wetland Mitigation Credits; Fox River Basin:- Appropriation and Purchase Agreement.
- Wetland bank credits are necessary to mitigate for unavoidable impacts to existing wetlands by highway improvement projects.
- It is desirable to acquire ten additional acres of wetland bank credits to meet expected wetland mitigation needs on upcoming highway improvement projects.
- The ten acres of credits in the Fox River Basin are available from The Big Sag Wetland Conservancy, Inc.
- An appropriation of \$610,000 of Sales Tax funds, and authority to enter into a contract for purchase, is necessary to proceed with this acquisition.

Attachments: [13-0137 Wetland Mitigation Credit Fox River Basin Purchase Agreement](#)

7.19 [13-0135](#)

Joint resolution appropriating \$455,000 of Motor Fuel Tax funds for the 2012 and 2013 microsurfacing of Wadsworth Road and Kilbourne Road, and designated as Section 13-00999-43-RS.

- 2012 and 2013 Microsurfacing of Wadsworth Road and Kilbourne Road: Appropriation.
- Microsurfacing is a new pavement preservation initiative.
- Wadsworth Road, from the eastern approach of the I-94 Bridge to the western approach of the Des Plaines River Bridge, and Kilbourne Road, from Wadsworth Road to Illinois Route 173, have been selected for this new pavement preservation initiative.
- Before a project letting can be held, an appropriation of \$455,000 of Motor Fuel Tax funds is necessary.

7.20 [13-0145](#)

Joint resolution appropriating \$5,325,000 of Motor Fuel Tax funds, \$295,000 of County Bridge Tax funds and \$120,000 of ¼% Sales Tax for Transportation and Public Safety funds for the resurfacing of Delany Road, from Wadsworth Road to Illinois Route 173, Dilley's Road, from Illinois Route 132 to Wadsworth Road, and Kilbourne Road, from Russell Road to the State Line, and designated as Section 12-00999-33-RS.

- Delany Road, Dilley's Road, and Kilbourne Road Resurfacing: Appropriation.
- Delany Road, Dilley's Road, and Kilbourne Road are in need of resurfacing.
- These resurfacing improvements have been identified within the County's pavement management system, and are included in the 2013 program.
- Before a project letting can be held, an appropriation of \$5,325,000 of Motor Fuel Tax funds, \$295,000 of County Bridge Tax funds, and \$120,000 of ¼% Sales Tax for Transportation and Public Safety funds is necessary.

7.21 [13-0146](#)

Joint resolution appropriating \$1,395,000 of Matching Tax funds for the reconstruction of Fairfield Road, from north of Grand Avenue to south of Petite Lake Road, and designated as Section 00-00180-01-RS.

- Fairfield Road Reconstruction, North of Grand Avenue to South of Petite Lake Road: Appropriation.
- This improvement is included in the 2013 Highway Improvement Program.
- Before a project letting can be held, an appropriation of funds is necessary.
- This resolution appropriates \$1,395,000 of Matching Tax funds.

7.22 [13-0147](#)

Joint resolution authorizing the execution of an agreement with the State of Illinois/Illinois Department of Transportation (IDOT) for the use of federal highway funds for the widening and reconstruction of Washington Street, from Cedar Lake Road to Hainesville Road, appropriating \$4,015,000 of ¼% Sales Tax for Transportation and Public Safety funds, and designated as Section 05-00121-07-WR.

- Washington Street, from Cedar Lake Road to Hainesville Road, Widening and Reconstruction: IDOT Agreement and Appropriation.
- This improvement will provide increased traffic capabilities by roadway widening to three lanes.
- The County has been allocated federal funds to widen and reconstruct Washington Street, from Cedar Lake Road to Hainesville Road, and IDOT administers all federal highway funds.
- This agreement provides that IDOT will pay approximately 65% of the construction cost, and that the County will be eligible to receive approximately 65% reimbursement for the construction engineering cost.
- This resolution also appropriates \$4,015,000 of ¼% Sales Tax for Transportation and Public Safety funds.

Attachments: [13-0147 Washington Street from Cedar Lake to Hainesville IDOT Agree](#)

7.23 [13-0148](#)

Joint resolution authorizing the execution of an agreement with V3 Companies of Illinois, Woodridge, Illinois, for Phase III construction engineering services for the widening and reconstruction of Washington Street, from Cedar Lake Road to Hainesville Road, at a maximum cost of \$774,078.85, and designated as Section 05-00121-07-WR.

- Washington Street, from Cedar Lake Road to Hainesville Road, Widening and Reconstruction; Phase III: Consultant Agreement.
- This improvement will provide increased traffic capabilities by roadway widening to three lanes.
- A consultant will be utilized to undertake Phase III construction engineering services.
- In accordance with the Local Government Professional Services Selection Act, the recommended firm is V3 Companies of Illinois, Woodridge, Illinois, with a maximum cost of \$774,078.85.

Attachments: [13-0148 Washington Street from Cedar Lake to Hainesville Phase III Cc](#)

7.24 [13-0176](#)

Joint resolution appropriating \$2,625,000 of Motor Fuel Tax funds for the resurfacing of Hart Road, from Lake Cook Road to US Route 14, and Darrell Road, from Roberts Road to Illinois Route 176, and designated as Section 12-00999-37-RS.

- [Hart Road and Darrell Road Resurfacing: Appropriation.](#)
- Hart Road and Darrell Road are in need of resurfacing.
- These resurfacing improvements have been identified within the County's pavement management system, and are included in the 2013 highway improvement program.
- Before a project letting can be held, an appropriation of \$2,625,000 of Motor Fuel Tax funds is necessary.

7.25 [13-0177](#)

Joint resolution appropriating \$1,235,000 of Motor Fuel Tax funds for the resurfacing of Monaville Road, from Cedar Lake Road to Illinois Route 83, and designated as Section 12-00168-09-RS.

- [Monaville Road Resurfacing: Appropriation.](#)
- Monaville Road is in need of resurfacing.
- This resurfacing improvement has been identified within the County's pavement management system, and is included in the 2013 highway improvement program.
- Before a project letting can be held, an appropriation of \$1,235,000 of Motor Fuel Tax funds is necessary.

7.26 [13-0149](#)

Joint resolution authorizing a contract for the installation of 1,000 lineal feet of storm sewer and drainage structures to replace the failing drain tile in the Four Corners Drainage Basin, and designated as Section 10-00070-08-DR.

- [Wilson Road Drainage Improvement: Contract Award](#)
- Wilson Road has 1,000 lineal feet of failing drain tile in the Four Corners Drainage Basin which must be replaced.
- The drainage work is contiguous of the emergency work that was installed northeast of this improvement during the fall of 2011, and is part of the overall solution to the Four Corners Drainage Basin issues.
- A total of ten bids were received, ranging from \$88,888 to \$176,628, and the lowest responsible bidder is Acura Inc., Bensenville, Illinois, in the amount of \$88,888.
- This resolution authorizes execution of the contract.

Attachments: [13-0149 Wilson Road Drainage Bid Tab](#)

7.27 [13-0178](#)

Joint resolution appropriating a supplemental amount of \$580,000 of the ¼% Sales Tax for Transportation and Public Safety funds to reimburse the Illinois Department of Transportation (IDOT) for the acquisition of necessary right-of-way by agreement or condemnation, and other right-of-way costs associated with the proposed intersection improvement of Wadsworth Road at Illinois Route 131, and designated as Section 03-00033-12-CH.

- [Wadsworth Road at Illinois Route 131 Intersection Improvement, Right-of-Way Acquisition: Supplemental Appropriation.](#)
- Plans and specifications for this improvement have been prepared.

- IDOT is the lead agency for the right-of-way acquisition for this improvement.
- The County Board, at its meeting on February 10, 2009, provided an initial appropriation of \$360,000 for right-of-way needs, and a supplemental appropriation of \$1,876,600 at its meeting on April 13, 2010.
- To complete right-of-way acquisitions, another supplemental appropriation of \$580,000 of the ¼% Sales Tax for Transportation and Public Safety funds is necessary to reimburse IDOT.

7.28 [13-0180](#)

Joint resolution authorizing an agreement with the State of Illinois/Illinois Department of Transportation (IDOT) for the utilization of federal highway funds for the installation of Adaptive Traffic Signal Control and traffic signal modernization along Aptakisic Road, from Brandywyn Lane to Parkway Drive, and along Gilmer Road, from Fremont Center Road to Midlothian Road, appropriating \$2,140,000 of ¼ % Sales Tax for Transportation and Public Safety funds for this improvement, and designated as Sections 11-00088-19-TL and 11-00999-23-TL.

- Aptakisic Road and Gilmer Road Adaptive Traffic Signal Control: IDOT Agreement and Appropriation.
- Adaptive Traffic Signal Control is new technology for Lake County that allows for real time collection of traffic data and signal timing.
- Aptakisic Road, from Brandywyn Lane to Parkway Drive, and Gilmer Road, from Fremont Center Road to Midlothian Road, have been selected as the first installation.
- The work also includes traffic signal modernization along the corridors.
- Lake County will be reimbursed through IDOT for 80% of the cost of this improvement.
- This resolution authorizes the execution of an agreement with the State of Illinois for the utilization of these federal highway funds, and appropriates \$2,140,000 of ¼ % Sales Tax for Transportation and Public Safety funds.

Attachments: [13-0180 Aptaskic Road and Gilmer Road Adaptive Signal Control IDOT](#)

7.29 [13-0131](#)

Joint resolution authorizing the execution of a contract with Civiltech Engineering, Inc., Itasca, Illinois, for Phase II design engineering services to construct a railroad pedestrian crossing and connecting existing sidewalk at Aptakisic Road and the Wisconsin Central Railroad crossing at a maximum cost of services described as \$74,785, appropriating \$90,000 of ¼% Sales Tax for Transportation and Public Safety funds, and designated as Section 12-00088-20-RR.

- Non-Motorized Travel 2014 - Aptakisic Road at the Wisconsin Central Railroad: Consultant Agreement and Appropriation.
- The 2009/10 Non-Motorized Travel Study identified priority gaps for pedestrian facilities along County Highways.
- A pedestrian facility adjacent to Aptakisic Road, crossing the Wisconsin Central Railroad, will be constructed and will connect the existing pedestrian facilities that are located on both sides of the railroad.
- FY2013 Rail-Highway Safety Program funding in the amount of \$250,000 has been identified for the construction of this project.
- In accordance with the Local Government Professional Services Selection Act, the recommended firm is Civiltech Engineering, Inc.

- This resolution authorizes the execution of a professional services agreement with Civiltech Engineering, Inc., Itasca, Illinois, for Phase II design engineering services and appropriates \$90,000 of ¼% Sales Tax for Transportation and Public Safety funds.

Attachments: [13-0131 Non-Motorized Travel 2014 Consultant Agreement](#)

Financial & Administrative

7.30 [13-0141](#)

Discussion of the SAS No. 114 letter, "The Auditor's Communication with Those Charged with Governance".

7.31 [13-0144](#)

Resolution authorizing an emergency appropriation in the amount of \$7,822.50 in the 2008 Bond Construction Projects Fund FY12 budget in order to expend remaining cash proceeds of the Series 2008 bond issuance.

- The 2008 Bond Construction Projects Fund was used to account for the expenses associated with the Central Permit Facility (CPF) and Consolidated Environmental Laboratory, the Health Department Building and the Lake County Branch Court in Park City projects.
- Upon the completion of all the projects there is \$7,822.50 remaining.
- Eligible building improvement expenses at CPF have been incurred in FY12 which could exhaust remaining funds.
- An emergency appropriation is necessary to budget the remaining funds so that the fund can be closed out.

7.32 [13-0151](#)

Resolution authorizing an emergency appropriation in the amount of \$86,000 in the GIS Automation Fee Fund FY12 budget in order to transfer all collected fees into the General Fund to offset GIS costs.

- The FY12 budget included \$700,000 in GIS Fee revenue collected by the Recorder's Office, along with \$700,000 in Transfers to Other Funds to accommodate the transfer of all receipts to the General Fund.
- An emergency appropriation is necessary to increase the budget for both the revenue and the transfer expense by an additional \$86,000 so that the full amount collected can be used to offset the cost of the GIS division of the Information Technology department in the General Fund.

7.33 [13-0179](#)

Resolution authorizing a contract with Requordit, Inc., Antioch, Illinois for the various Hyland OnBase Licenses for the Lake County enterprise content management software in the amount of \$66,186.

- Lake County currently holds 199 various Hyland OnBase Licenses for the Lake County enterprise content management software.
- The enterprise content management software is a means of organizing and electronically storing documents.
- Lake County extended requests to 45 vendors and one bid was received for renewal of current Hyland licenses for the Lake County enterprise content management software.
- One bid was received in the amount of \$66,186.

- Requordit, Inc. submitted the only responsive and responsible bid at \$66,186.

7.34 [13-0201](#)

Resolution accepting the donation of burial plots to be used for the burial of indigent persons.

- A county board may accept unsolicited gifts.
- A resident of Lake County, has offered to donate two burial plots located in Willow Lawn Memorial Park, in Vernon Hills.
- The burial plots can then be used by the Lake County Coroner for the burial of indigent persons.

8. **Executive Session**

8.1 [13-0188](#)

Executive session to discuss a personnel matter 5 ILCS 120/2(c)(1).

8.2 [13-0189](#)

Committee action regarding personnel matter.

8.3 [13-0190](#)

Executive session to discuss a personnel matter 5 ILCS 120/2(c)(1).

8.4 [13-0191](#)

Committee action regarding personnel matter.

8.5 [13-0192](#)

Executive session to discuss pending litigation 5 ILCS 120/2(c)(11).

8.6 [13-0182](#)

Committee Action to provide authorization to enter into a settlement agreement with Business Storage Incorporated, DBA Paper Tiger Document Solutions.

9. **County Administrator's Report**

9.1 [13-0195](#)

Discussion on revising the Lake County directory.

10. **Adjournment**