



May 30, 2025

To: Patrice Sutton, County Administrator
From: Darcy Adcock, HR Director

Re: Reclassification of position 29046

Department Request [Division of Transportation]

Attached.

Human Resources Analysis [Darcy Adcock]

Position #29046 Principal Engineer to Manager of Construction Services.

Human Resources has reviewed the Department request. Given the upcoming retirement and impending recruitment, it is the appropriate time to reassess the departmental needs, and accurately align responsibilities of the role to job title and salary. Subsequently, the adjustment would aid in future recruitment and retention efforts as well. This position will be responsible for construction projects, including a significant amount of bridge and construction related inspections. The increased workload due to the growth in DOT's capital program and complexity of the projects, warrants the reclassification of the higher grade.

Position: 29046	Title	Grade	Salary/Hourly	Salary Min.	Salary Max.
From:	Principal Engineer	14	Hourly	\$44.79	\$67.19
To:	Manager of Construction Services	16	Hourly	\$47.96	\$74.33

The policies in question are as follows:

Policy 5.11 Section 2- Reclassification of an Existing Position