

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## Meeting Minutes - Final

Thursday, February 2, 2023

8:30 AM

Assembly Room, 10th Floor or register for remote attendance at  
<https://bit.ly/3ZTRLbZ>

**Financial & Administrative Committee**

**PUBLIC ATTENDANCE:** The public can attend Lake County Committee and Board meetings (two options):

- (1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.
- (2) Remote attendance by registering using the link on the front page of this agenda.

**RECORDING:** Meetings, to include Public Comment, will be recorded.

**PUBLIC COMMENT:** Live public comment will be available for those attending in-person and through an electronic conferencing application (register via the link on the front page of the agenda). In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Public Comment may proceed in the following order: (1) Public Comment by individuals in attendance and then (2) Public Comment by individuals attending remotely through an electronic conferencing application.

Individuals may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to [PublicComment@Lakecountyil.gov](mailto:PublicComment@Lakecountyil.gov) or delivered to the County Board Office 18. N. County Street, Waukegan, Illinois, (10th floor)). Written comments will be circulated to the Members, but not read aloud.

Individuals providing Public Comment will provide the following information:

**Meeting:** Financial and Administrative Committee (Subject line for written Public Comment)

**Topic or Agenda Item:** # (REQUIRED)

**Name:** (REQUIRED)

**Organization/Entity Represented:** (REQUIRED) ("Self" if representing self)

**Street Address, City, State:** (Optional)

**Phone Number:** (Optional)

**Email:** May be REQUIRED for remote attendance

**1. Call to Order**

*Chair Frank called the meeting to order at 8:30 a.m.*

**2. Pledge of Allegiance**

*Chair Frank led the Pledge of Allegiance.*

**3. Roll Call of Members**

**Present** 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

*\* Electronic Attendance: Member Danforth*

*Others present:*

*In Person:*

*Carl Kirar, Facilities*

*Chris Blanding, EIT*

*Dan Eder, EMC*

*Darcy Adcock, Human Resources*

*Gary Gibson, County Administrator's Office*

*Jenny Brennan, Communications*

*Jim Hawkins, County Administrator's Office*

*John Light, Communications*

*Karen Fox, State's Attorney's Office*

*Kevin Quinn, Communications*

*Matt Meyers, County Administrator's Office*

*Melissa Gallagher, Finance*

*Patrice Sutton, Finance*

*Sandy Hart, County Board Chair*

*Tammy Chatman, Communications*

*Electronically:*

*Adam Schlick, Board Member*

*Austin McFarlane, Public Works*

*Cassandra Hiller, County Administrator's Office*

*Claudia Gilhooley, 19th Judicial Circuit Court*

*Elizabeth Brandon, County Administrator's Office*

*Errol Lagman, Finance*

*Frank D'Andrea, Finance*

*Gina Roberts, Board Member*

*Jerial Jorden-Woods, Finance*

*Jim Chamernik, Sheriff's Office*

*Joel Sensenig, Public Works*

*John Idleburg, Sheriff's Office*

*Jolanda Dinkins, County Board Office*  
*Jon Nelson, Division of Transportation*  
*Joy Gossman, Public Defender*  
*Karen Brush, County Clerk's Office*  
*Kevin Carrier, Division of Transportation*  
*Kevin Dominguez, Finance*  
*Marah Altenberg, Board Member*  
*Mark Pfister, Health Department*  
*Mary Crain, Division of Transportation*  
*Mary Ross Cunningham - Board Member*  
*Melanie Nelson, State's Attorney's Office*  
*Michael Wheeler, Finance*  
*Monica McClain, Payroll*  
*Nick Principali, Finance*  
*Nicole Rogers, Finance*  
*Patrice Evans, Enterprise Information Technology*  
*Ruby Acosta, Finance*  
*RuthAnne Hall, Purchasing*  
*Sonia Hernandez, County Administrator's Office*  
*Shane Schneider, Division of Transportation*  
*Teri White, State's Attorney's Office*  
*Terri Kath, Enterprise Information Technology*  
*Theresa Glatzhofer, County Board Office*

**4. Addenda to the Agenda**

*There were no additions or amendments to the agenda.*

*Member Parekh joined the meeting at 8:32 a.m.*

**5. Public Comment (Items Not on the Agenda)**

*There were no comments from the public.*

**6. Chair's Remarks**

*There were no remarks from the Chair.*

**7. Unfinished Business**

*There was no unfinished business to discuss.*

**8. New Business**

**CONSENT AGENDA (items 8.1 - 8.9)**

**\*MINUTES\***

**8.1 [23-0169](#)**

Committee Action approving the Financial and Administrative minutes from January 12, 2023.

**Attachments:** [F&A 1.12.23 Final Minutes](#)

**A motion was made by Member Clark, seconded by Vice Chair Vealitzek, that these minutes be approved. The motion carried by the following voice vote:**

**Aye:** 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

**\*REPORTS\***

**8.2 [23-0153](#)**

Report from Anthony Vega, Lake County Clerk Recording Division, for the month of December 2022.

**Attachments:** [December 2022](#)

**A motion was made by Member Clark, seconded by Vice Chair Vealitzek, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

**\*HEALTH & COMMUNITY SERVICES\***

**8.3 [23-0175](#)**

Joint resolution accepting the D.A.S. Charitable Fund donation and authorizing an emergency appropriation in the amount of \$70,000 for the Animal Care and Control Spay and Neuter program.

**Attachments:** [BOH-EH-DAS DONATION](#)

**A motion was made by Member Clark, seconded by Vice Chair Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

**8.4 [23-0178](#)**

Joint resolution accepting the Health Resources and Services Administration grant and authorizing an emergency appropriation in the amount of \$51,185 for the Community Project Funding/Congressionally Directed Spending grant.

**Attachments:** [Community Project Funding CDS \\$51,185](#)

**A motion was made by Member Clark, seconded by Vice Chair Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

**8.5 [23-0181](#)**

Joint resolution accepting the Illinois Department of Public Health grant and authorizing an emergency appropriation in the amount of \$30,000 for the Pre-Exposure Prophylaxis grant.

**Attachments:** [Pre-Exposure Prophylaxis Increase](#)

**A motion was made by Member Clark, seconded by Vice Chair Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

**\*LAW & JUDICIAL\***

**8.6 [23-0173](#)**

Joint resolution accepting the Illinois State Opioid Response Criminal Justice Medication Assisted Recovery Integration Grant and authorizing an emergency appropriation in the amount of \$50,000.

**Attachments:** [IL MAR MOU 2023-10 Lake County MAT Grant](#)

**A motion was made by Member Clark, seconded by Vice Chair Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

**\*PUBLIC WORKS & TRANSPORTATION\***

**8.7 [23-0159](#)**

Joint committee action approving Change Order Number One for the SEC Des Plaines River Siphon and Chamber Lining with Visu-Sewer of Illinois, LLC resulting in a net cost reduction of \$49,488 from \$252,500 to \$203,012.

**Attachments:** [23-0159 SEC Siphon Lining Neg Final CO#1 Committee Action Item 2020.](#)  
[Visu Sewer Vendor Disclosure](#)

**A motion was made by Member Clark, seconded by Vice Chair Vealitzek, that this committee action item be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

**8.8 [23-0162](#)**

Joint resolution appropriating \$230,000 of ¼% Sales Tax for Transportation funds for the Joint Utility Locating Information for Excavators, Inc. (JULIE) ticket screening and locating of Lake County Division of Transportation's (LCDOT) storm sewers for excavator dig requests along various County highways.

**Attachments:** [23-0162 Vendor Disclosure, USIC](#)

**A motion was made by Member Clark, seconded by Vice Chair Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

**8.9 [23-0161](#)**

Joint resolution authorizing an agreement with BLA, Inc., Itasca, Illinois, to provide Phase II professional engineering services for non-motorized travel improvements along Washington Street, between Sextant Drive and Almond Road, at a maximum cost of \$417,166 and appropriating \$500,000 of ¼% Sales Tax for Transportation funds.

**Attachments:** [23-0161 Consultant Agreement, BLA Inc.](#)  
[23-0161 Location Map, Washington Street Bike Path](#)  
[23-0161 Vendor Disclosure, BLA, Inc.](#)

**A motion was made by Member Clark, seconded by Vice Chair Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

**REGULAR AGENDA**

**\*HEALTH & COMMUNITY SERVICES\***

**8.10 [23-0177](#)**

Joint resolution accepting the Health Resources and Services Administration grant and authorizing an emergency appropriation in the amount of \$948,815 for the Community Project Funding/Congressionally Directed Spending grant.

**Attachments:** [Community Project Funding CDS \\$948,815](#)

*Mark Pfister, Health Department Executive Director, reported on the expansion of the Peterson building for additional counselors. Discussion ensued.*

**A motion was made by Member Parekh, seconded by Vice Chair Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

**\*LAW & JUDICIAL\***

**8.11 [23-0174](#)**

Joint resolution authorizing a five-year contract with Axon, Scottsdale, Arizona, for the purchase of tasers for the Lake County Sheriff's Office in the total amount of

\$552,369.20.

**Attachments:** [Axon Taser 5 Year Quote](#)  
[Complete with DocuSign VENDOR DISCLOSURE STA\[1\]](#)  
[Sourcewell Letter](#)  
[Lake County T7 Program Analysis](#)  
[Taser Useful life Info](#)  
[Taser X2-X26P Pricing](#)

**A motion was made by Member Clark, seconded by Member Pedersen, that this resolution be postponed until approved by the Law and Judicial Committee. The motion carried by the following voice vote.**

**Aye:** 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

**\*PUBLIC WORKS & TRANSPORTATION\***

**8.12 [23-0164](#)**

Joint resolution appropriating \$7,500,000 of Motor Fuel Tax funds for the acquisition of necessary right-of-way, by agreement or condemnation, and other right-of-way costs associated with the improvement of Deerfield Road, from Illinois Route 21 (Milwaukee Avenue) to Saunders Road.

**Attachments:** [23-0164 Location Map, Deerfield Road](#)

*Shane Schneider, Director of Transportation, reported on the road improvements on Deerfield Road, from Illinois Route 21 to Saunders Road. Discussion ensued.*

**A motion was made by Member Parekh, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

**\*FINANCIAL & ADMINISTRATIVE\***

**Facilities and Construction Services**

**8.13 [23-0094](#)**

Director's Report - Facilities and Construction Services.

*There was no Facilities and Construction Services Director's Report.*

**Human Resources**

**8.14 [23-0096](#)**

Director's Report - Human Resources.

*There was no Human Resources Director's Report.*

**Enterprise Information Technology**



8.15 [23-0097](#)

Director's Report - Enterprise Information Technology.

*There was no Enterprise Information Technology Director's Report.*

**Finance**

8.16 [23-0098](#)

Director's Report - Finance.

*There was no Finance Director's Report.*

**County Administration**

8.17 [23-0195](#)

Resolution accepting the annual Emergency Management Intergovernmental Grant Agreement from the Illinois Emergency Management Agency (IEMA) for federal fiscal year (FFY) 2022 Emergency Management Performance Grant (EMPG) in an amount not to exceed \$194,908.89.

*Dan Eder, EMA Manager, reported on the reoccurring Emergency Management Intergovernmental grant. The funding covers most of the operating expenses.*

**A motion was made by Member Parekh, seconded by Vice Chair Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

**9. County Administrator's Report**

*There was no County Administrator's report.*

**10. Executive Session**

**A motion was made by Member Clark, seconded by Member Kyle, that the committee go into executive session. The motion carried by the following roll call vote:**

**Aye:** 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

10.1 [23-0072](#)

Executive Session to discuss claims, loss or risk management information, records, data, advice, or communications from or with respect to any insurer of the public body or any intergovernmental risk management association or self insurance pool pursuant to 5 ILCS 120/2 (c)(12).

10.2 [23-0100](#)

Executive Session to discuss pending litigation pursuant to 5 ILCS 120/2 (c)(11).

10.3 [23-0075](#)

Executive session to discuss a personnel matter pursuant to 5 ILCS 120/2 (c)(1).

10.4 [23-0101](#)

Executive Session to review closed session minutes pursuant to 5 ILCS 120/2 (c) (21).

10.4 [23-0194](#)

A

Committee Action approving the Financial and Administrative Executive Session minutes from January 12, 2023.

**A motion was made by Vice Chair Vealitzek, seconded by Member Pedersen, that these minutes be approved. The motion carried by the following voice vote:**

**Aye:** 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

**11. Members' Remarks**

*Chair Hart asked for an update on the centralization of common functions to include Finance and Human Resources. Discussion ensued.*

**12. Adjournment**

*Chair Frank declared the meeting adjourned at 9:46 a.m.*

**Next Meeting: February 9, 2023**

*Meeting minutes prepared by Kristy Cechini.*

*Minutes were approved on March 2, 2023, by the Financial and Administrative Committee.*