

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Agenda Report - Final

Thursday, February 2, 2023

8:30 AM

**Assembly Room, 10th Floor or register for remote attendance at
<https://bit.ly/3ZTRLbZ>**

Financial & Administrative Committee

PUBLIC ATTENDANCE: The public can attend Lake County Committee and Board meetings (two options):

- (1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.
- (2) Remote attendance by registering using the link on the front page of this agenda.

RECORDING: Meetings, to include Public Comment, will be recorded.

PUBLIC COMMENT: Live public comment will be available for those attending in-person and through an electronic conferencing application (register via the link on the front page of the agenda). In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Public Comment may proceed in the following order: (1) Public Comment by individuals in attendance and then (2) Public Comment by individuals attending remotely through an electronic conferencing application.

Individuals may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office 18. N. County Street, Waukegan, Illinois, (10th floor)). Written comments will be circulated to the Members, but not read aloud.

Individuals providing Public Comment will provide the following information:
Meeting: Financial and Administrative Committee (Subject line for written Public Comment)

Topic or Agenda Item: # (REQUIRED)

Name: (REQUIRED)

Organization/Entity Represented: (REQUIRED) ("Self" if representing self)

Street Address, City, State: (Optional)

Phone Number: (Optional)

Email: May be REQUIRED for remote attendance

1. Call to Order
2. Pledge of Allegiance
3. Roll Call of Members
4. Addenda to the Agenda
5. Public Comment (Items Not on the Agenda)
6. Chair's Remarks
7. Unfinished Business
8. New Business

CONSENT AGENDA (items 8.1 - 8.9)

MINUTES

8.1 [23-0169](#)

Committee Action approving the Financial and Administrative minutes from January 12, 2023.

Attachments: [F&A 1.12.23 Final Minutes](#)

REPORTS

8.2 [23-0153](#)

Report from Anthony Vega, Lake County Clerk Recording Division, for the month of December 2022.

Attachments: [December 2022](#)

HEALTH & COMMUNITY SERVICES

8.3 [23-0175](#)

Joint resolution accepting the D.A.S. Charitable Fund donation and authorizing an emergency appropriation in the amount of \$70,000 for the Animal Care and Control Spay and Neuter program.

- The \$70,000 D.A.S. Charitable Fund will fund animal medical services.
- The \$70,000 in additional funding has not been previously appropriated because the donation resources were secured after the County's adoption of the Fiscal Year 2023 budget.
- The donation amount will be for the period December 1, 2022, through November 30, 2023.

Attachments: [BOH-EH-DAS DONATION](#)

8.4 [23-0178](#)

Joint resolution accepting the Health Resources and Services Administration grant and authorizing an emergency appropriation in the amount of \$51,185 for the Community Project Funding/Congressionally Directed Spending grant.

- The \$51,185 Health Resources and Services Administration grant will be used to construct an addition to the Peterson building in Libertyville.
- The \$51,185 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year 2022 budget.
- The grant award will be for the period September 1, 2022, through August 31, 2025.

Attachments: [Community Project Funding CDS \\$51,185](#)

8.5 [23-0181](#)

Joint resolution accepting the Illinois Department of Public Health grant and authorizing an emergency appropriation in the amount of \$30,000 for the Pre-Exposure Prophylaxis grant.

- The \$30,000 Illinois Department of Public Health grant will fund supplies, advertising, printing, a temporary clerk, and training.
- The \$30,000 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year 2023 budget.
- The grant award will be for the period July 1, 2022, through June 30, 2023.
- If funding for the position and services end, and new funding is not secured, the position and services will be eliminated.

Attachments: [Pre-Exposure Prophylaxis Increase](#)

LAW & JUDICIAL

8.6 [23-0173](#)

Joint resolution accepting the Illinois State Opioid Response Criminal Justice Medication Assisted Recovery Integration Grant and authorizing an emergency appropriation in the amount of \$50,000.

- In October 2022, the Sheriff's Office applied for the Illinois State Opioid Response Criminal Justice Medication Assisted Treatment Integration Grant.
- The Sheriff's Office received notification on November 1, 2022, that it had been awarded \$50,000 to be used to continue the current Vivitrol Program in place at the Lake County Jail, for substance abuse groups/counseling at the Lake County Jail or for Narcan Training for inmates at the Lake County Jail.
- The Sheriff's Office will use the grant funds to pay for Vivitrol, a medication that will be administered by the contracted jail medical provider. Vivitrol is an extended-release injectable suspension medication to treat opioid dependence.

Attachments: [IL MAR MOU 2023-10 Lake County MAT Grant](#)

PUBLIC WORKS & TRANSPORTATION

8.7 [23-0159](#)

Joint committee action approving Change Order Number One for the SEC Des Plaines River Siphon and Chamber Lining with Visu-Sewer of Illinois, LLC resulting in a net cost reduction of \$49,488 from \$252,500 to \$203,012.

- On May 13, 2021, a contract was issued to Visu-Sewer of Illinois, LLC to install a liner in the 230-foot-long parallel 24-inch diameter and 36-inch diameter concrete pipes under the Des Plaines River and spray line the inlet and outlet chambers.
- The construction was completed with one mobilization instead of two resulting in a savings for matting and restoration.
- Change Order One accounts for the reduction in work at the contracted unit prices, resulting in a decreased cost of \$49,488 for the project.
- In accordance with Section 33.082 of the Lake County Purchasing Ordinance, when the total of change orders, contract modifications, or price adjustments on any contract approved by resolution by the County Board exceeds 10 percent of the original contract amount, approval of the standing committee in charge of the contracting department or agency and the Financial and Administrative Committee is required.
- This joint committee action authorizes and directs the Purchasing Agent to execute a contract change order with Visu-Sewer of Illinois, LLC, reducing the original contract value by \$49,488 from \$252,500 to \$203,012.

Attachments: [23-0159 SEC Siphon Lining Neg Final CO#1 Committee Action Item 2021](#)

[Visu Sewer Vendor Disclosure](#)

8.8 [23-0162](#)

Joint resolution appropriating \$230,000 of ¼% Sales Tax for Transportation funds for the Joint Utility Locating Information for Excavators, Inc. (JULIE) ticket screening and locating of Lake County Division of Transportation's (LCDOT) storm sewers for excavator dig requests along various County highways.

- Pursuant to Illinois law, JULIE serves as a message handling notification service for underground facility owners regarding planned excavations.
- LCDOT processes over 6,000 storm sewer ticket screenings and locate requests from JULIE annually to comply with the Illinois Underground Utility Facilities Damage Prevention Act.
- LCDOT's existing storm sewer locating contract with USIC Locating Services, LLC, Lombard, Illinois, began on March 1, 2021, for a period of two years, and allows a total of three one-year contract extensions. This will be the first one-year contract extension and will cover the period of March 1, 2023 to February 29, 2024.
- The appropriation includes the annual message handling service fee of \$25,000 paid to JULIE.

- This project is included in the Transportation Improvement Program, and designated as Section 23-00000-09-GM.

Attachments: [23-0162 Vendor Disclosure, USIC](#)

8.9 [23-0161](#)

Joint resolution authorizing an agreement with BLA, Inc., Itasca, Illinois, to provide Phase II professional engineering services for non-motorized travel improvements along Washington Street, between Sextant Drive and Almond Road, at a maximum cost of \$417,166 and appropriating \$500,000 of ¼% Sales Tax for Transportation funds.

- BLA, Inc., Itasca, Illinois, will be utilized to complete these Phase II design engineering services for non-motorized improvements on Washington Street. These improvements will install sidewalk between Sextant Drive and Mainsail Drive and a multi-use path between Mainsail Drive and Almond Road.
- Lake County selects professional engineering firms in accordance with the Local Government Professional Services Selection Act, 50 ILCS 510/1 et. seq.
- The Lake County Division of Transportation's (LCDOT) Consultant Selection Process has been approved by the Federal Highway Administration and the Illinois Department of Transportation, and the firm selected for this project was selected in accordance with this approved process.
- LCDOT received and evaluated Statements of Interest and Qualifications from eight professional firms, of which three were short-listed and presented to a consultant selection committee.
- This project is included in the Transportation Improvement Program, and designated as Section 21-00110-15-BT.

Attachments: [23-0161 Consultant Agreement, BLA Inc.](#)

[23-0161 Location Map, Washington Street Bike Path](#)

[23-0161 Vendor Disclosure, BLA, Inc.](#)

REGULAR AGENDA

HEALTH & COMMUNITY SERVICES

8.10 [23-0177](#)

Joint resolution accepting the Health Resources and Services Administration grant and authorizing an emergency appropriation in the amount of \$948,815 for the Community Project Funding/Congressionally Directed Spending grant.

- The \$948,815 Health Resources and Services Administration grant will be used to construct an addition to the Peterson building in Libertyville.
- The \$948,815 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year 2023 budget.
- The grant award will be for the period September 1, 2022, through August 31,

2025.

Attachments: [Community Project Funding CDS \\$948,815](#)

LAW & JUDICIAL

8.11 [23-0174](#)

Joint resolution authorizing a five-year contract with Axon, Scottsdale, Arizona, for the purchase of tasers for the Lake County Sheriff's Office in the total amount of \$552,369.20.

- The X26 tasers used by court and corrections officers will no longer be supported by Axon beginning March 2023. Axon has proposed a complete switch out of non-supported equipment and hosted digital media evidence for 150 tasers for five years.
- The X27 tasers included in this proposal are covered under a five-year warranty and includes instructor training, rechargeable batteries, duty and training cartridges, docking stations, and auto-download data similarly to the body-worn cameras.
- The Sheriff's Office has separate contracts with Axon for body-worn cameras for the law enforcement division, corrections division, and for 150 in car cameras. These contracts all use Evidence.com and each user has a unique log-in. With this purchase, the Sheriff's Office will have one platform and service provider going forward for body-worn cameras, T27 tasers, and in-car camera solutions.
- Pursuant to Section 33.115 of the Lake County Purchasing Ordinance, Cooperative Joint Purchasing Authorized, Lake County may participate in a cooperative purchasing agreement for the procurement of goods with one or more public procurement units in accordance with an agreement entered into between the participants.
- The Lake County Sheriff's Office identified a joint purchasing contract with Axon through Sourcewell to procure tasers and the cloud-based solution, evidence.com that was competitively solicited and awarded. The final agreement is currently in final legal review and expected to be executed by February 28, 2023. The final award and order of equipment is contingent on receipt of a fully executed contract.
- The contract provides for new Axon tasers and hosting maintenance for the cloud enabled software in the estimated annual amount of \$100,729.46 for the two through five of the contract will increase in price by 3.8 percent per year.

Attachments: [Axon Taser 5 Year Quote](#)
[Complete_with_DocuSign_VENDOR_DISCLOSURE_STA\[1\]](#)
[Sourcewell Letter](#)

PUBLIC WORKS & TRANSPORTATION

8.12 [23-0164](#)

Joint resolution appropriating \$7,500,000 of Motor Fuel Tax funds for the acquisition

of necessary right-of-way, by agreement or condemnation, and other right-of-way costs associated with the improvement of Deerfield Road, from Illinois Route 21 (Milwaukee Avenue) to Saunders Road.

- Deerfield Road, from Illinois Route 21 (Milwaukee Avenue) to Saunders Road, needs to be improved, inclusive of non-motorized improvements.
- Preliminary plans and right-of-way plats identifying the right-of-way needs for the improvement have been prepared and approved by the Illinois Department of Transportation.
- This project is included in the Transportation Improvement Program, and designated as Section 15-00038-07-WR.

Attachments: [23-0164 Location Map, Deerfield Road](#)

FINANCIAL & ADMINISTRATIVE

Facilities and Construction Services

8.13 [23-0094](#)

Director's Report - Facilities and Construction Services.

Human Resources

8.14 [23-0096](#)

Director's Report - Human Resources.

Enterprise Information Technology

8.15 [23-0097](#)

Director's Report - Enterprise Information Technology.

Finance

8.16 [23-0098](#)

Director's Report - Finance.

County Administration

8.17 [23-0195](#)

Resolution accepting the annual Emergency Management Intergovernmental Grant Agreement from the Illinois Emergency Management Agency (IEMA) for federal fiscal year (FFY) 2022 Emergency Management Performance Grant (EMPG) in an amount not to exceed \$194,908.89.

- Lake County applied for and has been awarded an annual allocation from IEMA, on behalf of the Lake County Emergency Management Agency (LCEMA).
- This grant funding (a) supports Lake County in developing and maintaining an effective integrated EMA and program; (b) provides for quarterly reimbursement of allowable EMA program costs; and (c) provides for EMA program expenses between July 1, 2022 through September 30, 2023. The agreement shall be

effective between October 1, 2021 and shall expire on September 30, 2024.

- The actual amount of grant funding is dependent on (a) the federal budget and FEMA grant program guidance, (b) availability of federal funds to IEMA, and (c) actual EMA expenditures.
- The maximum grant funding to Lake County is \$194,908.89.
- Revenue from this grant will offset currently budgeted expenses. No additional expenses are budgeted as a result of this grant.
- Lake County invests local funding in emergency management program activities to satisfy the grant match requirements.

9. County Administrator's Report

10. Executive Session

10.1 [23-0072](#)

Executive Session to discuss claims, loss or risk management information, records, data, advice, or communications from or with respect to any insurer of the public body or any intergovernmental risk management association or self insurance pool pursuant to 5 ILCS 120/2 (c)(12).

10.2 [23-0100](#)

Executive Session to discuss pending litigation pursuant to 5 ILCS 120/2 (c)(11).

10.3 [23-0075](#)

Executive session to discuss a personnel matter pursuant to 5 ILCS 120/2 (c)(1).

10.4 [23-0101](#)

Executive Session to review closed session minutes pursuant to 5 ILCS 120/2 (c) (21).

10.4A [23-0194](#)

Committee Action approving the Financial and Administrative Executive Session minutes from January 12, 2023.

11. Members' Remarks

12. Adjournment

Next Meeting: February 9, 2023