

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Minutes Report - Draft**

**Wednesday, January 16, 2019**

**2:30 PM**

**2nd floor Conference Room - Central Permit Facility  
500 W. Winchester Road, Libertyville**

**Housing and Community Development Commission  
- Executive Committee**

1. ROLL CALL

*Chairman Pedersen called the meeting Housing and Community Development Commission (HCDC) Executive Committee to order at 2:37 p.m.*

*Guests: Adam Didech of the Housing and Community Development Commission*

*Staff: Jodi Gingiss, Brenda O'Connell, Eric Foote, Dominic Strezo, Irene Marsh-Elmer and Laura Walley*

**Present** 4 - Janet Swartz, Ray Rose, Linda Pedersen and Steve Carlson

**Excused** 1 - Dan Venturi

2. APPROVAL OF MINUTES

2.1 19-0133

Approval of the October 10, 2018 Minutes

**Attachments:** [10.10.18 Minutes.pdf](#)

**A motion was made by Commissioner Swartz, seconded by Commissioner Carlson, to approve the October 10, 2018 minutes. The motion carried by the following vote:**

**Aye** 4 - Commissioner Swartz, Commissioner Rose, Chairman Pedersen and Commissioner Carlson

3. CHAIR'S REMARKS

*The Chairman had no remarks.*

4. PUBLIC COMMENTS (items not on the agenda)

*There were no public comments.*

5. OLD BUSINESS

*There was no old business.*

6. NEW BUSINESS

6.1 19-0135

Assignment of HCDC Members to Advisory & Recommendation Committees (ARC)

- Per the HCDC By-laws, the Executive Committee is responsible to assign members of the HCDC to an Advisory & Recommendation Committee (ARC).
- The ARC assignments in the attached document list existing ARC assignments with new members assigned to the ARC in their area of expertise.

**Attachments:** [ARC Membership 2019.pdf](#)

*Presented by Jodi Gingiss, Community Development Administrator*

**A motion was made by Commissioner Carlson, seconded by Commissioner Swartz, to approve the assignments of the new HCDC members to the ARCs as presented.**

**The motion carried by the following vote:**

**Aye** 4 - Commissioner Swartz, Commissioner Rose, Chairman Pedersen and Commissioner Carlson

**6.2 19-0129**

Discussion: Grant Performance Update (January 2019)

- The Grant Performance Update policy, which was adopted on February 11, 2014, is meant to provide a framework for reporting of certain programs or projects funded with federal dollars.
- The Policy delineates the elevation procedure for troubled projects, the final stage of which is notification of the Housing & Community Development Commission (HCDC).
- Three projects are included in this January 2019 Update that are faced by significant delays.

**Attachments:** [Grant Performance Update 01 16 2019.pdf](#)

*Presented by Jodi Gingiss, Community Development Administrator, and Dominic Strezo, Environmental Project Coordinator*

**6.3 19-0134**

Presentation: Upcoming 2019 Homeless Point in Time (PIT) Count & Data

*Presented by Jodi Gingiss, Community Development Administrator, and Brenda O'Connell, Continuum of Care Program Coordinator*

**7. STAFF REPORTS**

*There were no staff reports.*

**8. ADJOURNMENT**

**A motion was made by Commissioner Carlson, seconded by Commissioner Swartz, to adjourn the meeting at 3:04 p.m. The motion carried by the following vote:**

**Aye** 4 - Commissioner Swartz, Commissioner Rose, Chairman Pedersen and Commissioner Carlson