

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Agenda Report - Final**

**Wednesday, April 29, 2009**

**8:30 AM**

**Conference Room C**

**Revenue, Records and Legislation Committee**

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes - April 8, 2009

3.1 [09-1489](#)

Minutes from April 8, 2009

**Attachments:** [RRL 04.08.09](#)

4. Public Comment

5. Added to Agenda

6. Old Business

7. New Business

County Clerk

7.1 [09-1464](#)

Report of Willard Helander, County Clerk, for the month of December 2008.

**Attachments:** [Clerk Report December 08](#)

7.2 [09-1465](#)

Report of Willard Helander, County Clerk, for the month of January 2009.

**Attachments:** [Clerk Report Jan 09](#)

7.3 [09-1466](#)

Report of Willard Helander, County Clerk, for the month of February 2009.

**Attachments:** [Clerk Report Feb 09](#)

7.4 [09-1467](#)

Report of Willard Helander, County Clerk, for the month of March 2009.

**Attachments:** [Clerk Report March 09](#)

7.5 [09-1463](#)

Joint Resolution authorizing an emergency appropriation in the amount of \$195,475.50 in the FY 2009 Corporate Capital Improvement Program for County Clerk HAVA activities for HAVA Grant Appropriations.

- The County Clerk's office has been reimbursed by the State Board of Election for expenditures made from the Corporate Capital Improvement account for County Clerk HAVA activities.
- Funds in this account were reimbursement for purchase of Optical Scan Voting Systems

and are to be used only for elections in Lake County.

- Purchases in the amount of \$195,475.50 were made from CCIP HAVA account and later submitted to the Illinois State Board of Elections for reimbursement under grant guidelines.
- Funds in the amount of \$195,475.50 have been spent and reimbursed, therefore it is necessary to re-appropriate these funds for HAVA programs, equipment and materials needed by the County Clerk for elections as these are identified.

**Attachments:** [kiosks\\_20090309111044](#)  
[soe\\_training\\_module\\_20090309110746](#)  
[vaid\\_2\\_grant\\_20090309111804](#)

#### Recorder of Deeds

##### 7.6 [09-1473](#)

Report for Mary Ellen Vanderverter, Recorder of Deeds, for the month of March 2009.

**Attachments:** [0112\\_0001.tif](#)  
[0113\\_0001.tif](#)

##### 7.7 [09-1461](#)

Joint committee action item authorizing a four (4) year extension of the Records Management Services contract for the Office of the Recorder of Deeds in the estimated amount of \$220,000 per year.

- On April 11, 2006 the County Board approved a competitively solicited contract with Cott Systems, Inc., Worthington, OH, for Records Management Services for the Office of the Recorder of Deeds in the estimated amount of \$262,800 per year for a four (4) year period.
- On August 14, 2007, the County Board approved a subsequent contract with Cott Systems Inc., for archived records conversion services for the years 1844 to 1979 in the estimated amount of \$773,839.
- Cott Systems Inc. has offered to extend the contract for Records Management Services for a four (4) year period at the same pricing, terms and conditions as originally bid in 2005.
- The Recorder of Deeds has had a good working relationship with Cott Systems Inc. in both contracts and wishes to extend this contract.
- This service costs an estimated \$220,000 per year, charged to account #260-2210010-71220-000-000-000000.

#### Treasurer

##### 7.8 [09-1474](#)

Joint resolution designating the herein named banks and other financial institutions as depositories in which the funds and monies in the custody of Robert Skidmore, as County Treasurer and as Ex-Officio County Collector.

- Cornerstone National Bank & Trust Company has been added.

#### Legislation

7.9 State Legislative Program Update

7.10 Federal Legislative Program Update

8. Executive Session

9. County Administrator's Report

10. Adjournment