

September 9, 2022

RuthAnne K. Hall Lake County Purchasing Agent 18 N County St, 9<sup>th</sup> Floor Waukegan, IL 60085-4350 Baker Tilly US, LLP 1301 W 22<sup>nd</sup> St, Suite 400 Oak Brook, IL 60523-3389 T: +1 (630) 990 3131 F: +1 (630) 990 0039 bakertilly.com

Dear Ms. Hall:

Baker Tilly has received Lake County's (the County) intent to negotiate letter and request for clarifications on the scope and price of certain items. Below you will find an updated proposal price sheet and responses to your questions. Changes to the price sheet from the original are indicated in italics.

## Updated fee schedule

	FY22	FY23	FY24	FY25	FY 26
County ACFR	\$140,380	\$147,400	\$153,300	\$159,430	\$165,810
Single Audit *	\$36,700	\$38,540	\$40,080	\$41,680	\$43,350
Health Dept Reports	\$3,180	\$3,340	\$3,470	\$3,610	\$3,750
Circuit Court Clerk	\$21,150	\$22,210	\$23,100	\$24,020	\$24,980
Public Works Audit	\$44,300	\$46,520	\$48,380	\$50,320	\$52,330
Public Works Regional Reports	\$11,820	\$12,410	\$12,910	\$13,430	\$13,970
Financial Statement Preparation	Included	Included	Included	Included	Included
Comptroller AFR	\$2,000	\$2,100	\$2,180	\$2,270	\$2,360
GFOA Award Application & Submittal **	\$500	\$530	\$550	\$570	\$590
GASB 87 - additional audit scope **	\$7,000	\$1,500	\$1,560	\$1,620	\$1,680
GASB 96 - additional audit scope **	N/A	\$6,000	\$1,560	\$1,620	\$1,680
GASB 87/96 - accounting assistance **	Hourly	Hourly	Hourly	Hourly	Hourly
COUNTY TOTAL	\$267,030	\$280,550	\$287,090	\$298,570	\$310,500
Veteran's Assistance Commission	N/A	\$15,180	\$15,790	\$16,420	\$17,080
SWALCO	\$10,780	\$11,320	\$11,770	\$12,240	\$12,730
ETSB	\$11,360	\$11,930	\$12,410	\$12,910	\$13,430

<sup>\*</sup> Assumes testing of three major federal programs.

Does the proposal include Financial Statement Preparation? If not, please provide pricing.

#### **Financial statement preparation**

Yes, this is included in our fee for the audit.

<sup>\*\*</sup> See additional information on following pages.

Does the proposal include the AFR - Comptroller's Office - Preparation? If not, please provide pricing.

### **Comptroller AFR preparation**

Pricing for this item has been included in the updated fee schedule.

Does the proposal include the GFOA Award Application & Submittal? If not, please provide pricing.

#### **GFOA** award application and submittal

The amount noted in the updated fee schedule represents assistance in completing the award application. Submission and the related submission fee will be the responsibility of the County.

Does the proposal include pricing for the new GASB Pronouncement Implementation Costs for GASB 87 and GASB 96? If not, please provide pricing.

### GASB 87 - additional audit scope

Please see the fee included in the updated fee schedule. The amounts noted are not-to-exceed amounts. Actual work will be billed at an hourly rate and therefore may be less than the amount noted. The fees for the year of implementation are greater as the entire population of leases will be subject to our audit tests. In future years, only changes to the population will be in scope.

#### GASB 96 -additional audit scope

Please see the fee included in the updated fee schedule. The amounts noted are not-to-exceed amounts. Actual work will be billed at an hourly rate and therefore may be less than the amount noted. The fees for the year of implementation are greater as the entire population of agreements will be subject to our audit tests. In future years, only changes to the population will be in scope.

#### GASB 87/96 - accounting assistance

As with the implementation of all new GASB pronouncements, we are happy to answer questions on implementation at no additional cost. Should you find you need accounting assistance, we will work with you on an appropriate fee prior to the commencement of any work.

For future GASB implementation costs, please include how these are estimated over the term of the contract.

## **Future GASB implementation costs**

Each GASB is unique in how it will impact the County. Indeed, some new GASBs will have no impact on the County. As part of our standard audit fee, the audit team will work with the County to help determine the impact of each new GASB. We will also be ready and willing to answer questions on implementations at no additional cost.

When a new GASB expands the scope of the audit, we will work with you to develop an appropriate fee change to cover this additional time. Historically, most new GASBs result in no or a nominal cost increase.

The parties have identified particular individuals as being critical to a project, key employees, and it is the understanding of the Lake County team, that the key employees from the Baker Tilly team that participated in the interview on August 26, 2022 between Lake County and Baker Tilly, are in fact the key employees assigned to the Lake County engagement. Please confirm this understanding.

## **Key team members**

All team members who participated in the interview with the County are in fact the key team members who will be assigned and serve on the County audit team.

Thank you for your time and consideration. Please let me know if I can provide any additional clarifications or information.

Sincerely,

Jason Coyle, CPA, Partner

Baker Tilly US, LLP

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# **Providing our hourly rates**

When nonroutine matters arise outside the scope of the engagement, we will base our fees on our hourly rates. When possible, we will provide an estimate in advance of the time and expense we believe necessary to achieve your objectives. Final billings are always evaluated in light of value delivered. Our standard hourly rates are located below.

HOURLY RATES				
Staff level	Hourly rates (2022)			
Partner/director	\$410			
Senior manager	\$290			
Manager	\$200			
Senior	\$170			
Staff	\$130			

#### **BAKER TILLY'S HOURLY RATES**

We will base additional services on our hourly rates. We will always tell you if the assistance you need is out of scope and never perform additional work without approval.