

# Lake County Illinois

*Meeting held by Video Conference*

*Physical Location:*

*18 N County Street (10th Floor), Waukegan, IL 60085*



## Agenda Report - Final

Thursday, December 23, 2021

9:00 AM

Special Call

Register to virtually attend the meeting at <https://bit.ly/3EfdAr>

Watch the meeting <http://lakecounty.tv/>, Comcast Ch 18 or 30,  
AT&T Uverse Ch 99, & 18 N County St, Waukegan (10th FL).

**Lake County Board**

Pursuant to Section 7(e) of the Illinois Open Meetings Act, the current Gubernatorial Disaster Proclamation, and the Board Chair's Written Determination, this meeting will be held by audio and video conference.

**PUBLIC ATTENDANCE:** The public can attend Lake County Committee and Board meetings (two options): (1) remote / virtual attendance through registration at the link on the front page of this agenda, or (2) in-person attendance (to view the virtual meeting on the 10th Floor (9th Floor, if required) of the County Administrative Tower, 18 N. County Street, Waukegan, Illinois.)

**PUBLIC VIEWING:** This meeting will be recorded and live-streamed at <http://lakecounty.tv/> and on Comcast Channel 18 or 30 and AT&T Channel 99.

**PUBLIC COMMENT:** The public will be afforded time to comment on matters related to the business of the County Board. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per Comment. In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item.

Individuals attending in-person or remotely may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to [publicComment@Lakecountyil.gov](mailto:publicComment@Lakecountyil.gov) or delivered to the County Board Office 18 N. County Street, Waukegan, Illinois (10th floor)).

Public Comment will proceed in the following order: (1) Public Comment by individuals who are attending remotely / virtually, (2) Public Comment by individuals in attendance at the County building, and then (3) written comments.

Individuals providing Public Comment will provide the following information:

- \* Meeting: Special Call LCB (Subject line for written Public Comment)
- \* Name (REQUIRED)
- \* Topic or Agenda Item # (REQUIRED)
- \* Street Address, City, State (Optional)
- \* Phone Number (Optional)
- \* Organization/Agency/etc. Represented (If representing yourself, put "Self")

\*\*\*To view County Board Rules, click here: <https://bit.ly/3idRdrV> \*\*\*

0 [21-1171](#)

Chair's determination of need to meet by audio or video conference.

**Attachments:** [Determination - Chair Hart 7.30.21\[379\]](#)

**CALL TO ORDER****PLEDGE OF ALLEGIANCE****ROLL CALL OF MEMBERS****PUBLIC COMMENT (ITEMS NOT ON THE AGENDA)****CHAIR'S REMARKS****NEW BUSINESS****1** [22-0010](#)

Presentation of the Special Call Request and Legal notice of the Special Meeting.

**Attachments:** [LCB SC Request 12.23.21](#)

[Notice to CB Members 12.23.21](#)

[LEGAL NOTICE 122321](#)

**2** [22-0008](#)

Resolution authorizing an agreement with DMT Solutions Global Corporation, doing business as BlueCrest, Danbury, Connecticut for the purchase of equipment associated with a voting solution that supports vote by mail (EvoluJet Printer, ballot management software, ReliaVote Inserter and Vantage Sorter) in the amount of \$1,653,141.

- There is a need to establish a contract with a qualified firm to provide a seamless on-site solution for vote by mail processing for the County Clerk to comply with Public Act 102-0015, which requires each election authority to mail notice to all registered voters in the county before each general election.
- A Request for Proposal was extended to 18 vendors, responses were received from 3 vendors, and 2 vendors were short-listed for finalist interviews.
- Based on the criteria set forth in the Request for Proposals, the evaluation committee selected DMT Solutions Global Corporation, doing business as BlueCrest, as the most qualified vendor.
- The contract includes the purchase of Ballot Management Software, ReliaVote Inserter, EvoluJet Printer, Vantage Sorter, installation, training, software maintenance in the amount of \$1,653,141 and a \$5,000 credit for consumables.
- Ongoing software maintenance may be annually renewed and is estimated at \$133,001 for year two with an annual increase of not to exceed 3 percent for years three through five.
- This initiative falls under a direct expenditure category within the ARPA compliance guidance and is anticipated to meet all the requirements for reporting and compliance.
- Authority to spend appropriated funds and execute any and all agreements with partners related to the allocation and distribution of ARPA Funds is delegated to the County Administrator or his designee(s).

**Attachments:** [Intent to Award Letter.pdf](#)  
[Scoring Matrix.pdf](#)  
[21184 RFP Document.pdf](#)  
[Vendor Disclosure.pdf](#)

**3** **22-0007**

Resolution authorizing emergency appropriations for Fiscal Year (FY) 2022 in various funds for certain projects, items, and activities budgeted in the prior year and not completed.

- Since all unused appropriations lapse at the end of each fiscal year, it is necessary to “carry over” unspent budget authority from one fiscal year to the next under certain conditions as defined in the County’s Budget Policies.
- These carryover requests include ongoing projects that continue into FY 2022.
- These items must be authorized through what is termed an “emergency appropriation” in order to transfer the budget authority that was previously granted in FY 2021 to FY 2022. The detailed accounts are included in the attachment.

**Attachments:** [Dec-21 Spec'l Call Carryovers](#)

**Adjournment of this Special Call Meeting of the County Board of Lake County**