

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes

Wednesday, February 27, 2013

6:00 PM

10th Floor - Conference Room C

**Community Development Commission - Executive
Committee**

1. ROLL CALL

Chairman Pedersen called the meeting to order at 6:03 p.m. with the following members present:

Staff: Eric Waggoner, Brittany Sloan, Brenda O'Connell, Megan McKenna, Janel Gomez, and Laura Walley.

Present 4 - Vice Chair Venturi, Commissioner Rose, Chair Pedersen and Commissioner Russell

Absent 1 - Commissioner Calabresa

2. APPROVAL OF MINUTES

2.1 13-0239

Approval of Minutes - December 14, 2013.

Attachments: [12.14.12 Exec Minutes](#)

A motion was made by Member Venturi, seconded by Member Rose, that this item be approval of minutes. The motion carried by the following vote:

Aye: 4 - Vice Chair Venturi, Commissioner Rose, Chair Pedersen and Commissioner Russell

Absent: 1 - Commissioner Calabresa

2.2 13-0232

Approval of Minutes - January 23, 2013.

Attachments: [CDC Exec 01.23.13.pdf](#)

A motion was made by Member Venturi, seconded by Member Rose, that this minutes be approval of minutes. The motion carried by the following vote:

Aye: 4 - Vice Chair Venturi, Commissioner Rose, Chair Pedersen and Commissioner Russell

Absent: 1 - Commissioner Calabresa

3. CHAIR'S REMARKS

There were no comments by the Chairman.

4. PUBLIC COMMENT (items not on the agenda)

There were no public comments.

5. OLD BUSINESS

There was no old business.

6. NEW BUSINESS

6.1 13-0235

Selection of Organization to Administer CDBG-funded Fair Housing Program.

Attachments: [Prairie State RFQ](#)

Chairman Pedersen informed the Executive Committee (EC) about the Request for Qualifications (RFQ) that was sent out in December, soliciting agencies to administer Lake County's Fair Housing Program. Only one organization, Prairie State Legal Services, responded to the RFQ. The EC considered the application and the agency's history as the County's current service provider of these services.

A motion was made by Member Venturi, seconded by Member Rose, that this commission action item be approved. The motion carried by the following vote:

Aye: 4 - Vice Chair Venturi, Commissioner Rose, Chair Pedersen and Commissioner Russell

Absent: 1 - Commissioner Calabresa

6.2 13-0225

Funding Recommendations for Emergency Solutions Grant 2011-2012.

Attachments: [2011-2012 ESG Funding Recommendations Memo](#)

Ms. Brenda O'Connell advised the EC of the discussion that occurred during the Homeless Services Application Review Committee (ARC) meeting, where two applications for additional HUD ESG funding were discussed. The ARC recommended that the funds be allocated based on the funding years from which they were derived. Although Maristella had only applied for \$20,000, the ARC recommended that the agency receive the 2011 allocation of \$25,496. Catholic Charities, which applied for the total available funds of \$84,423, was recommended to receive the 2012 allocation of \$58,927. A discussion of the precedent of funding a greater award than the amount requested ensued.

A motion was made by Member Russell, seconded by Member Venturi, that this item be approved. The motion carried by the following vote:

Aye: 3 - Vice Chair Venturi, Commissioner Rose and Commissioner Russell

Nay: 1 - Chair Pedersen

Absent: 1 - Commissioner Calabresa

6.3 13-0236

Approval of the Review of 2013 Annual Action Plan Public Comment Received.

Attachments: [2013 Public Service Support Comment](#)
[2013 Public Services Opposed Comment](#)
[2013 Public Infrastructure Comment](#)
[2013 PI Comment 2 of 2](#)
[PY2013 Action Plan - DRAFT.pdf](#)

The EC discussed the comments received during the 30-day public comment period.

A motion was made by Member Venturi, seconded by Member Rose, that this item be approved. The motion carried by the following vote:

Aye: 4 - Vice Chair Venturi, Commissioner Rose, Chair Pedersen and Commissioner Russell

Absent: 1 - Commissioner Calabresa

7. STAFF REPORTS

Ms. O'Connell stated that Ms. Megan McKenna, a Senior Planner, had accepted a position at University of Illinois at Chicago. Due to staff shortages, Ms. McKenna will remain in a part-time capacity until a replacement can be found. Ms. O'Connell added that HUD issued a statement that all programs will incur 5.6% funding cuts. HUD will advise the County on how to address these cuts.

8. ADJOURNMENT

A motion was made by Member Venturi, seconded by Member Russell, that the meeting be adjourned at 6:26 p.m. The motion carried by the following vote:

Aye: 4 - Vice Chair Venturi, Commissioner Rose, Chair Pedersen and Commissioner Russell

Absent: 1 - Commissioner Calabresa