

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Wednesday, June 28, 2017**

**8:30 AM**

**Assembly Room, 10th Floor**

**Public Works and Transportation Committee**

1. **Call to Order**

*Chair Maine called the meeting to order at 8:30 a.m.*

**Present** 9 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel, Member Wilke and Member Danforth

*Others present:*

*Aaron Lawlor, County Board Chairman*

*Barry Burton, County Administrator*

*Anthony Cooling, Finance and Administrative Services*

*Paul Fetherston, Assistant County Administrator*

*Al Giertych, Division of Transportation*

*Ben Gilbertson, County Administrator's Office*

*RuthAnne Hall, Finance and Administrative Services*

*Doretha Johnson, Division of Transportation*

*Amy McEwan, Deputy County Administrator*

*Phil Perna, Public Works*

*Paula Trigg, Division of Transportation*

*Blanca Vela-Schneider, County Board Office*

*Dakisha Wesley, Assistant County Administrator*

2. **Pledge of Allegiance**

*Member Wilke led the Pledge of Allegiance.*

3. **Approval of Minutes**

3.1 [17-0728](#)

Minutes from June 7, 2017.

**A motion was made by Member Durkin, seconded by Member Mathias, that the minutes be approved. Motion carried by voice vote.**

**Aye:** 9 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel, Member Wilke and Member Danforth

4. **Addenda to the Agenda**

*There were no items added to the agenda.*

5. **Public Comment**

*There were no comments from the public.*

6. **Chairman's Remarks**

*Chair Maine reported she, along with the Division of Transportation Director Paula Trigg, and Gewalt Hamilton consultant Chuck Gleason attended a Riverwoods Stakeholder Involvement Group meeting regarding the Deerfield Road Bike Path. The meeting included discussion and clarification regarding the various phases of the project.*

7. **Old Business**

*There was no old business to conduct.*

8. **New Business**

**CONSENT AGENDA (Items 8.1-8.2)**

**DIVISION OF TRANSPORTATION**

8.1 **17-0695**

Ordinance providing for the establishment of an altered speed zone of 50 miles per hour (M.P.H.), currently designated 55 M.P.H on Ninth Street, County Highway 47, from Illinois Route 131, Green Bay Road, to a point 800 feet west of Kenosha Road, County Highway 53, located in Zion Township, in conformity with Chapter 625 - Section 5/11-604 of the Illinois Compiled Statutes.

**A motion was made by Member Mathias, seconded by Member Pedersen, to approve consent agenda items 8.1 and 8.2 and recommend them for adoption to the County Board agenda. The motion carried unanimously.**

**Aye:** 9 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel, Member Wilke and Member Danforth

8.2 **17-0696**

Ordinance providing for the establishment of an altered speed zone of 40 miles per hour (M.P.H.), currently designated 55 M.P.H on Ninth Street, County Highway 47, from a point 800 feet west of Kenosha Road, County Highway 53, to a point 800 feet west of Lewis Avenue, County Highway 27, located in Benton Township, in conformity with Chapter 625 - Section 5/11-604 of the Illinois Compiled Statutes.

**A motion was made by Member Mathias, seconded by Member Pedersen, to approve consent agenda items 8.1 and 8.2 and recommend them for adoption to the County Board agenda. The motion carried unanimously.**

**Aye:** 9 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel, Member Wilke and Member Danforth

**REGULAR AGENDA**

**PUBLIC WORKS**

8.3 **17-0719**

Joint resolution authorizing an agreement with Donohue & Associates, Inc., Sheboygan, Wisconsin, in the amount of \$130,750 for design engineering services related to the Vernon Hills Water System Electrical and Mechanical Upgrade Project.

*Phil Perna of Public Works reported 8 different sites at the Vernon Hills Water Reclamation Facility require improvements, including electrical and mechanical equipment replacement and improvements, to comply with Supervisory Control and Data Acquisition (SCADA). This resolution is for the engineering portion of the project.*

**A motion was made by Member Werfel, seconded by Member Taylor, that this item be approved and referred on to the Financial and Administrative Committee. The**

**motion carried unanimously.**

**Aye:** 9 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel, Member Wilke and Member Danforth

**8.4 [17-0060](#)**

Director's Report - Public Works.

*Phil Perna of Public Works reported Public Works mailed postcards notifying residents that they may access the Annual Water Quality Report online. Providing access to the report on-line, instead of mailing a five page report, saves the County \$5,000 per year. Member Main requested a link to the report be sent to board members so they may include in their newsletters. Member Wilke requested future postcards include information on how residents may obtain a hard copy of the report.*

*Mr. Perna reported staff continues to analyze tiered rates. Additional data will be provided later in the year so that a meaningful conversation can be held regarding rate increases.*

**DIVISION OF TRANSPORTATION**

**8.5 [17-0720](#)**

Joint resolution authorizing a contract with Peter Baker and Son Company, Lake Bluff, Illinois, in the amount of \$1,193,891.12, for the resurfacing of Darrell Road, from Illinois Route 176 to Burnett Road and Bonner Road, from Darrell Road to U.S. Route 12, and designated as Section 17-00999-29-RS.

**A motion was made by Member Taylor, seconded by Member Danforth, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.**

**Aye:** 9 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel, Member Wilke and Member Danforth

**8.6 [17-0721](#)**

Joint resolution authorizing a contract with Peter Baker and Son Company, Lake Bluff, Illinois, in the amount of \$947,960.39 for the resurfacing of Delany Road, from U.S. Route 41 to Sunset Avenue, and designated as Section 17-00093-22-RS.

**A motion was made by Member Hewitt, seconded by Member Durkin, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.**

**Aye:** 9 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel, Member Wilke and Member Danforth

**8.7 [17-0722](#)**

Joint resolution authorizing a contract with Peter Baker and Son Company, Lake Bluff, Illinois, in the amount of \$1,144,975.34, for the resurfacing of Fairfield Road, from Lake Villa Township Line south to Illinois Route 134, and designated as Section 17-00104-09-RS.

*Division of Transportation Director Paula Trigg reported bids for resurfacing projects have been very favorable this year.*

**A motion was made by Member Pedersen, seconded by Member Werfel, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.**

**Aye:** 9 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel, Member Wilke and Member Danforth

**8.8 [17-0703](#)**

Joint resolution authorizing a contract with FASTER Asset Solutions, Virginia Beach, Virginia, for fleet management software in the amount of \$114,355.

*Division of Transportation Director Paula Trigg reported an assessment of the department revealed the fleet software management program has not been working as efficiently as it should. Member Taylor inquired whether there is a way to replace software programs on an interval basis so that multiple systems are not being replaced at the same time. Deputy County Administrator Amy McEwan reported Information Technology (IT) has implemented an asset management system which will track programs and their end of life cycles, and will ultimately help coordinate replacement schedules. She stated the asset management system will also identify opportunities where software can be utilized by other departments.*

**A motion was made by Member Wilke, seconded by Member Hewitt, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.**

**Aye:** 9 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel, Member Wilke and Member Danforth

**8.9 [17-0718](#)**

Joint resolution providing for the receipt of \$160,691.47, which is the state fiscal year (SFY) 2018 reimbursement from the Chicago Metropolitan Agency for Planning (CMAP), to the Lake County Division of Transportation (LCDOT), of federal highway planning assistance funds that flow through the Illinois Department of Transportation (IDOT).

*Division of Transportation Director Paula Trigg reported Lake County receives planning liaison funds from the Federal Highway Administration . These funds are passed through the Illinois Department of Transportation (IDOT) and then the Chicago Metropolitan Agency for Planning (CMAP). The funds are used to assist local communities in navigating the grant processes. Discussion ensued.*

**A motion was made by Member Werfel, seconded by Member Mathias, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.**

**Aye:** 9 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel, Member Wilke and Member Danforth

**8.10 [17-0717](#)**

Joint resolution appropriating \$80,000 of County Bridge Tax funds for the drainage improvement south of Rollins Road, at Wilson Road, and designated as Section

16-00080-62-DR.

**A motion was made by Member Wilke, seconded by Member Werfel, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.**

**Aye:** 9 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel, Member Wilke and Member Danforth

**8.11 [17-0727](#)**

Joint resolution appropriating \$1,545,000 of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable Illinois Highway Code, from December 1, 2017 to November 30, 2018, including traffic control signals, street lights, Lake County PASSAGE field elements and electrical service, and designated as Section 18-00000-01-GM.

*Division of Transportation Director Paula Trigg reported a consultant conducted an assessment to determine what procedures can be implemented to increase efficiency in her department. One suggested item was for the maintenance of signals to be completed by the Division of Transportation staff, instead of being outsourced. Staff has requested further analysis from the consultant. A meeting will be held to discuss recommendations and determine which items should receive priority. The appropriation request will allow her department to outsource maintenance of the signals for one more year while her department makes a final determination on how to proceed. Ms. Trigg noted the appropriation also includes the cost of electricity.*

**A motion was made by Member Mathias, seconded by Member Hewitt, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.**

**Aye:** 9 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel, Member Wilke and Member Danforth

**8.12 [17-0714](#)**

Joint committee action item approving change order number two, consisting of an increase of \$144,213.86, for additions to the North Shore Bike Path abutment repairs construction contract, and designated as Section 16-00999-25-BR.

*Division of Transportation Director Paula Trigg reported additional concrete work is needed for the six abutments on the North Shore Bike Path. Member Danforth inquired whether the railroad company is responsible for maintenance of the abutments. Ms. Trigg reported the railroad no longer has trains running over the bridge and it has since been converted for use as a bike path. She stated the land is owned by the Illinois Department of Transportation (IDOT) which requires the County to maintain the bridge, including the abutments. Member Danforth noted the bridge is unsightly but inquired whether the repair was necessary. Ms. Trigg reported the repair was not immediately necessary but proper maintenance of the bridge would prevent more extensive repairs and/or replacement in the future. Chair Maine added Lake County citizens and businesses have a certain expectation that the County will maintain its infrastructure. She noted the County already*

*committed to the abutment repairs and it was not until work had ensued that it was determined more work would be necessary. Substantial discussion ensued. Chair Maine added the agreement with IDOT is not peculiar. Member Danforth requested staff follow up and identify the exact terms of the agreement.*

**A motion was made by Member Durkin, seconded by Member Pedersen, that this committee action item be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.**

**Aye:** 9 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel, Member Wilke and Member Danforth

**8.13 [17-0029](#)**

Director's Report - Transportation.

*Division of Transportation Director Paula Trigg reported Al Giertych has been accepted by the Illinois Department of Transportation (IDOT) as the Acting Engineer.*

*Ms. Trigg reported the consultant completed its draft marketing analysis on current paratransit conditions. The technical memorandum was presented at the Project Advisory Committee (PAC) meeting. The consultant will continue its analysis on identifying preliminary alternative recommendations which should be presented toward the end of the year. County Board Chairman Aaron Lawlor inquired whether board members are expected to attend PAC meetings. Ms. Trigg replied County Board Members were not invited to the meeting, but noted County Board Member Steve Carlson, who is a member of the PAC, was unable to attend the last meeting.*

*Ms. Trigg reported the state's budget crisis will shut down IDOT projects if a temporary or permanent resolution isn't found. The cost to shut down these projects is estimated to cost \$25,000,000 the first day and \$2,000,000 each additional day. The Washington Street Grade Separation Project, the Grand Avenue at Route 41 Bridge Project, and the Route 59 at Petite Lake Road Project will be effected. She noted consultant projects can continue. Discussion ensued.*

*Ms. Trigg reported there will be a public hearing for the Cedar Lake Road Realignment Project at Round Lake's Public Works on July 12, 2017. There is a stakeholder involvement group meeting regarding the Deerfield Road Project this evening, from 6:00 p.m. to 8:00 p.m., at Brentwood Healthcare Facility.*

*Ms. Trigg reported on the assessment regarding improving efficiencies in her department. Staff has sought further analysis from the consultant regarding whether an additional mechanic is needed to maintain lighter equipment and whether a mechanic is needed to maintain heavy duty equipment. Staff has sought approval to secure a new fleet management software program. Discussion ensued.*

*The DOT will host a SWALCO electronics recycling event for government agencies,*

*businesses, and not for profit organizations on July 27, 2017, during work hours.*

*Discussion has been had regarding whether certain projects that are not managed by the County should be included in PASSAGE. Staff will work with Brooke Hooker of Communications to develop criteria for publishing projects on the County's PASSAGE website.*

*The Committee and Staff thanked Paula Trigg for her service and commitment to the County and wished her well in her retirement.*

**9. Executive Session**

*The Committee did not enter into Executive Session.*

**10. County Administrator's Report**

*There were no remarks from the County Administrator.*

**11. Members' Remarks**

*There were no remarks from members.*

**12. Adjournment**

*The meeting was adjourned at 9:30 a.m.*

**Next Meeting: July 26, 2017**

*Minutes prepared by Blanca Vela-Schneider.*

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*Chairman*

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*Vice Chairman*

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*Public Works and Transportation Committee*

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