

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Thursday, June 27, 2024

8:30 AM

Assembly Room, 10th Floor or register for remote attendance at:
<https://bit.ly/3z2MB4u>

Financial & Administrative Committee

1. Call to Order

Chair Frank called the meeting to order at 8:30 a.m.

2. Pledge of Allegiance

Member Pedersen led the Pledge of Allegiance.

3. Roll Call of Members

Present 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

Member Parekh joined the meeting at 9:34 a.m.

Other Attendees

In Person:

Carissa Casbon, Board Member

Eric Rinehart, State's Attorney

Anthony Vega, County Clerk

Karl Walldorf, 19th Judicial Circuit Court

Patrice Sutton, County Administrator's Office

Matt Meyers, County Administrator's Office

Dominic Strezo, Community Development

Carrie Flanigan, Children's Advocacy Center

Yvette Albarran, Finance

Valerie Mendoza, County Clerk's Office

Natalie Alejo, County Clerk's Office

Karime Gomez, County Clerk's Office

Chris Blanding, Enterprise Information Technology

RuthAnne Hall, County Administrator's Office

Meilissa Gallagher, Finance

Don Thelen, County Clerk's Office

Sol Cabachuela, County Clerk's Office

Sara Hammock, Children's Advocacy Center

Cynthia Pruim-Haran, County Clerk's Office

Caitlin Everett, Human Resources

Darcy Adcock, Human Resources

Kristy Cechini, County Board Office

Allen Swilley, Public

Electronically:

Sandy Hart, County Board Chair

Kevin Hunter, Board Member

Mark Pfister, Health Department

Theresa Glatzhofer, County Board Office

Jolanda Dinkins, County Board Office
Eric Waggoner, Planning, Building, and Development
Sharon Osterby, Stormwater Management
Austin McFarlane, Public Works
Shane Schneider, Division of Transportation
Demar Harris, Workforce Development
Ruby Bahena, Finance
Melanie Nelson, State's Attorney's Office
Jon Nelson, Division of Transportation
Mary Crain, Division of Transportation
Matt Finstein, Purchasing
Michael Wheeler, Finance
Nick Principali, Finance
Jorie Stuckwisch, Public
Abby Krakow, Communications
John Allison, Public
Cindy Horvat, Public
Kerry Eagar, Public
John Redding, Public
Lawrence Oliver, Sheriff's Office
Karen Brush, County Clerk's Office
Jim Chamernik, Sheriff's Office
Betty McCann, Public
Rebecca Kotsinis, Public
Krista Kennedy, Finance
Errol Lagman, Finance
Stephen Gray, Treasurer's Office
Terri Kath, Enterprise Information Technology
Lori Isaacson, Public
Brea Barnes, Finance
Nicole Rogers, Finance
Jen DiBella, Public
ShaTin Gibbs, Finance
Jerrial Jordan-Woods, Finance
JazMine' Evans, Finance
Jim Hawkins, County Administrator's Office
Heidie Hernandez, Enterprise Information Technology
Michael Maslana, Enterprise Information Technology
Kathleen Rhey, Enterprise Information Technology
Jo Gravitter, State's Attorney's Office
Erik Karlson, Enterprise Information Technology
Adam Krueger, Finance
Yvonne Mendoza, Finance

Tiffany Becker, Facilities and Construction Services
Nancy Rojas, Health Department
Janet Marcinkus, Public
Kevin Kerrigan, Division of Transportation
Vernesha Lawrence, Finance
Alex Carr, Communications
Jazmin Padron, Human Resources

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment

There were no public comments on items not on the agenda.

6. Chair's Remarks

There were no remarks from the Chair.

7. Unfinished Business

7.1 [24-0670](#)

Joint resolution authorizing a contract with Muscat Co., Dundee, Illinois, for fire hydrant preparation and painting at various locations within Lake County Public Works operating systems in the estimated annual amount of \$60,950, with renewal options.

Attachments: [24-0670 Hydrant Painting Bid Final](#)
[24-0670 Hydrant Painting Bid Tab FINAL](#)
[24-0670 Hydrant Painting Muscat Vendor Disclosure Form](#)

Austin McFarlane, Stormwater Management Director, provided a summary of the contract with Muscat Company for the repainting of fire hydrants.

A motion was made by Member Clark, seconded by Member Danforth, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

Not Present: 1 - Member Parekh

7.2 [24-0675](#)

Resolution approving updates to the Travel and Business Expense Reimbursement Policy.

Attachments: [10.9 Travel and Business Expense Reimbursement Policy FINAL as APPF](#)

Melissa Gallagher, Chief Financial Officer, provided a summary of the revisions to the Travel and Business Expense Reimbursement Policy. Discussion ensued.

A motion was made by Vice Chair Vealitzek, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The

motion carried by the following voice vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

Not Present: 1 - Member Parekh

8. New Business

CONSENT AGENDA (Items 8.1 - 8.16)

MINUTES

8.1 [24-0833](#)

Committee action approving the Financial and Administrative minutes from May 30, 2024.

Attachments: [F&A 5.30.24 Final Minutes](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Kyle, that these minutes be approved. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

Not Present: 1 - Member Parekh

8.2 [24-0834](#)

Committee action approving the Financial and Administrative minutes from June 6, 2024.

Attachments: [F&A 6.6.24 Final Minutes](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Kyle, that these minutes be approved. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

Not Present: 1 - Member Parekh

REPORTS

8.3 [24-0781](#)

Monthly Finance Report from Anthony Vega, County Clerk, for the month of March, 2024.

Attachments: [County Clerk Monthly Finance Report for March 2024](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Kyle, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

Not Present: 1 - Member Parekh

8.4 [24-0782](#)

Monthly Finance Report from Anthony Vega, County Clerk, for the month of April, 2024.

Attachments: [County Clerk Monthly Finance Report for April 2024](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Kyle, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

Not Present: 1 - Member Parekh

8.5 [24-0783](#)

Monthly Finance Report from Anthony Vega, County Clerk, for the month of May, 2024.

Attachments: [County Clerk Monthly Finance Report for May 2024](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Kyle, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

Not Present: 1 - Member Parekh

8.6 [24-0817](#)

Cash & Investment Report from Holly Kim, Treasurer, for the month of May 2024.

Attachments: [FSG 5.31.24](#)
[Lake County Summary Report - May 2024](#)
[FSG 5-23](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Kyle, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

Not Present: 1 - Member Parekh

8.7 [24-0808](#)

Finance Monthly Report - May 2024.

Attachments: [Monthly Financial Report May 2024.pdf](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Kyle, that this report be approved. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

Not Present: 1 - Member Parekh

HEALTH & COMMUNITY SERVICES

8.8 [24-0786](#)

Joint resolution accepting the Emergency Food and Shelter Program (EFSP) grant from the Federal Emergency Management Agency (FEMA) and authorizing an emergency appropriation in the amount of \$8,002 for grant and program administration.

Attachments: [Emergency Appropriation 2024-07 - EFSP.pdf](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Kyle, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

Not Present: 1 - Member Parekh

8.9 [24-0787](#)

Joint resolution accepting the Emergency Solutions Grant (ESG) from Illinois Department of Human Services and authorizing an emergency appropriation in the amount of \$28,536 for grant administration and management of the Homeless Management Information System (HMIS).

Attachments: [Emergency Appropriation 2024-07 - IL ESG.pdf](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Kyle, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

Not Present: 1 - Member Parekh

LAW & JUDICIAL

8.10 [24-0818](#)

Joint resolution authorizing an agreement with Catalis, Alpharetta, Georgia for software subscription services for Caseload Explorer software for the 19th Judicial Circuit Court of Lake County in an annual amount of \$73,212.74, with renewal options.

Attachments: [Lake Catalis Services Agreement](#)
[Sole Source Memo](#)
[vendor disclosure statement v6 FINAL 24-0818](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Kyle, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

Not Present: 1 - Member Parekh

PUBLIC WORKS & TRANSPORTATION

8.11 [24-0789](#)

Joint resolution authorizing an agreement for professional engineering services with Infrastructure Management Services (IMS), Largo, Florida, at a maximum cost of \$170,000, for the annual pavement testing services, and associated components, and appropriating \$204,000 of Matching Tax funds.

Attachments: [24-0789 Agreement, IMS 2024 Pavement Testing](#)
[24-0789 Vendor Disclosure, IMS](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Kyle, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

Not Present: 1 - Member Parekh

8.12 [24-0798](#)

Joint resolution authorizing the amendment of an Intergovernmental Agreement (IGA) for Sewage Disposal between Lake County and the Village of Kildeer.

Attachments: [24-0798 Kildeer Retail Service Area Map Exhibit A](#)
[24-0798 Kildeer Service Area Map Exhibit D](#)
[24-0798 Kildeer South Service Area Map Exhibit A1](#)
[24-0798 Casa Bella - Kildeer - Considerations Principles Analysis Memo](#)
[24-0798 Lake County Kildeer 2024 Amendment](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Kyle, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

Not Present: 1 - Member Parekh

8.13 [24-0792](#)

Joint resolution appropriating \$65,000 of ¼% Sales Tax for Transportation funds for the acquisition of necessary right-of-way, by agreement or condemnation, and other right-of-way costs associated with the non-motorized improvements along Butterfield Road, from Gregg’s Parkway to Golf Road.

Attachments: [24-0792 Location Map, Butterfield Road Bike Path \(Greggs Parkway to G](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Kyle, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

Not Present: 1 - Member Parekh

8.14 [24-0793](#)

Joint resolution authorizing the execution of an agreement with the Village of Tower Lakes, stating the terms and conditions for the construction and maintenance of a shared-use path crossing of Roberts Road from North Lake Shore Drive to South Circle Drive, and appropriating \$54,000 of ¼% Sales Tax for Transportation funds.

Attachments: [24-0793 Agreement, Roberts Road Shared Use Path](#)
[24-0793 Location Map, Roberts Road Non-motorized Improvement](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Kyle, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

Not Present: 1 - Member Parekh

8.15 [24-0794](#)

Joint resolution authorizing a contract with Campanella & Sons, Inc., Wadsworth, Illinois, in the amount of \$90,679 for the demolition of the structure located at 1918 Martin Luther King Jr. Drive, which is required for the reconstruction of Lewis Avenue, from Illinois Route 137 to Belvidere Road.

Attachments: [24-0794 Bid Tabulation, Lewis Avenue Building Demolition](#)
[24-0794 Vendor Disclosure, Campanella](#)
[24-0794 Location Map, Lewis Ave Building Demolition \(Lewis Ave & Mart](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Kyle, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

Not Present: 1 - Member Parekh

PLANNING, BUILDING, ZONING & ENVIRONMENT

8.16 [24-0826](#)

Joint resolution authorizing an emergency appropriation of \$41,043.83 for the Nippersink Creek Project by the Stormwater Management Commission (SMC), funded by the Federal Emergency Management Agency (FEMA) Hazard Mitigation Grant Program (HMGP) through the Illinois Emergency Management Agency (IEMA).

Attachments: [SMC Agreement-Nippersink](#)
[Project Area Map-Nippersink Creek](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Kyle, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

Absent: 1 - Member Parekh

REGULAR AGENDA

HEALTH & COMMUNITY SERVICES

8.17 [24-0809](#)

Joint resolution accepting the Illinois Department of Healthcare and Family Services grant and authorizing an emergency appropriation in the amount of \$625,000 for the Care Coordination and Support grant.

Attachments: [IDHFS CCSO Grant EA \\$625K](#)

Mark Pfister, Health Department Executive Director, provided a summary of the Care Coordination and Support grant.

A motion was made by Member Kyle, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

Not Present: 1 - Member Parekh

8.18 [24-0632](#)

Joint Resolution authorizing the submission of an application to the Illinois Department of Commerce and Economic Opportunity (DCEO) for the purpose of the development of a fixed site shelter in Waukegan, Illinois.

Attachments: [CDBG-CV2 Waukegan Application 2024](#)

Dominic Strezo, Community Development Administrator, provided a summary of the application for the development of a fixed site shelter in Waukegan for couples and families.

A motion was made by Member Clark, seconded by Member Kyle, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

Not Present: 1 - Member Parekh

8.19 [24-0801](#)

Joint Resolution authorizing the submission of an application to the Illinois Department of Commerce and Economic Opportunity (DCEO) for the purpose of the development of a fixed site shelter in Gurnee, Illinois.

Attachments: [GURNEE - CDBG-CV - Application Packet AGENDA.pdf](#)

Dominic Strezo, Community Development Administrator, provided a summary of the application for the development of a fixed site shelter in Gurnee for single adults. Discussion ensued.

Public Comment was made by:

*Eric Foote
Jorie Stuckwisch
Cindy Horvat
Rebecca Kotsinis
Lori Isaacson*

Allen Swilley

A motion was made by Vice Chair Vealitzek, seconded by Member Kyle, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

Not Present: 1 - Member Parekh

8.20 [24-0628](#)

Joint resolution approving the United States Department of Housing & Urban Development (HUD) Program Year (PY) 2024 proposed Annual Action Plan (AAP), an emergency appropriation of \$29,947 of CDBG and HOME Program income, and \$4,574,316 in funding recommendations.

Attachments: [PY24 AAP_DRAFT](#)
[Emergency Appropriation 2024-07 PY2024.pdf](#)

Member Danforth left the meeting at 9:09 a.m.

Dominic Strezo, Community Development Administrator, provided a summary of the Program Year 2024 Annual Action Plan.

A motion was made by Member Kyle, seconded by Vice Chair Vealitzek, that this resolution be recommended for adoption to the regular agenda. The motion carried by the following voice vote.

Aye: 5 - Member Clark, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

Not Present: 2 - Member Danforth and Member Parekh

8.21 [24-0635](#)

Joint resolution approving the Program Year (PY) 2024 Lake County Affordable Housing Program (LCAHP) grant awards in the amount of \$282,250.

Attachments: [LCAHP PY24 Funding Recs](#)

Dominic Strezo, Community Development Administrator, provided a summary of the Lake County Affordable Housing Program grant.

A motion was made by Member Clark, seconded by Vice Chair Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 5 - Member Clark, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

Not Present: 2 - Member Danforth and Member Parekh

8.22 [24-0648](#)

Joint resolution reallocating \$1,164,772 of U.S. Treasury Emergency Rental Assistance

(ERA2) funds to support the development of affordable rental housing.

Attachments: [ERA2 Reallocation Memo 2024-06.pdf](#)

Dominic Strezo, Community Development Administrator, explained the Emergency Rental Assistance funds for the Starling Senior Apartments in Lake Villa. Discussion ensued.

A motion was made by Member Clark, seconded by Vice Chair Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 5 - Member Clark, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

Not Present: 2 - Member Danforth and Member Parekh

8.23 [24-0779](#)

Joint resolution approving an extension to an Intergovernmental Agreement (IGA) between Lake County and the Lake County Housing Authority (LCHA) for the completion of 24 CFR Part 58 Environmental Review Records (ERRs).

Attachments: [24-0779 LCHA IGA Environmental Review Renewal Signed](#)

Dominic Strezo, Community Development Administrator, provided a summary of the Intergovernmental Agreement between Lake County and the Lake County Housing Authority to complete Environmental Review Records. Discussion ensued.

A motion was made by Member Clark, seconded by Vice Chair Vealitzek, that this resolution be recommended for adoption to the regular agenda. The motion carried by the following voice vote.

Aye: 5 - Member Clark, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

Not Present: 2 - Member Danforth and Member Parekh

LAW & JUDICIAL

8.24 [24-0819](#)

Joint resolution authorizing the renewal of the Lake County Children's Advocacy Center's program funding awarded by the Department of Children & Family Services (DCFS) through the Children's Advocacy Centers of Illinois for State Fiscal Year (SFY) 2025, including grant funding of \$626,682.48.

Attachments: [Grant Accounting Spreadsheet to FAS LCCAC DCFS FY25](#)
[Lake County CAC- FY25 SubAgreement-Signed](#)
[Lake County FY25 DCFS Award](#)

Carrie Flanigan, Children's Advocacy Center Executive Director, provided a summary of the funding for salary and benefits for three positions at the Children's Advocacy Center. Discussion ensued.

A motion was made by Vice Chair Vealitzek, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 5 - Member Clark, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

Not Present: 2 - Member Danforth and Member Parekh

8.25 [24-0821](#)

Joint resolution authorizing the application, acceptance, and emergency appropriation of a State Fiscal Year (SFY) 2025 General Revenue Fund to the Department of Public Health for a grant in the amount of \$1,000,000 for the medical facility to the Lake County Children's Advocacy Center (LCCAC).

Attachments: [Grant Accounting Spreadsheet to FAS_LCCAC RFUMS Medical FY25](#)
[Lake County CAC SB0251, Senate Amendment 3](#)

Carrie Flanigan, Children's Advocacy Center Executive Director, explained the funding granted to provide sexual assault exams at the Children's Advocacy Center in partnership with Rosalind Franklin University of Medicine and Science. Discussion ensued.

Eric Rinehart, State's Attorney, provided an overview of the barriers for the Children's Advocacy Center and the amazing vision of Executive Director Flanigan moving forward with a much needed service. Discussion ensued.

A motion was made by Vice Chair Vealitzek, seconded by Member Kyle, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 5 - Member Clark, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

Not Present: 2 - Member Danforth and Member Parekh

8.26 [24-0844](#)

Resolution authorizing the use of allocated funds specifically dedicated to implementation of the SAFE-T Act for a new K10 Principal Assistant Attorney position in the Felony Review Division in the State's Attorney's Office and two new K5 Probation Officers for Pretrial Services in the 19th Judicial Circuit Courts and approving a line-item transfer within the SAFE-T Act funding to provide the budget for these positions for the remainder of Fiscal Year 2024.

Attachments: [Safe-T Act LIT 06.23.24](#)
[SAO SAFE-T Act Request](#)
[Courts SAFE-T Act Request](#)
[F&A Item 8.26 SAFE-T Act](#)

Member Parekh joined the meeting at 9:34 a.m.

Patrice Sutton, County Administrator, presented on the new positions for the implementation of the SAFE-T Act. Karl Waldorf, 19th Judicial Circuit Court Executive Director, provided a summary of the pre-trial positions. Eric Rinehart, State's Attorney, provided a summary of the pre-trial process and the need for additional resources. Discussion ensued.

Member Danforth joined the meeting at 9:45 a.m.

A motion was made by Member Clark, seconded by Member Parekh, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

PUBLIC WORKS & TRANSPORTATION

8.27 [24-0791](#)

Joint resolution adopting the 2024-2029 Transportation Improvement Program as the official transportation program for the Lake County Division of Transportation.

Attachments: [24-0791 Presentation 2024-2029](#)
[24-0791 Preservation Projects 2024-2029](#)
[24-0791 Modernization Projects 2024-2029](#)
[24-0791 Non-Motorized Projects 2024-2029](#)
[24-0791 Expansion Projects 2024-2029](#)
[24-0791 Detailed Project Report 2024-2029](#)

Shane Schneider, Division of Transportation Director, provided a summary of the 2024-2029 Transportation Improvement Program. Discussion ensued.

Member Parekh left the meeting at 9:56 a.m.

A motion was made by Member Clark, seconded by Member Parekh, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Pedersen and Vice Chair Vealitzek

Not Present: 1 - Member Parekh

8.28 [24-0795](#)

Joint resolution authorizing a contract with Peter Baker and Son Company, Lake Bluff, Illinois, in the amount of \$2,154,851.16 for the resurfacing of Grass Lake Road, from State Park Road to Illinois Route 59, which will be improved under the Illinois Highway Code for a total of 5.5 miles and appropriating \$2,586,000 of Motor Fuel Tax funds.

Attachments: [24-0795 Bid Tabulation, Grass Lake Rd Resurfacing](#)
[24-0795 Vendor Disclosure, Peter Baker](#)
[24-0795 Location Map, Grass Lake Rd Resurfacing \(State Pk Rd - IL59\)](#)

Shane Schneider, Division of Transportation Director, provided an overview of the resurfacing and improvements on Grass Lake Road. Discussion ensued.

Member Parekh joined the meeting at 9:58 a.m.

A motion was made by Member Clark, seconded by Member Kyle, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

FINANCIAL & ADMINISTRATIVE

County Clerk

8.29 [24-0762](#)

Resolution to make a change to Early Voting Site locations for the November 5, 2024 General Election in Lake County, including the Early Voting Schedule Draft.

Attachments: [Exhibit A 110524 - EV](#)
[EV GE Schedule DRAFT](#)

Anthony Vega, County Clerk, explained the changes to the Early Voting Site locations. Discussion ensued.

A motion was made by Member Parekh, seconded by Member Kyle, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

8.30 [24-0803](#)

Ordinance amending a previous ordinance designating the voting sites assigned to 7 of the 431 precincts in Lake County Townships.

Attachments: [Exhibit A 110524](#)

Anthony Vega, County Clerk, explained the amended previous ordinance designating the voting sites. Discussion ensued.

A motion was made by Member Parekh, seconded by Member Kyle, that this ordinance be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

8.31 [24-0788](#)

Resolution to appoint Judges of Election.

Attachments: [dem ejs 3 Redacted](#)
[rep ejs Redacted](#)
[Dem Certification_Redacted](#)
[Rep Certification Redacted](#)

Anthony Vega, County Clerk, provided a summary of the resolution to appoint Judges of Election. Discussion ensued.

Member Pedersen left the meeting 10:06 a.m.

A motion was made by Member Parekh, seconded by Vice Chair Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh and Vice Chair Vealitzek

Not Present: 1 - Member Pedersen

8.32 [24-0633](#)

County Clerk's Annual Update.

Attachments: [2024 F&A County Clerk Annual Update](#)

Anthony Vega, County Clerk, presented the County Clerk's annual update. Cynthia Pruim-Haran, Chief Deputy Recorder of Deeds, presented on the new system for recording and vital records. Discussion ensued.

Member Pedersen joined the meeting at 10:10 a.m.

Enterprise Information Technology

8.33 [24-0806](#)

Resolution authorizing a contract renewal with CDW-G of Vernon Hills, Illinois, in the amount of \$216,035 for Dell VxRail hardware and software support.

Attachments: [24-0806 QUOTE.pdf](#)
[24-0806 VDS.pdf](#)

Chris Blanding, Chief Information Officer, provided a summary of the renewal contract for hardware and software support.

A motion was made by Member Clark, seconded by Member Parekh, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

8.34 [24-0807](#)

Committee action approving Contract Modification Number One with Granite Technologies of Quincy, Massachusetts, for legacy phone lines throughout the County.

Attachments: [24-0807 QUO.pdf](#)
[24-0807 VDS.pdf](#)

Chris Blanding, Chief Information Officer, explained the contract modification for the legacy phone lines. Discussion ensued.

A motion was made by Vice Chair Vealitzek, seconded by Member Parekh, that this committee action item be approved. The motion carried by the following voice vote.

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

Finance

8.35 [24-0530](#)

Director's Report - Finance.

In the interest of time, Chair Frank stated that there would not be a presentation of the Finance Report and encouraged members to review the report and contact Chief Financial Officer Melissa Gallagher with any questions.

County Administration

8.36 [24-0764](#)

Resolution providing for the reappointment of Patrick "Sean" Ginty and Harold Wallin as members of the Ethics Commission of Lake County.

Matt Meyers, Assistant County Administrator, provided a summary of the reappointments of members for the Ethics Commission of Lake County.

A motion was made by Vice Chair Vealitzek, seconded by Member Kyle, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

8.37 [24-0831](#)

Resolution authorizing an Intergovernmental Support Agreement between the Naval Station Great Lakes and Lake County for material procurement, spoil removal and disposal and joint traffic monitoring in the estimated amount of \$148,334.

Attachments: [Lake County and NSGL IGSA Letter of Intent 4 30 24](#)
[Lake County and NSGL IGSA Partnership Agreement DRAFT](#)

RuthAnne Hall, Assistant County Administrator, provided a summary of the agreement with the Naval Station Great Lakes for material procurement, spoil removal and disposal, along with joint traffic monitoring.

A motion was made by Vice Chair Vealitzek, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

9. County Administrator's Report

There was no County Administrator's Report.

10. Executive Session

A motion was made by Member Clark, seconded by Member Danforth, that the Committee go into Executive Session. The motion carried by the following roll call vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

10.1 [24-0010](#)

Executive Session to discuss collective bargaining pursuant to 5 ILCS 120/2 (c)(2).

10.2 [24-0012](#)

Executive Session to review closed session minutes pursuant to 5 ILCS 120/2 (c) (21).

10.2 [24-0837](#)

A

Committee action approving the Financial and Administrative Executive Session minutes from May 30, 2024.

Action was taken outside of Executive Session.

A motion was made by Member Clark, seconded by Member Danforth, that these minutes be approved. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

11. Member Remarks and Requests

There were no Member remarks or requests.

12. Adjournment

Chair Frank declared the meeting adjourned at 11:07 a.m.

Next Meeting: August 1, 2024

Meeting minutes prepared by Kristy Cechini.

Meeting minutes approved on August 1, 2024 by the Finance and Administrative Committee.