

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Agenda Report - Final

Thursday, June 27, 2024

8:30 AM

Assembly Room, 10th Floor or register for remote attendance at:
<https://bit.ly/3z2MB4u>

Financial & Administrative Committee

PUBLIC ATTENDANCE: The public can attend Lake County Committee and Board meetings in one of two ways:

- (1) In-person attendance is on the 10th Floor of the County Administrative Tower, 18 N. County Street, Waukegan, Illinois.
- (2) Remote attendance through an electronic conferencing application (register via the link on the front page of the agenda).

RECORDING: Meetings, to include Public Comment, will be recorded.

PUBLIC COMMENT:

An opportunity for Public Comment will be provided during the meeting in accordance with the Lake County Board Rules of Order and Operational Procedures. At the time of Public Comment, it will proceed in the following order: (1) Public Comment by individuals in attendance and then (2) Public Comment by individuals attending remotely through an electronic conferencing application. Individuals may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office, 18 N. County Street, Waukegan, Illinois, (10th floor)). Written comments will be circulated to the Members, but not read aloud.

PLEASE NOTE: An individual is allowed 3 minutes total for one or more public comments.

Individuals providing Public Comment will provide the following information:
Meeting: Financial and Administrative Committee (Subject line for written Public Comment)

Topic or Agenda Item #: (REQUIRED)

Name: (REQUIRED)

Organization/Entity Represented: (REQUIRED) ("Self" if representing self)

Street Address, City, State: (Optional)

Phone Number: (Optional)

Email: May be REQUIRED for remote attendance

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call of Members**
4. **Addenda to the Agenda**
5. **Public Comment**
6. **Chair's Remarks**
7. **Unfinished Business**

7.1 [24-0670](#)

Joint resolution authorizing a contract with Muscat Co., Dundee, Illinois, for fire hydrant preparation and painting at various locations within Lake County Public Works operating systems in the estimated annual amount of \$60,950, with renewal options.

- Lake County Public Works has a need to repaint approximately 530 hydrants.
- In accordance with the Lake County Purchasing Ordinance, bids were called for by publication of the Fire Hydrant Preparation and Painting Project and sealed bids were received ranging from \$51,940 to \$190,800.
- Muscat Co. submitted the lowest responsive and responsible bid. Unit prices were provided as part of the bid.
- The term of the contract will be two years with three one-year renewal options to allow for future projects with services based on approved contracted unit prices.
- This resolution authorizes and directs the County Purchasing Agent to execute a contract with Muscat Co. of Dundee, Illinois in the estimated amount of \$60,950.

Attachments: [24-0670 Hydrant Painting Bid Final](#)

[24-0670 Hydrant Painting Bid Tab FINAL](#)

[24-0670 Hydrant Painting Muscat Vendor Disclosure Form](#)

7.2 [24-0675](#)

Resolution approving updates to the Travel and Business Expense Reimbursement Policy.

- The Local Government Travel Expense Control Act (Public Act 99-604) requires that Lake County adopt a resolution related to the approval of travel expenses and meal purchases. The law provides that the County regulates the reimbursement of all travel, meal and lodging expenses for officers and employees.
- This Policy is found in the Employee Policy and Procedure Manual, Section 10.9, and is reviewed annually. Policy limits for travel, lodging and meals were reviewed.
- The Policy has been updated for airfare. The limit for airfare has been reduced from \$1,200 to \$1,000 for a roundtrip ticket to the most inexpensive, refundable roundtrip airline ticket.

- Based on feedback from the May 30, 2024, Financial and Administrative Committee meeting, the Policy was updated to include a daily per diem amount or reimbursement of actual meal expenses. The per diem daily amount is \$75 for the entire day regardless of the type of meal. For actual meal reimbursement, the daily total is \$75. The rates would be \$15 for breakfast, \$25 for lunch, and \$35 for dinner inclusive of all taxes, tips, and other related fees.

Attachments: [10.9 Travel and Business Expense Reimbursement Policy - CLEAN 6.27](#)
[10.9 Travel and Business Expense Reimbursement Policy - REDLINED 6](#)

8. New Business

CONSENT AGENDA (Items 8.1 - 8.16)

MINUTES

8.1 [24-0833](#)

Committee action approving the Financial and Administrative minutes from May 30, 2024.

Attachments: [F&A 5.30.24 Final Minutes](#)

8.2 [24-0834](#)

Committee action approving the Financial and Administrative minutes from June 6, 2024.

Attachments: [F&A 6.6.24 Final Minutes](#)

REPORTS

8.3 [24-0781](#)

Monthly Finance Report from Anthony Vega, County Clerk, for the month of March, 2024.

Attachments: [County Clerk Monthly Finance Report for March 2024](#)

8.4 [24-0782](#)

Monthly Finance Report from Anthony Vega, County Clerk, for the month of April, 2024.

Attachments: [County Clerk Monthly Finance Report for April 2024](#)

8.5 [24-0783](#)

Monthly Finance Report from Anthony Vega, County Clerk, for the month of May, 2024.

Attachments: [County Clerk Monthly Finance Report for May 2024](#)

8.6 [24-0817](#)

Cash & Investment Report from Holly Kim, Treasurer, for the month of May 2024.

Attachments: [FSG 5.31.24](#)

[Lake County Summary Report - May 2024](#)

[FSG 5-23](#)

8.7 [24-0808](#)

Finance Monthly Report - May 2024.

Attachments: [Monthly Financial Report May 2024.pdf](#)

HEALTH & COMMUNITY SERVICES

8.8 [24-0786](#)

Joint resolution accepting the Emergency Food and Shelter Program (EFSP) grant from the Federal Emergency Management Agency (FEMA) and authorizing an emergency appropriation in the amount of \$8,002 for grant and program administration.

- Lake County was awarded \$8,002 in grant funds from FEMA for administration of EFSP Phase 41 services addressing housing instability and food insecurity for Lake County residents.
- Phase 41 applies to the period October 1, 2022, through December 31, 2024.
- The \$8,002 in grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year (FY) 2024 budget.

Attachments: [Emergency Appropriation 2024-07 - EFSP.pdf](#)

8.9 [24-0787](#)

Joint resolution accepting the Emergency Solutions Grant (ESG) from Illinois Department of Human Services and authorizing an emergency appropriation in the amount of \$28,536 for grant administration and management of the Homeless Management Information System (HMIS).

- The \$28,536 in grant funds covers a portion of the HMIS Administrator position, which provides grant administration and management of the Homeless Management Information System (HMIS).
- The \$28,536 in grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year 2024 budget.

Attachments: [Emergency Appropriation 2024-07 - IL ESG.pdf](#)

LAW & JUDICIAL

8.10 [24-0818](#)

Joint resolution authorizing an agreement with Catalis, Alpharetta, Georgia for software subscription services for Caseload Explorer software for the 19th Judicial Circuit Court of Lake County in an annual amount of \$73,212.74, with renewal options.

- The Adult Probation Division of the Courts has used Catalis formerly known as AutoMon LLC's Caseload Explorer software to track and manage their clients since 2010.
- Probation Officers track events and details of cases, including offender interview locations, supervision plans, drug, alcohol and mental health screening provisions, criminal histories, court and general date reminders, etc.
- Pursuant to Chapter 33.066 Bid Exemption of the Lake County Purchasing Ordinance, the Purchasing Agent engaged an ad hoc committee that approved the bid exemption under (B)(2) Professional Services, on the basis of an existing long standing successful relationship, and the knowledge gained through this relationship adds value integral to the services provided.
- This agreement provides for the Caseload Explorer support and maintenance software subscription services.
- The total annual cost is \$73,212.74, with a 5 percent annual increase for future contract periods.

Attachments: [Lake_Catalis Services Agreement](#)

[Sole Source Memo](#)

[vendor disclosure statement v6 FINAL 24-0818](#)

PUBLIC WORKS & TRANSPORTATION

8.11 [24-0789](#)

Joint resolution authorizing an agreement for professional engineering services with Infrastructure Management Services (IMS), Largo, Florida, at a maximum cost of \$170,000, for the annual pavement testing services, and associated components, and appropriating \$204,000 of Matching Tax funds.

- The pavement data in the County's Automated Repair Guidance System (ARGUS) is updated on a yearly basis, utilizing information collected via dynamic load testing and laser testing procedures.
- Approximately 50 percent of the county highway system will be retested each year.
- Information from the pavement management system is used to generate recommended resurfacing projects for the next five years.
- Lake County selects professional engineering firms in accordance with the Local Government Professional Services Selection Act, 50 ILCS 510/1 et. seq, and the selected firm has a satisfactory past relationship with the Lake County Division of Transportation.

- This project is included in the Transportation Improvement Program and designated as Section 24-00219-00-ES.

Attachments: [24-0789 Agreement, IMS 2024 Pavement Testing](#)
[24-0789 Vendor Disclosure, IMS](#)

8.12 [24-0798](#)

Joint resolution authorizing the amendment of an Intergovernmental Agreement (IGA) for Sewage Disposal between Lake County and the Village of Kildeer.

- The County and Village of Kildeer entered into their Amended and Restated Agreement for Retail Sanitary Sewer Service in 2014.
- The Sewer Agreement provides that the County will treat and dispose of sewage within certain described boundaries of a service area, called the “Kildeer Retail Service Area and Sub Areas,” under the jurisdiction of the Village.
- The Village seeks to offer sanitary sewer service to a 20-acre property which will consist of 44 single family homes.
- The properties are not currently included within the boundaries of the Kildeer Retail Service Area.
- The County has determined that, subject to the agreed terms and conditions in the amendment, the new properties are feasible for the purpose of constructing the Subdivision.
- This resolution authorizes the amendment of the IGA between the County and Village of Kildeer to the Kildeer Retail Service Area so that it encompasses the properties intended for the Subdivision.
- In accordance with County Board Rules, the State’s Attorney’s Office has reviewed this Intergovernmental Agreement prior to action by the County Board.

Attachments: [24-0798 Kildeer Retail Service Area Map Exhibit A](#)
[24-0798 Kildeer Service Area Map Exhibit D](#)
[24-0798 Kildeer South Service Area Map Exhibit A1](#)
[24-0798 Casa Bella - Kildeer - Considerations Principles Analysis Memo](#)
[24-0798 Lake County Kildeer 2024 Amendment](#)

8.13 [24-0792](#)

Joint resolution appropriating \$65,000 of ¼% Sales Tax for Transportation funds for the acquisition of necessary right-of-way, by agreement or condemnation, and other right-of-way costs associated with the non-motorized improvements along Butterfield Road, from Gregg’s Parkway to Golf Road.

- Non-motorized improvements will be constructed on Butterfield Road, between Gregg’s Parkway and Golf Road for approximately 1.1 miles. These improvements are identified on the County’s Non-Motorized Plan and are a priority gap in the bike path network.
- Preliminary engineering plans and right-of-way plats identifying the right-of-way

needs for the improvement have been prepared.

- This project is included in the Transportation Improvement Program with target construction in 2025 and designated as Section 21-00137-19-BT.

Attachments: [24-0792 Location Map, Butterfield Road Bike Path \(Greggs Parkway to](#)

8.14 [24-0793](#)

Joint resolution authorizing the execution of an agreement with the Village of Tower Lakes, stating the terms and conditions for the construction and maintenance of a shared-use path crossing of Roberts Road from North Lake Shore Drive to South Circle Drive, and appropriating \$54,000 of ¼% Sales Tax for Transportation funds.

- This improvement will construct a shared-use path crossing of Roberts Road, from North Lake Shore Drive to South Circle Drive.
- The Village of Tower Lakes will construct the shared-use crossing and agrees to assume ownership and maintenance of the existing shared-use path along Roberts Road from North Lake Shore Drive to East Lake Shore Drive. The County will reimburse the Village for the County's share of construction, estimated at \$45,000.
- The Village Board approved this agreement at its meeting on June 17, 2024.
- The Village plans to construct the crossing this year and the project is designated as Section 24-00086-10-BT.

Attachments: [24-0793 Agreement, Roberts Road Shared Use Path](#)

[24-0793 Location Map, Roberts Road Non-motorized Improvement](#)

8.15 [24-0794](#)

Joint resolution authorizing a contract with Campanella & Sons, Inc., Wadsworth, Illinois, in the amount of \$90,679 for the demolition of the structure located at 1918 Martin Luther King Jr. Drive, which is required for the reconstruction of Lewis Avenue, from Illinois Route 137 to Belvidere Road.

- The County Board authorized the purchase of this property at their November 14, 2023 meeting.
- The demolition of real property is necessary for the reconstruction of Lewis Avenue.
- There was a public call for bids, and a total of two bids were received, ranging from \$90,679 to \$105,711.75, and the lowest responsible bidder is Campanella & Sons, Inc., Wadsworth, Illinois, in the amount of \$90,679.
- This project is included in the Transportation Improvement Program with construction to begin in 2024 and designated as Section 23-00082-12-BD.

Attachments: [24-0794 Bid Tabulation, Lewis Avenue Building Demolition](#)

[24-0794 Vendor Disclosure, Campanella](#)

[24-0794 Location Map, Lewis Ave Building Demolition \(Lewis Ave & Ma](#)

PLANNING, BUILDING, ZONING & ENVIRONMENT

8.16 [24-0826](#)

Joint resolution authorizing an emergency appropriation of \$41,043.83 for the Nippersink Creek Project by the Stormwater Management Commission (SMC), funded by the Federal Emergency Management Agency (FEMA) Hazard Mitigation Grant Program (HMGP) through the Illinois Emergency Management Agency (IEMA).

- SMC has entered into an agreement with IEMA for a grant (HMGP-DR-IL 0036) to implement the Nippersink Creek Project in Fox Lake and unincorporated Spring Grove, in Grant Township.
- The amount of the grant agreement and federal award is \$41,043.83.
- Funding will support a structure-specific flood risk assessment for 96 structures within the lower 10 miles of the Nippersink Creek in Lake County, Illinois.
- Emergency appropriations are needed for project costs of \$41,043.83, which are not included in the current year's budget. SMC will use the funding for project expenditures, which will be reimbursed by IEMA.

Attachments: [SMC Agreement-Nippersink](#)
[Project Area Map-Nippersink Creek](#)

REGULAR AGENDA

HEALTH & COMMUNITY SERVICES

8.17 [24-0809](#)

Joint resolution accepting the Illinois Department of Healthcare and Family Services grant and authorizing an emergency appropriation in the amount of \$625,000 for the Care Coordination and Support grant.

- The \$625,000 Illinois Department of Healthcare and Family Services grant will be used to fund two new positions, supplies, contractual services, computer equipment, and offset existing staff salary and fringe benefits.
- The \$625,000 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year 2024 budget.
- The grant award will be for the period October 1, 2022 through March 31, 2025.
- If grant funding for the positions and services end, and new funding is not secured, the positions and services will be eliminated.

Attachments: [IDHFS CCSO Grant EA \\$625K](#)

8.18 [24-0632](#)

Joint Resolution authorizing the submission of an application to the Illinois Department of Commerce and Economic Opportunity (DCEO) for the purpose of the development of a fixed site shelter in Waukegan, Illinois.

- Lake County Community Development is proposing to apply for \$2,000,000 to

support PADS of Lake County for the development of a fixed-site shelter located at 3633 Lewis Avenue in Waukegan.

- The Illinois DCEO made \$15,000,000 available to support construction, reconstruction, rehabilitation, or acquisition of property for homeless shelters.
- Lake County is submitting the grant application on behalf of PADS Lake County, because eligible applicants are limited to Community Development Block Grant (CDBG) entitlement communities.

Attachments: [CDBG-CV2 Waukegan Application 2024](#)

8.19 [24-0801](#)

Joint Resolution authorizing the submission of an application to the Illinois Department of Commerce and Economic Opportunity (DCEO) for the purpose of the development of a fixed site shelter in Gurnee, Illinois.

- Lake County is proposing to apply for \$2,000,000 to support PADS of Lake County for the development of a fixed-site shelter located at 3740 Grand Avenue in Gurnee.
- The Illinois DCEO made \$15,000,000 available to support construction, reconstruction, rehabilitation, or acquisition of property for homeless shelters.
- Lake County is submitting the grant application on behalf of PADS Lake County, because eligible applicants are limited to Community Development Block Grant (CDBG) entitlement communities.

Attachments: [GURNEE - CDBG-CV - Application Packet AGENDA.pdf](#)

8.20 [24-0628](#)

Joint resolution approving the United States Department of Housing & Urban Development (HUD) Program Year (PY) 2024 proposed Annual Action Plan (AAP), an emergency appropriation of \$29,947 of CDBG and HOME Program income, and \$4,574,316 in funding recommendations.

- Lake County is the recipient of HUD Community Development Block Grant (CDBG), HOME Investment Partnership (HOME) and Emergency Solutions Grant (ESG) entitlement funding in the amount of \$4,544,369.
- This resolution includes approval of an emergency appropriation of \$29,947 of CDBG and HOME Program income to be included as part of the PY 2024 AAP funding.
- As a condition of entitlement funds HUD requires the development and submission of an AAP detailing planned activities and expenditures.
- PY2024 AAP includes \$4,574,316 of funding recommendations and was approved by the Lake County House and Community Development Commission (HCDC) on June 12, 2024.

Attachments: [PY24 AAP DRAFT](#)

[Emergency Appropriation 2024-07 PY2024.pdf](#)

8.21 [24-0635](#)

Joint resolution approving the Program Year (PY) 2024 Lake County Affordable Housing Program (LCAHP) grant awards in the amount of \$282,250.

- In December 2023, Lake County Community Development received applications for eligible affordable housing programs and projects.
- There are \$282,250 LCAHP Funds available to distribute, which include, \$270,000 budgeted in Fiscal Year 2024 for Affordable Housing, a partial PY 2023 reallocation of \$11,250, and \$1,000 in program revenue from Prairie View Apartments.
- Funding recommendations include \$90,000 to Habitat for Humanity of Lake County, \$160,333 to Community Partners for Affordable Housing, \$11,250 to Coalition Legal, and \$20,667 for ineligible CDBG acquisitions costs in a prior year award.

Attachments: [LCAHP PY24 Funding Recs](#)

8.22 [24-0648](#)

Joint resolution reallocating \$1,164,772 of U.S. Treasury Emergency Rental Assistance (ERA2) funds to support the development of affordable rental housing.

- Through the American Rescue Plan Act of 2021, Lake County was appropriated \$16,444,987 of ERA2 funds.
- The ERA2 enabling statute allows eligible grantees to allocate unobligated ERA2 funds to support the development of affordable rental housing.
- On January 16, 2024, the Lake County Board approved the balance of unobligated ERA2 funds (\$1,164,772) to support two affordable housing projects, Midlothian Manor Apartments and Starling Senior Apartments.
- Delays to Midlothian Manor project have resulted in uncertainty for the project to meet the September 30, 2025, ERA2 obligation deadline.
- To ensure compliance, staff recommends allocating \$1,164,772 of ERA2 funds to Starling Senior Apartments in Lake Villa, Illinois.

Attachments: [ERA2 Reallocation Memo 2024-06.pdf](#)

8.23 [24-0779](#)

Joint resolution approving an extension to an Intergovernmental Agreement (IGA) between Lake County and the Lake County Housing Authority (LCHA) for the completion of 24 CFR Part 58 Environmental Review Records (ERRs).

- On October 11, 2022, Lake County and LCHA entered into an IGA for the completion of 24 CFR Part 58 ERRs.
- To continue services an extension is needed under existing IGA terms and allows for four one-year extensions.
- Lake County and LCHA mutually desire to extend all the terms and conditions of the IGA for the period beginning October 11, 2023, through October 11, 2024.

Attachments: [LCHA IGA Environmental Review RENEWAL](#)

LAW & JUDICIAL

8.24 [24-0819](#)

Joint resolution authorizing the renewal of the Lake County Children's Advocacy Center's program funding awarded by the Department of Children & Family Services (DCFS) through the Children's Advocacy Centers of Illinois for State Fiscal Year (SFY) 2025, including grant funding of \$626,682.48.

- The Lake County State's Attorney's Office has been awarded \$626,682.48 in grant funds from DCFS.
- The grant term is July 1, 2024 through June 30, 2025.
- The Children's Advocacy Center and the Lake County State's Attorney's Office will use the funds to provide salary and benefits for the current three Victim Advocates, Program Director, Director of Outreach and Engagement, Administrative Assistant, and contractual work for a Development and Communications Designer, and Forensic Interviewers assigned to the grant program.
- The positions and grant are already included in the State's Attorney's approved fiscal year FY 2024 budget.
- The grant award increase from the FY 2024 budget is due to COLA increase for the positions.
- If funding for these positions ends, and new funding is not secured, the positions will be eliminated.

Attachments: [Grant Accounting Spreadsheet to FAS LCCAC DCFS FY25](#)

[Lake County CAC- FY25 SubAgreement-Signed](#)

[Lake County FY25 DCFS Award](#)

8.25 [24-0821](#)

Joint resolution authorizing the application, acceptance, and emergency appropriation of a State Fiscal Year (SFY) 2025 General Revenue Fund to the Department of Public Health for a grant in the amount of \$1,000,000 for the medical facility to the Lake County Children's Advocacy Center (LCCAC).

- Established in 1987, the Lake County Children's Advocacy Center (LCCAC) is where children are brought for a forensic interview when there has been an allegation of sexual abuse, severe physical abuse, or a child has been a witness to a major crime. The LCCAC is a child-focused center, and a committed multidisciplinary team (MDT) is the foundation of the work.
- This is an application for the State Fiscal Year (SFY) 2025 Capital Bill Grant from House Bill SB0251 through the State of Illinois General Revenue Fund to the Department of Public Health.
- The LCCAC will use the \$1,000,000 towards medical services to be performed at the Lake County Children's Advocacy Center in partnership with Rosalind Franklin University of Medicine and Science (RFUMS) to serve approximately 600 children

per year.

- The source of program funding is 100 percent state funding; no match is required.

Attachments: [Grant Accounting Spreadsheet to FAS LCCAC RFUMS Medical FY25](#)
[Lake County CAC SB0251, Senate Amendment 3](#)

8.26 [24-0844](#)

Resolution authorizing the use of allocated funds specifically dedicated to implementation of the SAFE-T Act for a new K10 Principal Assistant Attorney position in the Felony Review Division in the State's Attorney's Office and two new K5 Probation Officers for Pretrial Services in the 19th Judicial Circuit Courts and approving a line-item transfer within the SAFE-T Act funding to provide the budget for these positions for the remainder of Fiscal Year 2024.

- State's Attorney Eric Rinehart's Office submitted a request for a new K10 Felony Attorney position due to increased workload since the implementation of the SAFE-T Act in September 2023. The request is based on timelines in the detention process. Detailed information is included in the State's Attorney's request memo attached. This K10 Felony Attorney was not originally authorized in the initial SAFE-T Act funding, but there is funding remaining to accommodate the request if approved.
- Chief Judge Daniel Shanes and the 19th Judicial Circuit Court submitted a request for two probation officers for increased pretrial services resulting from the SAFE-T Act. Detailed information is included in the Chief Judge's request memo attached. The Courts have already hired two of the four positions originally requested and this request is to fill the other two funded positions. Sufficient funding remains for this request.
- Due to the overlap with the Fiscal Year 2025 budget preparation process, these positions will automatically be funded as part of the Fiscal Year 2025 budget because there will not be time for analysis of justifying data, workload, and operational efficiency to warrant the continuation of the positions.
- This action will increase the headcount in the two departments accordingly. A line-item transfer is necessary because the SAFE-T Act funding was centralized in the contractual services expense category, and it must be allocated to the appropriate categories for personnel expenses.

Attachments: [Safe-T Act LIT 06.23.24](#)
[SAO SAFE-T Act Request](#)
[Courts SAFE-T Act Request](#)

PUBLIC WORKS & TRANSPORTATION

8.27 [24-0791](#)

Joint resolution adopting the 2024-2029 Transportation Improvement Program as the official transportation program for the Lake County Division of Transportation.

- Illinois Road and Bridge Laws (605 ILCS 5/5-301) require County Engineers of the State of Illinois to annually prepare an updated five-year Transportation Improvement Program
- The five-year Transportation Improvement Program is a planning document that serves, in part, as the scheduling component of the Lake County 2040 Transportation Plan and is intended as a guide for future improvement and maintenance.
- The County Engineer and Division of Transportation staff have prepared the 2024-2029 Transportation Improvement Program and the County Engineer presented the program to the Public Works and Transportation Committee on June 5, 2024.
- The 2024-2029 Transportation Improvement Program aligns with the County Board Strategic Plan adopted in September 2023, including the Strategic Goal: Adaptive Infrastructure.

Attachments: [24-0791 Presentation 2024-2029](#)

[24-0791 Preservation Projects 2024-2029](#)

[24-0791 Modernization Projects 2024-2029](#)

[24-0791 Non-Motorized Projects 2024-2029](#)

[24-0791 Expansion Projects 2024-2029](#)

[24-0791 Detailed Project Report 2024-2029](#)

8.28 [24-0795](#)

Joint resolution authorizing a contract with Peter Baker and Son Company, Lake Bluff, Illinois, in the amount of \$2,154,851.16 for the resurfacing of Grass Lake Road, from State Park Road to Illinois Route 59, which will be improved under the Illinois Highway Code for a total of 5.5 miles and appropriating \$2,586,000 of Motor Fuel Tax funds.

- The improvement will include pavement resurfacing and installation of center and edge line rumble strips.
- There was a public call for bids, and a total of two bids were received, ranging from \$2,154,851.16 to \$2,459,781.17, and the lowest responsible bidder is Peter Baker and Son Company, Lake Bluff, Illinois, in the amount of \$2,154,851.16.
- This project is included in the Transportation Improvement Program with construction in 2024 and designated as Section 23-00059-14-SP.

Attachments: [24-0795 Bid Tabulation, Grass Lake Rd Resurfacing](#)

[24-0795 Vendor Disclosure, Peter Baker](#)

[24-0795 Location Map, Grass Lake Rd Resurfacing \(State Pk Rd - IL59\)](#)

FINANCIAL & ADMINISTRATIVE

County Clerk

8.29 [24-0762](#)

Resolution to make a change to Early Voting Site locations for the November 5, 2024 General Election in Lake County, including the Early Voting Schedule Draft.

- The Lake County Clerk has 18 established sites to serve as Early Voting locations.
- Each Early Voting site serves all voters in Lake County.
- A change in Moraine Township needs to be made to increase accessibility.
- Countywide Early Voting Schedule Draft is attached.

Attachments: [Exhibit A 110524 - EV](#)
[EV GE Schedule DRAFT](#)

8.30 [24-0803](#)

Ordinance amending a previous ordinance designating the voting sites assigned to 7 of the 431 precincts in Lake County Townships.

- After reviewing voting sites for the November 5, 2024 General Election, voting site changes are proposed to provide better locations due to the reorganization of precinct assignments and by polling site request.
- This proposal re-assigns each precinct to a newly identified appropriate voting site which has sufficient parking and voting space as well as full accessibility for all voters.

Attachments: [Exhibit A 110524](#)

8.31 [24-0788](#)

Resolution to appoint Judges of Election.

- The Lake County Board is responsible for appointing persons to serve as Judges of Election in the various precincts in Lake County, Illinois.
- The Chairpersons of the Lake County Democratic and Republican Central Committees have submitted certified lists of persons to serve as Judges of Election for their party in the various precincts.

Attachments: [dem ejs 3 Redacted](#)
[rep ejs Redacted](#)
[Dem Certification Redacted](#)
[Rep Certification Redacted](#)

8.32 [24-0633](#)

County Clerk's Annual Update.

Attachments: [2024 F&A County Clerk Annual Update](#)

Enterprise Information Technology

8.33 [24-0806](#)

Resolution authorizing a contract renewal with CDW-G of Vernon Hills, Illinois, in the amount of \$216,035 for Dell VxRail hardware and software support.

- Dell VxRail supports our virtual server environment which hosts over 400 servers throughout the County.
- This contract authorizes a one-year agreement for \$216,035 with options of extending up to three, one-year periods, for an initial term cost of \$216,035. Subsequent annual renewals are estimated to increase no more than 10 percent with each one-year renewal for a total not to exceed cost in the final term of \$287,543.
- In accordance with Section 33.115 of the Lake County Purchasing Ordinance, a cooperative purchasing contract with CDW-G has been identified through Omnia Partners (23-6692-02) to procure needed goods, services, construction, or professional services that have been competitively solicited and awarded.

Attachments: [24-0806 QUOTE.pdf](#)

[24-0806 VDS.pdf](#)

8.34 [24-0807](#)

Committee action approving Contract Modification Number One with Granite Technologies of Quincy, Massachusetts, for legacy phone lines throughout the County.

- Lake County Board approved an agreement with Granite Technologies on September 8, 2020, in the amount of \$600,000 for telecommunication and data services.
- The cooperative purchasing agreement used by several departments throughout the County to purchase legacy phone lines with Peerless Networks has expired. These legacy phone lines will be consolidated under the County's existing Granite Technologies contract where administration and support will be centralized under Enterprise IT.
- This contract modification approves increasing the existing contract with Granite Technologies through GSA (GS-35F-208BA), from \$600,000 to \$776,908.

Attachments: [24-0807 QUO.pdf](#)

[24-0807 VDS.pdf](#)

Finance

8.35 [24-0530](#)

Director's Report - Finance.

County Administration

8.36 [24-0764](#)

Resolution providing for the reappointment of Patrick “Sean” Ginty and Harold Wallin as members of the Ethics Commission of Lake County.

8.37 [24-0831](#)

Resolution authorizing an Intergovernmental Support Agreement between the Naval Station Great Lakes and Lake County for material procurement, spoil removal and disposal and joint traffic monitoring in the estimated amount of \$148,334.

- Congress enacted legislation creating Intergovernmental Support Agreements (IGSA) in 2013 which allow military services to form partnerships with local and state governments for the provision, receipt or sharing of installation and community support services.
- The Naval Station Great Lakes (NSGL) approached Lake County to enter an IGSA to optimize services, enhance mission effectiveness and readiness, reduce administrative time, and improve relationships.
- The two parties identified an opportunity to participate in the IGSA for material procurement, spoil removal and disposal and traffic monitoring.
- Lake County has an existing contract for the purchase of sand, gravel and spoil removal services that allows for joint purchasing.
- As part of the IGSA, Lake County will procure the material and services and the NSGL will pay Lake County for specific services, inclusive of a 10 percent administrative fee.

Attachments: [Lake County and NSGL IGSA Letter of Intent 4 30 24](#)

[Lake County and NSGL IGSA Partnership Agreement DRAFT](#)

9. **County Administrator's Report**

10. **Executive Session**

10.1 [24-0010](#)

Executive Session to discuss collective bargaining pursuant to 5 ILCS 120/2 (c)(2).

10.2 [24-0012](#)

Executive Session to review closed session minutes pursuant to 5 ILCS 120/2 (c) (21).

10.2A [24-0837](#)

Committee action approving the Financial and Administrative Executive Session minutes from May 30, 2024.

11. **Member Remarks and Requests**

12. **Adjournment**

Next Meeting: August 1, 2024