# Lake County Illinois

*Lake County Health Department and Community Health Center*
*3010 Grand Avenue*
*Waukegan, Illinois 60085*
*Conference Room #3112*

## Meeting Minutes - Draft

**Tuesday, June 9, 2026**

**5:30 PM**

**3010 Grand Ave., Waukegan, IL 60085**

## Lake County Community Health Center Governing Council

**1. Call to Order**

**Chair Smith-Taylor called the meeting to order at 5:30 p.m.**

**2. Roll Call of Members**

**Present** 9 - Chair Smith-Taylor, Vice Chair Hernandez, Member Barnes, Member Bejster, Member Golliday, Member Hegar Chuc, Member Lara, Member Larsen and Member Young

**Absent** 2 - Secretary Argueta and Member Ross Cunningham

**3. Pledge of Allegiance**

**This matter was presented.**

**4. Approval of Minutes**

**4.1**

May 19, 2026, Meeting Minutes

***Attachments:*** GC Meeting Minutes 5.19.26 - DRAFT

**Chair Smith-Taylor called for a motion to approve the May 19, 2026, meeting minutes as presented. Motion by Vice-Chair Hernandez, second by Member Young. Voice vote, all in favor, motion carried.**

**Aye:** 9 - Chair Smith-Taylor, Vice Chair Hernandez, Member Barnes, Member Bejster, Member Golliday, Member Hegar Chuc, Member Lara, Member Larsen and Member Young

**Absent:** 2 - Secretary Argueta and Member Ross Cunningham

**5. Public Comment to the Council**

*None*

**6. Executive Director's Report**

*Executive Director Christopher Hoff reported the following:*

*1. Executive Director Hoff recognized June as Pride Month and announced that the organization will participate in the Lake County Pride Festival on June 20. The event provides an opportunity to engage with the community and reinforce the organization's commitment to providing accessible, inclusive, and equitable healthcare services to all individuals, regardless of sexual orientation, gender identity, or background.*

*2. Executive Director Hoff reported that the America 250 Independence Academy was recently hosted at the Belvidere Medical Building (BMB). The event provided participants with an opportunity to learn about the Federally Qualified Health Center (FQHC), the services provided by the organization, and its role within the community. Executive Director Hoff also shared that a group of students from Stevenson High School will visit the facility on June 11 for a similar educational experience.*

*3. Executive Director Hoff reported that work on the organization's Strategic Plan is ongoing and that an update is expected to be presented to the Governing Council in July or August. Executive Director Hoff also noted that the budget planning process is currently underway. Additionally, leadership continues to monitor the proposed federal legislation known as the "One Big Beautiful Bill" and is assessing its potential impact on the organization, as well as the patients and communities served.*

**7. Action items**

**7.1**

Licensed Independent Practitioner (LIP) Appointment - Burke

**Chair Smith-Taylor called for a motion to approve the initial appointment of the four (4) licensed independent practitioners:**
**-Shaman Bhullar, MD, Psychiatry Resident**
**-Ali Mahmoud, MD, Psychiatry Resident**
**-Stephanie Moss, MD Psychiatry Resident**
**-Beth Richardson, DPM, Podiatric Medicine**
**Motion by Member Bejster, second by Member Young. Voice vote, all in favor, motion carried.**

**Aye:** 9 - Chair Smith-Taylor, Vice Chair Hernandez, Member Barnes, Member Bejster, Member Golliday, Member Hegar Chuc, Member Lara, Member Larsen and Member Young

**Absent:** 2 - Secretary Argueta and Member Ross Cunningham

**7.2**

Licensed Independent Practitioner (LIP) Reappointment - Burke

**Chair Smith-Taylor called for a motion to approve the reappointment of the four (4) licensed independent practitioners:**
**-Irina Bolotnikova, DDS, Dentist**
**-Nikhil Pillai, MD, Psychiatry and Child and Adolescent Psychiatry**
**-Franceliz Recinto, APRN, Family Nurse Practitioner**
**-Christine Reynolds, APRN, Psychiatric Mental Health Nurse Practitioner**
**Motion by Vice-Chair Hernandez, second by Member Chuc. Voice vote, all in favor, motion carried.**

**Aye:** 9 - Chair Smith-Taylor, Vice Chair Hernandez, Member Barnes, Member Bejster, Member Golliday, Member Hegar Chuc, Member Lara, Member Larsen and Member Young

**Absent:** 2 - Secretary Argueta and Member Ross Cunningham

**7.3**

Governing Council Member Reappointment - Hoff

**Chair Smith-Taylor asked for a motion to accept and approve the reappointment of the Governing Council member, Donna Young, for an additional two-year term ending on June 30, 2028. Motion by Member Chuc, second by Member Lara. Voice**

**vote, all in favor, motion carried.**

**Aye:** 9 - Chair Smith-Taylor, Vice Chair Hernandez, Member Barnes, Member Bejster, Member Golliday, Member Hegar Chuc, Member Lara, Member Larsen and Member Young

**Absent:** 2 - Secretary Argueta and Member Ross Cunningham

**7.4**

FY2027 Proposed Budget Timetable - Cooper

***Attachments:*** FY27 Proposed Budget Timetable

**Chair Smith-Taylor asked for a motion to approve and adopt the Budget Timetable for the purpose of developing the FY2027 budget. Motion by Member Young, second by Member Barnes. Voice vote, all in favor, motion carried.**

**Aye:** 9 - Chair Smith-Taylor, Vice Chair Hernandez, Member Barnes, Member Bejster, Member Golliday, Member Hegar Chuc, Member Lara, Member Larsen and Member Young

**Absent:** 2 - Secretary Argueta and Member Ross Cunningham

## 8. Presentations

**8.1**

Overview of The Joint Commission Ambulatory Care Chapters Part 1- Smith

***Attachments:*** TJC Chapters  Part 1 6.9.26

*Clinical Compliance Manager Angie Smith provided a presentation on the Joint Commission Ambulatory Care Chapters and reviewed key standards applicable to the organization.*

*Chair Smith-Taylor asked whether a different chapter would be presented at each Governing Council meeting. Ms. Smith responded that future meetings will continue to include presentations on additional chapters and noted that the organization also plans to hold a preparatory session with Governing Council members prior to the upcoming Joint Commission survey.*

**This matter was presented.**

## 9. Discussion Items

**9.1**

Proposed Revisions to the Lake County Community Health Center Governing Council Bylaws - Hoff

***Attachments:*** GC Bylaws 4.23.26 - DRAFT

*Executive Director Hoff reviewed the proposed revisions to the Governing Council Bylaws included in the meeting packet.*

*Member Bejster recommended revising Section F on Page 5 by changing the term*

*"Board Member" to "Council Member" to ensure consistency throughout the bylaws.*

*Member Young expressed appreciation for the addition of the remote attendance provision, noting that it would allow members to remain actively engaged in Governing Council meetings even when they are unable to attend in person.*

## 10. Director of Healthcare Operations Report

**10.1**

Director of Healthcare Operations Report - Burke

***Attachments:*** FQHC Healthcare Operations Metric Dashboard 06.26

*Director of Healthcare Operations, Kim Burke, reported the following:*

*As of May 20, 2026, there are 470 individuals on our general medicine new client waitlist, 438 adults and 32 pediatrics. The general medicine new client wait list has decreased by 269 individuals since the May 19, 2026 report to Governing Council. There are currently 56 new patient appointment slots/week.*

*Chair Smith-Taylor asked for an update on the timeline for HRSA's response regarding the pending Change in Scope request. Director of Healthcare Operations Kim Burke reported that we recently participated in a conference call with a HRSA project officer. While the project officer indicated support for the request, Director Burke explained that the request must continue through HRSA's internal review and approval process before a final determination is issued.*

## 11. Director of Finance & Administrative Services Report

**11.1**

Director of Finance & Administrative Services Report - Cooper

***Attachments:*** FQHC Apr 26

*Director of Finance & Administrative Services, Angela Cooper, presented the financial information included in the packet.*

## 12. Added to Agenda

*Executive Director Hoff announced the upcoming retirement of Jean Haag and acknowledged Jean Haag's years of dedicated service to the organization.*

*Executive Director Hoff also reminded Governing Council members to carefully review the dates included in the budget development timeline, emphasizing the importance of meeting all established deadlines to ensure the budget process remains on schedule.*

*Member Young asked about the organization's process when a psychiatrist leaves the organization and how continuity of care is maintained for affected patients. Director of*

*Behavioral Health Michele Esser responded that she would follow up directly with Member Young regarding the specific situation, noting that the individual should have already received communication.*

*Member Young also asked how patients receiving services from behavioral health interns are transitioned when an intern completes their placement. Director Esser explained that whenever a behavioral health provider, including an intern, leaves the organization, patients are reassigned to another qualified provider to ensure continuity of care and minimize disruption to services.*

**13. Old Business**

*None*

**14. New Business**

*None*

**15. Executive Session**

*None*

**16. Adjournment**

**Chair Smith-Taylor adjourned the meeting at 5:58 p.m.**