

# Nick K. Gountanis

## EDUCATION

**Elementary School, Nestani, Greece**

**Neal Junior High School, North Chicago, IL**

**North Chicago High School, North Chicago, IL**

## RELEVANT WORK EXPERIENCE

**gojo's Cafe & Pancake House, Waukegan, IL**

**2005-PRESENT**

**Owner/Operator**

- Regained possession of restaurant after twenty years of leasing out.
- Renovated the interior and exterior of restaurant.
- Created new job positions.
- Built the business back to where it once was.
- Rebuilt the menu.
- Successfully manage all accounting procedures including accounts receivable/payable and payroll.
- Solely responsible for the execution of all Human Resources responsibilities.
- Built new relationships with new vendors to open the restaurant.
- Obtained appropriate licenses and permits prior to opening.
- Hire, train, supervise and evaluate entire restaurant staff on a daily basis.
- Train, supervise, and evaluate department heads, and front office staff on a daily basis.
- Field customer complaints and extend assistance in order to resolve problems.

**Holiday Inn Express, Waukegan, IL**

**1985-2001**

**Owner/Operator**

- Built new stand alone building.
- Successfully obtained hotel chain flag to operate.
- Obtained appropriate licenses and permits prior to opening.
- Hire, train, supervise and evaluate entire restaurant staff on a daily basis.
- Responsible for the efficient management of all hotels operations and procedures.
- Successfully manage all accounting procedures including accounts receivable/payable and payroll.
- Solely responsible for the execution of all Human Resources responsibilities at a property level.
- Successfully implemented property management system training and service standards prior to launching.
- Oversee the front office, maintenance, housekeeping, and food & beverage departments.
- Create schedules for the front office, maintenance, and housekeeping, staff based on the occupancy of the hotel.
- Field guest complaints and extend assistance in order to resolve problems.
- Coordinate and conduct yearly reviews for all employees.

## **gojo's Family Restaurant**

**1978-1985**

### ***Owner/Operator***

- Built new stand alone building.
- Built relationships with new vendors to open the restaurant.
- Obtained appropriate licenses and permits prior to opening.
- Hire, train, supervise and evaluate entire restaurant staff on a daily basis.
- Created new menu and upkeep of daily specials to increase daily revenue.
- Worked closely with kitchen staff to ensure outstanding quality of food.
- Passed all health inspections.
- Continued to maintain upkeep and appearance of the restaurant.
- Conduct weekly and monthly inventory.
- Placed all food orders daily/weekly.

## ***Lakeview Restaurant, Waukegan, IL***

**1967 – 1977**

### ***Owner/Operator***

- Remodeled the interior of restaurant.
- Built relationships with new vendors to open the restaurant.
- Obtained appropriate licenses and permits prior to opening.
- Hire, train, supervise and evaluate entire restaurant staff on a daily basis.
- Created new menu and daily specials.
- Worked closely with kitchen staff to ensure outstanding quality of food.
- Passed all health inspections.
- Continued to maintain upkeep and appearance of the restaurant.
- Conduct weekly and monthly inventory.
- Placed all food orders daily/weekly.

### **SKILLS**

- Worked in capacity of restaurant owner/operator from 1964-1967
- Fluent in English, Greek, and proficient in Spanish.

### **AFFILIATIONS & AWARDS**

Recognized by City of Waukegan for completing major renovation (2010).

Recognized by City of Waukegan for our continued commitment and dedication to the community (2010).

Recipient of Certification of Appreciation from Shiloh Baptist Church of Waukegan, PADS Site (2014-2015).

Central Society Tsipianiton

- Served as President twice.
- Served as Secretary for four years.
- Recognized as an outstanding board member.

A.H.E.P.A.

- Served as President for ten years.
- Recognized for being a member for 10+ years.