

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Wednesday, October 16, 2019**

**1:00 PM**

**JOINT BUDGET HEARINGS**

**Assembly Room, 10th Floor**

**Health and Community Services Committee**

**1. Call to Order**

*Health and Community Services Committee*

*Chair Carlson called the Health and Community Services Committee to order at 2:30 p.m.*

*Financial and Administrative Committee*

**Present** 7 - Chair Carlson, Vice Chair Didech, Member Barr, Member Cunningham, Member Hewitt, Member Martini and Vice Chair Simpson

*Others present:*

*Donna Jo Maki, County Administrator's Office*

*Anthony Cooling, Finance and Administrative Services*

*Howard Cooper, Coroner's Office*

*Michael Wheeler, Finance and Administrative Services*

*Ryan Horne, Finance and Administrative Services*

*Zach Creer, Finance and Administrative Services*

*Joy Gossman, Public Defender*

*Patrice Sutton, Finance and Administrative Services*

*Cassandra Torstenson, County Administrator's Office*

*Teri White, State's Attorney's Office*

*Micha Thornton, County Clerk*

*Diane Winter, Nineteenth Judicial Circuit*

*Vicki Rossette, Nineteenth Judicial Circuit*

*Scott Kurek, Sheriff's Office*

*Christopher Thompson, Sheriff's Office*

*James Edwards, Nineteenth Judicial Circuit*

*Mary Stevans, Nineteenth Judicial Circuit*

*Alejandra Gonzalez, Merit Commission*

*Alex Carr, Communications*

*Judy Martini, County Board*

*Sandy Hart, County Board*

*Mary Ross-Cunningham, County Board*

*Winnie Weber, Nineteenth Judicial Circuit*

*Steve Fabbri, Adult Probation*

*Carl Kirar, Facilities and Construction*

*Lawrence Oliver, Sheriff's Office*

*Jim Chambernik, Sheriff's Office*

*Rob Richards, Sheriff's Office*

*Karen Serzynski, Sheriff's Office*

*Erin Cartwright Weinstein, Circuit Clerk*

*Michael Cuffee, Nineteenth Judicial Circuit*

*Mike Nerheim, State's Attorney's Office*

*Josh Wallace, Division of Transportation*

*Dick Barr, County Board*

*Greg Ticsay, Public Defender*  
*Roycealee Wood, Regional Office of Education*  
*Mike Munda, Regional Office of Education*  
*Andrew Tangen, Veteran's Assistance Commission*  
*Demar Harris, Workforce Development*  
*Angela Cooper, Workforce Development*  
*Carissa Casbon, Millburn District 24*  
*Mark Pfister, Health Department*  
*Larry Mackey, Health Department*  
*Pam Riley, Health Department*  
*Jerry Nordstrom, Health Department*  
*Sam Johnson-Maurello, Behavioral Health*  
*Gunnar Gunnarsson, State's Attorney's Office*  
*Lisa Kritz, Health Department*  
*Kim Burke, Health Department*  
*Les Zun, Health Department*  
*Sandy Ruckebel, Public Defender*  
*Jefferson McMillian-Wilhoit, Health Department*  
*RuthAnne Hall, Finance and Administrative Services*  
*Eric Waggoner, Planning, Building and Development*

**2. Pledge of Allegiance**

*Chair Carlson dispensed with the Pledge of Allegiance.*

**3. Addenda to the Agenda**

*Chair Carlson moved item 19-1652, the Regional Office of Education's budget ahead of other items.*

**7.6 [19-1652](#)**

Joint committee action approving the recommended Fiscal Year 2020 budget for the Regional Office of Education.

*Anthony Cooling, Finance and Administrative Services (FAS), gave an overview of the Regional Office of Education budget. Roycealee Woods, Regional Office of Education Superintendent, and Mike Munda, Regional Office of Education, presented a funding request for an accountant. Discussion ensued. The general consensus of the committee was not to fund a new position at this time.*

**Health and Community Services**

**A motion was made by Member Cunningham, seconded by Member Simpson, that the budget be approved as proposed. The motion carried unanimously.**

**Aye:** 6 - Chair Carlson, Member Barr, Member Cunningham, Member Hewitt, Member Martini and Vice Chair Simpson

**Not Present:** 1 - Vice Chair Didech

**4. Public Comment**

*There were no comments from the public.*

**5. Chair's Remarks**

*There were no remarks from the Chairs.*

**6. Old Business**

*There was no old business to discuss.*

**7. New Business**

**REGULAR AGENDA**

**7.1 [19-1664](#)**

Presentation and consideration of proposed Fiscal Year 2020 Budget (see complete recommended budget attached).

**Attachments:** [FY2020 Recommended Budget](#)

*Michael Wheeler, Finance and Administrative Services (FAS), gave opening comments of the proposed Fiscal Budget. He explained how the proceedings will work and thanked the staff for helping put together the budgets. Mr. Wheeler also gave an overview of the budget as a whole and a discussion ensued with Patrice Sutton, FAS Director.*

*Gary Gibson, Interim County Administrator, stated a member of the FAS will run through the highlights of each department's budget prior to the department representatives presentations, then questions from the standing committee and lastly, questions from the Financial and Administrative Committee.*

*The proposed Fiscal Year 2020 Budget was presented.*

**7.2 [19-1648](#)**

Joint committee action approving the recommended Fiscal Year 2020 for Community Development (HUD Grants).

*Zach Creer, Finance and Administrative Services (FAS), Jody Gingiss, Community Development, and Eric Waggoner, Planning Building and Development Director, gave a presentation of the HUD grants. Discussion ensued.*

**Health and Community Services**

**A motion was made by Member Martini, seconded by Member Simpson, that item 19-648 be approved. The motion carried unanimously.**

**Aye:** 6 - Chair Carlson, Member Barr, Member Cunningham, Member Hewitt, Member Martini and Vice Chair Simpson

**Not Present:** 1 - Vice Chair Didech

*Financial and Administrative Committee*

*A motion was made by Member Pedersen, seconded by Member Wilke, that item 19-1648*

*be approved. The motion carried unanimously.*

*Aye: 6 - Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke*

*Recuse: 1 - Chair Frank*

**7.3 [19-1649](#)**

Joint committee action approving the recommended Fiscal Year 2020 budget for the Health Department.

*Financial and Administrative Committee Chair Frank recused himself due to a conflict of interest of working in the health insurance industry and left the room.*

*Mike Wheeler, Finance and Administrative Services (FAS), gave an overview of the Health Department budget and the capital items that need to be added to the Capital Improvement Fund. The team used a zero-based budgeting to fit the needs of the people in Lake County.*

*Mark Pfister, Health Department Executive Director, gave a presentation of the Health Department budget. Discussion ensued.*

**Health and Community Services**

**A motion was made by Member Barr, seconded by Member Hewitt, that item 19-1649 be approved. The motion carried unanimously.**

**Aye:** 6 - Chair Carlson, Member Barr, Member Cunningham, Member Hewitt, Member Martini and Vice Chair Simpson

**Not Present:** 1 - Vice Chair Didech

*Financial and Administrative Committee*

*A motion was made by Member Pedersen, seconded by Member Wilke, that item 19-1649 be approved. The motion carried unanimously.*

*Aye: 5 - Vice Chair Vealitzek, Member Carlson, Member Pedersen, Member Wasik and Member Wilke*

*Not Present: 1 - Member Didech*

*Recuse: 1 - Chair Frank*

**7.4 [19-1650](#)**

Joint committee action approving the recommended Fiscal Year 2020 budget for the Tuberculosis (TB) Clinic.

*Mark Pfister, Health Department Executive Director, gave an overview of the need to still have a Tuberculosis (TB) Clinic.*

**Health and Community Services**

**A motion was made by Member Hewitt, seconded by Member Simpson, that item 19-1650 be approved. The motion carried unanimously.**

**Aye:** 6 - Chair Carlson, Member Barr, Member Cunningham, Member Hewitt, Member Martini and Vice Chair Simpson

**Not Present:** 1 - Vice Chair Didech

*Financial and Administrative Committee*

*A motion was made by Member Wilke, seconded by Member Wasik, that item 19-1650 be approved. The motion carried unanimously.*

*Aye: 5 - Vice Chair Vealitzek, Member Carlson, Member Pedersen, Member Wasik and Member Wilke*

*Not Present: 1 - Member Didech*

*Recuse: 1 - Chair Frank*

**7.5 [19-1651](#)**

Joint committee action approving the recommended Fiscal Year 2020 budget for Special Service Area Number Eight (SSA # 8) - Loon Lake.

**Health and Community Services**

**A motion was made by Member Simpson, seconded by Member Hewitt, that item 19-1651 be approved. The motion carried unanimously.**

**Aye:** 6 - Chair Carlson, Member Barr, Member Cunningham, Member Hewitt, Member Martini and Vice Chair Simpson

**Not Present:** 1 - Vice Chair Didech

*Financial and Administrative Committee*

*A motion was made by Member Wasik, seconded by Member Pedersen, that item #19-1651 be approved. The motion carried unanimously.*

*Aye: 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Pedersen, Member Wasik and Member Wilke*

*Not Present: 1 - Member Didech*

**7.7 [19-1653](#)**

Joint committee action approving the recommended Fiscal Year 2020 budget for the Veteran's Assistance Commission.

*Anthony Cooling, Finance and Administrative Services (FAS), gave an overview of the Veteran's Assistance Commission budget. Andrew Tangen, Veteran's Assistance Commission, gave an overview for the need of two administrative assistants due to the volume and detail of phone calls. Mr. Tangen also stated the rules and policy manual has*

*doubled in size over the last eight years. Another new program request is to increase compensation for the Veteran's Assistance Commission staff. Discussion ensued.*

**Health and Community Services**

**A motion was made by Member Simpson, seconded by Member Cunningham, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.**

**Aye:** 6 - Chair Carlson, Member Barr, Member Cunningham, Member Hewitt, Member Martini and Vice Chair Simpson

**Not Present:** 1 - Vice Chair Didech

*Financial and Administrative Committee*

*A motion was made by Member Wasik, seconded by Member Vealitzek, that item 19-1653 be approved as amended. The motion carried unanimously.*

*Aye: 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Pedersen, Member Wasik and Member Wilke*

*Not Present: 1 - Member Didech*

**7.8 [19-1654](#)**

Joint committee action approving the recommended Fiscal Year 2020 budget for Winchester House.

*RuthAnne Hall, Finance and Administrative Services (FAS), stated that Winchester House's new facility is expected to be opened on August 1, 2020.*

**Health and Community Services**

**A motion was made by Member Simpson, seconded by Member Cunningham, that item 19-1654 be approved. The motion carried unanimously.**

**Aye:** 6 - Chair Carlson, Member Barr, Member Cunningham, Member Hewitt, Member Martini and Vice Chair Simpson

**Not Present:** 1 - Vice Chair Didech

*Financial and Administrative Committee*

*A motion was made by Member Wasik, seconded by Member Pedersen, that item 19-1654 be approved. The motion carried unanimously.*

*Aye: 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Pedersen, Member Wasik and Member Wilke*

*Not Present: 1 - Member Didech*

**7.9 [19-1655](#)**

Joint committee action approving the recommended Fiscal Year 2020 budget for the Workforce Development Department.

*Demar Harris and Angela Cooper, Workforce Development, presented the budget with Anthony Cooling, Finance and Administrative Services (FAS). Mr. Harris announced the accomplishments the Workforce Development has achieved. Discussion ensued.*

**Health and Community Services**

**A motion was made by Member Martini, seconded by Member Cunningham, to approve item 19-1655. The motion carried unanimously.**

*Financial and Administrative Committee*

*A motion was made by Member Wasik, seconded by Member Vealitzek, that item 19-1655 be approved. The motion carried unanimously.*

*Aye: 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Pedersen, Member Wasik and Member Wilke*

*Not Present: 1 - Member Didech*

**8. Executive Session**

*The Committee did not enter in Executive Session.*

**9. County Administrator's Report**

*There were no member remarks.*

**10. Members' Remarks**

*No members' remarks.*

**11. Adjournment**

*The meeting was adjourned at 5:35 p.m.*

**Law and Judicial Committee**

**A motion was made by Member Cunningham, seconded by Member Martini, to adjourn the Health and Community Services Committee meeting. The motion was unanimously approved.**

*Financial and Administrative*

*A motion was made by Member Wasik, seconded by Member Vealitzek, to adjourn the meeting until Thursday, October 17, 2019 at 8:30 a.m. The motion carried unanimously.*

*Aye: 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Pedersen, Member Wasik and Member Wilke*

*Not Present: 1 - Member Didech*

**Next Meeting: October 29, 2019**

*Meeting minutes prepared by Kristy Cechini.*

*Respectfully submitted,*

\_\_\_\_\_  
*Chairman*

\_\_\_\_\_  
*Vice Chairman*

\_\_\_\_\_  
*Health and Community Services Committee*