

# Lake County Illinois

*Lake County Health Department and Community Health Center  
3010 Grand Avenue  
Waukegan, Illinois  
Conference Room #3112*



## **Meeting Minutes - Final**

**Wednesday, January 18, 2017**

**6:00 PM**

**3010 Grand Ave., Waukegan, IL**

**Lake County Board of Health**

**1. Call to Order**

*President Sashko called the meeting to order at 6:02pm.*

**Present** 9 - Member DeVaux R.N., Member Schuler, Member Carlson, Member Maine, President Sashko, Member Hagstrom D.D.S., Member Ehrlich, Member Welch MB ChB FRCP and Member Puller M.D. M.B.A.

**Absent** 2 - Member Axelrod and Member Manning D.D.S.

**2. Pledge of Allegiance**

*After the pledge of allegiance President Sashko announced that item 9.4 and item 9.5 are being pulled from the agenda.*

**3. Nomination of Officers****3.1**

Nomination of Officers for 2017-2018 - Hagstrom

*Member Hagstrom, Nomination Committee Chair, presented the committee's nomination of officers for 2017-2018. Nominations were as follows: Member-At-Large Dennis Manning, Member-At-Large Neil Puller, Member-At-Large Steve Carlson, Secretary Lucy DeVaux, Vice President Carl Hagstrom, President Tim Sashko.*

**The nominations were approved by individual roll call votes as follows:**

**Aye:** 9 - Member DeVaux R.N., Member Schuler, Member Carlson, Member Maine, President Sashko, Member Hagstrom D.D.S., Member Ehrlich, Member Welch MB ChB FRCP and Member Puller M.D. M.B.A.

**Absent:** 2 - Member Axelrod and Member Manning D.D.S.

**4. Approval of Minutes****4.1**

November 30, 2016 Meeting Minutes

**Attachments:** [BOH Draft Meeting Minutes 11.30.16](#)

**A motion was made by Member Hagstrom, seconded by Member Welch, that this item be approved. The motion carried unanimously.**

**Aye:** 9 - Member DeVaux R.N., Member Schuler, Member Carlson, Member Maine, President Sashko, Member Hagstrom D.D.S., Member Ehrlich, Member Welch MB ChB FRCP and Member Puller M.D. M.B.A.

**Absent:** 2 - Member Axelrod and Member Manning D.D.S.

**5. Public Comment to the Board****6. Awards, Recognitions, Appointments and Reappointments****7. Presentations****7.1**

Creative Leadership Development of Staff - Sashko and Dorn

*Loretta Dorn, Director of Clinical Operations, presented a video of a performance done*

for the nurses by the Clinical Operations administrative staff during nurses week in 2016. The performance showed staff how the role of nurse has evolved from 1900 to present day.

**This matter was presented.**

## 8. President's Report

President Sashko reported on the following:

- On December 20, 2016, Zion clinic staff were surprised with a tour of what will be their new building at the facility recently donated by Cancer Treatment Centers of America.
- The Board of Health member activity tracking spreadsheet was emailed by Lisa Kroeger to all members on January 10. Members are to use this tool to track their member-related activities for each month, as required by PHAB, and submit on a monthly basis.
- The mileage reimbursement rate for 2017 changed from .54 per mile to .535 per mile.
- On Monday, January 23, President Sashko will be attending the Mental Health Coalition meeting at the Health Department. This is the second meeting since the group was formed in November 2016.
- The Together Summit is Tuesday, January 24, 7:30am-12:30pm. Attendance is encouraged.

## 9. Action Items

### 9.1

2017 Board of Health Committee Appointments

**Attachments:** [2017 Committee Appointments - DRAFT](#)

**A motion was made by Member Hagstrom, seconded by Member DeVaux, that this item be approved. The motion carried unanimously.**

**Aye:** 9 - Member DeVaux R.N., Member Schuler, Member Carlson, Member Maine, President Sashko, Member Hagstrom D.D.S., Member Ehrlich, Member Welch MB ChB FRCP and Member Puller M.D. M.B.A.

**Absent:** 2 - Member Axelrod and Member Manning D.D.S.

### 9.2

Clinical Operations Grant Awards - Dorn

**Attachments:** [\\$5K HFNLC](#)

[\\$90K DHS](#)

[\\$59k FFH](#)

Loretta Dorn, Director of Clinical Operations, presented a summary of three (3) Clinical Operations grant awards.

-The \$5,000 in additional funding from HFNLC to support the Round Lake Area student health and wellness center will be used to cover the cost for an external consultant specializing in school-based health centers. The grant period for this award is November 21, 2016-November 20, 2017.

-The \$90,000 in additional funding from IDHS to support the WIC Breast Feeding Peer

*Counselor Program will be used to add personnel and supplies to the WIC program including an additional Breast Feeding Peer Counselor, two Clerk Translators, breast pumps and educational materials. Funding will also be used to cover the cost of employee travel to the WIC annual conference and to address some furniture/equipment needs for WIC employees. The grant period for this award is July 1, 2016-June 30, 2017.*

*-The \$59,300 in funding from Friends for Health will be used to support three (3) programs at the North Shore Health Center.*

**A motion was made by Member Carlson, seconded by Member Welch, that this item be approved. The motion carried by the following vote:**

**Aye:** 9 - Member DeVaux R.N., Member Schuler, Member Carlson, Member Maine, President Sashko, Member Hagstrom D.D.S., Member Ehrlich, Member Welch MB ChB FRCP and Member Puller M.D. M.B.A.

**Absent:** 2 - Member Axelrod and Member Manning D.D.S.

### 9.3

Labor Agreement with Animal Care and Control - Hagstrom

**Attachments:** [LCHD Animal Care and Control Union and Non-Union Employee Comparis](#)  
[LCHD Animal Care and Control Tentative Agreement](#)

*Member Hagstrom, Personnel Committee Chair, recommended acceptance of the Animal Care and Control labor agreement.*

**A motion was made by Member Hagstrom, seconded by Member Carlson, that this item be approved. The motion carried by the following vote:**

**Aye:** 9 - Member DeVaux R.N., Member Schuler, Member Carlson, Member Maine, President Sashko, Member Hagstrom D.D.S., Member Ehrlich, Member Welch MB ChB FRCP and Member Puller M.D. M.B.A.

**Absent:** 2 - Member Axelrod and Member Manning D.D.S.

### 9.4

Fiscal Year 2016 Emergency Appropriation for Medicaid Match - Nordstrom

*This item was removed from the agenda.*

**This matter was postponed**

### 9.5

Fiscal Year 2016 Emergency Appropriation for 340B Program - Nordstrom

**Attachments:** [Emergency Appropriation for FY16 Walgreens Detail](#)

*This item was removed from the agenda.*

**This matter was postponed**

## 10. Discussion Items

## 11. Attachments for Board Review

### 11.1

Media Coverage Summary - Carson

**Attachments:** [Media Placements November and December 2016](#)

**12. Lake County Community Health Center Governing Council Update**

*Loretta Dorn, Director of Clinical Operations, provided a Governing Council update. There is a meeting with a consumer prior to the January 26 Governing Council meeting so a new member will be added. The cooperative agreement between the Governing Council and the Board of Health is being reviewed and will be on the agenda for the February Board of Health meeting for final approval.*

**13. Lake County Tuberculosis Board Update**

*Mark Pfister, Director of Prevention, provided a Tuberculosis Board update. The next meeting of the TB Board is Thursday, January 19. The annual election of officers will be taking place.*

**14. Added to Agenda Items**

**15. Old Business**

**16. New Business**

**17. Executive Session**

*Discussion was held in executive session.*

**A motion was made by Member Maine, seconded by Member Carlson to enter in to executive session at 6:30pm for the purpose of reviewing executive session minutes and a personnel matter. The motion carried by the following vote:**

**Aye:** 9 - Member DeVaux R.N., Member Schuler, Member Carlson, Member Maine, President Sashko, Member Hagstrom D.D.S., Member Ehrlich, Member Welch MB ChB FRCP and Member Puller M.D. M.B.A.

**Absent:** 2 - Member Axelrod and Member Manning D.D.S.

**Executive Session**

**A motion was made by Member Hagstrom, seconded by Member DeVaux, to come out of executive session. The motion carried unanimously.**

**Aye:** 9 - Member DeVaux R.N., Member Schuler, Member Carlson, Member Maine, President Sashko, Member Hagstrom D.D.S., Member Ehrlich, Member Welch MB ChB FRCP and Member Puller M.D. M.B.A.

**Absent:** 2 - Member Axelrod and Member Manning D.D.S.

**17.1**

Review of Executive Session Minutes

**Attachments:** [Executive Session Minutes Spreadsheet](#)

**A motion was made by Member Carlson, seconded by Member Welch, to approve the recommendations of Attorney Jim Bakk on the opening of closed session minutes. The motion carried by the following vote:**

**Aye:** 9 - Member DeVaux R.N., Member Schuler, Member Carlson, Member Maine, President Sashko, Member Hagstrom D.D.S., Member Ehrlich, Member Welch MB ChB FRCP and Member Puller M.D. M.B.A.

**Absent:** 2 - Member Axelrod and Member Manning D.D.S.

**17.2**

Personnel Matter - Sashko

**A motion was made by Member Welch, seconded by Member DeVaux, to approve the annual salary for new Executive Director Mark Pfister at \$187,736.12 plus a vehicle stipend of \$6,000. The motion carried by the following vote:**

**Aye:** 9 - Member DeVaux R.N., Member Schuler, Member Carlson, Member Maine, President Sashko, Member Hagstrom D.D.S., Member Ehrlich, Member Welch MB ChB FRCP and Member Puller M.D. M.B.A.

**Absent:** 2 - Member Axelrod and Member Manning D.D.S.

**18. Adjournment**

**A motion was made by Member Carlson, seconded by Member Welch, that this meeting be adjourned at 6:40pm. The motion carried unanimously.**

**Aye:** 9 - Member DeVaux R.N., Member Schuler, Member Carlson, Member Maine, President Sashko, Member Hagstrom D.D.S., Member Ehrlich, Member Welch MB ChB FRCP and Member Puller M.D. M.B.A.

**Absent:** 2 - Member Axelrod and Member Manning D.D.S.