

# **Lake County Illinois**

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Agenda Report - Final**

**Tuesday, August 12, 2025**

**9:00 AM**

**Board Room, 10th Floor or register for remote attendance at:  
<https://bit.ly/4laUIOV>**

**Lake County Board**

**PUBLIC ATTENDANCE:**

The public can attend Lake County Committee and Board meetings in one of two ways:

- (1) In-person attendance is on the 10th Floor of the County Administrative Tower, 18 N. County Street, Waukegan, Illinois.
- (2) Remote attendance through an electronic conferencing application (register via the link on the front page of the agenda).

**PUBLIC VIEWING:** This meeting will be recorded and live-streamed at <http://lakecounty.tv/> and on Comcast Channel 18 or 30 and AT&T Channel 99.

**RECORDING:** Meetings, to include Public Comment, will be recorded.

**PUBLIC COMMENT:**

An opportunity for Public Comment will be provided during the meeting in accordance with the Lake County Board Rules of Order and Operational Procedures. At the time of Public Comment, it will proceed in the following order: (1) Public Comment by individuals in attendance and then (2) Public Comment by individuals attending remotely through an electronic conferencing application. Individuals may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to [PublicComment@Lakecountyil.gov](mailto:PublicComment@Lakecountyil.gov) or delivered to the County Board Office, 18 N. County Street, Waukegan, Illinois, (10th floor)). Written comments will be circulated to the Members, but not read aloud.

**PLEASE NOTE:** An individual is allowed 3 minutes total for one or more public comments.

Individuals providing Public Comment will provide the following information:

Meeting: Lake County Board (Subject line for written Public Comment)

Topic or Agenda Item #: (REQUIRED)

Name: (REQUIRED)

Organization/Entity Represented: (REQUIRED) ("Self" if representing self)

Street Address, City, State: (Optional)

Phone Number: (Optional)

Email: May be REQUIRED for remote attendance

**CALL TO ORDER****MOMENT OF SILENCE****PLEDGE OF ALLEGIANCE****ROLL CALL OF MEMBERS****ADDENDA TO THE AGENDA****SPECIAL RECOGNITION AND PRESENTATIONS****1     [25-1035](#)**

Special recognition honoring Helen Hammond Redding and Michael Redding Sr. for their work establishing and leading the Christopher D. Redding Youth Asthma Foundation.

**PUBLIC COMMENT****CHAIR'S REMARKS****UNFINISHED BUSINESS****NEW BUSINESS****CONSENT AGENDA (Items 2 - 39)****\*MINUTES\*****2     [25-0999](#)**

Board action approving the Lake County Board minutes from July 8, 2025.

**Attachments:**   [July 8, 2025 Meeting Minutes](#)

**\*CLAIMS AGAINST LAKE COUNTY, ILLINOIS\*****3     [25-0960](#)**

Report of Claims Against Lake County, Illinois for the month of July 2025.

**Attachments:**   [Claims Against the County - July 2025](#)

**\*REPORTS\*****4     [25-0977](#)**

Report from Erin Cartwright Weinstein, Clerk of the Circuit Court, June 2025.

**Attachments:**   [County Board Report FY25 - 06 June 2025.pdf](#)

**5     [25-0951](#)**

Report from Jennifer Banek, Coroner, for the month of May 2025.

**Attachments:** [May 2025 Coroner's Report](#)

6 **25-0943**

Report from Anthony Vega, County Clerk, for the month of May, 2025.

**Attachments:** [County Clerk Monthly Financial Report for May 2025](#)

7 **25-0964**

Report from Anthony Vega, County Clerk, for the month of June, 2025.

**Attachments:** [County Clerk Monthly Finance Report for June 2025](#)

8 **25-0975**

Report from John D. Idleburg, Sheriff, for the month of June 2025.

**Attachments:** [Revenue Report June 2025](#)

9 **25-0956**

Cash & Investment Report from Holly Kim, Treasurer, for the month of June 2025.

**Attachments:** [FSG June 2025.pdf](#)

[Lake County Investment Portfolio Summary - June 2025.pdf](#)

[FSG June 30, 2024.pdf](#)

**\*REAPPOINTMENTS\***

10 **25-1024**

Resolution providing for the reappointment of Patrick Aubyrn as a member of the Avon-Fremont Drainage District.

**\*HEALTH AND COMMUNITY SERVICES COMMITTEE\***

11 **25-0906**

Joint resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) Workforce Innovation and Opportunity Act (WIOA) Quality Jobs, Equity, Strategy, and Training (QUEST) Dislocated Worker Grant modification; and approving an emergency appropriation in the amount of \$135,000.

- The WIOA QUEST Grant modification of \$135,000 increases the total grant award to \$835,000 with a grant term of October 1, 2023, through September 30, 2025.
- The WIOA QUEST Grant is designed to support employment equity and individual, community, and industry resilience as the nation prioritizes economic and employment by focusing on serving individuals whose employment has been negatively impacted, including individuals from historically marginalized and underserved populations who have been disproportionately impacted.

- The additional grant funds will serve an additional 13 eligible individuals in occupational training and 6 in work-based training.
- If funding for the services ends, and new funding is not secured, the services will be eliminated.

**Attachments:** [Workforce Development QUEST Grant Modification July 2025](#)

[Workforce Development Quest Grant Modification Budget July 2025](#)

**12**     **25-0907**

Joint resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) Workforce Innovation and Opportunity Act (WIOA) Statewide Rapid Response Grant and authorizing an emergency appropriation in the amount of \$350,000 for the Lake County Workforce Development Department.

- The WIOA Statewide Rapid Response Grant budget is \$350,000 with a grant term of June 1, 2025, through December 31, 2026.
- The WIOA Statewide Rapid Response Grant will serve 28 dislocated workers impacted by lay-offs, plant closings and other dislocation events.
- WIOA Rapid Response Grant will fund eligible participants tuition, training wages and supportive services.
- If funding for the services ends, and new funding is not secured, the services will be eliminated.

**Attachments:** [Workforce Development Rapid Response Grant July 2025](#)

[Workforce Development Rapid Response Grant Budget July 2025](#)

**13**     **25-0909**

Joint resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) 2025 Supplemental Grant and authorizing an emergency appropriation in the amount of \$232,774 for the Workforce Development Department.

- The Supplemental Grant has a total budget of \$232,774; \$117,322 for youth services and \$115,453 for adult services.
- The Supplemental Grant will fund employment and training initiatives for high school students, disconnected youth and job seekers residing in communities with increased needs.
- The grant term is August 1, 2025, through June 30, 2026.
- If funding for the services ends, and new funding is not secured, the services will be eliminated.

**Attachments:** [Workforce Development Supplemental Grant July 2025](#)

[Workforce Development Supplemental Grant Budget July 2025](#)

14      [25-0911](#)

Joint resolution approving the Workforce Development Board Memorandum of Understanding (MOU) and Cost Sharing Agreement with the Job Center of Lake County, and authorizing execution of all necessary correspondence to submit the signed MOU to the Illinois Department of Commerce and Economic Opportunity (DCEO).

- The Job Center of Lake County Memorandum of Understanding including the Cost Sharing Agreement was successfully negotiated among all the federally funded local, state and educational programs authorized under the Workforce Innovation and Opportunity Act (WIOA), agreeing to collaborate and optimize the quality of services provided in the Job Center.
- The Job Center of Lake County Memorandum of Understanding Cost Sharing Agreement defines the total costs of operating the Job Center of Lake County and agreement of all partners to financially contribute the facility and One-Stop Operator costs.
- The Lake County Workforce Development Board approved the Job Center MOU including the Cost Sharing Agreement at the June 26, 2025, Workforce Board Meeting.

**Attachments:**   [Workforce Development Job Center MOU July 2025](#)

15      [25-0908](#)

Joint resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) Workforce Innovation and Opportunity Act (WIOA) Apprenticeship Expansion Grant 2025 and authorizing an emergency appropriation in the amount of \$275,000 for the Lake County Workforce Development Department and increasing the head count by one full-time employee.

- The WIOA Apprenticeship Expansion Grant budget is a total of \$275,000 with a grant term of July 1, 2025, through June 30, 2026.
- The WIOA Apprenticeship Expansion Grant funds Apprenticeship Specialist personnel costs, regional apprenticeship work with McHenry County Workforce Network and employer stipends.
- Workforce Development will add a new position, Apprenticeship Specialist - Care Economy Industry to expand the program in healthcare, education, and social services.
- The position will be eliminated if or when this grant's funding is no longer available and no other funding source outside of property tax dollars has been identified.

**Attachments:**   [Workforce Development WIOA Apprenticeship Specialist Grant July 2025](#)

[Workforce Development WIOA Apprenticeship Specialist Grant Budget J](#)

16     [25-0128](#)

Resolution approving the revisions to the Housing and Community Development Commission (HCDC) Citizen Participation Plan (CPP).

- The U.S. Department of Housing and Urban Development (HUD) requires Lake County to adopt a Citizen Participation Plan (CPP) that sets forth the jurisdiction's policies and procedures for citizen participation in decisions related to administration of HUD funding.
- The CPP defines reasonable notice and opportunity to comment on policies on proposed changes to planning documents, including but not limited to; the CPP, Consolidated Plan and Annual Action Plan (AAP).
- The proposed revisions clarify the process for the submittal of inquiries and/or grievances to HCDC.

**Attachments:**   [Citizen Participation Plan - Revised 2025-07 .pdf](#)

17     [25-0953](#)

Joint resolution approving the first amendment to the HOME American Rescue Plan Program (HOME-ARP) Allocation Plan.

- On March 14, 2023, the Lake County Board approved a HOME-ARP Allocation Plan which included \$6,025,377 for the development of affordable rental housing and program administration.
- Lake County was notified that due to an administrative error by the Department of Housing & Urban Development an additional \$9,044 has been awarded to the County.
- This first amendment incorporates additional funding of \$9,044 for the development of affordable rental housing and program administration.

**Attachments:**   [HOME-ARP Allocation Plan Amendment 1.pdf](#)

18     [25-0969](#)

Joint resolution accepting an additional \$30,000 of rental assistance of Supporting Municipalities for Asylum Seeker Services (SMASS) funds from the Metropolitan Mayors Caucus (MMC) and authorizing an emergency appropriation in the amount of \$30,000.

- On October 8, 2024 the Lake County Board approved the acceptance of \$1,130,238 in SMASS funds from MMC.
- An additional \$30,000 of funding was made available to Lake County for eligible expenses incurred during the grant performance period.
- All funding will be pass-through to Mano a Mano for previously incurred rental assistance expenses.

**Attachments:**   [Lake County - AMENDED Grant Agreement - SMASSFY25](#)  
[Emergency Appropriation 2025-08 SMASS](#)

19     [25-0961](#)

Ordinance amending Chapter 94 of the Lake County Code of Ordinances: Nuisances and Environment; Sanitation; Administrative Adjudication.

- In Section 94.80, Chapter 94 specifies that Sections 94.05 and 94.08 “shall be primarily enforced by the Lake County Health Department.”
- Revisions are proposed to these sections as follows:
  - Subsections (J) and (K) of Section 94.05 are proposed to be stricken in their entirety.
    - Sections (J) and (K) are no longer needed as septic and water well violations may be cited under Chapters 171 and 170 respectively, which provide greater clarity and regulatory specificity.
  - Additions are proposed to Section 94.08.
    - Revisions to the section would declare that it is a public nuisance if an animal’s owner or harbinger allows the animal to:
      - Deposit feces on another person’s property without removing it; or
      - Deposit urine on another person’s property to the extent that it causes property damage or loss.

**Attachments:**   [CH 94 revisions for EHAC approved 05 19 2025](#)

20     [25-1027](#)

Joint resolution authorizing the emergency appropriation of \$2,040,635.74 in Medicaid Match dollars for Fiscal Year (FY) 2025 for the Lake County Health Department & Community Health Center.

- The Lake County Health Department and Community Health Center receives Medicaid Match Managed Care Organization (MCO) funding annually from the Illinois Department of Healthcare and Family Services for Federally Qualified Health Centers (FQHC).
- Pursuant to Lake County’s Budget Development Policy, Section 5.10.8 - Capital Improvement Guidelines, Medicaid Match the Health Department will prepare capital improvement projects using the County’s standard Capital Improvement Program (CIP) format.
- This action will emergency appropriate \$2,040,635.74 in Fiscal Year 2025.

**Attachments:**   [EA for FY25 July 2025 Medicaid Match Corrected 8.5.25](#)

**\*LAW AND JUDICIAL COMMITTEE\***

21     [25-0958](#)

Joint resolution authorizing the renewal of the Lake County Children’s Advocacy Center’s Victims of Crime Act (VOCA) funding awarded by the Children’s Advocacy Centers of Illinois (CACI) for Fiscal Year (FY) 2026, including an emergency appropriation of grant funding of \$219,591.

- The Lake County Children’s Advocacy Center/Lake County State’s Attorney’s



Office has been awarded \$219,591 in grant funds from the Children's Advocacy Centers of Illinois (CACI).

- The grant term is July 1, 2025, through June 30, 2026.
- The Lake County Children's Advocacy Center will use the funds for the continuation of contractual mental health services provided by the Lake County Health Department and Youth and Family Counseling.
- Funds will also be used towards On-Call Special Pay for staff who are on-site for a forensic interview after regular business hours or on weekends.
- If funding for these programs end, and new funding is not secured, the programs will be eliminated.

**Attachments:** [Lake County CAC - FY26 VOCA Grant Award Letter](#)

[CAC VOCA Emergency Appropriation](#)

**22      25-0948**

Joint resolution accepting the High Intensity Drug Trafficking Area (HIDTA) grant from the Office of National Drug Control Policy (ONDCP) and appropriating \$254,700.

- In July 2024, the Sheriff's Office applied for renewal funding of the High Intensity Drug Trafficking Area (HIDTA) through the Office of National Drug Control Policy (ONDCP).
- The Sheriff's Office received a notification on May 23, 2025, that it had been awarded an additional \$254,700.
- Grant funds will be primarily used to defray the cost of overtime specifically for HIDTA related investigations and for investigative supplies necessary for HIDTA investigations.
- The mission of the HIDTA Program is to enhance and coordinate America's drug-control efforts among local, state and federal law enforcement agencies in order to eliminate or reduce drug trafficking and its harmful consequences in critical regions of the United States
- The mission includes coordination efforts to reduce the production, manufacturing, distribution, transportation and chronic use of illegal drugs, as well as the attendant money laundering of drug proceeds.

**Attachments:** [Notice of Award Grant Number HID0425G0626-00.pdf](#)

**\*PUBLIC WORKS AND TRANSPORTATION COMMITTEE\***

**23      25-0900**

Joint resolution authorizing an agreement with Alfa Laval Inc., of Houston, Texas, in the amount of \$203,475, to perform critical equipment maintenance/repair and reconditioning of the belt filter press at the County's Mill Creek Water Reclamation Facility.

- The Lake County Department of Public Works owns and operates three water reclamation facilities (Des Plaines River, New Century Town, and Mill Creek) that use belt filter presses for the dewatering of biosolids, which is necessary for

the successful treatment of wastewater before discharge to the Des Plaines River.

- Alfa Laval Inc. is the sole source provider for service and repairs to the belt filter presses in use at our treatment facilities and no other reasonable service provider is available to the department.
- The belt filter press at the Mill Creek Water Reclamation Facility is in need of repair and reconditioning.
- Funding for this work is included within the Department's FY 2025 budget.
- Pursuant to Chapter 33.066 Bid Exemption of the Lake County Purchasing Ordinance, the Purchasing Agent engaged an ad hoc committee to review the request and determined that there is only one single source available as an authorized dealer for the region.
- This agreement provides for the reconditioning of the belt filter press at the Mill Creek Water Reclamation Facility including equipment maintenance/repair and replacement of parts for this critical equipment.

**Attachments:** [25-0900 Mill Creek Bid Exemption Request](#)

[25-0900 Mill Creek Location Map](#)

[25-0900 Mill Creek Quote](#)

[25-0900 Mill Creek Vendor Disclosure Alfa Laval](#)

## 24 [25-0901](#)

Joint resolution authorizing execution of an engineering services agreement with CDM Smith, Inc. of Chicago, Illinois, in the amount of \$73,640 for engineering services for the Pekara Water System Corrosion Control Evaluation Desktop Study.

- The Lake County Department of Public Works (LCPW) owns, operates, and maintains the Pekara water system that serves customers in the southeast portion of unincorporated Lake County.
- As the main water source for the Pekara Water System is changing over to Lake Michigan Water, a Corrosion Control Evaluation for the water system is needed in accordance with requirements from the Illinois Environmental Protection Agency.
- Lake County procured services from CDM Smith, Inc. in accordance with the Purchasing Ordinance and the Local Government Professional Services Selection Act to assist LCPW with preparing the Corrosion Control Evaluation Desktop Study for the Pekara Water system.
- Funding for this engineering study is included with the Department's engineering service budget.
- This resolution authorizes and directs the County Purchasing Agent to execute an Agreement for Engineering Services with CDM Smith, Inc. of Chicago, Illinois, in the amount of \$73,640 for this work.

**Attachments:** [25-0901 CDM Smith Pekara CCT Study updated](#)

[25-0901 Pekara Location Map](#)

[25-0901 Pekara Vendor Disclosure CDM Smith](#)**25**     [25-0903](#)

Joint resolution authorizing execution of a contract with Boller Construction Company, Inc., of Waukegan, Illinois, in the amount of \$1,065,868 for the Corporate Woods Reservoir Improvements project.

- The Lake County Department of Public Works owns and operates the Corporate Woods Reservoir in the Vernon Hills water system, and the facility requires improvements including roof repair, interior and exterior coating application, and modification of appurtenances to extend its service life.
- An invitation to bid was issued and sealed bids were received from two vendors, ranging from \$122,200 to \$1,065,868, one bid was determined to be non-responsive.
- Boller Construction Company, Inc., of Waukegan, Illinois, was determined to be the lowest responsive and responsible bidder, who best meets the needs of the County, in the amount of \$1,065,868.
- \$700,000 was allocated for this project in the Department's capital program and budget; the Department will use an additional \$400,000 of budgeted contingency capital funds for construction of this project.
- This resolution authorizes and directs the County Purchasing Agent to execute a contract with Boller Construction Company, Inc., of Waukegan, Illinois, in the amount of \$1,065,868.

**Attachments:**   [25-0903 Corp Woods Bid Documents](#)

[25-0903 Corp Woods Bid Tab](#)

[25-0903 Corp Woods Project Location Map](#)

[25-0903 Vendor Disclosure Boller](#)

**26**     [25-0946](#)

Joint resolution appropriating \$1,600,000 of ¼% Sales Tax for Transportation funds for the acquisition of necessary right-of-way, by agreement or condemnation, and other right-of-way costs associated with the improvements of Wadsworth Road, from Illinois Route 131 to Sheridan Road.

- Wadsworth Road, from Illinois Route 131 to Sheridan Road, needs to be improved, inclusive of a center turn lane and non-motorized improvements.
- Preliminary engineering plans and right-of-way plats identifying the right-of-way needs for the improvement have been prepared.
- This project is included in the Transportation Improvement Program with construction anticipated to begin in 2027 and designated as Section 19-00055-08-RS.

**Attachments:**   [25-0946 Location Map, Wadsworth Road \(IL 131 to Sheridan Road\)](#)

**\*PLANNING, BUILDING, ZONING & ENVIRONMENT COMMITTEE\*****27     [25-0913](#)**

Resolution directing the Lake County Zoning Board of Appeals (ZBA) to conduct a public hearing on proposed text amendments to Chapter 151 of the Lake County, Illinois, Code of Ordinances relating to a sustainable development incentives ordinance for unincorporated Lake County.

- The Planning, Building, Zoning and Environment Committee has previously directed staff to initiate the text amendment process for a sustainable development incentives ordinance.
- Amendments will be drafted to provide applicants the option to incorporate various sustainable practices into a project in exchange for certain density and dimensional standard-based incentives to be approved administratively through a weighted system.
- In accordance with the Planning, Building and Development Department's current practice for amendments, a resolution has been prepared for County Board action directing the ZBA to conduct a public hearing upon staff's completion of draft amendments.

**Attachments:**   [Sustainable Development Incentives Ord. Info Paper](#)

**28     [25-0912](#)**

Resolution directing the Lake County Zoning Board of Appeals to conduct a public hearing on proposed text amendments to Chapter 151 of the Lake County, Illinois, Code of Ordinances updating the existing lighting ordinance for unincorporated Lake County.

- The Planning, Building, Zoning and Environment Committee has previously directed staff to initiate the text amendment process to update the existing lighting ordinance to be more closely align with Dark Sky requirements and to complement the recently adopted bird-friendly building amendments.
- Amendments will be drafted to the existing lighting regulations to include non-residential standards such as additional shielding and stricter lighting controls for new lighting fixtures.
- In accordance with the Planning, Building and Development Department's current practice for amendments, a resolution has been prepared for County Board action directing the Zoning Board of Appeals to conduct a public hearing upon staff's completion of draft amendments.

**Attachments:**   [Lighting Amendments Info Paper 2025](#)

**29     [25-0914](#)**

Resolution directing the Lake County Zoning Board of Appeals (ZBA) to conduct a public hearing on proposed text amendments to Chapter 151 of the Lake County, Illinois, Code of Ordinances relating to logistics centers in unincorporated Lake County.

- The Planning, Building, Zoning and Environment Committee had previously

directed staff to initiate the text amendment process for regulations regarding logistics centers.

- Amendments will be drafted to provide a new set of use standards for large and small logistics centers.
- In accordance with the Planning, Building and Development Department's current practice for amendments, a resolution has been prepared for County Board action directing the ZBA to conduct a public hearing upon staff's completion of draft amendments.

**Attachments:** [Logistics Centers Info Paper PBD](#)

30

**25-0965**

Resolution approving a Memorandum of Understanding (MOU) between the Village of Old Mill Creek, the Village of Wadsworth, and Lake County relating to the operation of the Route 173 Corridor Intergovernmental Agreement in the final year of its current 20-year term.

- The Route 173 Corridor Intergovernmental Agreement ("the Agreement") was executed in 2006 between Old Mill Creek, Wadsworth and Lake County ("the parties") for the purpose of establishing joint control over land use and development aesthetics and requiring sewer/water infrastructure services for all new development within a defined geographical area surrounding the 173/94 interchange ("the Gateway Area").
- Since the adoption of the agreement, the lack of available public sewer and water service has prevented development within the Gateway Area.
- The parties are currently exploring the potential renewal of the Agreement in 2026 and any necessary modifications to its terms to more practically accommodate development within the Gateway Area.
- Pending the Agreement's potential renewal, a landowner along and within the Gateway Area's far northeastern boundary has proposed a development (inside the jurisdiction of Wadsworth) that would not be strictly permitted by the Agreement's current terms.
- The parties recognize the practical difficulties faced by the landowner in this situation and collectively agree to suspend the Agreement's requirements for the property in question for the remainder of its current term as they consider potential Agreement renewal; the attached MOU, upon execution, would memorialize this interim decision.

**Attachments:** [Route 173 MOU Final Draft](#)  
[Info\\_Paper\\_Gateway MOU\\_Final](#)  
[Presentation Gateway MOU\\_Final](#)

**\*TECHNOLOGY COMMITTEE\*****31     [25-0996](#)**

Joint resolution authorizing execution of a contract with PACE Systems, Inc., Naperville, Illinois, for professional services to install access control, security cameras, and intrusion alarm systems in leased warehouse at 3740-3742 Hawthorn Ct, Waukegan, Illinois, in the amount of \$52,457.85.

- The Lake County Clerk's Office is entering a new lease agreement at 3740-3742 Hawthorn Ct, Waukegan, Illinois to house elections equipment and supplies.
- The warehouse requires access control, security cameras, and intrusion alarm systems to ensure proper security of the facility.
- Pursuant to Chapter 33.115 Cooperative Joint Purchasing Authorized, the County may either participate in, sponsor, conduct or administer a cooperative purchasing agreement for the procurement of goods, services, constructions, or professional services with one or more public procurement units in accordance with an agreement between those units to do so.
- A cooperative purchasing contract with PACE Systems, Inc. has been identified through the TIPS Contract #230105 to procure needed goods, services, or professional services that have been competitively solicited and awarded.
- This resolution authorizes the execution of an agreement with PACE Systems, Inc. Naperville, Illinois, in an estimated amount of \$52,457.85.

**Attachments:**   [Lake County Verkada County Clerk Warehouse 18JUL25](#)  
[Lake County Clerk Verkada Vendor Disclosure Statement 21JUL25](#)

**32     [25-0981](#)**

Joint resolution approving a Cybersecurity Awareness Training Policy.

- The Cybersecurity Awareness Training Policy reduces the risk and impact from cyber security threats by educating employees on their role in combatting information security threats.
- This policy was first approved by the County Board on March 14, 2023. Staff reviewed and revised draft 5.2 Cybersecurity Awareness Training Policy.
- This policy was developed using County Policy 1.1: Policy Making Framework, ensuring all County departments and stakeholders had opportunity to review and provide comment.

**Attachments:**   [5.2 Cyber Security Awareness Training Policy DRAFT FINAL](#)  
[EIT Presentation for 8 1 25 Tech Committee on Policies DRAFT](#)

**33     [25-0983](#)**

Joint resolution approving an Artificial Intelligence (AI) Governance Policy.

- The AI Governance Policy enables the benefits of AI for Lake County staff and residents, while establishing proper oversight and responsible use of this emerging technology.

- Staff, in conjunction with a consultant, developed the policy ensuring alignment with best practices and County operations.
- This policy was developed using County Policy 1.1: Policy Making Framework, ensuring all County departments and stakeholders had the opportunity to review and provide comment.

**Attachments:** [Lake County AI Governance Policy DRAFT FINAL](#)

[EIT Presentation for 8 1 25 Tech Committee on Policies DRAFT](#)

**34      [25-0984](#)**

Joint resolution approving an Artificial Intelligence (AI) Usage Policy.

- The AI Usage Policy provides guidance on the responsible and ethical use of AI technologies in Lake County to safeguard the county's assets, workforce, residents and reputation from risks associated with inappropriate use or bias.
- Staff, in conjunction with a consultant, developed the policy ensuring alignment with best practices and County operations.
- This policy was developed using County Policy 1.1: Policy Making Framework, ensuring all County departments and stakeholders had opportunity to review and provide comment.

**Attachments:** [Lake County AI Usage Policy DRAFT FINAL](#)

[EIT Presentation for 8 1 25 Tech Committee on Policies DRAFT](#)

**\*FINANCIAL AND ADMINISTRATIVE COMMITTEE\***

**35      [25-0966](#)**

Resolution authorizing the execution of a lease by the County Board Chair with 3740-3742 Hawthorne Owner LP, Dallas, Texas, for office and storage space to house and store election equipment at 3740-3742 Hawthorne Court, Waukegan, Illinois, in the estimated annual amount of \$168,132.51.

- Lake County currently leases 12,350 square feet at 415 Washington Street, Waukegan, Illinois, to house elections equipment and supplies for the Lake County Clerk.
- There is a need to terminate the existing lease agreement and move to a larger space that better meets the needs of the Lake County Clerk's Office.
- Lake County has negotiated favorable terms for a five-year lease which includes a 3.5 percent increase in lease payments for years 2026 through 2030.
- The total costs for the base rent are as follows: \$107,777.25 for year one, \$111,549.45 for year two, \$115,453.68 for year three, \$119,494.56 for year four, and \$123,676.87 for year five for use as determined by the Lake County Clerk.
- In addition to the base rent the County will make a monthly operating payment that includes the County's share of the operating expenses as referenced in the lease Section 4. Additional rent; this payment is estimated to be \$60,355.26 annually for 20,529 square feet of leased space that will go through a reconciliation process to true up the payment annually.



**Attachments:** [Hawthorne Lease - Draft](#)

**36**      **25-0941**

Resolution accepting the Illinois State Board of Elections Voter Registration State Grant 2026 and authorizing an emergency appropriation in the amount of \$440,326.57 for the specific purpose of assisting in the maintenance and other costs associated with the County's voter registration system to facilitate communication with the Centralized Statewide Voter Registration System as required by Title III Section 303 of the Help America Vote Act of 2002, and with other election security related expenses.

- The County Clerk's Office has received a grant from the Illinois State Board of Elections for the purpose of assisting in the maintenance and other costs associated with its voter registration system.
- Grant funds will be used to facilitate communication with the Centralized Statewide Voter Registration System as required by Title III Section 303 of the Help America Vote Act of 2002, and with other election security related expenses.
- The \$440,326.57 in grant funding was not previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year (FY) 2025 budget.
- This is a reimbursement grant, whereby purchases are made by the County Clerk, and upon presentation of invoices and proof of payment, and approval by the Grants Program Manager, the County is reimbursed for qualified expenses.
- The grant award is for the period July 1, 2025, through June 30, 2026.

**Attachments:** [Copy of LIT Template 2026](#)

[LAKE FY26 IVRS Grant Agreement - Copy Redacted](#)

**37**      **25-0987**

Resolution declaring that the number of appeals annually filed with the Board of Review creates an emergency situation causing the need for an expanded Board of Review.

- This resolution recognizes that the three members of the Board of Review need additional assistance to complete the 2025 tax year hearings.
- This action must be done to allow the County Board Chair to appoint alternate members.

**38**      **25-0945**

Resolution authorizing an agreement with JPMorgan Chase Bank, Columbus, Ohio, for a procurement card program for Lake County, Illinois, for a two-year period, with three one-year renewal options.

- Lake County's existing procurement card services contract with JPMorgan Chase Bank expires on August 31, 2025.
- Purchasing identified a cooperative contract through the City of Fort Worth, Texas, with JPMorgan Chase Bank that provides a commercial credit card



program.

- The City of Fort Worth, Texas, contract with JPMorgan Chase Bank expires July 30, 2027.
- In accordance with §33.115 of the Lake County Purchasing Ordinance, Lake County may participate in a cooperative purchasing agreement for the procurement of goods and services in accordance with an agreement entered between the participants.
- Lake County earns revenue through the JPMorgan Chase Bank's rebate program
- The current rebate is shared between Lake County and Lake County Forest Preserve and is approximately \$100,000 a year, calculated from each agency's total annual spend; by transitioning to the cooperative agreement, this amount is expected to grow, assuming spending levels remain consistent or increase.

**Attachments:** [Ft. Worth - Participation Agreement - 05.28.2021](#)

[Lake County - Addendum](#)

[Vendor Disclosure 2025 JPM\\_final](#)

**39**      **25-0967**

Resolution authorizing an agreement with Orkin, LLC, Atlanta, Georgia, for pest control services for various Lake County locations, for a one-year period, with four one-year renewal options in the estimated annual amount of \$45,504.

- There is a need to have a pest control contract for various Lake County facilities.
- Facilities and Construction Services identified a cooperative contract through Sourcwell with Orkin, LLC that provides pest control services.
- The Sourcwell Contract with Orkin, LLC expires March 5, 2029, with three additional one-year extensions beyond the original term.
- In accordance with §33.115 of the Lake County Purchasing Ordinance, Lake County may participate in a cooperative purchasing agreement for the procurement of goods and services in accordance with an agreement entered between the participants.
- This resolution authorizes the cooperative purchasing contract with Orkin, LLC in the estimated annual amount of \$45,504.

**Attachments:** [Lake County Addendum To Sourcwell Agreement 012825-ORK](#)

[Vendor Disclosure Statement](#)

**REGULAR AGENDA****\*HEALTH AND COMMUNITY SERVICES COMMITTEE\*****40     25-1032**

Board of Health Report.

**41     25-0905**

Joint resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) Workforce Innovation and Opportunity Act (WIOA) Program Year (PY) 2025 Formula Grant and authorizing an emergency appropriation in the amount of \$8,516,791 for the Lake County Workforce Development Department.

- The WIOA PY 25 Formula Grant budget is \$8,516,791 with a grant term of July 1, 2025, through June 30, 2027.
- The WIOA Formula Grant has three funding streams: youth, adults and dislocated workers; serving high school students, disconnected youth, unemployed and underemployed adults, dislocated workers and incumbent workers; in addition to small businesses and key industries.
- The WIOA Formula grant funds Workforce Development Department and Job Center personnel and operations and employment and training services including client tuition, training wages and employer training grants.
- If funding for the services ends, and new funding is not secured, the services will be eliminated.

**Attachments:**   [Workforce Development PY'25 WIOA Grant July 2025](#)

[Workforce Development PY25 WIOA Grant Description July 2025](#)

**\*LAW AND JUDICIAL COMMITTEE\*****42     25-0952**

Ordinance adopting a revised fee schedule for the Lake County Sheriff's Office.

- The Sheriff's Office, in conjunction with the Finance Department, completed a fee study analysis on the cost of certain services the Sheriff's Office provides.
- The services include:
  - Service of summons, paper copies and subpoenas throughout Lake County, on average, fees will decrease 26.79 percent.
  - Replevin (return of property pursuant to court order), on average, fees will increase 113.33 percent.
  - Evictions (removal of individuals pursuant to court order), on average, fees will decrease 8.54 percent.
  - Eviction enforcement past the initial hour will be billed at \$110 per hour/per deputy, a decrease of 11.29 percent.
  - Fingerprint Fee an increase of 8.7 percent.
- The Sheriff's Office and the Finance Department reviewed these fees in 2021; however, none of these fees have been modified since 2017.

- The recent analysis illustrated that the fee charged for each of these services were utilizing an outdated formula.
- As a result of the study, a revised fee schedule should be adopted, with an effective date of December 1, 2025.

**Attachments:** [FY25 Fee Schedule Employee Calculations.pdf](#)

[35.36 Fees for Services Performed by Lake County Sheriff's Office Redlir](#)

[35.36 Fees for Services Performed by Lake County Sheriff's Office Clean](#)

**\*PUBLIC WORKS AND TRANSPORTATION COMMITTEE\***

43 [25-0902](#)

Joint resolution authorizing execution of a contract with Bolder Contractors, Inc., of Cary, Illinois, in the amount of \$7,020,250 for the Vernon Hills West Pump Station Force Main Replacement Project and an emergency appropriation of \$7,020,250 of Public Works reserve funds.

- The Lake County Department of Public Works owns and operates the Vernon Hills West Pump Station, which provides sanitary sewer service to portions of the Village of Vernon Hills and surrounding areas.
- The pump station conveys wastewater to the New Century Town Water Reclamation Facility via two 16-inch diameter force main pipes that have reached the end of their service life, and to meet current and future sanitary sewer capacity needs, these force main pipes require replacement with new 16 -inch and 20-inch diameter pipes.
- An invitation to bid was issued and sealed bids were received from three contractors for this work ranging from \$7,020,250 to \$10,280,450 for the Vernon Hills West Pump Station Force Main Replacement Project.
- The award of this contract is recommended to the lowest responsive and responsible bidder, Bolder Contractors, Inc. of Cary, Illinois, in the amount of \$7,020,250.
- This resolution authorizes and directs the County Purchasing Agent to execute a contract with Bolder Contractors, Inc. in the amount of \$7,020,250.

**Attachments:** [25-0902 Vernon Hills Location Map](#)

[25-0902 VH W Pump Station Bid Documents](#)

[25-0902 VH W Pump Station Bid Tab](#)

[25-0902 VH W Pump Station Vendor Disclosure \(Bolder\)](#)

[PW FY25 Emergency Approp - VH West Pump Station Force Main Repla](#)

**\*FINANCIAL AND ADMINISTRATIVE COMMITTEE\***

44 [25-1043](#)

Lake County Partners Update.

**45**     [25-1042](#)

Presentation regarding a 2025 Update on Lake County's American Rescue Plan Act Implementation.

**46**     [25-0939](#)

Resolution authorizing an Intergovernmental Support Agreement between the Naval Station Great Lakes and Lake County for demolition and installation support services.

- Congress enacted legislation creating Intergovernmental Support Agreements (IGSA) in 2013 which allow military services to form partnerships with local and state governments for the provision, receipt or sharing of installation and community support services.
- The Naval Station Great Lakes (NSGL) approached Lake County to enter an IGSA to optimize services, enhance mission effectiveness and readiness, reduce administrative time, and improve relationships.
- The two parties enter into this IGSA so that Lake County can provide demolition and other installation support service projects, to NSGL.
- As part of this IGSA, Lake County would manage and execute numerous installation support service projects as identified and authorized through specific task orders.
- Lake County has an existing job order contract for demolition, construction, and renovation of facilities that allows for joint purchasing.
- As part of the IGSA, Lake County will execute job orders and the NSGL will pay Lake County for specific services, inclusive of a variable percentage administrative fee based on project size.

**Attachments:**   [ASN Signed TAB A - DON IGSA Demolition 03JUL2025](#)

**47**     [25-1008](#)

Resolution approving the execution of a Subrecipient Agreement with the City of North Chicago for environmental remediation at the Sheridan Crossing Property.

- Lake County was awarded \$4,000,000 of U.S. Department of Housing and Urban Development (HUD) Community Project Funds (CPF) to support the environmental remediation at the Sheridan Crossing Property located in the City of North Chicago.
- The City of North Chicago will serve as a subrecipient as defined in 2 CFR Part 200.1.
- The agreement outlines the terms, conditions, roles and responsibilities for the implementation of the project.
- Lake County will retain up to \$100,000 to cover administrative costs.

**Attachments:**   [CPF Subrecipient Agreement - Sheridan Crossing 7.30.25](#)

**48      [25-1028](#)**

Ordinance proposing the dissolution of the South Lake Mosquito Abatement District.

- The South Lake Mosquito Abatement District (SLMAD) is the remaining mosquito abatement district for Lake County providing services to Bannockburn, Riverwoods, Deerfield, Highland Park and Highwood.
- At the July 31, 2025, Financial and Administrative Committee, staff provided background regarding the item and discussed the general process for dissolution.
- This "Proposing Ordinance," uses the authority granted from State Statute 55 ILCS 5/5-44025 to initiate the dissolution process and require that the County complete an audit detailing claims, receipts, inventory of property, and debts.
- The audit will be reported to the County Board, and at a subsequent meeting staff will return with a separate "Authorizing Ordinance" under 55 ILCS 5/5-44025, which will initiate the next steps in the District's dissolution.
- The dissolution process, following Board action on the Authorizing Ordinance, is approximately six months.

**Attachments:**   [SLMAB Map](#)

[2025.08.07 Ordinance for SLMAB Dist. Dissolution - Final](#)

**NEW APPOINTMENTS****49      [25-0982](#)**

Resolution appointing additional qualified alternate members to the Board of Review.

**Attachments:**   [2025 Alternate Member Name List](#)

[Brad Shafer\\_Resume Redacted](#)

[Chesney Leafblad Resume Redacted](#)

[Cynthia R Crawford Resume Redacted](#)

[Eric K Hallberg resume redacted](#)

[Jack Perry Resume Redacted](#)

[Jane Haynes Resume Redacted](#)

[John Glenn Resume Redacted](#)

[John Y. Paslawsky resume redacted](#)

[Karen Sowul Resume Redacted](#)

[Kathleen M Bak Resume Redacted](#)

[Kenneth Green Resume Redacted](#)

[Lauren Fish Resume Redacted](#)

[Laurie Caputo Resume Redacted](#)

[Mark A Ruda Resume Redacted](#)

[Martin A Kinczel Resume Redacted](#)

[Michael Pearson-Resume Redacted](#)

[Pat Smarto Resume Redacted](#)

[Raymond M. Hibnick Resume Redacted](#)

[Rebekkah Burtcher Resume Redacted](#)

[Russell \(Joe\) Monie Resume Redacted](#)

[Ryan DeHeer Resume Redacted](#)

[Thomas C. Georges Resume Redacted](#)

[Ulyana Trichkovska Resume Redacted](#)

[Valerie Martinez Resume Redacted](#)

[Villaflor Hird Resume Redacted](#)

[William Russell Resume Redacted](#)

**PETITIONS, CORRESPONDENCE, AND MISCELLANEOUS BUSINESS**

**MEMBER REMARKS AND REQUESTS**

**ADJOURNMENT**

**Adjourn this Regular June 2025 Session of the County Board of Lake County.**