



AWARD RECOMMENDATION

Date: June 13, 2017
Buyer: Yvette Albarran

Company Address: FASTER Asset Solutions
 2700 International Parkway, Suite 300
 Virginia Beach, VA 23452

Contact: Steve Specht
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 Department: DOT
 Department Contact: Josh Wallace

Total Award: \$114,355 for implementation
 \$17,086 Annual Maintenance for years 2-5, after year 2 support cost increase by 3%

Contract Start Date: Upon contract execution
 Initial Term: Through implementation and 4 years for annual maintenance
 PO #: TBD
 Contract Type: Software and Services

DESCRIPTION OF PURCHASE: FLEET MANAGEMENT SOFTWARE

BOARD APPROVAL	Yes, 7/12/17			
ISSUE AWARD WITH A ONE-TIME PURCHASE ORDER	YES	X	NO	
SEND AN AWARD LETTER	YES	X	NO	
INSURANCE CERTIFICATE RECEIVED	YES		NO	

INTENT:

It is the intent of Lake County, Illinois to modernize the county's fleet management software with a more technologically robust system that will enhance reporting, create efficiencies, detailed billing, and more user friendly for creating work orders by the technicians.

SCOPE OF WORK:

- Provide a fleet maintenance software program and all necessary hardware.
- Option to provide additional real-time operational data.
- Provide in-depth training on the use of the software, creating reports and system maintenance.
- Vehicle specific master files with cradle to grave costs.
- Provide vehicle and asset work order generation.
- Have the ability to run reports such as but not limited to: technician efficiencies, vehicle usage, master lists, fuel reporting, vehicle downtime reports, monthly billing, annual replacement reports, and the ability to create custom reports upon request.
- Track vehicle costs.
- Track personnel productivity.
- Direct and indirect labor costs.
- Asset replacement trend analysis.

- Track vehicle warranties.
- Track accident costs.
- Track parts and parts inventory.
- Detailed reports shall comply with ICMA standards.
- Vehicle codes shall comply to Vehicle Maintenance Reporting Software, North American Fleet Association, and American Public Works Association standards.
- Shall support bar coding or other canning method.
- Have the ability to import existing fleet information into your system.
- Have the ability to import fuel data into the Fleet Management Software.
- A data/ table dictionary shall be made available to county IT staff.

RECOMMENDATION:

Based on the criteria set forth in the Request for Proposal, the Evaluation Committee comprised of representatives from Division of Transportation and Information Technology selected FASTER Asset Solutions Virginia Beach, VA as the most favorable proposal for Lake County.