

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Agenda Report - Final

Thursday, October 5, 2023

8:30 AM

**Assembly Room, 10th Floor or register for remote attendance at
<https://bit.ly/48wNH5F>**

Financial & Administrative Committee

PUBLIC ATTENDANCE: The public can attend Lake County Committee and Board meetings (two options):

- (1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.
- (2) Remote attendance by registering using the link on the front page of this agenda.

RECORDING: Meetings, to include Public Comment, will be recorded.

PUBLIC COMMENT: Live public comment will be available for those attending in-person and through an electronic conferencing application (register via the link on the front page of the agenda). In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Public Comment may proceed in the following order: (1) Public Comment by individuals in attendance and then (2) Public Comment by individuals attending remotely through an electronic conferencing application.

Individuals may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office 18. N. County Street, Waukegan, Illinois, (10th floor)). Written comments will be circulated to the Members, but not read aloud.

Individuals providing Public Comment will provide the following information:
Meeting: Financial and Administrative Committee (Subject line for written Public Comment)

Topic or Agenda Item: # (REQUIRED)

Name: (REQUIRED)

Organization/Entity Represented: (REQUIRED) ("Self" if representing self)

Street Address, City, State: (Optional)

Phone Number: (Optional)

Email: May be REQUIRED for remote attendance

1. Call to Order
2. Pledge of Allegiance
3. Roll Call of Members
4. Addenda to the Agenda
5. Public Comment (Items Not on the Agenda)
6. Chair's Remarks
7. Unfinished Business
8. New Business

CONSENT AGENDA (Items 8.1 - 8.16)

REPORTS

8.1 **23-1383**

Report from Anthony Vega, County Clerk, for the month of June, 2023.

Attachments: [LCC Report for June 2023](#)

8.2 **23-1384**

Report from Anthony Vega, County Clerk, for the month of July, 2023.

Attachments: [LCC Report for July 2023](#)

HEALTH & COMMUNITY SERVICES

8.3 **23-1386**

Joint resolution accepting the AIDS Foundation of Chicago grant and authorizing an emergency appropriation in the amount of \$27,204 for the Ryan White Part B grant.

- The \$27,204 AIDS Foundation of Chicago grant will fund program supplies, trips and training, and offset existing staff salaries and fringe benefits.
- The \$27,204 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year 2023 budget.
- The grant award will be for the period April 1, 2023, through March 31, 2024.

Attachments: [AFC RWB Grant](#)

8.4 **23-1387**

Joint resolution accepting the Illinois Department of Human Services grant and authorizing an emergency appropriation in the amount of \$1,530 for the Crisis Residential grant.

- The \$1,530 Illinois Department of Human Services grant will be used to cover staff

salary increases and fringe benefits.

- The \$1,530 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year 2023 budget.
- The grant award will be for the period July 1, 2023, through June 30, 2024.

Attachments: [Crisis Residential](#)

8.5 **23-1388**

Joint resolution accepting the Illinois Department of Healthcare and Family Services grant and authorizing an emergency appropriation in the amount of \$375,000 for the Care Coordination and Support Organization grant.

- The \$375,000 Illinois Department of Healthcare and Family Services grant will be used to fund six new positions, computer equipment, training, contractual services, and supplies.
- The \$375,000 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year 2023 budget.
- The grant award will be for the period October 1, 2022, through March 30, 2024.
- If grant funding for the positions and services end, and new funding is not secured, the positions and services will be eliminated.

Attachments: [IDHFS CCSO Grant](#)

8.6 **23-1389**

Joint resolution accepting the Illinois Department of Human Services grant and authorizing an emergency appropriation in the amount of \$422,556 for the Child and Family Connections grant.

- The \$422,556 Illinois Department of Human Services grant will be used to fund two new positions, reclassify and upgrade 19 positions, and computer equipment.
- The \$422,556 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year 2023 budget.
- The grant award will be for the period July 1, 2023, through June 30, 2024.
- If grant funding for the positions and services end, and new funding is not secured, the positions and services will be eliminated.

Attachments: [IDHS CFC Grant](#)

8.7 **23-1390**

Joint resolution accepting the Illinois Department of Human Services grant and authorizing an emergency appropriation in the amount of \$17,750 for the Family Case Management High-Risk Infant Follow-up grant.

- The \$17,750 Illinois Department of Human Services grant will be used to offset existing staff salary and fringe benefits.

- The \$17,750 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year 2023 budget.
- The grant award will be for the period July 1, 2023, through June 30, 2024.
- If grant funding for the position, and new funding is not secured, the position will be eliminated.

Attachments: [IDHS FCM-HRIF Grant](#)

8.8 **23-1392**

Joint resolution accepting the Illinois Department of Children and Family Services grant and authorizing an emergency appropriation in the amount of \$38,585 for the Intensive Placement Services grant.

- The \$38,585 Illinois Department of Children and Family Services grant will be used to fund one new Counselor position, computer equipment, and program supplies.
- The \$38,585 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year 2023 budget.
- The grant award will be for the period July 1, 2023, through June 30, 2024.
- If grant funding for the position and services end, and new funding is not secured, the position and services will be eliminated.

Attachments: [DCFS IPS Grant](#)

8.9 **23-1394**

Joint resolution accepting the Illinois Department of Human Services grant and authorizing an emergency appropriation in the amount of \$10,665 for the Teen Pregnancy Prevention grant.

- The \$10,665 Illinois Department of Human Services grant will be used to offset existing salary and fringe benefits.
- The \$10,665 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year 2023 budget.
- The grant award will be for the period July 1, 2023, through June 30, 2024.
- If grant funding for the position end, and new funding is not secured, the position will be eliminated.

Attachments: [IDPH ITPP PREP Grant](#)

8.10 **23-1395**

Joint resolution accepting the Illinois Department of Human Services grant and authorizing an emergency appropriation in the amount of \$1,562 for the Mental Health Community Integrated Living Arrangement grant.

- The \$1,562 Illinois Department of Human Services grant will be used to cover staff salary increases and fringe benefits.

- The \$1,562 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year 2023 budget.
- The grant award will be for the period July 1, 2023, through June 30, 2024.
- If grant funding for the positions and services end, and new funding is not secured, the positions and services will be eliminated.

Attachments: [MH CILA](#)

8.11 **23-1396**

Joint resolution accepting the National Association of County and City Health Officials grant and authorizing an emergency appropriation in the amount of \$62,250 for the Reducing Overdose through Community Approaches Mentee Program grant.

- The \$62,250 National Association of County and City Health Officials grant will fund postage for mailing program material, temporary contractual staff, and offset existing staff salaries and fringe benefits.
- The \$62,250 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year 2023 budget.
- The grant award will be for the period August 1, 2023, through February 28, 2024.
- If grant funding for the positions and services end, and new funding is not secured, the positions and services will be eliminated.

Attachments: [NACCHO ROCA Grant Extension](#)

8.12 **23-1398**

Joint resolution accepting the Illinois Department of Human Services grant and authorizing an emergency appropriation in the amount of \$1,743 for the Psychiatric Medication grant.

- The \$1,743 Illinois Department of Human Services grant will be used for client medications.
- The \$1,743 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year 2023 budget.
- The grant award will be for the period July 1, 2023, through June 30, 2024.
- If grant funding for services end, and new funding is not secured, services will be eliminated.

Attachments: [Psych Meds](#)

8.13 **23-1399**

Joint resolution accepting the Illinois Department of Human Services grant and authorizing an emergency appropriation in the amount of \$1,185 for the Supervised Residential grant.

- The \$1,185 Illinois Department of Human Services grant will be used to cover staff

salary increases and fringe benefits.

- The \$1,185 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year 2023 budget.
- The grant award will be for the period July 1, 2023, through June 30, 2024.
- If grant funding for the positions end, and new funding is not secured, the positions will be eliminated.

Attachments: [Supervised Residential](#)

8.14 [23-1400](#)

Joint resolution accepting the Illinois Department of Human Services grant and authorizing an emergency appropriation in the amount of \$1,107 for the Supported Residential grant.

- The \$1,107 Illinois Department of Human Services grant will be used to cover staff salary increases and fringe benefits.
- The \$1,107 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year 2023 budget.
- The grant award will be for the period July 1, 2023, through June 30, 2024.
- If grant funding for the positions and services end, and new funding is not secured, the positions and services will be eliminated.

Attachments: [Supported Residential](#)

8.15 [23-1309](#)

Joint resolution authorizing a funding application to the U.S. Department of Housing and Urban Development's (HUD) Pathways to Removing Obstacles to Housing (PRO Housing) funding and authorizing execution of all necessary Memoranda of Understanding (MOU) and correspondence.

- HUD has made \$85 million available through the PRO Housing funding competition for communities or regions to identify and remove barriers to affordable housing production.
- The Chicago Metropolitan Agency for Planning (CMAP) is preparing an application for the Chicago region to address the issues regionally and increase the likelihood of being selected in the funding competition.
- Due to the number of Counties involved, there may be further modifications and/or amendments to the attached draft MOU as other counties assess their role in the application.
- If funding is received, Lake County will receive planning, technical assistance, and funding for implementation of the affordable housing strategies in support of the Lake County Attainable Housing Task Force.

Attachments: [PRO Housing agreement](#)

LAW & JUDICIAL

8.16 [23-1375](#)

Joint resolution authorizing an emergency appropriation in the amount of \$50,000 in funding from the Illinois Department of Healthcare and Family Services and the approval of the renewal of Intergovernmental Agreement for the 19th Judicial Circuit's Access and Visitation for state fiscal year (FY) 2024.

- The 19th Judicial Circuit receives grant funding from the Illinois Department of Healthcare and Family Services to provide mediation services for never-married parents involved in visitation and custody-related disputes in an effort to increase child support collections from this population.
- The state would like to continue funding the 19th Judicial Circuit's program in the amount of \$50,000 for state FY 2024.
- This access and visitation grant does not require matching funds.
- The Access and Visitation grant funding period is July 1, 2023 through June 30, 2024.

Attachments: [FY24 Signed Access & Visitation 2021-55-024-4 D 19th Jud. Cir. AV IGA](#)
[LIT - County Board JE 50k AV July 2023](#)

REGULAR AGENDA

LAKE COUNTY PARTNERS

8.17 [23-1368](#)

Lake County Partners Update.

Attachments: [F&A Update 10-5-23v2](#)

HEALTH & COMMUNITY SERVICES

8.18 [23-1417](#)

Joint resolution approving the intergovernmental agreement (IGA) outlining the respective obligations and responsibilities of the Veterans Assistance Commission of Lake County (VACLC) and Lake County.

- This IGA outlines the respective obligations and responsibilities of the VACLC and the County taking into account recent statutory changes.
- The County in collaboration with the VACLC drafted this agreement.
- The VACLC Superintendent has agreed to this IGA and will be bringing it to the VACLC board for approval.

Attachments: [IGA.VAC.Lake County.FINAL](#)

LAW & JUDICIAL

8.19 [23-1167](#)

Joint resolution authorizing the acceptance and execution of a Bureau of Justice Administration (BJA) Byrne Discretionary Grant assisting with the Lake County State's Attorney's Office (LCSAO) Gun Violence Prevention Initiative (GVPI) to help reduce violence by increasing community response of non-domestic shootings, including an emergency appropriation of \$750,000 in grant funds.

- The LCSAO has been awarded \$750,000 in Bryne Discretionary Grant funds through the BJA via Congressionally directed spending.
- The grant term is July 1, 2023 through June 30, 2024.
- LCSAO will use funds in the amount of \$740,500 to cover 100 percent of the salary and benefits of the GVPI Director, Program Manager, three Case Managers and five Violence Interrupters.
- Grant program funding in the amount of \$9,500 will be used to purchase cells phones and laptops for these positions.
- If funding for any of these positions ends, and new funding is not secured, the positions will be eliminated.

Attachments: [SAO BJA Bryne Grant Budget Summary](#)

[SAO BJA Byrne Grant Award](#)

8.20 [23-1376](#)

Joint resolution establishing Fund 251 Supreme Court Public Defender Fund for the purposes of depositing and expending funds allocated by the Illinois Supreme Court's to the 19th Judicial Circuit and to supplement the funds appropriated to the Office of the Public Defender and public defender services and authorizing an emergency appropriation in the amount of \$104,197.08 in both revenue and expense as directed by the Chief Circuit Judge.

- Illinois Public Act 103-0008 was signed into law by the Governor on June 7, 2023 and established among other things, the Public Defender Fund (55 ILCS 5/3-4014).
- The Public Defender Fund was created as a special fund in the State treasury, and a total of \$10,000,000 was appropriated for this fund and is to be used by the Illinois Supreme Court to provide funding to counties with a population of 3,000,000 or less for public defenders and public defender services pursuant to Section 3-4014 of the Counties Code.
- The funds are to be used for public defender and public defender services.

8.21 [23-1377](#)

Joint resolution accepting the Illinois Department of Human Services Redeploy Illinois Grant; and approving an emergency appropriation in the amount of \$297,000.

- The Redeploy Illinois Grant will provide community-based intervention services for youth in Lake County.

- Services include mental health, substance abuse, and delinquency intervention for youth in underserved areas of Lake County.
- Contracts will be established for in-home and community-based Functional Family Therapy (FFT), and trauma informed training for all therapist and Juvenile Probation Officers.
- The grant period is July 1, 2023 through June 30, 2024.
- If grant funding for the services and/or positions end and new funding is not secured, the services and/or positions will be eliminated.

Attachments: [Signed Grant Agreement.pdf](#)

[LIT - County Board JE Juvenile Redeploy Grant Oct-23](#)

8.22 [**23-1397**](#)

Joint resolution authorizing an emergency appropriation with offsetting revenue in the amount of \$318,020.01 to implement Adult Redeploy Illinois programming for the Nineteenth Judicial Circuit Court.

- The Adult Redeploy Illinois Oversight Board (Illinois Criminal Justice Information Authority) recently announced that the Nineteenth Judicial Circuit was awarded \$318,020.01 in Adult Redeploy Illinois funding for the grant period of July 1, 2023 through June 30, 2024.
- The Court has received Adult Redeploy Illinois funding since 2013.
- The program will provide residential treatment for high risk and high need justice involved individuals who are chemically dependent, the funds will provide recovery coaching services, access to recovery home services, and peer support specialists all of which provide a continuum of care.
- Transportation will be provided for those clients with a barrier to care.
- This resolution authorizes an emergency appropriation of \$318,020.01 and the execution of a program agreement to accept the grant funding. The grant does not require a match.
- If grant funding for the services end and new funding is not secured, the services will be eliminated.

Attachments: [LIT Template - County Board JE 318k Adult ReDeploy Oct-23.pdf](#)

[Adult Redeploy Grant Agreement.pdf](#)

8.23 [**23-1431**](#)

Resolution authorizing an emergency appropriation with offsetting revenue in the amount of \$30,000 to support the Nineteenth Judicial Circuit Court's Self-Represented Litigant Program.

- The Illinois Supreme Court Commission on Access to Justice has awarded the Nineteenth Judicial Circuit Court \$30,000 to support the work of the Court's Self-Represented Litigants (SRL) program.
- Funds are to support the continuation of the early resolution program, implement a wayfinding kiosk which will provide interactive directories and maps of the court

facility, and assist with the continued development of the website and an enabled chat feature.

- The Court has received grant funding under this program since Fiscal Year 2018.
- This resolution authorizes an emergency appropriation of \$30,000 and does not require a match.
- If grant funding for the services end and new funding is not secured, the services will be eliminated.

Attachments: [19-Award Letter](#)

[LIT Template - County Board JE 30k SRL Aug 2023](#)

PLANNING, BUILDING, ZONING & ENVIRONMENT

8.24 [23-1382](#)

Joint resolution authorizing an emergency appropriation for Park City Stormwater Projects in the amount of \$2,600,000 and funded by the Illinois Department of Commerce and Economic Opportunity (DCEO) in Fund 743 Lake County Regional Stormwater Management Projects PC Fund.

- \$2,600,000 was appropriated in Public Act 102-0017 for Park City Stormwater Projects in Lake County, to be awarded by the Department of Commerce and Economic Opportunity (DCEO). Thus far, DCEO has awarded a grant of \$2,600,000 of the total appropriated funding for Park City Stormwater Projects to Lake County Stormwater Management Commission.
- No additional local match is required by DCEO, however additional funding will be provided by the project partner to reimburse the Stormwater Management Commission for project administration. An emergency appropriation is needed as the funds from this grant are not included in the current fiscal year budget.
- The grant period is September 1, 2023 through August 31, 2025.
- Lake County Stormwater Management Commission will administer the grant, spend appropriated funds, and execute any and all agreements with partners related to this allocation and distribution of DCEO Funds for Lake County Regional Stormwater Management Projects PC.

Attachments: [Stormwater Round PC Project List](#)

[DCEO Notice of State Award Park City \\$2.6M](#)

[21-413014 Grant Agreement](#)

[21-413014 Uniform Grant Budget](#)

[Budget Template Oct-23 2](#)

FINANCIAL & ADMINISTRATIVE

Facilities and Construction Services

8.25 [23-1379](#)

Committee action approving Contract Modification Number One with Appin Associates, Winnipeg, Canada for the continued building automation system services for the Lake County Regional Operations and Communications Facility, in the amount of \$47,082.20.

- As part of the Modified FY 2021 Budget and in alignment with the Facilities Capital Improvement Plan, design of a new Consolidated 911, Emergency Management Agency (EMA), and Emergency Telephone Systems Board (ETSB) Facility was authorized.
- Lake County Board authorized a contract with Appin Associates on October 11, 2022, for building automation system services for the Lake County Regional Operations and Communications (ROC) Facility in the amount of \$170,168.80.
- This modification is to support the County's decision to LEED Certify, accept the ICECF Net Zero Energy Building Grant, and install a Photovoltaic Array, to comply with these requirements additional design and review work is necessary.
- The original Agreement, awarded in accordance with the Local Government Professional Services Selection Act, 50 ILCS 510/1 et. Seq, anticipated subsequent services to be approved by the appropriate Lake County staff and/or the Lake County Board Committee and executed as a modification.
- In accordance with Section 33.082 of the Lake County Purchasing Ordinance, this contract modification is germane to the original contract as signed and is in the best interest of Lake County, it is hereby requested that the Purchasing Agent be authorized to enter into Contract Modification Number One.
- This Committee Action authorizes Contract Modification Number One with Appin Associates, in the not to exceed amount of \$47,082.20 for the continued building automation system services for the Lake County ROC facility increasing the contract from \$170,168.80 to \$217,251.

Attachments: [Draft Contract Modification No. 1](#)

[Appin Proposal](#)

[Vendor Disclosure Form](#)

[Agreement](#)

8.26 [23-0679](#)

Director's Report - Facilities and Construction Services.

Human Resources

8.27 [23-0096](#)

Director's Report - Human Resources.

Enterprise Information Technology

8.28 [23-0097](#)

Director's Report - Enterprise Information Technology.

Finance

8.29 [23-1385](#)

Finance Monthly Report - August 2023.

Attachments: [Monthly Financial Report August 2023.pdf](#)

8.30 [23-1391](#)

Presentation on the Fiscal Year 2024 Recommended Annual Budget.

8.31 [23-0098](#)

Director's Report - Finance.

9. **County Administrator's Report**

10. **Executive Session**

11. **Members' Remarks**

12. **Adjournment**

Next Meeting: October 17 (Joint Budget Hearings)