

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## Meeting Minutes

Wednesday, March 12, 2014

2:30 PM

10th floor Assembly Room  
18 N. County Street, Waukegan, IL 60085

**Community Development Commission - Executive  
Committee**

1. ROLL CALL

*Vice-Chairman Venturi called the Executive Committee (EC) meeting to order at 2:34 p.m.*

**Present** 5 - Vice-Chairman Venturi, Commissioner Swartz, Commissioner Calabresa,  
Commissioner Russell and Commissioner Rose

**Absent** 1 - Chairman Pedersen

2. APPROVAL OF MINUTES

2.1

Approval of February 12, 2014 Executive Committee Minutes .

**Attachments:** [2.12.14 Exec Minutes.pdf](#)

**A motion was made by Commissioner Swartz, seconded by Commissioner Russell, to approve the February 12, 2014 minutes. The motion carried by the following vote:**

**Aye:** 5 - Vice-Chairman Venturi, Commissioner Swartz, Commissioner Calabresa,  
Commissioner Russell and Commissioner Rose

**Absent:** 1 - Chairman Pedersen

3. CHAIR'S REMARKS

*The Vice-Chairman had no comments.*

4. PUBLIC COMMENTS (items not on the agenda)

*There were no public comments.*

5. OLD BUSINESS

*There was no old business.*

6. NEW BUSINESS

6.1

Approval of Organization to Administer CDBG-funded Fair Housing Program.

**Attachments:** [PSLS Response 2014.pdf](#)

*Ms. Jodi Gingiss informed the EC that only one organization, Prairie State Legal Services (PSLS), had submitted an application to administer Lake County's Fair Housing Program. PSLS has administered the Fair Housing Program for the last three years with good results. The current proposal was very thorough, with an appropriate staffing level in a local office. Staff seeks a recommendation of PSLS' application by the EC, with Community Development Commission (CDC) approval to follow.*

*A discussion of the activities to be included within PSLS' contract ensued, with Ms. Gingiss stating that, once the Analysis of Impediments to Fair Housing Choice was completed, this*

*would be discussed further.*

**A motion was made by Commissioner Swartz, seconded by Commissioner Calabresa, to refer Prairie State Legal Services' application to administer the Fair Housing Program to the Community Development Commission for approval. The motion carried by the following vote:**

**Aye:** 5 - Vice-Chairman Venturi, Commissioner Swartz, Commissioner Calabresa, Commissioner Russell and Commissioner Rose

**Absent:** 1 - Chairman Pedersen

**6.2**

March 12, 2014 Community Development Watch List

**Attachments:** [March 2014 WL Status Memo](#)

*Ms. Gingiss said that there was one item that remained on the Watch List from last month; the repurposing of the unspent PY2012 Prairie State Legal Services (PSLS) ESG funds. As a PSLs employee appeared at the February CDC meeting requesting more time to assess the agency's ability to spend the funds by the federal deadline, the item was delayed. Ms. Gingiss informed the EC that PSLs had agreed in November 2013 that the funds were to be repurposed to an agency that could spend them by the June 3, 2014 expenditure deadline, rather than lose the community's use of these funds. PSLs has since reconfirmed this assessment of the situation, agreeing that the funds should be repurposed. There are no new items on the Watch List.*

**6.3**

Vote to reallocate ESG funds to meet two-year expenditure deadlines

**Attachments:** [PSLS Correspondence](#)

*Ms. Gingiss stated that this item had been covered during the discussion held for the previous item; that PSLs had agreed to the repurposing of its unspent 2012 ESG funds. The funds would be reallocated to the ESG contingency projects that had been recommended by the Homeless Assistance Application Review Committee (ARC) during its December 2013 meeting and approved by the CDC during its January 2014 meeting.*

**A motion was made by Commissioner Calabresa, seconded by Commissioner Russell, to recommend the reallocation of Prairie State Legal Services' unspent PY2012 ESG funds of \$14,444.70 to the CDC for approval. The motion carried by the following vote:**

**Aye:** 5 - Vice-Chairman Venturi, Commissioner Swartz, Commissioner Calabresa, Commissioner Russell and Commissioner Rose

**Absent:** 1 - Chairman Pedersen

**6.4**

Joint resolution approving Fourth Amendment to 2012 Housing and Community Development Action Plan Amendments.

**Attachments:** [2012APFourthAmend](#)

*Ms. Gingiss said that the CDC must approve the repurposing of all funds, such as the funds addressed in Item 6.3 above, for submission to the U.S. Department of Housing and Urban Development (HUD) for approval. Those funds, along with YouthBuild's reallocated PY2012 HOME Community Housing Development Organization (CHDO) funds addressed during the March CDC meeting, are incorporated into the Fourth Amendment to the 2012 Action Plan.*

**A motion was made by Commissioner Swartz, seconded by Commissioner Russell, to recommend the Joint Resolution approving the Fourth Amendment to the 2012 Housing and Community Development Action Plan Amendments to the CDC for approval. The motion carried by the following vote:**

**Aye:** 5 - Vice-Chairman Venturi, Commissioner Swartz, Commissioner Calabresa, Commissioner Russell and Commissioner Rose

**Absent:** 1 - Chairman Pedersen

**7. STAFF REPORTS**

*Ms. Gingiss informed the EC that on April 7, 2014 Community Development would co-host, with the Lake County Community Foundation, the Forum on Suburban Poverty. The Forum, to be held at Rosalind Franklin University, will begin at 12:30 p.m. and will feature Professor Scott Allard, an authority on suburban poverty, who teaches at the University of Chicago. Mr. Tony Beltran, of the Lake County Health Department, will also present information. Lunch will be provided. The County Board, CDC members, and municipal and township leaders have been invited to attend. A discussion on suburban poverty ensued.*

**8. ADJOURNMENT**

**A motion was made by Commissioner Swartz, seconded by Commissioner Russell, to adjourn the meeting at 3:02 p.m. The motion carried by the following vote:**

**Aye:** 5 - Vice-Chairman Venturi, Commissioner Swartz, Commissioner Calabresa, Commissioner Russell and Commissioner Rose

**Absent:** 1 - Chairman Pedersen