



Workforce Development Department

The proposed resolution authorizes the award of the One-Stop Operator (OSO) contract through Request for Proposal (RFP) #26140 for operation and coordination of the comprehensive workforce delivery system and Job Center services beginning July 1, 2026.

In accordance with Workforce Innovation and Opportunity Act (WIOA) requirements and local procurement policies, RFP #26140 was publicly released to solicit proposals for One-Stop Operator services. Two proposals were received and reviewed through a competitive evaluation process conducted by an evaluation committee comprised of Workforce Development Board members. Following review and scoring of the submitted proposals, the evaluation committee recommended continuation of the One-Stop Operator services through the existing partner consortium model. The One Stop Operator Partner Consortium includes Workforce Development, College of Lake County, Illinois Department of Employment Security, Illinois Department of Human Services – Vocational Rehabilitation Services.

The proposed contract award totals \$48,118.69 for an initial one-year contract period beginning July 1, 2026, with the option to renew for up to three additional one-year periods based upon performance, funding availability, and continued compliance with WIOA requirements. The award specifically supports personnel costs associated with the Job Center Manager and the Job Center on the Move Coordinator positions, both of which play a critical role in managing daily operations, strengthening partner coordination, expanding community access, and supporting delivery of workforce services throughout the county.

Funding for the One-Stop Operator functions is incorporated within the approved Job Center Memorandum of Understanding (MOU) and Infrastructure Funding Agreement. Required workforce system partners contribute their proportionate fair share of costs through the established cost sharing methodology and agreement in compliance with federal WIOA infrastructure funding requirements.